



**RFP NO 100161-FY17-21
AUDIT SERVICES**

ADDENDUM NO 1

February 9, 2017

Please note the following answers to the questions received:

1. What were your audit fees for 2016?

ANSWER: Our audit fees in 2016 was approximately \$85,500.00.

2. When were the auditors onsite and for how long in 2016?

ANSWER: The auditors were onsite for four days at the end of May and again on the third week of September for four days.

3. Are the incumbent auditors proposing or invited to propose?

ANSWER: Yes, this RFP is open to all interested firms.

4. Were there audit adjustments last year and, if so, please provide copies of those adjustments?

ANSWER: The audit adjustments are included in the SAS Report to Town Council on Pages 5-6.

5. Please provide us with a copy of the June 30, 2016 Management Letter, and, if possible, the Letter to Those Charged with Governance.

ANSWER: Please see the attached documents to be used for informational purposes only.

For the Town of Leesburg,

Octavia Andrew

Chief Procurement Officer

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