

Leesburg Town Hall Exhibit Hall  
25 W. Market Street, Leesburg, VA 20176

LOAN AGREEMENT

Lender: \_\_\_\_\_  
Address: \_\_\_\_\_

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Loan agreement dates: \_\_\_\_\_  
Show Dates: \_\_\_\_\_

The Lender warrants that he/she holds full and clear title to the Artwork identified in this agreement or is the agent of the Owner, authorized to lend the Town of Leesburg (Town).

All Artworks lent to the Town for exhibition shall remain in the Town's possession for the time specified in this Agreement.

Loans will be returned only to the Lender, or to his/her authorized agent or representative unless notified in writing to the contrary. If legal ownership or authority to act on behalf of the legal Owner should change, whether by reason of death, insolvency, gift or otherwise, the new Owner or agent, prior to the return of the Artwork, may be required to establish a legal right to receive the Artwork by satisfactory proof.

Artworks lent to the Town for exhibit will not be insured by the Town.

Artworks lent to the Town for exhibit must be approved by the Town Council. Submit representative samples of the Artwork to the Commission on Public Art at least 3 months prior to opening date of the exhibition.

The Artwork will be exhibited in the Leesburg Town Hall Exhibit Hall, which is in the main lobby and along the first floor office hallway.

The Town will not allow sales of the Artwork on Town property. Interested buyers must contact the Lender directly for purchase of any Artwork. If the buyer needs to take the Artwork prior to the end of the exhibit, the Lender shall supply another piece of Artwork to take its place.

This Agreement constitutes the entire agreement between the parties hereto concerning the loan of the Artwork. Any amendments, modifications, or waivers of any of the terms and conditions hereof must be in writing and signed by the parties hereto and shall become a part of hereof. This agreement shall be binding upon and shall inure to the benefits of the parties hereto and their successors and assigns.

This agreement shall be governed by the laws of the Commonwealth of Virginia.

**I have read and agree to the conditions of this loan agreement. I certify that I have full authority to enter into this agreement.**

**Signed by Lender:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed name of Lender:** \_\_\_\_\_

**Date Work Received by Town:** \_\_\_\_\_ **by Exhibit Hall Authorized Agent** \_\_\_\_\_