



**IFB NO. 500640-FY18-25  
SEWAGE SLUDGE STABILIZATION & DISPOSAL SERVICES**

**ADDENDUM NO. 1**

**FEBRUARY 12, 2018**

**Item No. 1: Modified Bid Due Date**

Bidders shall be mindful of the following change in the bid due date:

- **Bids must be received by the Town of Leesburg no later than 3:00 p.m. on Tuesday, February 20, 2018.**

**Item No. 2: Pre-Bid Meeting Attendees**

- The list of attendees (sign-in sheet) for the non-mandatory pre-bid meeting is attached

**Item No. 3: Pre-Bid Meeting Contract Overview**

The Town's Chief Procurement Officer outlined the following:

- All information regarding this can be found on the Town's Bid Board:  
<http://www.leesburgva.gov/bidboard>
- The Town will send courtesy emails, such as addenda, to those registered to receive updates
- Question deadline is 5:00 p.m. on Friday, February 9, 2018
- Until contract award, all questions must be submitted in writing to [oandrew@leesburgva.gov](mailto:oandrew@leesburgva.gov)
- Unless modified via addendum, bids are due Thursday, February 15, 2018 @ 3:00 p.m., no late bids will be accepted (*Note: Due date has been modified, See Item No. 1 of this addendum*)
- Bid Response Forms can be found on Pages 18 – 21 of the IFB
- Deliver bids to the First Floor receptionist located in Town Hall, 25 W. Market Street, Leesburg, VA 20176
- At the due date/time, a public bid opening will be held in the Lower Level Conference Room #2 of Town Hall

**Item No. 4: Pre-Bid Meeting Scope of Work Discussion**

Town Staff described the scope of work as listed in the advertisement:

- The purpose of this IFB is to establish a term contract to provide sludge stabilization, hauling, and disposal services of sewage sludge produced at the Town's Water Pollution Control Facility.
  - Scope of Work can be found on Pages 3 – 7 of the IFB

**Questions and Answers:**

**Question 1:** Are the Anaerobic and Aerobic sources blended in the liquid stream prior to dewatering?

**Answer 1:** **Yes. In order to establish the term "Blend" as found in III. A. 3, solid cake for transport will be a blend of Anaerobic and Aerobic sludge.**

- Question 2:** Does the owner dewater 5 or 7 days a week? Is the 17 tons a day referenced for five or seven days of production?
- Answer 2:** As indicated in IFB Section III(A)(4)(a), the daily quantity for removal is approximately 17 tons five days per week. However, the Town will reserve the right to operate its dewatering seven days per week if necessary in order to maintain compliance with permit parameters. Hauling will remain as indicated in IFB Section III(A)(4)(c), five days a week (excluding holidays) unless as noted in IFB Section III(A)(4)(b) it would be necessary to alter the schedule on the needs of the Town. This additional wasting/hauling would be extenuating circumstances and in all likelihood the wasting schedule should remain consistent at the approximate volume of dewatering and removal. The addition of the second container is meant to allow for the successful bidder and Town Staff to adjust to the additional hauling in the event it is necessary.
- Question 3:** Can the owner guarantee the percent solids cake to exceed 15%?
- Answer 3:** No. But generally the in service Belt Filter Press (#2) that will be used under normal conditions, it is extremely unlikely that under any conditions, the discharge will be less than 15%. Several years of test results can be provided.
- Question 4:** Can the owner provide existing analytical data on cake solids? TCLP etc.
- Answer 4:** Only data available will be extensive history on cake solids. It is not clear that any TCLP has ever been conducted on the Belt Filter Press cake. The TCLP that is the responsibility of the Contractor as indicated in IFB Section III(B)(7)(b) would be the first and only known testing done since establishing the Class "A" scheme of solids stabilization using "Blended" dewatered cake.
- Question 5:** Is it correct to understand the owner will be responsible to load the successful bidder's containers?
- Answer 5:** As the owner, the Town of Leesburg will be responsible for the acquisition of a suitable machine for loading and perform all loading procedures for the solids processed through the Belt Filter Press.
- Question 6:** Is it correct to understand the owner expects two transportation containers to be dedicated to their project?
- Answer 6:** It may be in the Town's best interest to ask for two dedicated containers. The Town would not want a smaller trailer brought in whose available volume was less than expected. However, as long as the successful bidder will guarantee the volumes for any container are exactly the same as the original two containers agreed upon at the start of the project, the containers then would not have to be dedicated.
- Question 7:** Would the owner be satisfied with one transportation unit on site and the second in route to disposal?
- Answer 7:** Two containers must be on site at all times. "In route" to disposal has no defined time frame. However, if the successful bidder can define and guarantee the time frame for "in route for disposal" and include "return to the Town's loading site" there may be some compromise there.
- Question 8:** Anticipated contract will begin 3-1-2018. What is the anticipated start date for

work to begin? (ten week period)  
**Answer 8:** We are currently working with the dryer manufacturer to design and plan the upgrade improvements. A timeline for the upgrade has not been developed yet. The Town will maintain an open channel of communications with the successful bidder to provide updates to current status of the project as it is moving forward.

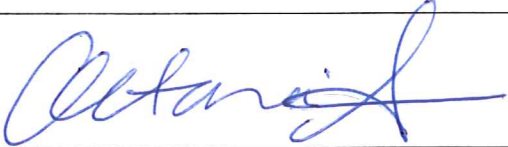


*For the Town of Leesburg,  
Octavia Andrew, CPPO, CPPB, VCO  
Chief Procurement Officer  
Town of Leesburg, Virginia  
Email: [oandrew@leesburgva.gov](mailto:oandrew@leesburgva.gov)  
Bid Board: <http://www.leesburgva.gov/bidboard>*



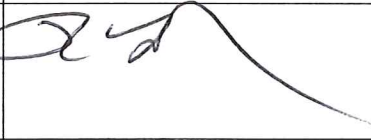
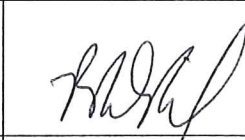
**PRE-BID MEETING  
SIGN-IN SHEET**

**DATE :** Wednesday, February 7, 2018  
**TIME:** 9:00 A.M. ET  
**LOCATION:** Utility Maintenance Building  
**SOLICITATION:** IFB No. 500640-FY18-25  
**TITLE:** Sludge Stabilization & Disposal Services

**NUMBER OF ATTENDEES:** 5

COMPANY NAME, ADDRESS, & TELEPHONE NUMBER (PRINTED)	ATTENDEE NAME, TITLE, & EMAIL ADDRESS (PRINTED)	ATTENDEE'S SIGNATURE
Town of Leesburg 25 W. Market Street Leesburg, VA 20176	Octavia Andrew Chief Procurement Officer <a href="mailto:oandrew@leesburgva.gov">oandrew@leesburgva.gov</a>	
Synagro Central LLC	Allen Guilliams Operations Director <a href="mailto:a.guilliams@synagro.com">a.guilliams@synagro.com</a>	
McLeod Inc Midland VA 540270-5964	Ronnie McLeod V.P. <a href="mailto:rmcleod@icloud.com">rmcleod@icloud.com</a>	



COMPANY NAME, ADDRESS & TELEPHONE NUMBER (PRINTED)	ATTENDEE NAME, TITLE, & EMAIL ADDRESS (PRINTED)	ATTENDEE'S SIGNATURE
Town of Leesburg	Rodney V. Lloyd rllloyd@leesburgva.gov Assist Plant manager Water Pollution Control	
Town of Leesburg	BRIAN BAILEY member WPCD bbailey@leesburgva.gov	



<b>COMPANY NAME, ADDRESS &amp; TELEPHONE NUMBER (PRINTED)</b>	<b>ATTENDEE NAME, TITLE, &amp; EMAIL ADDRESS (PRINTED)</b>	<b>ATTENDEE'S SIGNATURE</b>



<b>COMPANY NAME, ADDRESS &amp; TELEPHONE NUMBER (PRINTED)</b>	<b>ATTENDEE NAME, TITLE, &amp; EMAIL ADDRESS (PRINTED)</b>	<b>ATTENDEE'S SIGNATURE</b>