



**TOWN OF LEESBURG, VIRGINIA
REQUEST FOR PROPOSALS**

**COMPREHENSIVE ENGINEERING, ARCHITECTURAL, SURVEYING AND
RELATED SERVICES**

RFP NO. 300810-FY15-22

The Town of Leesburg is accepting proposals for Comprehensive Engineering, Architectural, Surveying and Related Services in support of projects as identified by Town of Leesburg officials. Proposals must be submitted to Ms. Renée LaFollette, Director, Office of Capital Projects, 25 West Market Street, Leesburg, VA 20176, no later than 4:00 p.m., Friday, May 1, 2015. All proposals must indicate RFP title, number and submittal date on the external shipping material.

All questions regarding this RFP must be received in writing by email at CapitalBidQuestions@leesburgva.gov or by fax at 703-737-7065 until but no later than 5:00 P.M. on Friday, April 24, 2015.

Interested offerors may download a copy of the RFP from the bid board on the Town's website at <http://www.leesburgva.gov/bidboard> and may be obtained beginning Thursday, April 9, 2015. Contact Cindy Steyer at 703-737-2302 or csteyer@leesburgva.gov with questions about obtaining these documents. **All addenda issued for this project will only be posted on the Town's Bid Board.**

Renée M. LaFollette, P.E., Director
Office of Capital Projects