SECTION 00400

**TOWN OF LEESBURG, VIRGINIA**

**DEPARTMENT OF UTILITIES**

**1385 EAST MARKET STREET**

**LEESBURG, VIRGINIA 20176**

**IFB NO. 14403-FY14-01**

# BID FORM, PAGE 1 THRU 5

##### SUBMIT A SIGNED BID FORM BY MAIL OR IN PERSON TO

##### AMY WYKS, PE, DIRECTOR

##### DEPARTMENT OF UTILITIES

FORMAL BIDS WILL BE DUE NO LATER THAN 3:30 P.M., Thursday, January 30, 2014

**Kenneth B. Rollins Water Treatment Plant**

**Flocculation Basin Coating Rehabilitation**

THE UNDERSIGNED CERTIFIES THAT (CONTRACTOR NAME):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ IS CURRENTLY REGISTERED WITH THE VIRGINIA STATE BOARD OF CONTRACTORS AS REQUIRED BY THE CODE OF VIRGINIA. CERTIFICATE NUMBER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WAS ISSUED ON THE \_\_\_\_\_\_DAY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_. THE UNDERSIGNED FURTHER CERTIFIES THAT THE REGISTRATION FEE AND ALL RENEWAL FEES REQUIRED UNDER LAW HAVE BEEN PAID. THE CONTRACTOR AGREES TO FURNISH ALL NECESSARY LABOR, EQUIPMENT, MATERIALS, AND ALL THINGS NECESSARY TO PERFORM THE WORK AS SET FORTH IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS AT THE FOLLOWING PRICES: (ALL PRICES INCLUDE PROVISION AND INSTALLATION).

SCHEDULE OF PRICES

NOTE: BIDS shall include sales tax and all other applicable taxes and fees. Unit price shall include, but not be limited to, labor, material, installation, and testing, to provide a complete functioning unit.

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| --- | --- | --- | --- | --- | --- | --- |
| SCHEDULE OF UNIT PRICES  BASE BID | | | | | | |
| **Item No.** | **DESCRIPTION** | **Units** | **Quantity** | **Unit Price** | **Total Price** |
| 1 | **New Flocculation Basin Coatings:**  This item shall include, but is not limited to, all work and costs associated with surface investigation (sounding), preparation, filling of surface voids (defined as less than or equal to one square inch on the concrete surface) with underlayment materials (assume a volume of material for filling surface voids equivalent to 1/8” over entire surface), installation of a uniform skim coating of underlayment material, and installation of an epoxy coating system (two coats). The flocculation basins are located at the Kenneth B. Rollins Water Treatment Plant. Following investigation work, Contractor shall notify the Owner of any leaking, cracks, or areas with spalling. | SF | 6,500 |  |  |
| 2 | **Repair Existing Flocculation Basin Coatings:**  This item shall include, but is not limited to all work and costs associated with the removal of failing existing coatings and deficient substrate material, surface preparation, filling of surface voids with underlayment materials, installation of a uniform skim coating of underlayment material, and installation of an epoxy coating system (two coats over repair areas and one coat over other existing coating areas). The flocculation basins are located at the Kenneth B. Rollins Water Treatment Plant. Following investigation work, Contractor shall notify the Owner of any leaking, cracks, or areas with spalling. | SF | 1,500 |  |  |
| 3 | **Project Mobilization, Demobilization and Other General Tasks:**  This item shall include project costs for mobilization and demobilization and for other project tasks as indicated or specified but not specifically identified in other Items of this Schedule of Prices. The value for this item may not exceed ten (10) percent of the Total Sum for Bid Work Described in Items 1, 2, 4 and 5. The Contractor shall not be paid separately or additionally to demobilize during the Contract to allow for curing or testing. Contractor shall plan their work accordingly. | LS | 1 |  |  |
| 4 | **Contingent Waterproof Injection Grout Repair:**  This item shall include, but is not limited to all work and costs associated with the repair of hydrostatic leaks in the flocculation basins. The work includes repair of all leaking cracks or joints deemed necessary by the Engineer with waterproof injection grout as specified in the Contract Documents. Total length of crack joint and crack repair required shall be determined during a joint field inspection with the Owner, Contractor, and Engineer. Repair shall be as directed by the Engineer and Owner. | LF | 100 |  |  |
| 5 | **Contingent Surface Spall Repair:**  This item shall include, but is not limited to all work and costs associated with repair of all spalled areas located in the flocculation basins. Maximum thickness of surface spall repair shall be assumed as one inch. Total extent of surface spall repair required shall be determined during a joint field inspection with the owner, Contractor, and Engineer. Repair shall be as directed by the Engineer and Owner. | SF | 200 |  |  |
| **TOTAL** | | | | |  |

TOTAL SUM OF BID FOR BID WORK DESCRIBED IN ITEMS 1 THROUGH 5:

$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Figures) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Words)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| SUBMITTED BY:  VENDOR NAME: | | | |  | | | | |
| ADDRESS: | | | |  | | | | |
| CITY/STATE/ZIP: | | | |  | | | | |
| AUTHORIZED SIGNATURE: | | | |  | | | | |
| PRINT NAME AND TITLE: | | | |  | | | | |
| TELEPHONE NO: |  | | | FACSIMILE NO.: | |  | | |
| TAX ID NUMBER (FIN/SSN): | | | | VA. CONTRACTOR LICENSE #:  SCC IDENTIFICATION #: | | | | |
| THIS FIRM IS A: (INSERT NAME OF STATE): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_ CORPORATION \_\_\_ LIMITED PARTNERSHIP  \_\_\_ GENERAL PARTNERSHIP \_\_\_ UNINCORPORATED ASSOC.  \_\_\_ LTD LIABILITY COMPANY \_\_\_ SOLE PROPRIETORSHIP | | | | | | | | |
| E-MAIL ADDRESS: | |  |  | LEESBURG BPOL #: |  | |  |  |

# ADDENDA

Bidder acknowledges receipt of the following ADDENDA, which have been considered in the preparation of this bid.

Addendum No. Dated:

Addendum No. Dated:

Addendum No. Dated:

Addendum No. Dated:

Addendum No. Dated:

**ESCROW OF RETAINED FUNDS**

In accordance with Section 2.2-4334 of the Virginia Public Procurement Act (VPPA), any Contract valued at $200,000.00 or more for construction of highways, roads, streets, bridges, parking lots, demolition, clearing, grading, excavating, paving, pile driving miscellaneous drainage structures, and the installation of water, gas, sewer lines and pumping stations where portions of the Contract price are to be retained, at the time of submitting a bid, the CONTRACTOR shall have the option to indicate preference for using the escrow account procedure for utilization of the Town retained funds by so indicating in the space provided in the proposal documents. In the event the successful Contract elects to use the escrow account procedure, the “Escrow Agreement” included in the Contract documents shall be executed and submitted to the Director, Department of Capital Projects Management within 15 days after receipt of the Notice to Award. If the “Escrow Agreement” form is not submitted, the CONTRACTOR shall forfeit his rights to the use of the escrow account procedure within the 15-day period.

In order to have retained funds paid to an escrow agent, the CONTRACTOR, the escrow agent, and the surety shall execute the “Escrow Agreement” furnished by the TOWN, and submit same to the Department of Capital Projects Management for approval. The CONTRACTOR’s escrow agent shall be a trust company, approved bank or savings and loan institution with its principal office located in the Commonwealth of Virginia. The “Escrow Agreement” shall contain the complete address of the escrow agent and surety, and the executed “Escrow Agreement” will be authority for the TOWN to make payment of retained funds to the escrow agent. After approving the agreement, the TOWN will pay to the escrow agent the funds retained as provided herein, except that funds retained for lack of progress or other deficiencies on the part of the CONTRACTOR will not be paid to the escrow agent. The escrow agent may, in accordance with the stipulations contained in the “Escrow Agreement”, invest the funds paid into the escrow account and pay earnings on such investments to the CONTRACTOR, or release the funds to the CONTRACTOR, provided such funds are fully secured by approved securities.

Retained funds invested, and securities held as collateral for retainage may be released only as and when directed by the Director, Department of Capital Projects Management. When the final estimate is released for payment, the Director, Department of Capital Projects Management will direct the escrow agent to settle the escrow amount by paying the CONTRACTOR or the TOWN monies due them as determined by the Director, Department of Capital Projects Management. The TOWN reserves the right to recall retained funds and to release same to the surety upon receipt of written request from the CONTRACTOR or in the event of default.

( ) We elect to use the escrow account procedure for the deposit of retained funds.

( ) We elect not to use the escrow account procedure for the deposit of retained funds.

**END OF SECTION**