



IFB 1003116-FY13-10  
Refuse and Recycling Collection Services  
Addenda No. 3  
Issued April 26, 2013

1. Is the data supplied regarding monthly tonnage supported by certified scales?

To the best of our knowledge, yes.

2. Could you provide a sample month of actual scaled loads by route by collection day?

No, we have not requested that information of the current provider.

3. The average weight of trash and recycling generated per home calculates out to over 100 lbs per week, which is more than twice the national average. Can you explain why the weights are so high?

The trash and recycling tonnage weights reflected on the 2012 tonnage report includes all materials collected from curbside and container service.

The Town has not made any representation as to the average weight per home per week.

4. Is the current collection schedule a requirement or could it be adjusted? If adjustable, what is the process for requesting an alternate schedule?

All bids must be based on the current collection schedule.

5. Please provide additional description of Alternative 1, (Page 10, C.). Are you seeking a price to add a second collection day, to increase the collection to twice per week for refuse?

Yes.

6. If the Town chose Alternate 2, (Page 10, C.), who would be responsible for removing the existing waste containers?

Waste containers are the property of the resident. Recycling bins will be collected by the Town.

7. If Alternate 2, were used, would residents be able to place additional containers at the curb along with the 96-gallon or 64-gallon carts?

Yes.

8. What does the symbol >\*\* mean on Attachment 1?

Disregard this symbol.

9. Page 12, Item (3) calls for monthly reporting of weight receipts and invoices for recycling commodities sold. Since collected commodities would be delivered to a facility where they are commingled with other material, then sorted, baled and sold, how could this be done? Is this reporting occurring now? If so, could you provide examples of the reports?

We have not been requesting those specific reports.

10. Page 12, item H (3) and page 13, item I refer to annual rate adjustments. Are collection fees for recycling provided annual increases, per section H or I? Item I only allows adjustments based on commodity tip fees and sales prices at the beginning and end of the year. These rates do not address collection cost changes. Also, since commodity prices fluctuate monthly and can change dramatically throughout the year, the rate at the anniversary date may not reflect the activity during the year. Would the Town consider revising section I to address this issue?

See revised Item H(3) below. Item I on page 13 is deleted from the document.

H(3) Such a request shall include as a minimum, (1) the cause for the adjustment and (2) the amount of the change requested supported by a detailed statement issued by a Certified Public Accountant indicating specific increases in operating costs and increases in landfill or recycling fees or (3) the U.S. Bureau of Labor's published Consumer Price Index summary for trash collection services. Such price adjustment shall be by the same percentage as documented, and the Contract shall be modified accordingly provided that the aggregate of the increase in the Contract unit price made under this clause inclusive of increases in landfill or recycling fees and shall not exceed a total of five percent (5%) per Contract period on the price prevailing at the time of renewal.

11. Please provide tonnage reports for the past 12 months for solid waste and recycling.

Contained in Addenda No. 2 – Revised.

12. Please provide material market price reports for the past 12 months.

Reports are not available.

13. When submitting a bid, a bid bond is required. If we are awarded the contract, How long until we get the bid bond returned? Second if we are not awarded the contract, how long does it take to get the bid bond returned if a company check is submitted?

In both situations, we anticipate returning the bid bonds within approximately 10 business days after contract award.

14. How will yard waste be put at the curb for collection?

Bags? -YES Containers? -YES Other? - YES

15. Attachment 2, last page, lists 7 commercial stops that have changed from curbside to Dumpster service. There is no frequency, size, or number of dumpsters specified. Should we be concerned about pricing them?

No

16. What is the monthly cost under the current contract?

Refer to Addenda #1

17. Question 1: Is there a document or information that shows the number of the commercial 3x wk and the 2x wk in the Historic district? It seems all the commercial Rear load or non front load (Commercial Curbside) is added up to total 208 units but does not separate the frequency. –

Refer to Attachment #2 and Attachment #5.

18. Question 2: Does the tonnage report include the WSM for the front load containers or just the curbside?

Both

19. Could you provide the bidders attachment 1, 2 and 3 in an excel format? This would provide all the ability to sort and determine the number of houses in each quadrant.

These attachments are not in an Excel format. We have provided the numbers per quadrant below:  
Summary of Attachment #1 – Trash Collection House Count as of January 1, 2013:

- NW = 590
- NE = 4560
- SW = 2756
- SE = 3045

Summary of Attachment #2 – Trash Collection Commercial Curbside Count as of March 1, 2013:

- NW = 28
- NE = 14
- SW = 66
- SE = 100

20. Can the City provide us the itemized tonnage of commercial accounts that are non-residential verses commercial (dumpsters)?

This information is not available.

21. License Requirement (pg 16 of 49) – After looking into this requirement, vendors are asked to pay in advance a percentage of our estimated gross receipts to receive a BPOL license. Can this requirement be modified to after contract is awarded? This is a challenging pre-award requirement based on the cost associated with the current requirement. Please clarify.

Only construction contractors and those businesses that are located within the Town of Leesburg are required to meet this BPOL requirement.

22. Termination (pg 17/49 & 45/49) The language is somewhat confusing, it says 30 days in the IFB and 10 days in the draft contract, please clarify.

30 Days

23. Authorization to Conduct Business (pg 14/49 IV.1. – Submittal Instructions- Will the Town allow an out of State company the ability to provide evidence of authorization after award of the contract verses prior to award?

This requirement cannot be waived. Refer to section 2.2-4311.2 of the Code of Virginia.

24. Special Bulk Collection (pg 36/49) – Where in the bid schedule is the contractor required to burden its expense for these special bulk collection? We do not see a line item or is this requirement the alternate bid item #1?

Yes, this is a bid requirement. No, there is no line item. It is up to the Bidder to allocate this expense as they see fit.

25. Alternate Bid Item #1 (pg 37/49 – Can the Town further clarify the level of service expected with this line item? This being a unit price bid, is the bidder only paid if a customer requests this additional service, or is this a regularly scheduled service?

This will be a regularly scheduled service for residential curbside properties.

26. Alternate Bid Item #2 (pg 37/49) – We understood that this contract would require service for 10,951 residential properties, why is there a need for 13,400 carts (6700 – 96 gal/refuse) & 6700 – 64 gal/recycle). Please clarify?

We will only be providing carts to single family homes. The residential list is a mix of single family homes and town homes.

27. Chapter 28 Town Code (pg 5/7) Section 28-29 – Collection Schedule (c) (1) The second sentence of the requirement states, “Leaves must be raked to the curblin by Monday” We understood that the contractor was only to collect containerized yard waste that was bundled or placed in brown paper bags, please clarify that the contractor is only required to collect containerized/bundled and/or un-containerized (loose) yard waste/leaves. Is loose brush required to be collected by this contract?

No. The sentence you are inquiring about refers to the Town’s Fall Leaf Collection Schedule. This is performed by Town staff.

28. A0002 – Can you provide the historical tonnage chart in excel?

No, this information is not in an Excel format.

29. Residential Recycling Containers – Does the town provide each customer a container? If so, what size and how many?

Yes – the Town provides one free bin to each curbside customer. They have a choice of a 18-gallon bin or a 24-gallon bin.

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