

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>1001 GENERAL FUND TAXES</b>							
<b>40 TAXES</b>							
40109 REAL ESTATE TAXES 2009		(223)					
40110 REAL ESTATE TAXES 2010		(149)					
40111 REAL ESTATE TAXES 2011		(946)					
40112 REAL ESTATE TAXES 2012	(1,399)	(31,972)					
40113 REAL ESTATE TAXES 2013	(36)	(52,240)					
40114 REAL ESTATE TAXES 2014	5,867	(31,492)					
40115 REAL ESTATE TAXES 2015	12,966	(22,078)					
40116 REAL ESTATE TAXES 2016	(6,243,813)	(24,575)					
40117 REAL ESTATE TAXES 2017	(6,277,887)	(6,573,535)					
40118 REAL ESTATE TAXES 2018		(6,825,137)	(6,925,000)		6,925,000	(100.0)	
40119 REAL ESTATE TAXES 2019			(6,975,000)	(7,656,000)	(681,000)	9.8	(7,262,000) SECOND HALF PAYMENT OF 2019 TAX BILL (DECEMBER 2019). BASED ON ASSESSMENTS AT 18.4 CENT TAX RATE.
							(394,000) SECOND BILLING OF 2019 ADDITIONAL ONE CENT ON RE TAX (19.4).
40120 REAL ESTATE TAXES 2020				(7,810,000)	(7,810,000)		(7,407,000) 1ST HALF RE TAX PAYMENT FOR 2020 BASED ON 2% INCREASE OF ASSESSMENTS OVER 2019.
							(403,000) 1ST HALF RE TAX PAYMENT FOR 2020 BASED ON 2% INCREASE OF ASSESSMENTS OVER 2019 FOR ADDITIONAL PENNY ON TAX RATE (19.4)
40200 PUBLIC SERVICE CORP TAXES	(220,569)	(222,231)	(220,000)	(220,000)			
40307 PERS PROPERTY TAX 2007	30						
40308 PERS PROPERTY TAX 2008	117	(1,401)					
40309 PERS PROPERTY TAX 2009	1,213	(39,227)					
40310 PERS PROPERTY TAX 2010	45	(43,676)					
40311 PERS PROPERTY TAX 2011	28,887	(76,491)					
40312 PERS PROPERTY TAX 2012	2,581	(76,875)					
40313 PERS PROPERTY TAX 2013	2,801	(129,359)					
40314 PERS PROPERTY TAX 2014		(220)					
40315 PERS PROPERTY TAX 2015	8,890	30,479					
40316 PERS PROPERTY TAX 2016	35,801	49,732					
40317 PERS PROPERTY TAX 2017	(2,035,344)	114,483					
40318 PERS PROPERTY TAX 2018		(1,602,083)					

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>1001 GENERAL FUND TAXES</b>								
<b>40 TAXES</b>								
40319			(2,050,000)		2,050,000	(100.0)		
40320				(2,100,000)	(2,100,000)		(1,300,000)	ANTICIPATED COLLECTION OF FIRST SEMI-ANNUAL BILLING AND ASSOCIATED PRORATION OF PPT FOR FY 2020.
							(800,000)	USE OF FUND BALANCE DUE TO TIMING OF THE SECOND PAYMENT OF THE SEMI ANNUAL BILLING. RESERVED BY TOWN COUNCIL 1/8/2019.
40400	(36,697)	(43,101)	(19,000)	(19,000)			(19,000)	
40401	(7,372)	(13,139)	(35,000)	(35,000)			(35,000)	BASED ON PROJECTED FY 2018 ACTUALS
40402	(50,708)	(46,759)	(70,000)	(70,000)			(70,000)	BASED ON PROJECTED FY 2018 ACTUALS
40403	(42,184)	(30,006)	(70,000)	(70,000)			(70,000)	BASED ON PROJECTED FY 2018 ACTUALS.
40404	(75,985)	(103,388)	(75,000)	(75,000)			(75,000)	BASED ON FY 2017 ACTUALS
40405	(17,579)	(27,287)	(40,000)	(40,000)			(40,000)	BASED ON PROJECTED FY 2018 ACTUALS.
40407		(2)						
40500	(3,389,293)	(3,620,884)	(3,430,000)	(3,650,000)	(220,000)	6.4	(3,650,000)	ESTIMATE BASED ON FY 2018 ACTUALS AND PROJECTED FY 2019 ATTRIBUTABLE TO THE BUSINESS INTEGRATOR POSITION.
40501	(791,255)	(866,352)	(790,000)	(860,000)	(70,000)	8.9	(860,000)	PROJECTED BASED ON FY 2018 ACTUALS.
40502	(5,275,413)	(5,710,451)	(5,407,021)	(5,700,000)	(292,979)	5.4	(5,700,000)	ESTIMATE BASED ON FY 2018 ACTUALS AND PROJECTED FY 2019.
40503	(985,261)	(1,274,610)	(988,000)	(1,100,000)	(112,000)	11.3	(1,100,000)	TREND BASED ON FY 2018 AND IMPROVED COLLECTION EFFORTS, AND BUSINESS PROCESS IMPROVEMENTS.
40505	(7,091)	(8,996)	(7,250)	(7,250)			(7,250)	BASED ON PROJECTED FY 2018 ACTUALS.
40506	(1,379,045)	(1,396,145)	(1,407,000)	(1,407,000)			(1,407,000)	2% OVER FY 2017 ACTUALS.
40507	(142,693)	(148,061)	(140,000)	(140,000)			(140,000)	BASED ON FY 2017 ACTUALS
40508	(198,046)	(212,063)	(200,000)	(200,000)			(200,000)	BASED ON FY 2017 ACTUALS
40509	(872,841)	(821,296)	(890,300)	(825,000)	65,300	(7.3)	(825,000)	BASED ON FY 2018 ACTUALS.
40510	(897,488)	(890,662)	(900,000)	(900,000)			(900,000)	VEHICLE LICENSE FEES BASED ON FY 2017 ACTUALS.
40511	(2,041,943)	(1,978,108)	(2,093,000)	(2,093,000)			(2,093,000)	BASED ON FY 2017 ACTUALS.
<b>TOTAL TAXES</b>	<b>(30,890,743)</b>	<b>(32,750,526)</b>	<b>(32,731,571)</b>	<b>(34,977,250)</b>	<b>(2,245,679)</b>	<b>6.9</b>		

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>1001 GENERAL FUND TAXES</b>							
<b>41 PERMITS &amp; FEES</b>							
41001	(5,164)	(3,275)	(5,500)	(5,500)			(5,500) PROJECTED INCREASE IN ZONES AND FEES.
41999	(11,333)		(12,000)		12,000	(100.0)	
<b>TOTAL PERMITS &amp; FEES</b>	<b>(16,497)</b>	<b>(3,275)</b>	<b>(17,500)</b>	<b>(5,500)</b>	<b>12,000</b>	<b>(68.6)</b>	
<b>43 USE MONEY&amp;PROPERTY</b>							
43001	(25)	(28)					
43002	(1,800)	(2,540)					
43007	(113,485)	(64,675)	(80,000)	(80,000)			(80,000) BASED ON PROJECTED FY 2018 ACTUALS.
43999	(3,098)						
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(118,407)</b>	<b>(67,243)</b>	<b>(80,000)</b>	<b>(80,000)</b>			
<b>45 MISC REVENUE</b>							
45009		(140,360)					
<b>TOTAL MISC REVENUE</b>		<b>(140,360)</b>					
<b>46 REV FROM STATE</b>							
46001	(5,384,169)	(5,252,089)	(5,308,360)	(5,250,000)	58,360	(1.1)	(5,250,000) BASED ON FY 2018 ACTUALS AND PROJECTED FY 2019 ACTUALS.
46002	(1,468,941)	(1,468,941)	(1,468,941)	(1,468,941)			(1,468,941) PERSONAL PROPERTY TAX RELIEF FUNDING PROVIDED BY THE STATE.
46003	(951)	(464)	(1,000)	(1,000)			(1,000) BASED ON FY 2017 ACTUALS.
46004	(210)	(1,389)					
46005	(178,411)	(174,649)	(180,000)	(180,000)			(180,000) ESTIMATE BASED ON FY 2017 ACTUALS.
<b>TOTAL REV FROM STATE</b>	<b>(7,032,682)</b>	<b>(6,897,532)</b>	<b>(6,958,301)</b>	<b>(6,899,941)</b>	<b>58,360</b>	<b>(0.8)</b>	
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>(38,058,330)</b>	<b>(39,858,936)</b>	<b>(39,787,372)</b>	<b>(41,962,691)</b>	<b>(2,175,319)</b>	<b>5.5</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>1002 CHARGES FOR SERVICE - GENERAL FUND</b>							
<b>44 CHARGES FOR SERVICES</b>							
44999 MISC CHARGE FOR SERVICES	(10,000)						
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(10,000)</b>						
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>(10,000)</b>						

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>1003 OPERATING GRANTS AND CONTRIBUTIONS - GENERAL FUND</b>							
<b>46 REV FROM STATE</b>							
	<b>MISCELLANEOUS STATE GRANTS</b>						
46999	(4,025)	(19,492)					
<b>TOTAL REV FROM STATE</b>	<b>(4,025)</b>	<b>(19,492)</b>					
<b>47 REV FROM FED GOVT</b>							
	<b>FEDERAL PASS THRU GRANT FUNDS</b>						
47998	(24,890)						
	<b>MISCELLANEOUS FEDERAL GRANTS</b>						
47999	(121,822)	(61,704)					
<b>TOTAL REV FROM FED GOVT</b>	<b>(146,712)</b>	<b>(61,704)</b>					
<i>PROJECT 13604 HURRICANE SANDY (10/29-31/12)</i>							
<b>46 REV FROM STATE</b>							
	<b>MISCELLANEOUS STATE GRANTS</b>						
46999	(5,595)						
<b>TOTAL REV FROM STATE</b>	<b>(5,595)</b>						
<b>47 REV FROM FED GOVT</b>							
	<b>MISCELLANEOUS FEDERAL GRANTS</b>						
47999	(34,968)						
<b>TOTAL REV FROM FED GOVT</b>	<b>(34,968)</b>						
<b>TOTAL FOR PROJECT HURRICANE SANDY (10/29-31/12)</b>	<b>(40,563)</b>						
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>(191,300)</b>	<b>(81,195)</b>					
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>(38,259,630)</b>	<b>(39,940,131)</b>	<b>(39,787,372)</b>	<b>(41,962,691)</b>	<b>(2,175,319)</b>	<b>5.5</b>	



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100110 TOWN COUNCIL</b>							
<b>45 MISC REVENUE</b>							
<b>REIMBURSE FROM UTILITIES</b>							
45101 FUND	(6,847)	(14,000)	(14,300)	(15,042)	(742)	5.2	(15,042) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
<b>REIMBURSEMENT FROM CAPITAL PRJ</b>							
45105 CAPITAL PRJ	(1,400)	(2,800)	(2,800)	(2,880)	(80)	2.9	(2,880) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL MISC REVENUE</b>	<b>(8,247)</b>	<b>(16,800)</b>	<b>(17,100)</b>	<b>(17,922)</b>	<b>(822)</b>	<b>4.8</b>	
<b>51 PERSONNEL SERVICES</b>	<b>130,225</b>	<b>145,063</b>	<b>141,020</b>	<b>140,640</b>	<b>(380)</b>	<b>(0.3)</b>	
<b>52 CONTRACTUAL SERVICES</b>							
<b>TELECOMMUNICATION SERVICES</b>							
52102	200	585	1,200	1,200			1,200 BLACKBERRY DEVICES FOR TOWN COUNCIL MEMBERS.
52103	3,522	533	750	750			750 COUNCIL PRINTING REQUIREMENTS SUCH AS TOL MEMORABILIA FOR OFFICIAL TOWN VISITORS
<b>ORGANIZATION MEMBERSHIPS</b>							
52201	16,594	16,772	16,500	16,500			16,500 VIRGINIA MUNICIPAL LEAGUE MEMBERSHIP WHICH PROVIDES BEST PRACTICE INFORMATION AND LEGISLATIVE UPDATES.
<b>EMPLOYEE TRAINING COURSES</b>							
52203	4,950	2,018					
<b>EE TRAINING TRANS/LODGE/MEALS</b>							
52205	1,454	2,635					
<b>AUDITING SERVICES</b>							
52301	83,737	75,575	90,000	90,000			90,000 YEAR-END CAFR DEVELOPMENT AND AUDITING SERVICES OF THE TOWN'S FINANCIALS. PROJECTED SLIGHT INCREASE OVER FY 2017.
<b>MANAGEMENT SERVICES</b>							
52303	1,332	1,087	1,100	1,100			1,100 VA ENERGY PURCHASING GOVERNMENTAL ASSOCIATION FOR LEGAL, CONSULTING AND ADMINISTRATIVE COSTS.
<b>ADVERTISING SERVICES</b>							
52307	82						
<b>ENTERTAINMENT SERVICES</b>							
52503	345	4,000	10,000	10,000			10,000 PLACEHOLDER FOR NEW SPECIAL EVENTS FEE WAIVERS IN ORDER TO KEEP DEPARTMENTS' BUDGETS HELD HARMLESS.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>112,216</b>	<b>103,205</b>	<b>119,550</b>	<b>119,550</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100110 TOWN COUNCIL</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102 OFFICE SUPPLIES	713	267	400	400			400 OFFICE SUPPLIES NEEDED FOR NORMAL DAILY OPERATION OF THE COUNCIL.
53103 STATIONERY AND FORMS	478	131	700	700			700 LETTERHEAD AND BUSINESS CARDS FOR MAYOR AND TOWN COUNCILMEMBERS.
53106 FOOD AND BEVERAGES	2,642	2,610	1,000	1,000			1,000 LEGISLATIVE DINNER AND OTHER VARIOUS MEETINGS HELD THROUGHOUT THE YEAR
53107 ADMIN TRAVEL (NONTRAINING)	296	648	1,000	1,000			1,000 ANTICIPATED MILEAGE AND TOLL REIMBURSEMENT FOR COUNCILMEMBERS ATTENDING OUT OF TOWN MEETINGS.
53402 COMPUTER OPERATING SUPPLIES	36						
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>4,166</b>	<b>3,656</b>	<b>3,100</b>	<b>3,100</b>			
<b>54 MISC EXP</b>							
54003 GRANTS&CONTRIB TO OTHER ORGAN		20,087					
<b>TOTAL MISC EXP</b>		<b>20,087</b>					
<b>56 CAPITAL EXPENDITURES</b>							
56201 COMPUTER EQUIPMENT	1,200	6,865					
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>1,200</b>	<b>6,865</b>					
<i>PROJECT 17010 DOWNTOWN INITIATIVE</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52503 ENTERTAINMENT SERVICES		1,836	10,000	10,000			10,000 GRANT FUNDING FOR DOWNTOWN EVENTS OUTSIDE OF FIRST FRIDAY. PART OF TOWN MANAGER'S DOWNTOWN INITIATIVE.
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>1,836</b>	<b>10,000</b>	<b>10,000</b>			
<i>TOTAL FOR PROJECT DOWNTOWN INITIATIVE</i>		<i>1,836</i>	<i>10,000</i>	<i>10,000</i>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>239,560</b>	<b>263,912</b>	<b>256,570</b>	<b>255,368</b>	<b>(1,202)</b>	<b>(0.5)</b>	
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>239,560</b>	<b>263,912</b>	<b>256,570</b>	<b>255,368</b>	<b>(1,202)</b>	<b>(0.5)</b>	



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100121 COMMISSION - PUBLIC ARTS</b>							
<b>46 REV FROM STATE</b>							
							ANTICIPATED VA LOCAL GOVERNMENT CHALLENGE GRANTS FOR PUBLIC ARTS GRANT AWARD. GRANT IS PROVIDED TO RECIPIENTS VIA THE PUBLIC ARTS COMMISSION. REALLOCATED FROM TOWN MANAGERS BUDGET (FY 2017)
46008 <b>VA COMMISS FOR THE ARTS GRANT</b>	(5,000)	(4,500)	(4,500)	(4,500)			(4,500)
<b>TOTAL REV FROM STATE</b>	<b>(5,000)</b>	<b>(4,500)</b>	<b>(4,500)</b>	<b>(4,500)</b>			
<b>51 PERSONNEL SERVICES</b>	<b>7,728</b>	<b>9,258</b>	<b>9,204</b>	<b>9,204</b>			
<b>52 CONTRACTUAL SERVICES</b>							
52201 <b>ORGANIZATION MEMBERSHIPS</b>	150		250	250			BUDGET BASED ON PREVIOUS YEARS' APPROPRIATION.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>150</b>		<b>250</b>	<b>250</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102 <b>OFFICE SUPPLIES</b>			150	150			BUDGET BASED ON PREVIOUS YEARS' APPROPRIATION.
<b>TOTAL MATERIAL &amp; SUPPLIES</b>			<b>150</b>	<b>150</b>			
<b>54 MISC EXP</b>							
54003 <b>GRANTS&amp;CONTRIB TO OTHER ORGAN</b>	10,000	6,175	10,000	10,000			VA LOCAL GOVERNMENT CHALLENGE GRANT GRANT REVENUE IS INCLUDED IN 100121-46008 (\$4,500)
<b>TOTAL MISC EXP</b>	<b>10,000</b>	<b>6,175</b>	<b>10,000</b>	<b>10,000</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>12,878</b>	<b>10,933</b>	<b>15,104</b>	<b>15,104</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100125 COMMISSION - ECONOMIC DEVELOPMENT</b>							
<b>51 PERSONNEL SERVICES</b>	<b>5,953</b>	<b>5,397</b>	<b>9,204</b>	<b>9,204</b>			
<b>52 CONTRACTUAL SERVICES</b>							
52303 <b>MANAGEMENT SERVICES</b>			1,200	1,200			1,200 BUSINESS DIRECTORIES AND BUSINESS/TOURIST SIGNAGE THROUGHOUT DOWNTOWN.
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>1,200</b>	<b>1,200</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53106 <b>FOOD AND BEVERAGES</b>		175					
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>175</b>					
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>5,953</b>	<b>5,572</b>	<b>10,404</b>	<b>10,404</b>			

<b>BUDGET DETAIL REPORT 2020</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Adopted Budget</b>	<b>2020 Proposed Budget</b>	<b>FY19/FY20 VAR, \$</b>	<b>FY19/FY20 VAR, %</b>	<b>Item, \$ Description</b>
<b>100126 COMMISSION - DIVERSITY</b>							
<b>51 PERSONNEL SERVICES</b>	<b>7,981</b>	<b>7,420</b>	<b>9,204</b>	<b>9,204</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>7,981</b>	<b>7,420</b>	<b>9,204</b>	<b>9,204</b>			

<b>BUDGET DETAIL REPORT 2020</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Adopted Budget</b>	<b>2020 Proposed Budget</b>	<b>FY19/FY20 VAR, \$</b>	<b>FY19/FY20 VAR, %</b>	<b>Item, \$ Description</b>
<b>100182 COMMISSION - TECHNOLOGY AND COMMUNICATIONS</b>							
<b>51 PERSONNEL SERVICES</b>	<b>5,665</b>	<b>6,251</b>	<b>9,204</b>	<b>9,204</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>5,665</b>	<b>6,251</b>	<b>9,204</b>	<b>9,204</b>			

<b>BUDGET DETAIL REPORT 2020</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Adopted Budget</b>	<b>2020 Proposed Budget</b>	<b>FY19/FY20 VAR, \$</b>	<b>FY19/FY20 VAR, %</b>	<b>Item, \$ Description</b>
<b>100425 COMMISSION - PARKS AND RECREATION</b>							
<b>51 PERSONNEL SERVICES</b>	<b>7,328</b>	<b>6,659</b>	<b>9,204</b>	<b>9,204</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>7,328</b>	<b>6,659</b>	<b>9,204</b>	<b>9,204</b>			



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100432 COMMISSION - LIBRARY ADVISORY</b>							
<b>51 PERSONNEL SERVICES</b>	<b>7,651</b>	<b>7,620</b>	<b>9,204</b>	<b>9,204</b>			
<b>52 CONTRACTUAL SERVICES</b>							
52103 <b>PRINTING SERVICES</b>	420	411	350	350			350 PRINTING SERVICES - HISTORY AWARDS BROCHURE - FULFILLS MISSION OF COMMISSION
52205 <b>EE TRAINING TRANS/LODGE/MEALS</b>		683	450	450			450 VIRGINIA FORUM
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>420</b>	<b>1,094</b>	<b>800</b>	<b>800</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102 <b>OFFICE SUPPLIES</b>		85	100	100			100 OFFICE SUPPLIES - HISTORY AWARDS PLAQUE ENGRAVING
53106 <b>FOOD AND BEVERAGES</b>	15		250	250			250 FOOD AND BEVERAGES - HISTORY AWARDS
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>15</b>	<b>85</b>	<b>350</b>	<b>350</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>8,085</b>	<b>8,799</b>	<b>10,354</b>	<b>10,354</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100512 COMMISSION - PLANNING</b>							
<b>51 PERSONNEL SERVICES</b>	<b>27,449</b>	<b>27,112</b>	<b>27,667</b>	<b>27,667</b>			
<b>52 CONTRACTUAL SERVICES</b>							
<b>EMPLOYEE TRAINING</b>							
52203 <b>COURSES</b>	1,000						
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>1,000</b>						
<b>53 MATERIAL &amp; SUPPLIES</b>							
53103 <b>STATIONERY AND FORMS</b>	50	61	300	300			300 BUSINESS CARDS FOR NEW MEMBERS.
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>50</b>	<b>61</b>	<b>300</b>	<b>300</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>28,499</b>	<b>27,173</b>	<b>27,967</b>	<b>27,967</b>			



<b>BUDGET DETAIL REPORT 2020</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Adopted Budget</b>	<b>2020 Proposed Budget</b>	<b>FY19/FY20 VAR, \$</b>	<b>FY19/FY20 VAR, %</b>	<b>Item, \$ Description</b>
<b>100513 COMMISSION - BOARD OF ZONING APPEALS</b>							
<b>51 PERSONNEL SERVICES</b>	<b>1,507</b>	<b>754</b>	<b>6,459</b>	<b>6,459</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>1,507</b>	<b>754</b>	<b>6,459</b>	<b>6,459</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100514 COMMISSION - BOARD OF ARCHITECTURAL REVIEW</b>							
<b>51 PERSONNEL SERVICES</b>	<b>26,480</b>	<b>27,126</b>	<b>27,667</b>	<b>27,667</b>			
<b>52 CONTRACTUAL SERVICES</b>							
52203 <b>EMPLOYEE TRAINING COURSES</b>	586	106					
52205 <b>EE TRAINING TRANS/LODGE/MEALS</b>	240	161					
52303 <b>MANAGEMENT SERVICES</b>			3,500	3,500			3,500 WINDOW WORKSHOP - COMMUNITY OUTREACH
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>826</b>	<b>267</b>	<b>3,500</b>	<b>3,500</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>27,306</b>	<b>27,392</b>	<b>31,167</b>	<b>31,167</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100516 COMMISSION - ENVIRONMENTAL ADVISORY</b>							
<b>51 PERSONNEL SERVICES</b>	<b>8,075</b>	<b>8,304</b>	<b>9,204</b>	<b>9,204</b>			
<b>52 CONTRACTUAL SERVICES</b>							
<b>PUBLIC INFO &amp; RELATIONS</b>							
52305 <b>SERV</b>	2,153	2,368	3,500	3,500			3,500 PUBLIC INFO & RELATION SVCS FOR FLOWER & GARDEN, RAIN BARREL WORKSHOP, TOLBERT AWARD
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>2,153</b>	<b>2,368</b>	<b>3,500</b>	<b>3,500</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>10,228</b>	<b>10,672</b>	<b>12,704</b>	<b>12,704</b>			

<b>BUDGET DETAIL REPORT 2020</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Adopted Budget</b>	<b>2020 Proposed Budget</b>	<b>FY19/FY20 VAR, \$</b>	<b>FY19/FY20 VAR, %</b>	<b>Item, \$ Description</b>
<b>100720 COMMISSION - AIRPORT</b>							
<b>51 PERSONNEL SERVICES</b>	<b>6,551</b>	<b>6,659</b>	<b>9,204</b>	<b>9,204</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>6,551</b>	<b>6,659</b>	<b>9,204</b>	<b>9,204</b>			
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>136,490</b>	<b>127,599</b>	<b>161,979</b>	<b>161,979</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100120 TOWN MANAGERS OFFICE</b>							
<b>45 MISC REVENUE</b>							
<b>45101 REIMBURSE FROM UTILITIES FUND</b>	(51,747)	(57,100)	(58,250)	(61,273)	(3,023)	5.2	(61,273) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
<b>45105 REIMBURSEMENT FROM CAPITAL PRJ</b>	(45,500)	(36,300)	(36,300)	(37,390)	(1,090)	3.0	(37,390) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL MISC REVENUE</b>	<b>(97,247)</b>	<b>(93,400)</b>	<b>(94,550)</b>	<b>(98,663)</b>	<b>(4,113)</b>	<b>4.4</b>	
<b>51 PERSONNEL SERVICES</b>	<b>772,124</b>	<b>627,402</b>	<b>677,175</b>	<b>815,483</b>	<b>138,308</b>	<b>20.4</b>	
<b>52 CONTRACTUAL SERVICES</b>							
<b>52101 POSTAL SERVICES</b>	446	14	250	250			250 ANNUAL MAIL PERMIT FEE
<b>52102 TELECOMMUNICATION SERVICES</b>	2,627	1,941	2,300	2,300			1,800 CELL PHONE EXPENSES FOR TOWN MANAGER, DEPUTY TOWN MANAGER, AND EXECUTIVE ASSOCIATE
							500 MOBILE BROADBAND FOR LAPTOP
<b>52103 PRINTING SERVICES</b>	1,340	385	1,000	1,000			1,000 FREE HOLIDAY PARKING SIGNS AND MISC. PRINTING COSTS
<b>52201 ORGANIZATION MEMBERSHIPS</b>	24,753	26,264	24,863	24,863			500 C2ER COUNCIL FOR COMMUNITY & ECONOMIC RESEARCH
							2,875 ICMA DUES
							600 URBAN LAND INSTITUTE
							1,500 UVA WELDON COOPER CENTER - VIRGINIA INST. OF GOVERNMENT
							1,000 VA LOCAL GOVERNMENT MANAGEMENT ASSOCIATION (VLGMA)
							15,363 NO VA REGIONAL COMMISSION ANNUAL CONTRIBUTION/REGIONAL ENERGY STRATEGY/NVAWAST MGMT. PROGRAM
							475 AMERICAN PLANNING ASSOCIATION
							2,550 ALLIANCE FOR INNOVATION - ANNUAL DUES
<b>52202 PUBLICATION SUBSCRIPTIONS</b>			2,213	2,213			1,200 ECONOMIC MODELING SPECIALISTS LABOR MARKET REPORT
							363 UVA WELDON COOPER CENTER - GENERAL RESEARCH
							450 VA EMPLOYMENT COMMISSION
							200 WASHINGTON BUSINESS JOURNAL
<b>52203 EMPLOYEE TRAINING COURSES</b>	9,538	4,673					
<b>52205 EE TRAINING TRANS/LODGE/MEALS</b>	8,001	5,341					
<b>52303 MANAGEMENT SERVICES</b>	1,983	1,500					

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100120 TOWN MANAGERS OFFICE</b>							
<b>52 CONTRACTUAL SERVICES</b>							
52305							TABLE SPONSORSHIPS FOR LOUDOUN COUNTY CHAMBER OF COMMERCE EVENTS
	2,140		1,400	1,400			1,000
							400 VIP TOWN PROMOTIONAL GIFT BAGS AND TOWN KEEPSAKE ITEMS
52307	13						
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>50,842</b>	<b>40,119</b>	<b>32,026</b>	<b>32,026</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102	3,512	2,261	4,575	4,575			4,575 OFFICE SUPPLIES FOR TOWN MANAGER'S OFFICE
53103	533	2,264	1,000	1,000			1,000 LETTERHEAD AND BUSINESS CARDS
53106	1,279	996	1,500	1,500			1,500 MEETINGS WITH OUTSIDE ORGANIZATIONS
53107	34		1,000	1,000			1,000 MISC TRAVEL NOT RELATED TO TRAINING
53402	1,501	2,245					
53899		(1,560)					
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>6,859</b>	<b>6,207</b>	<b>8,075</b>	<b>8,075</b>			
<b>54 MISC EXP</b>							
54999			50,000	50,000			50,000 TOWN MANAGER'S CONTINGENCY
<b>TOTAL MISC EXP</b>			<b>50,000</b>	<b>50,000</b>			
<b>55 CONTINUOUS CHARGES</b>							
55004	4,275	8,060	4,700	4,700			4,700 GENERAL LIABILITY
<b>TOTAL CONTINUOUS CHARGES</b>	<b>4,275</b>	<b>8,060</b>	<b>4,700</b>	<b>4,700</b>			
<b>56 CAPITAL EXPENDITURES</b>							
56201	4,552		1,000	5,000	4,000	400.0	1,000 MISC COMPUTER EQUIPMENT SUCH AS PRINTERS, MONITORS, CHARGERS, ETC.
							4,000 ENHANCEMENT: EM DIRECTOR'S COMPUTER
56202	1,596						
56209				8,000	8,000		8,000 ENHANCEMENT: EM DIRECTORS OFFICE FURNITURE; POTENTIAL RE-CONFIGURATION.
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>6,148</b>		<b>1,000</b>	<b>13,000</b>	<b>12,000</b>	<b>1200.0</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100120 TOWN MANAGERS OFFICE</b>							
<i>PROJECT 15604 SAFETY PROGRAM</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52303 <b>MANAGEMENT SERVICES</b>	7,665	3,199	15,000	15,000			15,000 SAFETY PROGRAM FOR TOWNWIDE SAFETY INITIATIVES
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>7,665</b>	<b>3,199</b>	<b>15,000</b>	<b>15,000</b>			
<i>TOTAL FOR PROJECT SAFETY PROGRAM</i>	<i>7,665</i>	<i>3,199</i>	<i>15,000</i>	<i>15,000</i>			
<i>PROJECT 16608 POLICE APPRECIATION DAY 10/15/15</i>							
<b>45 MISC REVENUE</b>							
45002 <b>CONTRIBUTIONS - PRIVATE</b>	(1,000)	(1,500)	(1,000)	(1,000)			(1,000) PLACEHOLDER FOR ANNUAL DONATIONS/CONTRIBUTIONS TO POLICE APPRECIATION DAY CELEBRATION.
<b>TOTAL MISC REVENUE</b>	<b>(1,000)</b>	<b>(1,500)</b>	<b>(1,000)</b>	<b>(1,000)</b>			
<i>TOTAL FOR PROJECT POLICE APPRECIATION DAY 10/15/15</i>	<i>(1,000)</i>	<i>(1,500)</i>	<i>(1,000)</i>	<i>(1,000)</i>			
<i>PROJECT 16612 POLICE APPRECIATION DAY</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52503 <b>ENTERTAINMENT SERVICES</b>	1,027						
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>1,027</b>						
<b>53 MATERIAL &amp; SUPPLIES</b>							
53106 <b>FOOD AND BEVERAGES</b>	66	1,703					
53404 <b>RECREATIONAL SUPPLIES</b>	199	2					
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>265</b>	<b>1,704</b>					
<i>TOTAL FOR PROJECT POLICE APPRECIATION DAY</i>	<i>1,292</i>	<i>1,704</i>					
<i>PROJECT 17010 DOWNTOWN INITIATIVE</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52503 <b>ENTERTAINMENT SERVICES</b>	2,221	4,191					
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>2,221</b>	<b>4,191</b>					
<i>TOTAL FOR PROJECT DOWNTOWN INITIATIVE</i>	<i>2,221</i>	<i>4,191</i>					
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>753,180</b>	<b>595,981</b>	<b>692,426</b>	<b>838,621</b>	<b>146,195</b>	<b>21.1</b>	





BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description	
<b>100127 TOWN MANAGERS OFFICE - PUBLIC INFORMATION DIVISION</b>								
<b>52 CONTRACTUAL SERVICES</b>								
52101	POSTAL SERVICES	2,420	12,350	12,950	14,500	1,550	12.0	3,950 POSTAGE FOR MAILING THE ANNUAL REPORT AND OTHER TOWN-WIDE MAILINGS.
								10,550 4 RESIDENT SEASONAL NEWSLETTERS
52102	TELECOMMUNICATION SERVICES	399	667	600	1,200	600	100.0	1,200 TWO BLACKBERRY DEVICE MONTHLY SERVICE.
52103	PRINTING SERVICES	5,707	14,073	18,000	21,000	3,000	16.7	6,000 ANNUAL REPORT
								3,000 VISITOR GUIDE AND STREET MAPS INTO TWO SEPARATE PUBLICATIONS,
								12,000 3 RESIDENT QUARTERLY NEWSLETTERS IN ADDITION TO THE ANNUAL REPORT.
52201	ORGANIZATION MEMBERSHIPS	965	550	550	740	190	34.5	740 VA GOVT. COMMUNICATORS, NAGC, 3CMA AND PRSA. INCREASE ATTRIBUTABLE TO INCREASED ANNUAL DUES AND THE ADDITION OF THE ASSISTANT PIO.
52203	EMPLOYEE TRAINING COURSES		754					
52205	EE TRAINING TRANS/LODGE/MEALS	31	1,336					
52303	MANAGEMENT SERVICES	20,184	21,141	30,000	30,000			30,000 ANNUAL SECURITY SERVICES CONTRACT FOR TOWN HALL GUARD BASED ON RE-BID PROCESS COMPLETED IN NOVEMBER 2016.
52305	PUBLIC INFO & RELATIONS SERV	8,329	23,904	24,430	26,700	2,270	9.3	24,300 CLOSED CAPTIONING SERVICES FOR PUBLIC MEETINGS; ADA COMPLIANCE.
								500 VEC EMPLOYMENT DATA
								350 SURVEY MONKEY
								1,550 HOOTSUITE SOCIAL MEDIA MANAGEMENT PROGRAM. INCREASE DUE TO ADDITIONAL 6 USERS.
52307	ADVERTISING SERVICES			3,000	3,000			3,000 GRAPHIC DESIGN OF STREET MAPS AND SEPARATE PUBLICATIONS FOR BROCHURE AND PURCHASE OF NEW IMAGES.
<b>TOTAL</b>	<b>CONTRACTUAL SERVICES</b>	<b>38,035</b>	<b>74,775</b>	<b>89,530</b>	<b>97,140</b>	<b>7,610</b>	<b>8.5</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>								
53101	UNIFORM/APPAREL SUPPLIES		120					
53102	OFFICE SUPPLIES	121	(29)					
<b>TOTAL</b>	<b>MATERIAL &amp; SUPPLIES</b>	<b>121</b>	<b>91</b>					



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100130 TOWN ATTORNEYS OFFICE</b>							
<b>45 MISC REVENUE</b>							
<b>REIMBURSE FROM UTILITIES FUND</b>							
45101	(31,609)	(68,600)	(69,950)	(73,581)	(3,631)	5.2	(73,581) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
<b>REIMBURSEMENT FROM CAPITAL PRJ</b>							
45105	(202,500)	(211,800)	(211,800)	(218,150)	(6,350)	3.0	(218,150) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL MISC REVENUE</b>	<b>(234,109)</b>	<b>(280,400)</b>	<b>(281,750)</b>	<b>(291,731)</b>	<b>(9,981)</b>	<b>3.5</b>	
<b>51 PERSONNEL SERVICES</b>	<b>534,363</b>	<b>580,586</b>	<b>573,800</b>	<b>600,546</b>	<b>26,746</b>	<b>4.7</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101	31	19	100	100			100 POSTAL SERVICE FOR OVERNIGHT PLEADINGS, DEEDS, CONTRACTS, AND OTHER TIME SENSITIVE DOCUMENTS.
52102	1,648	1,652	1,800	1,800			1,800 3 CELL PHONES: TOWN ATTORNEY, DEPUTY TOWN ATTORNEY & LAND ACQUISITION MANAGER
52103			1,000	1,000			1,000 COVERS THE COST OF COURT REPORTER FEES, TRANSCRIPTS AND COSTS ASSOCIATED WITH DEPOSITIONS, ETC
52201	1,910	1,780	2,000	2,000			590 COST TO COVER VARIOUS FEES FOR PROFESSIONAL ORGANIZATIONS (VA STATE BAR)
							20 NOTARY RENEWALS
							350 LOCAL GOVERNMENT ATTORNEY ASSOCIATION
							390 LOUDOUN COUNTY BAR ASSOCIATION
							500 VARIOUS REAL ESTATE LICENSURE FOR LAND ACQUISITION MANAGER
							150 VA WOMEN ATTORNEYS ASSOCIATION
52202	1,811	1,862	2,500	2,500			2,500 PROVIDES FOR SUPPLEMENTS, UPDATES, LAW BOOKS, PERIODICALS AND ELECTRONIC RECORDS
52203	2,552	2,389					
52205	2,264	2,052					
52306	51,624	39,136	50,000	50,000			50,000 OUTSIDE COUNSEL, COURT REPORTERS, COURT FILING & OTHER FEES DUE TO ANTICIPATED LITIGATION
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>61,838</b>	<b>48,891</b>	<b>57,400</b>	<b>57,400</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102	814	820	1,000	1,000			1,000 PROVIDES FOR GENERAL OFFICE SUPPLIES
53103	312	312	500	500			500 TOWN ATTORNEY LETTERHEAD, ENVELOPES AND PAPER FOR COURT DOCUMENTS AND OFFICIAL LETTERS

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100130 TOWN ATTORNEYS OFFICE</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53106	196		200	200			200 FOOD AND BEVERAGE COSTS FOR HOSTING VARIOUS MEETINGS AND EVENTS
53107		111	200	200			200 WORK RELATED TRAVEL TO AND FROM COURT, ATTORNEYS' OFFICES, LEGISLATIVE AGENDA (IN THE LOCAL AREA)
53402	1,187	1,143	1,500	1,500			1,500 COST OF TONER TO SUPPORT 3 PRINTERS;
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>2,509</b>	<b>2,386</b>	<b>3,400</b>	<b>3,400</b>			
<b>55 CONTINUOUS CHARGES</b>							
55004	103	202	110	110			110 GENERAL LIABILITY
<b>TOTAL CONTINUOUS CHARGES</b>	<b>103</b>	<b>202</b>	<b>110</b>	<b>110</b>			
<b>56 CAPITAL EXPENDITURES</b>							
56201	1,580						
56209		495					
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>1,580</b>	<b>495</b>					
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>366,284</b>	<b>352,160</b>	<b>352,960</b>	<b>369,725</b>	<b>16,765</b>	<b>4.7</b>	
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>366,284</b>	<b>352,160</b>	<b>352,960</b>	<b>369,725</b>	<b>16,765</b>	<b>4.7</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100140 CLERK OF COUNCIL</b>							
<b>44 CHARGES FOR SERVICES</b>							
44999 MISC CHARGE FOR SERVICES		(1,490)					
<b>TOTAL CHARGES FOR SERVICES</b>		<b>(1,490)</b>					
<b>45 MISC REVENUE</b>							
45101 REIMBURSE FROM UTILITIES FUND	(5,806)	(3,700)	(3,750)	(3,945)	(195)	5.2	(3,945) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
45105 REIMBURSEMENT FROM CAPITAL PRJ	(3,800)	(4,200)	(4,200)	(4,330)	(130)	3.1	(4,330) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL MISC REVENUE</b>	<b>(9,606)</b>	<b>(7,900)</b>	<b>(7,950)</b>	<b>(8,275)</b>	<b>(325)</b>	<b>4.1</b>	
<b>51 PERSONNEL SERVICES</b>	<b>142,679</b>	<b>184,937</b>	<b>214,719</b>	<b>233,544</b>	<b>18,825</b>	<b>8.8</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES	25		100	100			100 VARIOUS POSTAL RELATED EXPENSES.
52102 TELECOMMUNICATION SERVICES		484					
52103 PRINTING SERVICES	5,809	6,632	3,800	5,950	2,150	56.6	950 MUNICODE ANNUAL WEB HOSTING FEE - ADMINISTRATIVE FEE 5,000 PREPARATION AND PRINTING OF UPDATES TO TOWN CODE. SUPPLEMENT COSTS ARE APPROX \$2500 PER SUPPLEMENT TWICE PER YEAR
52201 ORGANIZATION MEMBERSHIPS	245	355	230	335	105	45.7	300 INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS, VA MUNICIPAL CLERKS ASSOC, VA ASSOC OF GOVERNMENT ARCHIVES AND RECORDS ADMINISTRATORS 35 VIRGINIA MUNICIPAL CLERKS ASSOCIATION.
52203 EMPLOYEE TRAINING COURSES	275	1,420					
52205 EE TRAINING TRANS/LODGE/MEALS	407	2,792					
52307 ADVERTISING SERVICES	9,587	3,497	5,200	5,200			5,200 ESTIMATED NEWSPAPER ADVERTISING EXPENSES
52602 COMPUTER SOFTWARE MAINT SERV		166		200	200		200 MEETING TRANSCRIPTION SOFTWARE
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>16,348</b>	<b>15,347</b>	<b>9,330</b>	<b>11,785</b>	<b>2,455</b>	<b>26.3</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100140 CLERK OF COUNCIL</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102 OFFICE SUPPLIES	1,226	711	750	750			750 ANTICIPATED OFFICE SUPPLY REQUIREMENTS INCLUSIVE OF MINUTE BOOKS
53103 STATIONERY AND FORMS	312	312					
53106 FOOD AND BEVERAGES	128	229	200		(200)	(100.0)	
53402 COMPUTER OPERATING SUPPLIES	198	1,313	500	1,100	600	120.0	1,100 PRINTER TONER CARTRIDGES FOR CLERK'S OFFICE
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>1,864</b>	<b>2,564</b>	<b>1,450</b>	<b>1,850</b>	<b>400</b>	<b>27.6</b>	
<b>56 CAPITAL EXPENDITURES</b>							
56201 COMPUTER EQUIPMENT	168						
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>168</b>						
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>151,452</b>	<b>193,457</b>	<b>217,549</b>	<b>238,904</b>	<b>21,355</b>	<b>9.8</b>	
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>151,452</b>	<b>193,457</b>	<b>217,549</b>	<b>238,904</b>	<b>21,355</b>	<b>9.8</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100161 FINANCE &amp; ADMINISTRATIVE SERVICES - FINANCE DIVISION</b>							
<b>41 PERMITS &amp; FEES</b>							
<b>ADMINISTRATIVE</b>							
41004 <b>COLLECTION FEE</b>	(455)	(750)					
41999 <b>MISC PERMITS &amp; FEES</b>		(52,687)	(15,000)	(8,200)	6,800	(45.3)	(8,200) RESIDENTIAL PERMIT PARKING FEES. PREVIOUSLY INCLUDED DMV STOP FEES THAT ARE NO LONGER PROVIDED TO THE TOWN.
<b>TOTAL PERMITS &amp; FEES</b>	<b>(455)</b>	<b>(53,437)</b>	<b>(15,000)</b>	<b>(8,200)</b>	<b>6,800</b>	<b>(45.3)</b>	
<b>42 FINES &amp; FORFEITURES</b>							
42002 <b>PARKING TICKET FINES</b>	(117,013)	(182,600)	(120,000)	(182,000)	(62,000)	51.7	(182,000) BASED ON FY 2018 ACTUALS
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>(117,013)</b>	<b>(182,600)</b>	<b>(120,000)</b>	<b>(182,000)</b>	<b>(62,000)</b>	<b>51.7</b>	
<b>43 USE MONEY&amp;PROPERTY</b>							
43001 <b>INTEREST REVENUE</b>	(85,987)	(318,966)	(170,000)	(426,400)	(256,400)	150.8	(379,000) ANNUAL INVESTMENT EARNINGS ANTICIPATED FOR FY 2020 BASED ON YTD FY 2019 RETURNS. (47,400) ANTICIPATED INCREASE IN INTEREST EARNINGS FROM BANKING SERVICES.
43002 <b>INSURANCE RECOVERIES</b>	(2,850)						
43004 <b>PARKING METER REVENUE</b>	(107,152)	(120,007)	(104,500)	(111,000)	(6,500)	6.2	(111,000) BASED ON HISTORICAL ACTUALS
43005 <b>PARKING GARAGE SPACE RENTALS</b>	(73,350)	(69,255)	(79,860)	(73,000)	6,860	(8.6)	(73,000) BASED ON HISTORICAL ACTUALS
43006 <b>PARKING GARAGE REVENUE</b>	(51,702)	(30,962)	(64,900)	(43,000)	21,900	(33.7)	(43,000) BASED ON HISTORICAL ACTUALS
43999 <b>MISC USE OF MONEY &amp; PROP</b>	(33,181)	(62,707)	(20,000)	(20,000)			(20,000)
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(354,223)</b>	<b>(601,897)</b>	<b>(439,260)</b>	<b>(673,400)</b>	<b>(234,140)</b>	<b>53.3</b>	
<b>45 MISC REVENUE</b>							
<b>REIMBURSE FROM UTILITIES</b>							
45101 <b>FUND</b>	(415,045)	(320,100)	(326,500)	(343,447)	(16,947)	5.2	(343,447) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
<b>REIMBURSEMENT FROM</b>							
45105 <b>CAPITAL PRJ</b>	(71,900)	(181,800)	(181,800)	(187,250)	(5,450)	3.0	(187,250) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
45201 <b>COLLECTION FEE</b>	(32,273)	(31,587)	(38,000)	(38,000)			(38,000) BASED ON PROJECTED FY 2018 ACTUALS.
45202 <b>RETURN CHECK FEE</b>	(1,007)	(1,336)	(1,000)	(1,300)	(300)	30.0	(1,300) BASED ON FY 2018 ACTUALS.
<b>TOTAL MISC REVENUE</b>	<b>(520,225)</b>	<b>(534,823)</b>	<b>(547,300)</b>	<b>(569,997)</b>	<b>(22,697)</b>	<b>4.1</b>	
<b>47 REV FROM FED GOVT</b>							
47010 <b>INTEREST ON BABS</b>	(13,727)	(13,201)	(13,400)	(13,400)			(13,400) INTEREST RATE SUBSIDY FOR BUILD AMERICA BONDS
<b>TOTAL REV FROM FED GOVT</b>	<b>(13,727)</b>	<b>(13,201)</b>	<b>(13,400)</b>	<b>(13,400)</b>			
<b>51 PERSONNEL SERVICES</b>	<b>2,109,854</b>	<b>2,150,536</b>	<b>2,285,061</b>	<b>2,470,786</b>	<b>185,725</b>	<b>8.1</b>	

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100161 FINANCE &amp; ADMINISTRATIVE SERVICES - FINANCE DIVISION</b>								
<b>52 CONTRACTUAL SERVICES</b>								
52101	<b>POSTAL SERVICES</b>	26,103	22,622	29,000	29,000			29,000 COSTS ASSOCIATED WITH TOWN PO BOXES FOR TAXES AND UTILITY BILL PAYMENTS, TOWNWIDE METERED MAILINGS
52102	<b>TELECOMMUNICATION SERVICES</b>	8,736	2,869	1,740	2,340	600	34.5	1,800 ANNUAL CELLULAR PHONE SERVICE FOR 3 DEVICES
								540
52103	<b>PRINTING SERVICES</b>	5,633	10,832	3,000	3,000			3,000 COSTS ASSOCIATED WITH OUTSOURCED PRINTING OF CERTIFIED ANNUAL FINANCIAL REPORT (CAFR) AND BUDGET DOC
52201	<b>ORGANIZATION MEMBERSHIPS</b>	4,480	3,094	2,875	2,875			1,375 METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS (MWCOC) - PROCUREMENT
								250 GOVERNMENT FINANCE OFFICERS' ASSOCIATION (2 MEMBERS)
								400 TREASURER'S ASSOCIATION OF VIRGINIA (POPULATION BASED FEE)
								255 AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS - CONTROLLER
								145 VIRGINIA SOCIETY OF CPAs - CONTROLLER
								175 VIRGINIA GOVERNMENT FINANCE OFFICERS' ASSOCIATION - VGFOA (5 MEMBERS)
								50 OPERATIONS DIVISION LOCAL CHAPTER ASSOCIATION
								190 NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING (NIGP)- PROCUREMENT
								35 VIRGINIA ASSOCIATION OF GOVERNMENTAL PURCHASING (VAGP) - PROCUREMENT
52202	<b>PUBLICATION SUBSCRIPTIONS</b>	329	738	1,024	1,024			120 FINANCIAL AND OPERATIONAL PUBLICATIONS IN SUPPORT OF FINANCE AND OPERATIONS FOR MUNICIPAL GOVT
								400 GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) STATEMENT UPDATES - REQUIRED CONTROLLER
								504 WALL STREET JOURNAL - FINANCIAL NEWS & ANALYSIS FOR DIRECTOR & STAFF IN SPT OF DEPT MISSION
52203	<b>EMPLOYEE TRAINING COURSES</b>	5,542	13,473					
52205	<b>EE TRAINING TRANS/LODGE/MEALS</b>	5,983	7,063					



BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>100161 FINANCE &amp; ADMINISTRATIVE SERVICES - FINANCE DIVISION</b>									
<b>52 CONTRACTUAL SERVICES</b>									
52302	<b>FISCAL SERVICES</b>	138,506	86,055	114,000	242,000	128,000	112.3	3,000	LOCKBOX SERVICES FOR PERSONAL PROPERTY AND REAL ESTATE. SAVINGS ATTRIBUTABLE TO CONSOLIDATED BILLING BY LOUDOUN COUNTY.
								6,000	CUSTODIAL BANKING SERVICES FOR DEBT PAYMENTS
								25,000	BANKING SERVICES FOR TOWN BANK ACCOUNT
								30,000	MERCHANT FEES FOR CREDIT CARD SERVICES
								13,000	OUTSOURCED BILLING SERVICES FOR PERSONAL PROPERTY AND REAL ESTATE. SAVINGS ATTRIBUTABLE TO CONSOLIDATE BILLING WITH LOUDOUN COUNTY.
								165,000	PER THE LOUDOUN COUNTY/ TOWN OF LEESBURG AGREEMENT, 1.15% OF GROSS REVENUE COLLECTED BY LOUDOUN COUNTY IS REMITTED TO THE COUNTY. AMOUNT IS BASED ON PROJECTED REVENUE FOR PERSONAL PROPERTY AND REAL ESTATE FOR FY 2020.
52303	<b>MANAGEMENT SERVICES</b>	38,640	86,623	56,410	63,610	7,200	12.8	16,000	INSURANCE CONSULTING SERVICES FOR LIABILITY, PROPERTY, WORK COMP
								10,000	FINANCIAL ADVISORY SERVICES IN SUPPORT OF DEBT ISSUANCE, RATING AGENCY REVIEW
								950	VIRGINIA EMPLOYMENT COMMISSION FEES - SUPPORTS COLLECTIONS EFFORTS FOR TAXES
								13,200	DEPARTMENT OF MOTOR VEHICLE SERVICES FEES FOR REGISTRATION HOLDS TO COLLECT TAXES
								15,000	PARKING ENFORCMENT COMPUTER SERVICES SUPPPORTING PARKING VIOLATIONS
								1,260	DOCUMENT SHREDDING SERVICES
								7,200	24/7 MONITORING SERVICE FOR PARKING GARAGE EQUIPMENT. OFF-SITE CALL CENTER.
52304	<b>PERSONNEL MANAGEMENT SERVICES</b>	4,950	16,019						
52305	<b>PUBLIC INFO &amp; RELATIONS SERV</b>	1,780							
52306	<b>LEGAL SERVICES</b>	2,650	1,456	7,000	7,000			5,000	OUTSOURCED BOND COUNSEL SERVICES FOR CONTINUING DISCLOSURE COMPLIANCE UPDATES
								2,000	OUT OF STATE WARRANTS

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100161 FINANCE &amp; ADMINISTRATIVE SERVICES - FINANCE DIVISION</b>							
<b>52 CONTRACTUAL SERVICES</b>							
52307	ADVERTISING SERVICES	113	508	500	500		500 ADVERTISING COSTS ASSOCIATED WITH VACANT POSITION LISTINGS
52403	EQUIPMENT R&M SERVICES	1,858	1,987	1,680	3,680	2,000	119.0 1,680 SERVICE CONTRACT FOR CHECK/W-2 SEALER
							2,000 PARKING GARAGE EQUIPMENT SUPPLIES/ REPAIRS
52409	BUILDING R&M SERVICES	7,921	4,405	12,100	12,100		12,100 SERVICE AGREEMENT FOR NEW WPS PARKING GARAGE SYSTEM
52502	UNIFORM SERVICES	290		250	250		250 UNIFORM SERVICES IN SUPPORT OF PARKING ENFORCEMENT STAFF
52601	COMPUTER HARDWARE MAINT SERV	3,300	4,548	5,800	5,800		5,800 HARDWARE MAINTENANCE FOR NOVATIME CLOCKS TOWNWIDE
52602	COMPUTER SOFTWARE MAINT SERV	59,602	72,877	117,000	117,000		53,890 MUNIS MODULE ENHANCEMENTS DUE TO EXTERNAL SUPPLIER SYSTEM CHANGES
							39,900 NOVATIME WORKFORCE MANAGEMENT SOFTWARE HOSTING SERVICE
							11,120 NOVATIME WORKFORCE MANAGEMENT SUPERVISOR LICENSE S/W MAINTENANCE
							6,500 OPENGOV SOFTWARE SUBSCRIPTION SERVICE
							4,590 PATTERNSTREAM BUDGET BOOK SOFTWARE MAINTENANCE
							1,000 PARKING METER INVENTORY/REVENUE SOFTWARE MAINTENANCE
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>316,415</b>	<b>335,169</b>	<b>352,379</b>	<b>490,179</b>	<b>137,800</b>	<b>39.1</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100161 FINANCE &amp; ADMINISTRATIVE SERVICES - FINANCE DIVISION</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53101	UNIFORM/APPAREL SUPPLIES	1,119	489	250	250		250 UNIFORM/APPAREL SUPPLIES FOR PARKING ENFORCEMENT STAFF
53102	OFFICE SUPPLIES	7,675	5,808	5,200	5,200		5,200 SUPPLIES TO SUPPORT DAY TO DAY OPERATIONS
53103	STATIONERY AND FORMS	6,699	1,730	6,300	6,300		6,300 STATIONARY AND FORMS IN SUPPORT OF DEPARTMENT INCLUDING W-2s, BPOL, PERMITS
53104	VEHICLE DECAL LICENSE TAGS	4,938					
53106	FOOD AND BEVERAGES	567	590				
53107	ADMIN TRAVEL (NONTRAINING)	23					
53304	MECHANICAL R&M MATERIALS		192				
53402	COMPUTER OPERATING SUPPLIES	4,307	2,443	4,000	4,000		4,000 SUPPLIES FOR COMPUTERS INCLUDING TONER CARTRIDGES, SCREEN & KEYBOARD CLEANER
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>25,328</b>	<b>11,252</b>	<b>15,750</b>	<b>15,750</b>		
<b>54 MISC EXP</b>							
54101	OVER AND SHORT	44	254				
<b>TOTAL MISC EXP</b>		<b>44</b>	<b>254</b>				
<b>55 CONTINUOUS CHARGES</b>							
55004	GENERAL LIABILITY	4,275	7,642	4,700	4,700		4,700 GENERAL LIABILITY INSURANCE COVERAGE FOR DFAS
55011	OPERATING LEASE PAYMENTS	4,638	5,441	8,256	8,256		6,000 POSTAGE METER MACHINE FOR TOWNWIDE MAILINGS
							1,860 COPIER LEASE FIRST FLOOR COPIER
							396 FINANCE OPERATIONS PRINTER LEASE
<b>TOTAL CONTINUOUS CHARGES</b>		<b>8,913</b>	<b>13,083</b>	<b>12,956</b>	<b>12,956</b>		
<b>56 CAPITAL EXPENDITURES</b>							
56201	COMPUTER EQUIPMENT	7,570	9,600	15,000	(15,000)	(100.0)	
56202	COMPUTER SOFTWARE	2,462	215				
56209	OFFICE FURNITURE		200				
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>10,032</b>	<b>10,015</b>	<b>15,000</b>	<b>(15,000)</b>	<b>(100.0)</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100161 FINANCE &amp; ADMINISTRATIVE SERVICES - FINANCE DIVISION</b>							
<i>PROJECT 15605 MUNIS RE-IMPLEMENTATION TRAINING</i>							
<b>52 CONTRACTUAL SERVICES</b>							
<b>EMPLOYEE TRAINING</b>							
52203 <b>COURSES</b>	2,550	10,099					
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>2,550</b>	<b>10,099</b>					
<i>TOTAL FOR PROJECT MUNIS RE-IMPLEMENTATION TRAINING</i>	<i>2,550</i>	<i>10,099</i>					
<i>PROJECT 16601 CUSTOMER SERVICE DESIGN TEAM PROG</i>							
<b>52 CONTRACTUAL SERVICES</b>							
<b>EMPLOYEE TRAINING</b>							
52203 <b>COURSES</b>	30		1,200	1,200			1,200 CONT. OF THE CUSTOMER SERVICE TRAINING FOR THE DEPT AS PART OF THE TOWN-WIDE FOCUS
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>30</b>		<b>1,200</b>	<b>1,200</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102 <b>OFFICE SUPPLIES</b>	180	899	350	350			350 SUPPLIES REQUIRED TO PROVIDE CUSTOMER SERVICE TRAINING.
53106 <b>FOOD AND BEVERAGES</b>	112	738	150	150			150 FOOD AND BEVERAGES FOR QUARTERLY DEPARTMENT-WIDE CUSTOMER SERVICE TRAINING AND MEETINGS.
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>292</b>	<b>1,637</b>	<b>500</b>	<b>500</b>			
<i>TOTAL FOR PROJECT CUSTOMER SERVICE DESIGN TEAM PROG</i>	<i>322</i>	<i>1,637</i>	<i>1,700</i>	<i>1,700</i>			
<i>PROJECT 17011 CHURCH STREET PARKING LOT</i>							
<b>43 USE MONEY&amp;PROPERTY</b>							
43004 <b>PARKING METER REVENUE</b>	(22,546)	(24,509)	(22,000)	(24,000)	(2,000)	9.1	(24,000) PROJECTED MONTHLY REV. FROM PARKING FEES AT CHURCH ST LOT. ASSUMES NO REV. IN DECEMBER.
<b>PARKING GARAGE SPACE</b>							
43005 <b>RENTALS</b>	(27,615)	(37,480)	(29,400)	(39,400)	(10,000)	34.0	(10,000) (29,400) BASED ON HISTORICAL ACTUALS OF PRIVATE SPACE RENTALS MONTHLY SUBLEASE OF 35 PARKING SPACES TO THE LOUDOUN COUNTY AT THE CHURCH STREET PARKING LOT.
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(50,161)</b>	<b>(61,989)</b>	<b>(51,400)</b>	<b>(63,400)</b>	<b>(12,000)</b>	<b>23.3</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52303 <b>MANAGEMENT SERVICES</b>	675	2,300	780	780			780 MONTHLY SERVICE PAYMENT FOR PAY STATION SOFTWARE- IRIS
52403 <b>EQUIPMENT R&amp;M SERVICES</b>	213						
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>888</b>	<b>2,300</b>	<b>780</b>	<b>780</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100161 FINANCE &amp; ADMINISTRATIVE SERVICES - FINANCE DIVISION</b>							
<i>PROJECT 17011 CHURCH STREET PARKING LOT</i>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
							ANTICIPATED REPAIR & MAINTENANCE COSTS FOR T2 PAY-ON-FOOT STATION AT CHURCH STREET PARKING LOT.
<b>REPAIR &amp; MAINTENANCE</b>							
53308 <b>MATERIALS</b>	1,114	19	3,000	3,000			3,000
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>1,114</b>	<b>19</b>	<b>3,000</b>	<b>3,000</b>			
<b>55 CONTINUOUS CHARGES</b>							
55011 <b>OPERATING LEASE PAYMENTS</b>	49,770	66,130	66,360	66,360			MONTHLY LEASE OF 79 PARKING SPOTS; 35 SPOTS ARE SUBLEASED TO COUNTY; LEASE COVERED BY HRPLY PKG FEES.
<b>TOTAL CONTINUOUS CHARGES</b>	<b>49,770</b>	<b>66,130</b>	<b>66,360</b>	<b>66,360</b>			66,360
<b>56 CAPITAL EXPENDITURES</b>							
56203 <b>ELECTRONIC EQUIPMENT</b>	13,009						
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>13,009</b>						
<b>TOTAL FOR PROJECT CHURCH STREET PARKING LOT</b>	<b>14,619</b>	<b>6,460</b>	<b>18,740</b>	<b>6,740</b>	<b>(12,000)</b>	(64.0)	
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>1,482,433</b>	<b>1,152,546</b>	<b>1,566,626</b>	<b>1,551,114</b>	<b>(15,512)</b>	(1.0)	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100170 FINANCE &amp; ADMINISTRATIVE SERVICES - HUMAN RESOURCES DIVISION</b>							
<b>45 MISC REVENUE</b>							
	<b>REIMBURSE FROM UTILITIES</b>						
45101 FUND	(90,663)	(95,500)	(97,400)	(102,456)	(5,056)	5.2	(102,456) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
	<b>REIMBURSEMENT FROM CAPITAL PRJ</b>						
45105 CAPITAL PRJ	(18,100)	(19,600)	(19,600)	(20,190)	(590)	3.0	(20,190) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL MISC REVENUE</b>	<b>(108,763)</b>	<b>(115,100)</b>	<b>(117,000)</b>	<b>(122,646)</b>	<b>(5,646)</b>	<b>4.8</b>	
<b>51 PERSONNEL SERVICES</b>	<b>443,037</b>	<b>446,926</b>	<b>468,338</b>	<b>543,830</b>	<b>75,492</b>	<b>16.1</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES	57	102	200	200			200 TO COVER ANY SHIPPING COSTS FOR THE HUMAN RESOURCES DEPARTMENT.
52102 TELECOMMUNICATION SERVICES	549	601	615	615			615 CELL PHONE FOR HR MANAGER
52103 PRINTING SERVICES		205					
52201 ORGANIZATION MEMBERSHIPS	1,583	1,619	2,145	2,302	157	7.3	957 INTERNATIONAL PERSONNEL MANAGEMENT ASSOCIATION MEMBERSHIP FOR HR STAFF
							120 IMPA-VA MEMBERSHIP FOR HR STAFF
							825 NATIONAL SAFETY COUNCIL TOWN WIDE MEMBERSHIP
							200 SOCIETY FOR HUMAN RESOURCES MANAGEMENT (SHRM) MEMBERSHIP FOR HR STAFF
							200 INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION (ICMA) MEMBERSHIP FOR HR STAFF
52202 PUBLICATION SUBSCRIPTIONS	(14)	50	580	580			580 SHRM WEB SUBSCRIPTION AND PUBLICATIONS RELATED TO PERSONNEL LAW UPDATES
52203 EMPLOYEE TRAINING COURSES	5,458	12,846					
52204 EMPLOYEE TUITION REIMBURSEMENT	6,362	9,668	12,000	12,000			12,000 EMPLOYEE TUITION REIMBURSEMENT
52205 EE TRAINING TRANS/LODGE/MEALS		1,672					
52303 MANAGEMENT SERVICES		30					
52304 PERSONNEL MANAGEMENT SERVICES	84,284	63,858	71,920	71,920			2,700 BACKGROUND CHECKS-SCREENING ONE SCREENING SOLUTIONS
							19,960 EMPLOYEE RECOGNITION
							5,610 FINGERPRINTING
							5,100 FIRST AID/CPR/AED
							4,990 PROFESSIONAL SERVICES

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100170 FINANCE &amp; ADMINISTRATIVE SERVICES - HUMAN RESOURCES DIVISION</b>							
<b>52 CONTRACTUAL SERVICES</b>							
							22,500 RANDOM & REASONABLE SUSPICION DRUG TESTING; EAP PROGRAM; NEW HIRE PHYSICALS
							10,300 INCREASE DUE TO FAMILY MEDICAL LEAVE ACT (FMLA) ADMINISTRATION OUTSOURCING.
							760 P&A COBRA ADMINISTRATION FEES
<b>52305 PUBLIC INFO &amp; RELATIONS SERV</b>		101					
<b>52306 LEGAL SERVICES</b>		22,903					
<b>52307 ADVERTISING SERVICES</b>	8,885	10,286	9,300	9,300	2,500		ADVERTISING SERVICES. DEC DUE TO FORMATTING CHANGES.
							6,800 ANNUAL DIVERSITY RECRUITMENT JOB POSTING SERVICE THROUGH DIVERSITY.COM
<b>52602 COMPUTER SOFTWARE MAINT SERV</b>	8,000	14,930	14,600	14,600	9,000		NEGOV APPLICANT TRACKING SOFTWARE
							5,600 AUTOMATED ONBOARDING AND OFFBOARDING STREAMLINING SOFTWARE (NEGOV)
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>115,164</b>	<b>138,871</b>	<b>111,360</b>	<b>111,517</b>	<b>157</b>	<b>0.1</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>							
<b>53102 OFFICE SUPPLIES</b>	844	754	1,000	1,000	1,000		GENERAL OFFICE SUPPLIES
<b>53103 STATIONERY AND FORMS PACKAGING &amp; SHIPPING SUPPLIES</b>	312	312	500	500	500		BUSINESS CARDS
			250	250	250		SHIPPING COSTS & PACKAGING MAINLY USED FOR NEW EMPLOYEE ORIENTATION
<b>53106 FOOD AND BEVERAGES</b>	486	4,547	872	872	872		
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>1,642</b>	<b>5,613</b>	<b>2,622</b>	<b>2,622</b>			
<b>55 CONTINUOUS CHARGES</b>							
<b>55011 OPERATING LEASE PAYMENTS</b>	3,168	2,727	2,600	2,600	2,600		COPIER LEASE PAYMENT; DECREASE DUE TO UTILIZING B&W PRINT OUTS
<b>TOTAL CONTINUOUS CHARGES</b>	<b>3,168</b>	<b>2,727</b>	<b>2,600</b>	<b>2,600</b>			
<b>56 CAPITAL EXPENDITURES</b>							
<b>56209 OFFICE FURNITURE</b>		495					
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>495</b>					
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>454,249</b>	<b>479,532</b>	<b>467,920</b>	<b>537,923</b>	<b>70,003</b>	<b>15.0</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description	
<b>100181 FINANCE &amp; ADMINISTRATIVE SERVICES - IT OPERATIONS DIVISION</b>									
<b>45 MISC REVENUE</b>									
	<b>REIMBURSE FROM UTILITIES</b>								
45101	FUND	(207,506)	(192,200)	(196,050)	(206,226)	(10,176)	5.2	(206,226)	ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
	<b>REIMBURSEMENT FROM CAPITAL PRJ</b>								
45105	CAPITAL PRJ	(50,100)	(31,800)	(31,800)	(32,750)	(950)	3.0	(32,750)	CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL</b>	<b>MISC REVENUE</b>	<b>(257,606)</b>	<b>(224,000)</b>	<b>(227,850)</b>	<b>(238,976)</b>	<b>(11,126)</b>	<b>4.9</b>		
<b>51</b>	<b>PERSONNEL SERVICES</b>	<b>715,466</b>	<b>752,326</b>	<b>911,942</b>	<b>1,115,431</b>	<b>203,489</b>	<b>22.3</b>		
<b>52 CONTRACTUAL SERVICES</b>									
52101	POSTAL SERVICES		4						
	<b>TELECOMMUNICATION SERVICES</b>								
52102	SERVICES	53,179	60,929	67,304	74,910	7,606	11.3	4,560	VERIZON WIRELESS 6 CELLPHONES (\$600/YR) AND 2 MIFIS (\$480/YR)
								46,000	VITA CHARGES FOR ALL VOIP PHONES PLUS SOME LAND LINES
								1,200	REDSKY EMERGENCY RESPONDER ANNUAL MAINTENANCE
								23,000	LANDLINES FOR TELEPHONES; REALLOCATED FROM 100161
								150	HD SERVICES FOR COUNCIL CHAMBERS VIDEO FEED.
52103	PRINTING SERVICES	138	138						
	<b>ORGANIZATION MEMBERSHIPS</b>								
52201	MEMBERSHIPS	200	200	300	300			200	ICMA MEMBERSHIP DUES FOR IT MANAGER
								100	VA LOCAL GOVT INFO TECH EXECUTIVE ASSOC (VALGITE) DUES FOR IT DEPARTMENT
52202	PUBLICATION SUBSCRIPTIONS	6,570							
52203	EMPLOYEE TRAINING COURSES	9,385	7,000						
52205	EE TRAINING TRANS/LODGE/MEALS	656	1,481						
52303	MANAGEMENT SERVICES	18,309	60,928	123,500	68,500	(55,000)	(44.5)	28,000	ESTIMATED COST FOR LOUDOUN COUNTY TO CONTINUE PROVIDING INTERNET ACCESS AND EMAIL GATEWAY.
								25,000	SECURITY ENHANCEMENT ON-GOING CYBER SECURITY SUPPORT SERVICE
								4,000	EXPECTED TECH SUPPORT FOR SYSTEM IMPLEMENTATION OR FAILURES
								6,500	MAINTAIN CUSTOM CODE AND DEVELOP NEW APPLICATIONS OR INTEGRATIONS BETWEEN TOWN SYSTEMS.
								5,000	ESRI - GIS ENHANCEMENT DEVELOPMENTS FOR MOBILE FIELD APPLICATIONS.



BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100181 FINANCE &amp; ADMINISTRATIVE SERVICES - IT OPERATIONS DIVISION</b>								
<b>52 CONTRACTUAL SERVICES</b>								
52307	<b>ADVERTISING SERVICES</b>		498					
52403	<b>EQUIPMENT R&amp;M SERVICES</b>		255					
<b>COMPUTER HARDWARE</b>								
52601	<b>MAINT SERV</b>	62,750	94,443	91,820	163,880	72,060	78.5	56,000 DISYS CISCO SMARTNET NETWORK SWITCHES, SRST, AND VOICE GATEWAY
								16,000 PCM CISCO SMARTNET SERVERS VOIP, VOICEMAIL AND PRESENCE
								14,320 CYBERNETICS STORAGE ARRAYS
								1,500 GEM LASER PRINTERS/PLOTTERS
								23,710 ANNUAL MAINT ON NEW VIRTUAL PLATFORM (SIMPLIVITY) DEPLOYED IN FY 2019. (REPLACED PCM HP CAREPACK \$6,000)
								4,050 PRE-PAID STORAGE ARRAY DEPLOYED IN FY 2019 TO BE PAID OUT OF RESTRICTED FB.
								5,100 ANNUAL MAINT. ON INFORMACAST VOIP EMERGENCY ALERT SYSTEM DEPLOYED IN FY 2019.
								17,500 ANNUAL MAINT. FOR BACK UP EQUIPMENT (UNITRENDS) DEPLOYED IN FY 2019.
								25,700 ANNUAL MAINT OF COUNCIL CHAMBERS EQUIPMENT (PREVIOUSLY BUDGETED IN 52602)
52602	<b>COMPUTER SOFTWARE MAINT SERV</b>	367,491	171,896	122,300	108,500	(13,800)	(11.3)	29,000 UBS LASERFICHE DOCUMENT MANAGEMENT SYSTEM (70 FULL USERS, 50 LIGHT USERS, AND 2 SERVERS)
								40,000 ESRI GIS PLATFORM
								8,500 DLT - SOLAR WINDS NETWORK PERFORMANCE MONITORING SYSTEM.
								8,000 HPE VIRTUAL SERVER LICENSES INCLUDING VMWARE/VSPHERE/VCENTER/V SOM AND STORAGE APPLIANCE.
								4,000 MICROSOFT - 24/7 TECHNICAL SUPPORT FOR ALL MICROSOFT PRODUCTS
								2,000 CARAHSOFT VMWARE FOR VIRUAL DESKTOPS (SAFE ROOM, KIOSK, LIBRARY PCS).
								1,600 MICROSOFT DEVELOPER NETWORK ("SANDBOX") FOR USE BY LPD AND IT.
								1,600 BAMBOO SOLUTIONS FOR SHAREPOINT DEVELOPER. MODULES ADDED IN FY2017.
								1,100 REDSKY TECHNOLOGY E911 EMERGENCY RESPONSE SYSTEM

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100181 FINANCE &amp; ADMINISTRATIVE SERVICES - IT OPERATIONS DIVISION</b>							
<b>52 CONTRACTUAL SERVICES</b>							
							10,000 ANNUAL SUBSCRIPTION TO CARBON BLACK INTRUSION DETECTION AND PROTECTION.
							1,500 ORION IP ADDRESS MANAGER TO SECURELY MAINTAIN AND INVENTORY TOWN IP ADDRESSES.
							1,200 ORION TOPOLOGY MAPPER TO PRODUCE LOGICAL NETWORK MAPS FOR ANALYSIS AND MONITORING.
<b>52603 ONLINE SERVICES</b>	2,566	225,709	332,325	369,075	36,750	11.1	12,450 FY 2019 SECURITY IMPROVEMENT: IVANTI PATCH MANAGEMENT.
							4,200 ESET VIRUS PROTECTION FOR EXCHANGE AND SHAREPOINT SERVERS
							9,900 BARRACUDA NETWORKS EMAIL FILETERING ANNUAL MAINTENANCE
							20,000 SMARSH TEXT AND SOCIAL MEDIA ARCHIVING
							2,000 TWO CBT NUGGETS NETWORK ADMIN JIT TRAINING
							5,900 KNOWBE4 INTERNAL THREAT TRAINING FOR ALL STAFF
							1,000 PLURALSIGHT LICENSES FOR JIT TRAINING NETWORK ADMIN AND IT PROJ MGR
							400 LYNDA.COM FOR JIT TRAINING FOR SYSTEMS ANALYST
							500 HOSTED FTP SITE (50 GB) FOR SECURELY EMAILING LARGE FILES
							8,800 SYMANTEC ENTERPRISE SECURITY ANTIVIRUS, ANTISPYWARE, SPAM BLOCKING
							8,900 VISION INTERNET CONTENT MANAGEMENT SYSTEM AND HOSTING
							11,500 MOBILE IRON/PCM MOBILE DEVICE MANAGEMENT SYSTEM.
							5,000 SITE IMPROVE QUALITY CONTROL FOR WEBSITES
							8,000 GOVDELIVERY/GRANICUS LISTSERV SYSTEM
							1,300 GODADDY SECURE SOCKET LAYER CERTIFICATE FOR TOWN WEB ADDRESSES, MUNIS AND SHAREPOINT SITES
							900 SYMANTEC MUNIS AND BDS/COMMS PORTALS VERISIGN SSL
							125 TEAM SOFTWARE SOLUTIONS PUBLIC WEB BROWSER
							240,000 MUNIS ERP FINANCIAL SYSTEM

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100181 FINANCE &amp; ADMINISTRATIVE SERVICES - IT OPERATIONS DIVISION</b>							
<b>52 CONTRACTUAL SERVICES</b>							
							10,000 AMAZON CLOUD SERVICES
							14,500 GRANICUS WEBSTREAMING DOTGOV.GOV LICENSE FOR 400 LEESBURGVA.GOV
							3,300 5 WEBEX LICENSES ADDED IN FY 2019.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>521,243</b>	<b>623,480</b>	<b>737,549</b>	<b>785,165</b>	<b>47,616</b>	<b>6.5</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102 <b>OFFICE SUPPLIES</b>	790	1,207	1,000	1,000			1,000 OFFICE SUPPLIES INCLUDES FLASH DRIVES AND BATTERIES THAT ARE REQUESTED BY OTHER DEPARTMENTS.
53103 <b>STATIONERY AND FORMS PACKAGING &amp; SHIPPING SUPPLIES</b>	312	312					
53105 <b>ADMIN TRAVEL (NONTRAINING)</b>	45						
53107 <b>MECHANICAL R&amp;M MATERIALS</b>	42						
53304 <b>COMPUTER OPERATING SUPPLIES</b>	1,117						
53402 <b>COMPUTER OPERATING SUPPLIES</b>	6,605	5,049	10,000	10,000			10,000 SUPPLIES FOR MAINTENANCE/UPKEEP OF ALL SYSTEMS
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>8,911</b>	<b>6,568</b>	<b>11,000</b>	<b>11,000</b>			
<b>55 CONTINUOUS CHARGES</b>							
55011 <b>OPERATING LEASE PAYMENTS</b>	27,645	29,508	32,000	32,000			32,000 PRINTER/SCANNER/COPIER LEASES AT TOWN HALL BASED ON ADDTL UNITS/ NEW CONTRACT
55015 <b>CYBER SECURITY</b>	26,552	27,221	27,780	27,780			27,780 CYBER LIABILITY INSURANCE COVERAGE FOR GENERAL FUND.
<b>TOTAL CONTINUOUS CHARGES</b>	<b>54,197</b>	<b>56,729</b>	<b>59,780</b>	<b>59,780</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description	
<b>100181 FINANCE &amp; ADMINISTRATIVE SERVICES - IT OPERATIONS DIVISION</b>									
<b>56 CAPITAL EXPENDITURES</b>									
56201	COMPUTER EQUIPMENT	16,457	23,737	15,200	27,300	12,100	79.6	24,300	REPLACEMENT OF TABLETS, VOIP PHONES, PRINTERS AND SCANNERS.
								3,000	ENHANCEMENT: COMPUTER STATIONS AND LAND LINE PHONE FOR NEW POSITION
56202	COMPUTER SOFTWARE	39,356	22,138	149,000	45,000	(104,000)	(69.8)	5,000	ADDTL SOFTWARE LICENSES FOR OLDER APPLICATIONS NOT UPDATED.
								40,000	MICROSOFT SERVER LICENSE UPGRADES FOR VIRTUAL SERVER PLATFORM (SIMPLIVITY)
56203	ELECTRONIC EQUIPMENT	475							
56212	FIXTURES		115						
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>56,288</b>	<b>45,990</b>	<b>164,200</b>	<b>72,300</b>	<b>(91,900)</b>	<b>(56.0)</b>		
<i>PROJECT 14312 SHAREPOINT UPDATE</i>									
<b>56 CAPITAL EXPENDITURES</b>									
56202	COMPUTER SOFTWARE	13,307							
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>13,307</b>							
<b>TOTAL FOR PROJECT SHAREPOINT UPDATE</b>		<b>13,307</b>							

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100181 FINANCE &amp; ADMINISTRATIVE SERVICES - IT OPERATIONS DIVISION</b>							
<i>PROJECT 14602 PEG REVENUE</i>							
<b>41 PERMITS &amp; FEES</b>							
41012 <b>PEG REVENUE</b>	(118,095)	(116,424)	(274,000)	(274,000)			(274,000) GRANT FUNDING USED FOR PUBLIC INFORMATION OUTREACH.
<b>TOTAL PERMITS &amp; FEES</b>	<b>(118,095)</b>	<b>(116,424)</b>	<b>(274,000)</b>	<b>(274,000)</b>			
<b>52 CONTRACTUAL SERVICES</b>							
<b>TELECOMMUNICATION SERVICES</b>							
52102 <b>SERVICES</b>	55,800	57,456	59,150	61,000	1,850	3.1	61,000 COMCAST FIBER LEASE.
52303 <b>MANAGEMENT SERVICES</b>	4,080	6,226	9,000	9,000			9,000 COUNCIL AND PLANNING COMMISSION MTG VIDEO CAMERA OPERATION SERVICES.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>59,880</b>	<b>63,682</b>	<b>68,150</b>	<b>70,000</b>	<b>1,850</b>	<b>2.7</b>	
<b>56 CAPITAL EXPENDITURES</b>							
56201 <b>COMPUTER EQUIPMENT</b>	23,400						
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>23,400</b>						
<b>TOTAL FOR PROJECT PEG REVENUE</b>	<b>(34,815)</b>	<b>(52,742)</b>	<b>(205,850)</b>	<b>(204,000)</b>	<b>1,850</b>	<b>(0.9)</b>	
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>1,076,993</b>	<b>1,208,350</b>	<b>1,450,771</b>	<b>1,600,700</b>	<b>149,929</b>	<b>10.3</b>	
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>3,013,674</b>	<b>2,840,428</b>	<b>3,485,317</b>	<b>3,689,737</b>	<b>204,420</b>	<b>5.9</b>	



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100211 POLICE - ADMINISTRATION</b>							
<b>42 FINES &amp; FORFEITURES</b>							
42001 <b>TRAFFIC FINES</b>	(253,490)	(229,285)	(275,000)	(275,000)			(275,000) TRAFFIC FINES
42003 <b>POLICE FORFEITURES - STATE</b>	(7,678)	(14,519)	(26,700)	(26,700)			(26,700) POLICE FORFEITURES.
42006 <b>E-SUMMONS FEE</b>			(27,000)		27,000	(100.0)	
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>(261,168)</b>	<b>(243,804)</b>	<b>(328,700)</b>	<b>(301,700)</b>	<b>27,000</b>	<b>(8.2)</b>	
<b>43 USE MONEY&amp;PROPERTY</b>							
43999 <b>MISC USE OF MONEY &amp; PROP</b>	(10,494)	(3,794)	(5,000)	(5,000)			(5,000)
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(10,494)</b>	<b>(3,794)</b>	<b>(5,000)</b>	<b>(5,000)</b>			
<b>44 CHARGES FOR SERVICES</b>							
<b>POLICE</b>							
44002 <b>REPORTS/FINGERPRINTS</b>	(4,698)	(3,306)	(4,400)	(1,300)	3,100	(70.5)	(1,300) POLICE REPORTS & FINGERPRINTS.
44003 <b>FALSE ALARM CHARGE</b>	(56,640)	(82,400)	(30,000)	(75,000)	(45,000)	150.0	(75,000) ESTIMATE OF FALSE ALARM CHARGES BASED ON FY 2018 ACTUALS.
<b>EXTRADITION</b>							
44004 <b>REIMBURSEMENTS</b>	(15,318)	(1,922)	(10,000)	(10,000)			(10,000) EXTRADITION REIMBURSEMENT FROM STATE OF VA.
<b>FACILITY/LOCKER/EQUIP</b>							
44104 <b>RENTALS</b>	(360)						
<b>SPECIAL EVENTS-BILLABLE</b>							
44901 <b>OT</b>	(1,950)	(9,811)	(9,800)	(9,800)			(9,800) ESTIMATED SPECIAL EVENT REVENUE.
44999 <b>MISC CHARGE FOR SERVICES</b>	(606)	(10)					
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(79,572)</b>	<b>(97,449)</b>	<b>(54,200)</b>	<b>(96,100)</b>	<b>(41,900)</b>	<b>77.3</b>	
<b>45 MISC REVENUE</b>							
45014 <b>E-SUMMONS REVENUE</b>		(106,331)					
<b>REIMBURSE FROM UTILITIES</b>							
45101 <b>FUND</b>	(118,370)	(142,400)	(145,250)	(152,789)	(7,539)	5.2	(152,789) ALLOCATION OF UTILITY FUND OVERHEAD.
<b>REIMBURSEMENT FROM</b>							
45105 <b>CAPITAL PRJ</b>	(1,200)	(142,400)	(142,400)	(146,670)	(4,270)	3.0	(146,670) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL MISC REVENUE</b>	<b>(119,570)</b>	<b>(391,131)</b>	<b>(287,650)</b>	<b>(299,459)</b>	<b>(11,809)</b>	<b>4.1</b>	
<b>46 REV FROM STATE</b>							
<b>LAW ENFORCEMENT</b>							
46011 <b>ASSISTANCE</b>	(855,988)	(855,988)	(887,660)	(887,660)			(887,660) LAW ENFORCEMENT ASSISTANCE FUNDS.
<b>TOTAL REV FROM STATE</b>	<b>(855,988)</b>	<b>(855,988)</b>	<b>(887,660)</b>	<b>(887,660)</b>			
<b>51 PERSONNEL SERVICES</b>	<b>1,294,512</b>	<b>1,348,965</b>	<b>1,588,675</b>	<b>1,666,692</b>	<b>78,017</b>	<b>4.9</b>	

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100211 POLICE - ADMINISTRATION</b>								
<b>52 CONTRACTUAL SERVICES</b>								
52101	<b>POSTAL SERVICES</b>	2,107	1,107	5,000	5,000			5,000 USPS AND UPS POSTAGE AND SHIPPING. SHIPPING AND HANDLING OF PURCHASES.
52102	<b>TELECOMMUNICATION SERVICES</b>	127,212	135,159	183,900	183,900			1,417 CAMERA TRAILER INTERNET SERVICES (COMCAST). 37,200 COMCAST FIBER SUBSCRIPTION FOR BODY WORN AND IN-CAR CAMERAS. 7,085 AIRCARDS. CDMA SERVICE. 132,528 VERIZON, VITA, CELL PHONE SERVICE, SATELLITE SERVICE FOR EMERGENCY COMMUNICATIONS.
52103	<b>PRINTING SERVICES</b>	1,439	1,259	2,000	2,000			5,670 WEB BASED REPORTS & MAPPING - PROVIDES CRIME ANALYSIS INFORMATION TO THE PUBLIC (CrimeReports.com).
52201	<b>ORGANIZATION MEMBERSHIPS</b>	105,337	107,064	106,175	116,172	9,997	9.4	2,000 BUSINESS CARDS, BROCHURES. REALLOCATED FROM 53103 STATIONERY & FORMS 90,437 NORTHERN VA CRIMINAL JUSTICE ACADEMY - OPERATIONAL. 19,150 NORTHERN VA CRIMINAL JUSTICE ACADEMY - DEBT SERVICE. 300 INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE (CHIEF & MAJOR). 350 VA ASSOC. OF CHIEFS OF POLICE (CHIEF & MAJOR). 220 FBI NATIONAL ACADEMY (MAJOR & LT.). 1,225 PROFESSIONAL EXECUTIVE LEADERSHIP SCHOOL ALUMNI (1 MAJOR AND 6 LIEUTENANTS.) 950 POLICE EXECUTIVE RESEARCH FORUM (CHIEF & LT.) 150 EASTERN REGION POLICE RECRUITERS & APPLICANT INVESTIGATORS ASSOC. (RECRUITMENT/BACKGROUND OFFICER) 60 ASSOC. OF CERTIFIED BACKGROUND INVESTIGATORS ((RECRUITMENT/BACKGROUND OFFICER) 180 NATIONAL ORGANIZATION OF BLACK LAW ENFORCEMENT EXECUTIVES (CHIEF). 200 VA LAW ENFORCEMENT PROFESSIONAL STANDARDS COMMISSION (ACCREDITATION DUES FOR DEPARTMENT). 75 INNOVATIVE CREDIT SOLUTIONS (DEPT. - FOR CREDIT INVESTIGATIONS).



BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100211 POLICE - ADMINISTRATION</b>								
<b>52 CONTRACTUAL SERVICES</b>								
								150 LOUDOUN CRIME COMMISSION (1 CHIEF; 1 MAJOR, 2 CAPTAINS; 6 LIEUTENANTS).
								85 NATIONAL INFORMATION OFFICERS ASSOC. (PUBLIC INFORMATION OFFICER)
								55 PERSONAL PROTECTION CONSULTANTS (OCAT INSTRUCTOR).
								85 INTERNATIONAL ASSOCIATION OF LAW ENFORCEMENT PROFESSIONALS - 1 LIEUT. REALLOC. FROM PATROL OPS.
								2,500 NORTHERN VIRGINIA EMERGENCY RESPONSE SYSTEM (NVERS) ANNUAL DUES.
52203	<b>EMPLOYEE TRAINING COURSES</b>	13,905	21,030					
52205	<b>EE TRAINING TRANS/LODGE/MEALS</b>	21,243	23,980					
52302	<b>FISCAL SERVICES</b>	29						
52303	<b>MANAGEMENT SERVICES</b>	27,898	25,431	35,105	35,105			3,965 COURT SERVICES / TRANSCRIPTIONS SERVICES.
								2,440 INVESTIGATIVE SERVICES (ACCURINT/CHOICEPOINT).
								1,525 SHREDDING SERVICES.
								610 VA ACCREDITATION PROGRAM.
								7,500 LOUDOUN COUNTY FALSE ALARM COLLECTIONS CONTRACT (25% OF COLLECTIONS).
								15,065 EMERGENCY MANAGEMENT OPERATIONS. LOGISTICS AND SUPPORT FOR EMERGENCY MANAGEMENT.
								4,000 WILDLIFE MANAGEMENT CONTROL (VULTURES).
52304	<b>PERSONNEL MANAGEMENT SERVICES</b>	73,202	18,108	25,510	23,510	(2,000)	(7.8)	465 CREDIT REPORTS ON APPLICANTS (INNOVATIVE CREDIT SOLUTIONS) TO SCREEN FOR HIRE.
								6,045 MEDICAL EXAMINATIONS. TO SCREEN POLICE OFFICER APPLICANTS AND OTHER STAFF, AS APPROPRIATE.
								8,000 POLYGRAPH EXAMINATIONS. TO SCREEN APPLICANTS FOR HIRE.
								9,000 PSYCHOLOGICAL EXAMINATIONS TO SCREEN POLICE OFFICER APPLICANTS FOR HIRE.
52305	<b>PUBLIC INFO &amp; RELATIONS SERV</b>		118					
52306	<b>LEGAL SERVICES</b>	5,209	4,938	14,000	14,000			14,000 MANDATED PAYMENT TO PUBLIC DEFENDERS FOR LEGAL SERVICES.

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100211 POLICE - ADMINISTRATION</b>							
<b>52 CONTRACTUAL SERVICES</b>							
52307	ADVERTISING SERVICES	1,286	44				
52401	CUSTODIAL SERVICES	25,530	25,420	27,600	27,600		2,500 BATHROOMS/LOCKER ROOMS CLEANING SERVICE.
							2,000 BIO-HAZARD SERVICE.
							23,100 BUILDING CUSTODIAL SERVICE. FLOOR STRIPPING AND WAXING. CARPET SHAMPOOING.
52402	ELECTRICAL R&M SERVICES	2,899	2,675	9,500	9,500		9,500 GENERATOR - MAINTENANCE SERVICES AND REPAIRS AS NECESSARY.
52403	EQUIPMENT R&M SERVICES	1,072	518	6,622	6,622		2,580 ALARM STATION MAINTENANCE.
							4,042 PRINTERS AND FAX MACHINES - MAINTENANCE AND REPAIRS.
52405	MECHANICAL R&M SERVICES	16,060	30,759	27,000	27,000		2,970 FIRE & SPRINKLER INSPECTIONS.
							17,010 HVAC MAINTENANCE & REPAIRS, AND ROOF REPAIR.
							7,020 HVAC MONITORING.
52406	PLANT R&M SERVICES	133					
52407	VEHICLE R&M SERVICES	9,234	1,463	7,500	7,500		7,500 COMMUNICATION INSTALLS: RADIOS AND COMPUTERS IN NEW VEHICLES & VEHICLES BEING REPAIRED.
52409	BUILDING R&M SERVICES	9,029	20,986	17,000	17,000		15,980 FLOORING REPAIRS, PAINTING AND UNFORESEEN BUILDING MAINTENANCE.
							1,020 PEST CONTROL.
52502	UNIFORM SERVICES	15,762	17,310	25,000	20,000	(5,000)	(20.0) 20,000 DRY CLEANING AND ALTERATION SERVICES FOR UNIFORMS.
52503	ENTERTAINMENT SERVICES	3,270					
52504	VETERINARY SERVICES	80	262				
52505	TOWING SERVICES	1,194	285	3,000	3,000		3,000 TOWING AND RECOVERY- LPD REIMBURSED FOR SOME; EXCLUDING SEIZED VEHICLES.
52507	REFUSE & RECYCLING SERVICES	942	424				
52601	COMPUTER HARDWARE MAINT SERV	943	2,000	201,000	201,000		201,000 ENHANCEMENT: COUNTY COST FOR RADIO LICENSING, MAINTENANCE, AND LABOR COSTS
52602	COMPUTER SOFTWARE MAINT SERV	4,255	10,674	7,897	7,897		4,897 POWER DMS SOFTWARE PROGRAM MAINT OF FALSE ALARM SOFTWARE THAT COLLECTS CHARGES FOR FALSE ALARMS.
							3,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>469,270</b>	<b>451,013</b>	<b>703,809</b>	<b>706,806</b>	<b>2,997</b>	<b>0.4</b>

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100211 POLICE - ADMINISTRATION</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
<b>53101 UNIFORM/APPAREL SUPPLIES</b>	6,596	7,584	4,500	4,500			1,980 BADGES & UNIFORM PATCHES. 2,520 UNIFORM REPLACEMENTS FOR ADMIN STAFF.
<b>53102 OFFICE SUPPLIES</b>	15,676	7,544	10,000	10,000			7,120 OFFICE SUPPLIES. BINDERS, FOLDERS, PAPER, NOTEBOOKS, CLIP BOARDS, PENS, PENCILS, MARKERS, ETC. 2,880 VA CODE BOOKS.
<b>53103 STATIONERY AND FORMS</b>	6,484	5,095	12,000	7,000	(5,000)	(41.7)	2,000 REPORTS FORMS, LETTERHEAD & ENVELOPES. 5,000 VA UNIFORM TRAFFIC SUMMONSES, WARNING TICKETS, PARKING CITATIONS.
<b>53105 PACKAGING &amp; SHIPPING SUPPLIES</b>	1,608	1,767	1,900	1,900			1,900 PACKAGING SUPPLIES. BOXES, TAPE, CARTONS FOR EVIDENCE PACKAGING AND STORAGE.
<b>53106 FOOD AND BEVERAGES</b>	4,323	5,121	3,000	3,000			3,000 WORKING LUNCH MEETINGS, VALOR AWARDS, EXTENDED EMERGENCY OPS & SPECIAL EVENTS.
<b>53107 ADMIN TRAVEL (NONTRAINING)</b>	8,088	4,532	15,000	15,000			15,000 PRISONER EXTRADITIONS AND TRAVEL FOR MAJOR CASES. COSTS FOR EXTRADITIONS ARE REIMBURSED.
<b>53201 LABORATORY SUPPLIES</b>		966					
<b>53301 BUILDING R&amp;M MATERIALS</b>	1,821	5,833	2,200	4,200	2,000	90.9	4,200 ANTICIPATED BUILDING REPAIR COSTS.
<b>53302 CUSTODIAL R&amp;M MATERIALS</b>	4,556	5,230	6,500	6,500			6,500 CUSTODIAL REPAIR SUPPLIES.
<b>53303 ELECTRICAL R&amp;M MATERIALS</b>	1,890	549					
<b>53305 VEHICLE R&amp;M MATERIALS</b>	60	21					
<b>53308 REPAIR &amp; MAINTENANCE MATERIALS</b>	59	69					
<b>53402 COMPUTER OPERATING SUPPLIES</b>	16,921	12,485	13,000	13,000			13,000 COMPUTER OPERATING SUPPLIES. TONER CARTRIDGES. INCREASE IS A REALLOCATION
<b>53403 LAW ENFORCEMENT SUPPLIES</b>	53,843	68,558	43,980	43,980			2,030 BATTERY REPLACEMENT FOR RADIOS/MDT'S. 4,060 LIGHTING SYSTEMS. 15,000 PERSONNEL AMMUNITIONS & WEAPON SYSTEMS DEPLOYMENT 11,440 RANGE SUPPLIES. 11,450 TRAINING SUPPLIES.
<b>53404 RECREATIONAL SUPPLIES</b>	234						
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>122,159</b>	<b>125,353</b>	<b>112,080</b>	<b>109,080</b>	<b>(3,000)</b>	<b>(2.7)</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100211 POLICE - ADMINISTRATION</b>							
<b>55 CONTINUOUS CHARGES</b>							
55001	AUTOMOBILE LIABILITY	39,807	43,553	43,790	43,790		43,790 AUTOMOBILE LIABILITY
55002	PROPERTY INSURANCE	3,083	2,994	3,390	3,390		3,390 PROPERTY INSURANCE
55004	GENERAL LIABILITY	18,838	14,843	20,720	20,720		20,720 GENERAL LIABILITY
55006	ELECTRICITY PAYMENTS	62,519	55,366	83,000	73,003	(9,997)	(12.0) 73,003 ELECTRICITY PAYMENTS.
55007	NATURAL GAS PAYMENTS HEATING OIL/PROPANE PAYMENTS	287	4,108	17,000	17,000		17,000 NATURAL GAS PAYMENTS. DEC DUE TO NEW, EFFICIENT BOILERS
55008		23					
55009	GASOLINE/DIESEL	524	577	1,500	1,500		1,500 FUEL FOR GENERATOR.
55011	OPERATING LEASE PAYMENTS	4,957	4,490	10,005	10,005		10,005 COPIER AND FAX MACHINE LEASING. RENTAL OF NIGHTVISION EQUIPMENT FROM NAVAL SURFACE WARFARE CENTER, CRANE DIV.
55012	EQUIPMENT RENTALS LODA (LINE OF DUTY ACT)	2,400	2,400	2,400	2,400		2,400
55014	INSURA	39,511	48,493	50,400	80,000	29,600	58.7 80,000 LINE OF DUTY ACT INSURANCE.
<b>TOTAL</b>	<b>CONTINUOUS CHARGES</b>	<b>171,950</b>	<b>176,823</b>	<b>232,205</b>	<b>251,808</b>	<b>19,603</b>	<b>8.4</b>
<b>56 CAPITAL EXPENDITURES</b>							
56103	SITE IMPROVEMENTS		770				
56201	COMPUTER EQUIPMENT	6,759	102,370				
56202	COMPUTER SOFTWARE	4,500					
56203	ELECTRONIC EQUIPMENT VOICE&DATA TRANSMISSION EQUIP		2,060				
56204			3,352				
56207	MOTOR VEHICLE EQUIPMENT		1,200				
56209	OFFICE FURNITURE	7,556	1,796				
<b>TOTAL</b>	<b>CAPITAL EXPENDITURES</b>	<b>18,815</b>	<b>111,548</b>				
<b>85 TRANSFER OUT</b>							
85031	TRANSFER TO CAR FUND		10,000				
<b>TOTAL</b>	<b>TRANSFER OUT</b>		<b>10,000</b>				

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100211 POLICE - ADMINISTRATION</b>							
<i>PROJECT 11101 BYRNE JUSTICE ASSISTANCE GRANT</i>							
<b>47 REV FROM FED GOVT</b>							
47005 <b>BYRNE FORMULA GRANT</b>	(2,143)						
<b>TOTAL REV FROM FED GOVT</b>	<b>(2,143)</b>						
<i>TOTAL FOR PROJECT BYRNE JUSTICE ASSISTANCE GRANT</i>	<i>(2,143)</i>						
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
<b>52 CONTRACTUAL SERVICES</b>							
<b>EE TRAINING</b>							
52205 <b>TRANS/LODGE/MEALS</b>	746						
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>746</b>						
<b>53 MATERIAL &amp; SUPPLIES</b>							
53106 <b>FOOD AND BEVERAGES</b>	611						
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>611</b>						
<i>TOTAL FOR PROJECT RECURRING WINTER EVENTS</i>	<i>1,356</i>						
<i>PROJECT 17015 GENERAL ADA COMPLIANCE</i>							
<b>52 CONTRACTUAL SERVICES</b>							
<b>EMPLOYEE TRAINING</b>							
52203 <b>COURSES</b>		1,750					
<b>EE TRAINING</b>							
52205 <b>TRANS/LODGE/MEALS</b>		1,322					
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>3,072</b>					
<i>TOTAL FOR PROJECT GENERAL ADA COMPLIANCE</i>		<i>3,072</i>					
<i>PROJECT 17020 LPD FITNESS ROOM RENOVATION</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52409 <b>BUILDING R&amp;M SERVICES</b>	8,002						
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>8,002</b>						
<i>TOTAL FOR PROJECT LPD FITNESS ROOM RENOVATION</i>	<i>8,002</i>						
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>757,129</b>	<b>634,609</b>	<b>1,073,559</b>	<b>1,144,467</b>	<b>70,908</b>	<b>6.6</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100212 POLICE - PATROL OPERATIONS</b>							
<b>44 CHARGES FOR SERVICES</b>							
<b>SPECIAL EVENTS-BILLABLE</b>							
44901 OT	(52,980)	(62,956)	(57,000)	(62,000)	(5,000)	8.8	(62,000) ESTIMATED OFF-DUTY AND SPECIAL EVENTS OT REVENUE.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(52,980)</b>	<b>(62,956)</b>	<b>(57,000)</b>	<b>(62,000)</b>	<b>(5,000)</b>	<b>8.8</b>	
<b>47 REV FROM FED GOVT</b>							
<b>MISCELLANEOUS FEDERAL GRANTS</b>							
47999 GRANTS	(9,065)	(6,999)					
<b>TOTAL REV FROM FED GOVT</b>	<b>(9,065)</b>	<b>(6,999)</b>					
<b>51 PERSONNEL SERVICES</b>	<b>4,758,559</b>	<b>5,253,502</b>	<b>5,585,782</b>	<b>5,833,545</b>	<b>247,763</b>	<b>4.4</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES	225	310	1,200	1,200			1,200 SHIPPING AND HANDLING OF PURCHASES.
52102 TELECOMMUNICATION SERVICES	1,175	992	2,200	2,200			2,200 SERVICE PLANS FOR STATIC IP'S FOR CAMERA TRAILERS.
52201 ORGANIZATION MEMBERSHIPS	1,200	1,525	2,570	2,570			350 VA ASSOC. OF CHIEFS OF POLICE - 1 CAPTAIN & 1 LIEUTENANT. 300 USPCA - US POLICE CANINE ASSOC. - 3 K9 HANDLERS. 350 INT'L ASSOC OF CHIEFS OF POLICE - CAPTAIN & LIEUTENANT.
							1,195 COG MEMBERSHIP. PROVIDES SPECIALIZED TRAINING; TRG VALUE EXCEEDS COST OF MEMBERSHIP.
							225 NAT'L CAPITAL REGION SWAT ASSOC (NCRSA) - TEAM MEMBERSHIP.
							150 NAT'L TACTICAL OFFICERS ASSOC (NTOA) - TEAM MEMBERSHIP.
52203 EMPLOYEE TRAINING COURSES	1,472	807					
52205 EE TRAINING TRANS/LODGE/MEALS	1,790						
52403 EQUIPMENT R&M SERVICES		268	5,000	18,000	13,000	260.0	5,000 REPAIR & MAINT FOR CAMERA TRAILER; K-9 VEHIC; NOC; RADAR; INTOXIMETER & TINT METER CALIB. 13,000 DEPARTMENT WIDE ANNUAL TASER MAINTENANCE SERVICE.
52407 VEHICLE R&M SERVICES	209	500	7,000	7,000			3,000 PATROL FLEET R&M NEEDS. CLEANING FEE ASSOCIATED WITH BIOHAZARD INCIDENTS. 4,000 K-9 SPECIFIC EQUIPMENT FOR (3) K-9 POLICE VEHICLES.
52504 VETERINARY SERVICES	305	1,756	6,000	6,000			6,000 3 POLICE WORKING DOGS: MEDICAL TREATMENT FOR \$2,400 AND REMAINDER FOR UNEXPECTED TREATMENT.

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100212 POLICE - PATROL OPERATIONS</b>							
<b>52 CONTRACTUAL SERVICES</b>							
52505	TOWING SERVICES	256	95	1,000	1,000		1,000 EVEDENTIARY TOW & RECOVERY.
52601	COMPUTER HARDWARE MAINT SERV			83,908	83,908		6,708 IN CAR CAMERA FLASHBACK SERV MAINTENANCE - EXTENDED WARRANTY SERVICE.
							32,200 MOTOROLA ANNUAL SUBSCRIPTION COSTS FOR BODY WORN CAMERA SYSTEM.
							45,000 MOTOROLA ANNUAL SUBSCRIPTION COSTS FOR IN-CAR CAMERA SYSTEM.
52602	COMPUTER SOFTWARE MAINT SERV	2,500					
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>9,132</b>	<b>6,252</b>	<b>108,878</b>	<b>121,878</b>	<b>13,000</b>	<b>11.9</b>
<b>53 MATERIAL &amp; SUPPLIES</b>							
53101	UNIFORM/APPAREL SUPPLIES	58,286	59,187	56,100	56,100		56,100 UNIFORM EXPENSES: PATROL, SOT, CIT, FTO, BICYCLE UNIFORMS; INCLUDES BALLISTIC VESTS.
53102	OFFICE SUPPLIES	268	1,346	4,000	4,000		4,000 OFFICE SUPPLIES. FOLDERS, BINDERS, PAPER, PENS, CLIP BOARDS, NOTEBOOKS, ETC.
53106	FOOD AND BEVERAGES	80	364	250	250		250 FOOD AND BEVERAGES FOR MAJOR INCIDENTS THAT ARE FOR AN EXTENDED PERIOD.
53107	ADMIN TRAVEL (NONTRAINING)	29	18				
53202	FIELD SUPPLIES		12				
53402	COMPUTER OPERATING SUPPLIES	1,282	154	1,000	1,000		1,000 PRINTER CARTRIDGES AND MISC. COMPUTER SUPPLIES.
53403	LAW ENFORCEMENT SUPPLIES	54,432	67,592	46,000	82,000	36,000	78.3 46,000 FLASHLIGHTS, OC, FLEX CUFFS, EVIDENCE PROCESSING SUPPLIES, BATTERIES, BICYCLES SUPPLIES, ETC.
							36,000 ENHANCEMENT: OUTFITTING OF 3 NEW PATROL OFFICERS
53407	CANINE SUPPLIES	14,228	13,462	12,000	12,000		2,350 K-9 FOOD AND MISC. SUPPLIES.
							9,650 REPLACEMENT OF 1 RETIRED CANINE.
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>128,604</b>	<b>142,135</b>	<b>119,350</b>	<b>155,350</b>	<b>36,000</b>	<b>30.2</b>

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100212 POLICE - PATROL OPERATIONS</b>							
<b>56 CAPITAL EXPENDITURES</b>							
56201		36,356					COMPUTER EQUIPMENT
56203		770					ELECTRONIC EQUIPMENT
56207		250					MOTOR VEHICLE EQUIPMENT
56210		64,545					LAW ENFORCEMENT EQUIPMENT
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>101,921</b>					
<i>PROJECT 11101 BYRNE JUSTICE ASSISTANCE GRANT</i>							
<b>47 REV FROM FED GOVT</b>							
47005	(2,030)						BYRNE FORMULA GRANT
<b>TOTAL REV FROM FED GOVT</b>	<b>(2,030)</b>						
<i>TOTAL FOR PROJECT BYRNE JUSTICE ASSISTANCE GRANT</i>							
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>4,832,221</b>	<b>5,433,855</b>	<b>5,757,010</b>	<b>6,048,773</b>	<b>291,763</b>	<b>5.1</b>	



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100213 POLICE - CRIMINAL INVESTIGATIONS</b>							
<b>44 CHARGES FOR SERVICES</b>							
<b>SPECIAL EVENTS-BILLABLE</b>							
44901 OT	(7,980)	(27,614)	(6,700)	(28,000)	(21,300)	317.9	(28,000) ESTIMATED OFF-DUTY ASSIGNMENT AND SPECIAL EVENTS OT REVENUE.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(7,980)</b>	<b>(27,614)</b>	<b>(6,700)</b>	<b>(28,000)</b>	<b>(21,300)</b>	<b>317.9</b>	
<b>47 REV FROM FED GOVT</b>							
<b>FBI SAFE STREETS TASK</b>							
47012 FORCE	(12,149)	(15,050)	(39,000)	(39,000)			(39,000) FBI SAFE STREETS GRANT (OVERTIME REIMBURSEMENT).
<b>MISCELLANEOUS FEDERAL</b>							
47999 GRANTS	(1,206)						
<b>TOTAL REV FROM FED GOVT</b>	<b>(13,355)</b>	<b>(15,050)</b>	<b>(39,000)</b>	<b>(39,000)</b>			
<b>51 PERSONNEL SERVICES</b>	<b>1,188,589</b>	<b>1,324,221</b>	<b>1,478,213</b>	<b>1,586,101</b>	<b>107,888</b>	<b>7.3</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES	135	48					
<b>ORGANIZATION</b>							
52201 MEMBERSHIPS	25,350	25,370	25,640	25,665	25	0.1	15 - VA GANG INVESTIGATORS ASSOC. (VGIA) - 1 DETECTIVE. 50 NAT'L TECHNICAL INVESTIGATORS ASSOCIATION (NATIA) -1 DETECTIVE. 300 REGIONAL CRIME INFORMATION CENTER (ROCIC) - DEPARTMENT MEMBERSHIP. 75 INT'L ASSOC. OF COMPUTER INVESTIGATIVE SPECIALISTS (IASIS) MEMBERSHIP - 1 DETECTIVE 25,000 NORTHERN VA GANG TASK FORCE MEMBERSHIP (DEPARTMENT). 50 DEPT. OF FORENSIC SPECIALISTS (DFS)- 1 DETECTIVE. 75 VA HOMICIDE INVESTIGATORS ASSOC. (VHIA) - 3 DETECTIVES. 50 INT'L HOMICIDE INVESTIGAORS ASSOC. (IHIA) - 1 DETECTIVE. 50 NAT'L ASSOC. OF DRUG DIVERSION INVESTIGATORS (NADDI)- 1 DETECTIVE.
<b>EMPLOYEE TRAINING</b>							
52203 COURSES		20					
<b>MANAGEMENT SERVICES</b>							
52303 MANAGEMENT SERVICES	495	4,907	3,500	3,570	70	2.0	1,070 CASE MGMT SVCS; INTERNET PHONE PROVIDERS FOR COURT ORDERED RELEASE OF DATA FOR CASE INVESTIGATIONS. 2,500 DOA TRANSPORT OF BODY IN MURDER CASES OR SUSP. DEATH TO EXAMINER/HOSPITAL. LOUD. CO. NO LONGER PAYS.

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100213 POLICE - CRIMINAL INVESTIGATIONS</b>							
<b>52 CONTRACTUAL SERVICES</b>							
52305							CONFIDENTIAL EXPENDITURES: EVIDENCE, INTERNET CRIMES AGAINST CHILDREN, INFORMANTS, ETC.
	4,020		14,000	14,000			14,000
52505	1,135	925	1,000	1,020	20	2.0	TRANSPORTATION OF IMPOUNDED/RECOVERED VEHICLES FOR PROCESSING.
52602	10,132	10,693	10,813	12,293	1,480	13.7	650 SUR-TEC (BODY WIRE SOFTWARE). X-WAYS FORENSICS. DIGITAL FORENSIC SOFTWARE TOOL FOR LOW LEVEL ANALYSIS.
							1,200 COVERT GPS TRACKER/MAPPING.
							ACCESSDATA FORENSIC TOOL KIT LICENSE RENEWAL. SUITE OF DIGITAL FORENSIC SOFTWARE TOOLS FOR COMPUTERS AND PHONES.
							1,130
							4,000 CELLEBRITE UFED ULTIMATE. MOBILE DEVICE FORENSIC SOFTWARE TOOL.
							700 MAGNET FORENSICS INTERNET EVIDENCE FINDER.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>41,267</b>	<b>41,963</b>	<b>54,953</b>	<b>56,548</b>	<b>1,595</b>	<b>2.9</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>							
53101	334	961					
53102	385	10	2,500	2,500			2,500 OFFICE SUPPLIES. BINDERS, CLASSIFICATION FOLDERS, PAPER, PENS, ETC.
53402	293						
53403	4,627	633	10,000	20,520	10,520	105.2	8,520 FINGERPRINT EVIDENCE SUPPLIES, FOOT/SHOE MOLDS, BODY BAGS, LOCKS, TOE TAGS, BATTERIES, ETC. LABORATORY & FIELD SUPPLIES FOR DEPARTMENT ID TECHS & DETECTIVES
							12,000 ENHANCEMENT: OUTFITTING OF NEW SPECIAL INVESTIGATIONS DETECTIVE
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>5,639</b>	<b>1,603</b>	<b>12,500</b>	<b>23,020</b>	<b>10,520</b>	<b>84.2</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100213 POLICE - CRIMINAL INVESTIGATIONS</b>							
<b>55 CONTINUOUS CHARGES</b>							
55011 OPERATING LEASE PAYMENTS	17,280	17,280	19,200	19,200			9,600 SET DETECTIVE TRANSPORTATION (1 OF 2 DETECTIVES). CAN BE CHANGED OUT AS NECESSARY.
							9,600 SET DETECTIVE TRANSPORTATION (2 OF 2 DETECTIVES). CAN BE CHANGED OUT AS NECESSARY.
<b>TOTAL CONTINUOUS CHARGES</b>	<b>17,280</b>	<b>17,280</b>	<b>19,200</b>	<b>19,200</b>			
<b>56 CAPITAL EXPENDITURES</b>							
56201 COMPUTER EQUIPMENT	9,093						
56202 COMPUTER SOFTWARE	4,695	1,200					
56209 OFFICE FURNITURE		3,965					
56210 LAW ENFORCEMENT EQUIPMENT		2,005					
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>13,788</b>	<b>7,170</b>					
<i>PROJECT 07101 GANG TASK FORCE</i>							
<b>47 REV FROM FED GOVT</b>							
47006 GANG OFFICER GRANT	(14,410)	(22,329)	(19,600)	(19,600)			(19,600) OVERTIME AND VEHICLE LEASING REIMBURSEMENTS.
<b>TOTAL REV FROM FED GOVT</b>	<b>(14,410)</b>	<b>(22,329)</b>	<b>(19,600)</b>	<b>(19,600)</b>			
<b>55 CONTINUOUS CHARGES</b>							
55011 OPERATING LEASE PAYMENTS	8,640	8,640	9,600	9,600			9,600 TRANSPORTATION FOR GANG TASK FORCE DET. TOWN IS REIMBURSED ON A QUARTERLY BASIS.
<b>TOTAL CONTINUOUS CHARGES</b>	<b>8,640</b>	<b>8,640</b>	<b>9,600</b>	<b>9,600</b>			
<b>TOTAL FOR PROJECT GANG TASK FORCE</b>	<b>(5,770)</b>	<b>(13,689)</b>	<b>(10,000)</b>	<b>(10,000)</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>1,239,459</b>	<b>1,335,883</b>	<b>1,509,166</b>	<b>1,607,869</b>	<b>98,703</b>	6.5	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100214 POLICE - COMMUNITY SERVICES</b>							
<b>44 CHARGES FOR SERVICES</b>							
<b>SPECIAL EVENTS-BILLABLE</b>							
44901 OT	(46,410)	(60,134)	(76,900)	(76,900)			(76,900) ESTIMATED OFF-DUTY ASSIGNMENT AND SPECIAL EVENTS OT REVENUE.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(46,410)</b>	<b>(60,134)</b>	<b>(76,900)</b>	<b>(76,900)</b>			
<b>45 MISC REVENUE</b>							
45001 DONATION FOR SRO	(665,240)	(562,349)	(575,919)	(593,197)	(17,278)	3.0	(593,197) LOUDOUN CO. CONTRIB. FOR SROS IN COUNTY MIDDLE & HIGH SCHOOLS LOCATED WITHIN LEESBURG.
45002 CONTRIBUTIONS - PRIVATE	(350)	(350)					
<b>TOTAL MISC REVENUE</b>	<b>(665,590)</b>	<b>(562,699)</b>	<b>(575,919)</b>	<b>(593,197)</b>	<b>(17,278)</b>	<b>3.0</b>	
<b>51 PERSONNEL SERVICES</b>	<b>1,475,802</b>	<b>1,590,354</b>	<b>1,731,565</b>	<b>1,975,623</b>	<b>244,058</b>	<b>14.1</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52102 TELECOMMUNICATION SERVICES	21						
52201 ORGANIZATION MEMBERSHIPS	189						
52203 EMPLOYEE TRAINING COURSES	50	145					
52403 EQUIPMENT R&M SERVICES		2,776	6,875	6,875			1,650 FLEET CRUISER CALIBRATIONS - TWICE PER YEAR. 3,094 RADAR & LIDAR CALIBRATIONS. 1,100 RADAR TUNING FORK CALIBRATIONS. 1,031 SMART TRAILER, RADAR, AND MESSAGE BOARD REPAIR/MAINTENANCE.
52407 VEHICLE R&M SERVICES	1,044	120					
52602 COMPUTER SOFTWARE MAINT SERV			400	400			400 COMPUTER SOFTWARE MAINTENANCE - VISTA FX SOFTWARE FOR CRASH RECONSTRUCTION.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>1,303</b>	<b>3,041</b>	<b>7,275</b>	<b>7,275</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53101 UNIFORM/APPAREL SUPPLIES	1,388	8,933	5,000	5,000			5,000 REPLACEMENT UNIFORMS.
53102 OFFICE SUPPLIES	54	615	1,000	1,000			1,000 OFFICE SUPPLIES. FOLDERS, PAPER, PENS, ETC. FOR SECTION.
53106 FOOD AND BEVERAGES	285	83	1,000	1,000			1,000 POLICE CAMPS, CRIME PREVENTION MEETINGS, SPECIAL OPERATIONS.
53107 ADMIN TRAVEL (NONTRAINING)		221	2,200	3,700	1,500	68.2	700 POLICE CAMP FIELD TRIPS. YOUTH OUTREACH FIELD TRIPS TO D.C. & OTHER VENUES (ADMISSION COSTS). 1,500 SENIOR POLICE CAMP. SENIOR POLICE CAMP DEVELOPMENT.

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100214 POLICE - COMMUNITY SERVICES</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
							TEEN OUTREACH SUMMER CAMP PROGRAM FIELD TRIPS (ADMISSIONS) 1,500
53305	2,043	1,003	5,000	5,000			MOBILE COMMAND CENTER SUPPLIES/UPKEEP. 5,000
53402	38						
53403	14,319	19,182	14,550	29,050	14,500	99.7	CRIME PREVENTION / PUBLIC SAFETY DAYS. 6,257
							TOWN SPONSORED EVENTS / OUTREACH, ROCK PROGRAM SUPPORT. 1,310
							TRAFFIC / PEDESTRIAN SAFETY SIGNS, CRIME PREVENTION BROCHURES. 4,947
							REPLACEMENT OF AUTOMATIC EXTERNAL DEFIBRILLATOR (AED). 2,037
							TEEN OUTREACH SUMMER CAMP PROGRAM SUPPLIES 2,500
							ENHANCEMENT: OUTFITTING OF NEW YOUTH SERVICES COORDINATOR 12,000
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>18,127</b>	<b>30,037</b>	<b>28,750</b>	<b>44,750</b>	<b>16,000</b>	<b>55.7</b>	
<b>55 CONTINUOUS CHARGES</b>							
55011	43,904	43,067					
<b>TOTAL CONTINUOUS CHARGES</b>	<b>43,904</b>	<b>43,067</b>					
<b>56 CAPITAL EXPENDITURES</b>							
56210		1,724					
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>1,724</b>					
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>827,136</b>	<b>1,045,390</b>	<b>1,114,771</b>	<b>1,357,551</b>	<b>242,780</b>	<b>21.8</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100215 POLICE - INFORMATION SERVICES</b>							
<b>44 CHARGES FOR SERVICES</b>							
<b>SPECIAL EVENTS-BILLABLE</b>							
44901 OT	(3,300)	(1,170)	(6,000)	(6,000)			(6,000) ESTIMATED OFF-DUTY ASSIGNMENT AND SPECIAL EVENTS OT REVENUE.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(3,300)</b>	<b>(1,170)</b>	<b>(6,000)</b>	<b>(6,000)</b>			
<b>51 PERSONNEL SERVICES</b>	<b>1,390,423</b>	<b>1,553,287</b>	<b>1,607,798</b>	<b>1,707,138</b>	<b>99,340</b>	<b>6.2</b>	
<b>52 CONTRACTUAL SERVICES</b>							
<b>TELECOMMUNICATION SERVICES</b>							
52102	1,752	1,725	3,000	3,000			3,000 TELEPHONE FOREIGN LANGUAGE TRANSLATION SERVICE. TO AID WITH NON ENGLISH SPEAKING CALLERS.
<b>ORGANIZATION MEMBERSHIPS</b>							
52201			1,500	1,500			1,500 LINX.
<b>EQUIPMENT R&amp;M SERVICES</b>							
52403	27,710	28,541	35,179	35,179			30,000 MOTOROLA RADIO SYSTEM SERVICE CONTRACT.
							2,158 FIRE ALARM PANEL SERVICE AND MAINTENANCE.
							3,021 MAINTENANCE & REPAIR OF LOGGING EQUIPMENT (NYCE).
<b>COMPUTER SOFTWARE MAINT SERV</b>							
52602	145,286	151,767	168,240	168,240			150,240 SOFTWARE MAINTENANCE OF RMS, CAD, MDT (NEW WORLD).
							6,000 MAINTENANCE OF COMMUNICATION CENTER TELEPHONE CALL RECORDING SYSTEM SOFTWARE (VOIP - IPCELERATE).
							4,000 SOFTWARE REQUIRED BY CJIS FOR ADVANCED AUTHENTICATION AND USED FOR CONNECTIVITY TO TABLETS (NETMOTION).
							1,000 OPEN FOX MESSENGER LICENSE MAINTENANCE (COMPUTER PROJECTS OF ILLINOIS). FOR VCIN.
							7,000 LINX SOFTWARE LICENSE ANNUAL COST.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>174,748</b>	<b>182,033</b>	<b>207,919</b>	<b>207,919</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100215 POLICE - INFORMATION SERVICES</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
<b>UNIFORM/APPAREL SUPPLIES</b>							
53101	3,216	2,118	2,400	2,400			2,400 REPLACEMENT UNIFORMS.
53102	994	1,237	5,000	5,000			5,000 OFFICE SUPPLIES: PENS, MARKERS, PAPER, LAMINATING SHEETS, FILE FOLDERS, ETC.
53106	127						
<b>FOOD AND BEVERAGES</b>							
<b>COMPUTER OPERATING SUPPLIES</b>							
53402	2,012	2,023	1,500	1,500			1,500 INK AND TONER CARTRIDGES FOR PRINTERS.
<b>LAW ENFORCEMENT SUPPLIES</b>							
53403	189	2,504	1,250	1,250			1,250 DISPATCHING. REPLACE RADIO HEADSETS THAT ARE NO LONGER USABLE.
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>6,539</b>	<b>7,882</b>	<b>10,150</b>	<b>10,150</b>			
<b>55 CONTINUOUS CHARGES</b>							
55011	4,121	4,121	4,292	4,292			4,292 LEASING OF COPIER MACHINE.
<b>TOTAL CONTINUOUS CHARGES</b>	<b>4,121</b>	<b>4,121</b>	<b>4,292</b>	<b>4,292</b>			
<b>56 CAPITAL EXPENDITURES</b>							
56201	6,429	460					
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>6,429</b>	<b>460</b>					
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>1,578,959</b>	<b>1,746,613</b>	<b>1,824,159</b>	<b>1,923,499</b>	<b>99,340</b>	5.4	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100216 POLICE -CITIZEN?S SUPPORT TEAM</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53101							ADDITIONAL AND REPLACEMENT UNIFORMS FOR SUPPORT TEAM MEMBERS.
	27	265	880	880		880	
53403							FINGERPRINT SUPPLIES, DNA KITS, BATTERIES, & MISC. EQUIPMENT.
	604	123	515	515		515	
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>631</b>	<b>387</b>	<b>1,395</b>	<b>1,395</b>			
<b>55 CONTINUOUS CHARGES</b>							
55001							AUTOMOBILE INSURANCE ALLOCATION. INSURANCE FOR SUPPORT TEAM VEHICLES
	2,853	2,949	3,140	3,140		3,140	
<b>TOTAL CONTINUOUS CHARGES</b>	<b>2,853</b>	<b>2,949</b>	<b>3,140</b>	<b>3,140</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>3,484</b>	<b>3,336</b>	<b>4,535</b>	<b>4,535</b>			



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100220 POLICE - FIRE &amp; RESCUE CONTRIBUTION</b>							
<b>46 REV FROM STATE</b>							
46010 STATE FIREMAN'S FUND	(138,294)	(142,471)	(142,000)	(145,000)	(3,000)	2.1	(145,000) VA FIRE PROGRAMS STATE FUNDING PASS THROUGH TO LEESBURG VOLUNTEER FIRE DEPARTMENT.
<b>TOTAL REV FROM STATE</b>	<b>(138,294)</b>	<b>(142,471)</b>	<b>(142,000)</b>	<b>(145,000)</b>	<b>(3,000)</b>	<b>2.1</b>	
<b>54 MISC EXP</b>							
<b>GRANTS&amp;CONTRIB TO OTHER ORGAN</b>							
54003	644,905	644,905	644,905	478,270	(166,635)	(25.8)	255,000 LEESBURG VOLUNTEER FIRE COMPANY GRANT.
							244,905 LOUDOUN COUNTY VOLUNTEER FIRE & RESCUE GRANT
							(166,635) 3 YEAR PHASE OUT CONTRIBUTION. LVFD: DECREASE OF \$85,000. LCVRS: DECREASE OF 81,635.
							145,000 AID TO LOCALITIES FUNDING FROM VIRGINIA FIRE PROGRAMS. PASS THROUGH TO LEESBURG VOLUNTEER FIRE DEPARTMENT
<b>TOTAL MISC EXP</b>	<b>644,905</b>	<b>644,905</b>	<b>644,905</b>	<b>478,270</b>	<b>(166,635)</b>	<b>(25.8)</b>	
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>506,611</b>	<b>502,434</b>	<b>502,905</b>	<b>333,270</b>	<b>(169,635)</b>	<b>(33.7)</b>	
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>9,744,999</b>	<b>10,702,120</b>	<b>11,786,105</b>	<b>12,419,964</b>	<b>633,859</b>	<b>5.4</b>	



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>100311 PUBLIC WORKS - ADMINISTRATION DIVISION</b>								
<b>41 PERMITS &amp; FEES</b>								
<b>RIGHT OF WAY REVIEW &amp; USE FEES</b>								
41010	(4,732)	(39,785)	(25,000)	(25,000)			(25,000)	ESTIMATED RIGHT OF WAY PERMITS AND USE FEES, INCLUDING FRANCHISE FEES
<b>TOTAL PERMITS &amp; FEES</b>	<b>(4,732)</b>	<b>(39,785)</b>	<b>(25,000)</b>	<b>(25,000)</b>				
<b>44 CHARGES FOR SERVICES</b>								
44999	(28,000)	(24,600)						
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(28,000)</b>	<b>(24,600)</b>						
<b>45 MISC REVENUE</b>								
<b>REIMBURSE FROM UTILITIES FUND</b>								
45101	(18,254)	(29,400)	(30,000)	(31,557)	(1,557)	5.2	(31,557)	ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
<b>REIMBURSEMENT FROM CAPITAL PRJ</b>								
45105	(288,335)	(84,200)	(84,200)	(164,230)	(80,030)	95.0	(86,730)	CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
							(77,500)	CAPITAL PROJECTS REIMBURSEMENT FOR DEPUTY DIRECTOR POSITION
<b>TOTAL MISC REVENUE</b>	<b>(306,589)</b>	<b>(113,600)</b>	<b>(114,200)</b>	<b>(195,787)</b>	<b>(81,587)</b>	<b>71.4</b>		
<b>46 REV FROM STATE</b>								
46009	(3,467,947)	(3,624,223)	(4,122,461)	(3,817,574)	304,887	(7.4)	(3,817,574)	VDOT MAINT. FUNDING FOR 261.42 LANE MILES WITHIN TOL. FUNDING BASED ON SET FORMULA.
<b>TOTAL REV FROM STATE</b>	<b>(3,467,947)</b>	<b>(3,624,223)</b>	<b>(4,122,461)</b>	<b>(3,817,574)</b>	<b>304,887</b>	<b>(7.4)</b>		
<b>51 PERSONNEL SERVICES</b>	<b>682,056</b>	<b>644,883</b>	<b>803,344</b>	<b>958,319</b>	<b>154,975</b>	<b>19.3</b>		
<b>52 CONTRACTUAL SERVICES</b>								
52101	4	26	100	100			100	GENERAL POSTAGE COSTS ASSOCIATED WITH PURCHASES
<b>TELECOMMUNICATION SERVICES</b>								
52102	3,850	5,924	3,000	5,300	2,300	76.7	3,500	CELL PHONES FOR 5 STAFF, SNOW-LINE CELLPHONE AND MI-FI. CELL PHONES AND LAND LINES REQUIRED FOR COMMUNICATION.
							1,800	MONTHLY COST FOR IMPLEMENTING ROUTERS IN VEHICLES FOR BETTER CONNECTIVITY FOR TRAFFIC SIGNAL TECHNICIANS, STREETS AND INSPECTORS.
52103	560	458						
<b>ORGANIZATION MEMBERSHIPS</b>								
52201	454	759	648	648			648	APWA, ASCE
<b>PUBLICATION SUBSCRIPTIONS</b>								
52202	61	148	100	100			100	ENGINEERING NEWS RECORD (ENR) REQUIRED VA STATE CODE UPDATES
<b>EMPLOYEE TRAINING COURSES</b>								
52203	1,698	2,641						

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100311 PUBLIC WORKS - ADMINISTRATION DIVISION</b>							
<b>52 CONTRACTUAL SERVICES</b>							
<b>EE TRAINING</b>							
52205	216	1,193					
52303	18,292						
52307	811	2,449					
52310			80,000	80,000			80,000 TREE INVENTORY AND CANOPY WORK
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>25,945</b>	<b>13,598</b>	<b>83,848</b>	<b>86,148</b>	<b>2,300</b>	<b>2.7</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102	474	2,658	1,000	1,000			1,000 GENERAL OFFICE SUPPLIES AND PRINTER SUPPLIES
53103	1,048	312	500	500			500 LETTERHEAD, BUSINESS CARDS AND OTHER MATERIAL
53106	1,464	88	100	100			100 MEETINGS, LUNCH & LEARNS TRAININGS FOR STAFF, AND MEETING WITH OTHER GOVTS
53107	105	318	100	100			100 TOLLS AND TRAVEL COSTS FOR MEETINGS IN FAIRFAX, VDOT, NVRC
53202	423						
53402	476	1,419	500	500			500 REPLACEMENT TONER FOR PRINTERS
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>3,990</b>	<b>4,795</b>	<b>2,200</b>	<b>2,200</b>			
<b>55 CONTINUOUS CHARGES</b>							
55001	6,418	6,628	7,060	7,060			7,060 AUTOMOBILE LIABILITY
55002	9,435	9,355	10,380	10,380			10,380 PROPERTY INSURANCE
<b>TOTAL CONTINUOUS CHARGES</b>	<b>15,853</b>	<b>15,983</b>	<b>17,440</b>	<b>17,440</b>			
<b>56 CAPITAL EXPENDITURES</b>							
56202	1,663	31,758	20,000	38,000	18,000	90.0	38,000 ASSET MANAGEMENT SOFTWARE - LICENSE, TRAINING & IMPLEMENTATION.
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>1,663</b>	<b>31,758</b>	<b>20,000</b>	<b>38,000</b>	<b>18,000</b>	<b>90.0</b>	
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
<b>51 PERSONNEL SERVICES</b>			<b>1,200</b>	<b>1,200</b>			
<b>TOTAL FOR PROJECT RECURRING WINTER EVENTS</b>			<b>1,200</b>	<b>1,200</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100311 PUBLIC WORKS - ADMINISTRATION DIVISION</b>							
<i>PROJECT 18006 JARED SINKHOLE</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52404 <b>HIGHWAY R&amp;M SERVICES</b>		180,287					
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>180,287</b>					
<i>TOTAL FOR PROJECT JARED SINKHOLE</i>		<i>180,287</i>					
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>(3,077,762)</b>	<b>(2,910,904)</b>	<b>(3,333,629)</b>	<b>(2,935,054)</b>	<b>398,575</b>	<b>(12.0)</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100312 PUBLIC WORKS - ENGINEERING &amp; INSPECTIONS DIVISION</b>							
<b>41 PERMITS &amp; FEES</b>							
41999 MISC PERMITS & FEES	(8,708)	(22,751)	(35,400)	(35,400)			RIGHT-OF-WAY & FRANCHISE INSPECTIONS; BOND MAINTENANCE FEES; BOND MAINTENANCE FEES RECEIVED
							(10,000)
							(25,400) BOND MAINTENANCE FEES
<b>TOTAL PERMITS &amp; FEES</b>	<b>(8,708)</b>	<b>(22,751)</b>	<b>(35,400)</b>	<b>(35,400)</b>			
<b>45 MISC REVENUE</b>							
45105 REIMBURSEMENT FROM CAPITAL PRJ	(2,500)	(31,100)	(31,100)	(32,030)	(930)	3.0	CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL MISC REVENUE</b>	<b>(2,500)</b>	<b>(31,100)</b>	<b>(31,100)</b>	<b>(32,030)</b>	<b>(930)</b>	<b>3.0</b>	
<b>51 PERSONNEL SERVICES</b>	<b>519,857</b>	<b>543,851</b>	<b>635,055</b>	<b>664,571</b>	<b>29,516</b>	<b>4.6</b>	

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>100312 PUBLIC WORKS - ENGINEERING &amp; INSPECTIONS DIVISION</b>									
<b>52 CONTRACTUAL SERVICES</b>									
52101	<b>POSTAL SERVICES</b>	6,033	3,632	6,000	6,000			6,000	2 MAILINGS REQUIRED FOR MS4 PERMIT COMPLIANCE AND GENERAL INFO DISTRIBUTION TO RESIDENTS
52102	<b>TELECOMMUNICATION SERVICES</b>	3,240	3,871	4,800	6,400	1,600	33.3	6,400	4 CELL PHONES, 4 HOT SPOTS, 2 IPADS FOR SW INSPECTIONS - REQUIRED FOR STAFF COMMUNICATION IN THE FIELD
52103	<b>PRINTING SERVICES</b>	3,244	5,016	3,000	3,000			3,000	PRINTING OF GIVEAWAY ITEMS FOR KLB, SHRED EVENTS AND TOWN-WIDE POSTCARD MAILINGS REQUIRED FOR MS4 PERMIT COMPLIANCE
52201	<b>ORGANIZATION MEMBERSHIPS</b>	2,869	2,599	2,500	2,500			2,500	MEMBERSHIP WITH NVRC CLEAN WATER PARTNERS AS REQUIRED BY MS4 PERMIT PROGRAM PLAN
52202	<b>PUBLICATION SUBSCRIPTIONS</b>	1,985		2,800	2,800			2,800	ANNUAL SUBSCRIPTION TO SNL FINANCIAL FOR BOND COMPANY VERIFICATION
52203	<b>EMPLOYEE TRAINING COURSES</b>	1,645	730						
52205	<b>EE TRAINING TRANS/LODGE/MEALS</b>	135	793						
52303	<b>MANAGEMENT SERVICES</b>	23,284	2,925	15,000	15,000			15,000	PERMIT, REPORT REVIEW AND PREPARATION ASSISTANCE FOR COMPLIANCE WITH MS4 PERMIT
52307	<b>ADVERTISING SERVICES</b>		34	500	500			500	ADVERTISING FOR STORMWATER RELATED INFORMATION AS REQUIRED BY MS4 PERMIT
52308	<b>COMPLIANCE TESTING &amp; SERVICES</b>	3,000	3,000	3,000	3,000			3,000	VA DEQ MS4 PERMIT FEE.
52501	<b>ARCHITECTURE&amp;ENGINEERING SERV</b>	28,956	115,642	32,000	32,000			32,000	CONSULT SVCS RELATED TO MS4 PERMIT COMPLIANCE; STUDIES RELATED TO DRAINAGE & SINKHOLE ISSUES, ENGINEERING SERVICES REQUIRED FOR MS4 PERMIT.
52602	<b>COMPUTER SOFTWARE MAINT SERV</b>			1,500	1,500			1,500	UPDATES AND SOFTWARE LICENSE AGREEMENTS FOR PAVING SOFTWARE
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>74,391</b>	<b>138,242</b>	<b>71,100</b>	<b>72,700</b>	<b>1,600</b>	<b>2.3</b>		
<b>53 MATERIAL &amp; SUPPLIES</b>									
53101	<b>UNIFORM/APPAREL SUPPLIES</b>	361							
53102	<b>OFFICE SUPPLIES</b>	4,625	3,678	3,000	3,000			3,000	GENERAL OFFICE SUPPLIES AND HANDOUTS FOR F&G, SHRED, & KLB EVENTS
53103	<b>STATIONERY AND FORMS</b>	579	312	400	400			400	BUSINESS CARDS AND PAPER
53106	<b>FOOD AND BEVERAGES</b>	378							
53202	<b>FIELD SUPPLIES</b>	9,721	1,954	600	600			600	SPRAY PAINT FOR MARKING, MEASURING DEVICES, ETC. FOR FIELD PERSONNEL

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100312 PUBLIC WORKS - ENGINEERING &amp; INSPECTIONS DIVISION</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53402 <b>COMPUTER OPERATING SUPPLIES</b>	539	1,890	200	200			200 TONER CARTRIDGES FOR PRINTERS
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>16,203</b>	<b>7,834</b>	<b>4,200</b>	<b>4,200</b>			
<b>56 CAPITAL EXPENDITURES</b>							
56201 <b>COMPUTER EQUIPMENT</b>	13,690	450	3,000	3,000			3,000 LAPTOP FOR FORESTER POSITION
56202 <b>COMPUTER SOFTWARE</b>	1,065	2,019	2,000	2,000			2,000 SOFTWARE UPDATES FOR GPS HANDHELD DEVICE.
56207 <b>MOTOR VEHICLE EQUIPMENT</b>			28,000		(28,000)	(100.0)	
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>14,755</b>	<b>2,469</b>	<b>33,000</b>	<b>5,000</b>	<b>(28,000)</b>	<b>(84.8)</b>	
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
<b>51 PERSONNEL SERVICES</b>			<b>3,600</b>	<b>3,600</b>			
<b>TOTAL FOR PROJECT RECURRING WINTER EVENTS</b>			<b>3,600</b>	<b>3,600</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>613,998</b>	<b>638,545</b>	<b>680,455</b>	<b>682,641</b>	<b>2,186</b>	<b>0.3</b>	



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100313 PUBLIC WORKS - STREETS DIVISION</b>							
<b>43 USE MONEY&amp;PROPERTY</b>							
43002 INSURANCE RECOVERIES	(62,978)	(11,994)	(40,000)	(40,000)			(40,000) INSURANCE RECOVERIES
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(62,978)</b>	<b>(11,994)</b>	<b>(40,000)</b>	<b>(40,000)</b>			
<b>44 CHARGES FOR SERVICES</b>							
<b>SPECIAL EVENTS-BILLABLE</b>							
44901 OT	(2,850)	(5,350)	(5,100)	(20,000)	(14,900)	292.2	(20,000) ANTICIPATED SPECIAL EVENTS REVENUE
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(2,850)</b>	<b>(5,350)</b>	<b>(5,100)</b>	<b>(20,000)</b>	<b>(14,900)</b>	<b>292.2</b>	
<b>45 MISC REVENUE</b>							
<b>REIMBURSE FROM UTILITIES</b>							
45101 FUND	(17,291)						
<b>TOTAL MISC REVENUE</b>	<b>(17,291)</b>						
<b>46 REV FROM STATE</b>							
46009 HIGHWAY MAINTENANCE	(382,018)	2,172					
<b>TOTAL REV FROM STATE</b>	<b>(382,018)</b>	<b>2,172</b>					
<b>51 PERSONNEL SERVICES</b>	<b>2,377,683</b>	<b>2,693,875</b>	<b>2,756,818</b>	<b>2,856,280</b>	<b>99,462</b>	<b>3.6</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES	108	360	200	200			200 GENERAL POSTAGE COSTS ASSOCIATED WITH PURCHASES
52102 TELECOMMUNICATION SERVICES	14,913	24,128	19,400	19,400			19,400 26 CELL PHONES, 7 TABLETS & VEHICLE GPS
52103 PRINTING SERVICES	45						
52201 ORGANIZATION MEMBERSHIPS	(11)	44					
52202 PUBLICATION SUBSCRIPTIONS	11						
52203 EMPLOYEE TRAINING COURSES	5,435	2,309					
52205 EE TRAINING TRANS/LODGE/MEALS	14	785					
52304 PERSONNEL MANAGEMENT SERVICES	55						
52307 ADVERTISING SERVICES	1,194	883	2,000	2,000			2,000 SNOW AND LEAF ADS, SEASONAL INFORMATION, GENERAL COMMUNICATIONS WITH RESIDENTS
52401 CUSTODIAL SERVICES	106						

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description		
<b>100313 PUBLIC WORKS - STREETS DIVISION</b>									
<b>52 CONTRACTUAL SERVICES</b>									
52404	HIGHWAY R&M SERVICES	583,501	705,610	1,000,000	500,000	(500,000)	(50.0)	500,000	MILLING AND PAVING, STREET REPAIRS. DECREASE DUE TO LACK OF STATE REVENUE SHARING GRANT FUNDING OF \$500,000.
52408	SIDEWALK/CURBS/GUTTER R&M SERV	67,235	59,590	72,000	72,000			72,000	CONCRETE AND BRICK SIDEWALK REPAIRS AND MAINTENANCE; ADA COMPLIANCE. COMPLETED BY TOL STAFF.
52410	ROW GROUNDS R&M	268,338	203,988	135,000	195,000	60,000	44.4	135,000	RT-OF-WAY MAINT, REPAIR, LANDFILL, HERBICIDE, POND MAINT, TREE SVCS, HAULING, MOWING
								60,000	CONTRACTED SUPPLEMENTAL LEAF COLLECTION SERVICES. BASED ON 20 DAYS, AT \$3,000 PER DAY.
52414	LANDSCAPING SERVICES		30,000	45,200	45,200			37,600	OUTSOURCED MOWING COSTS 7,600 AMOUNT FOR LPD GROUNDS
								7,600	LPD LANDSCAPE MAINTENANCE
52502	UNIFORM SERVICES	10,318	15,829	10,000	15,000	5,000	50.0	15,000	CLEANING AND REPAIR OF UNIFORMS FOR PERSONNEL. INCREASE TIED TO NEW CONTRACTED COSTS.
<b>TOTAL</b>	<b>CONTRACTUAL SERVICES</b>	<b>951,262</b>	<b>1,043,525</b>	<b>1,283,800</b>	<b>848,800</b>	<b>(435,000)</b>	<b>(33.9)</b>		

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100313 PUBLIC WORKS - STREETS DIVISION</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53101	4,857	5,026	7,000	7,000			7,000 UNIFORM/APPAREL SUPPLIES; INCLUDES FIRST AID SUPPLIES AND SAFETY APPAREL FOR PERSONNEL
53102	2,301	2,464	2,000	2,000			2,000 GENERAL OFFICE SUPPLIES
53103			500	1,000	500	100.0	1,000 BUSINESS CARDS AND PAPER, AND DOOR HANGER TAGS FOR TRASH, BRUSH AND LEAVES.
53107	1,573		1,000	1,000			1,000 ADMIN TRAVEL
53202		195					
53301	55						
53302		51					
53306	50,102	73,187	130,000	125,000	(5,000)	(3.8)	130,000 DEEP PATCH; ASPHALT COSTS FOR ROADWAY REPAIRS, CONCRETE, STONE, BULK ITEMS, ETC. (5,000) REDUCTION TO OFFSET DEPUTY DIRECTOR POSITION COSTS.
53308	59,560	63,246	81,000	81,000			81,000 SIGN REPLACEMENT, TOOLS & EQUIP, GENERAL MATERIALS REQUIRED TO PERFORM REPAIRS & MAINT ACTIVITIES
53402	406	438					
53405	39,929						
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>158,784</b>	<b>144,607</b>	<b>221,500</b>	<b>217,000</b>	<b>(4,500)</b>	<b>(2.0)</b>	
<b>55 CONTINUOUS CHARGES</b>							
55006	17,737	16,864	18,900	18,900			18,900 ELECTRICITY PAYMENTS
55011	1,535	1,650	1,700	1,700			1,700 COPIER LEASE
55012		25,410	30,000	30,000			30,000 SMALL EQUIPMENT, I.E. ROLLER, MINI-EXCAVATOR, AND RENTAL OF UTILITY EQUIPMENT FOR DPW WORK, I.E. VACON, MINI-EX
<b>TOTAL CONTINUOUS CHARGES</b>	<b>19,272</b>	<b>43,924</b>	<b>50,600</b>	<b>50,600</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100313 PUBLIC WORKS - STREETS DIVISION</b>							
<b>56 CAPITAL EXPENDITURES</b>							
56201		3,440					
56201							<b>COMPUTER EQUIPMENT</b>
56203	4,095		500	500			HAND-HELD RADIO REPLACEMENT 500 BATTERIES
56203							<b>ELECTRONIC EQUIPMENT</b>
56206	723	2,200					<b>CONSTRUCTION EQUIPMENT</b>
56207		182,000					<b>MOTOR VEHICLE EQUIPMENT</b>
56208		341					<b>POWER R&amp;M EQUIPMENT</b>
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>4,818</b>	<b>187,981</b>	<b>500</b>	<b>500</b>			
<i>PROJECT 16611 VDOT PRIMARY ROUTE PAVING</i>							
<b>46 REV FROM STATE</b>							
46009	(669,905)	(488,710)					
46009							<b>HIGHWAY MAINTENANCE</b>
<b>TOTAL REV FROM STATE</b>	<b>(669,905)</b>	<b>(488,710)</b>					
<b>52 CONTRACTUAL SERVICES</b>							
52404	643,282	446,087					
52404							<b>HIGHWAY R&amp;M SERVICES</b>
52412	23,375	27,313					
52412							<b>STREETS R&amp;M</b>
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>666,657</b>	<b>473,400</b>					
<i>TOTAL FOR PROJECT VDOT PRIMARY ROUTE PAVING</i>	<i>(3,248)</i>	<i>(15,310)</i>					
<i>PROJECT 17001 LONG LINE STRIPING</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52412		25,000	25,000	25,000			CONTRACTED LONG LINE STRIPING 25,000 SERVICES
52412							<b>STREETS R&amp;M</b>
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>25,000</b>	<b>25,000</b>	<b>25,000</b>			
<i>TOTAL FOR PROJECT LONG LINE STRIPING</i>		<i>25,000</i>	<i>25,000</i>	<i>25,000</i>			
<i>PROJECT 17002 MAINTENANCE STRIPING</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52412		11,887	40,000	40,000			CONTRACT STRIPING AND MAINTENANCE 40,000 SERVICES
52412							<b>STREETS R&amp;M</b>
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>11,887</b>	<b>40,000</b>	<b>40,000</b>			
<i>TOTAL FOR PROJECT MAINTENANCE STRIPING</i>		<i>11,887</i>	<i>40,000</i>	<i>40,000</i>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100313 PUBLIC WORKS - STREETS DIVISION</b>							
<i>PROJECT 17003 TRAIL MAINTENANCE</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52410 <b>ROW GROUNDS R&amp;M</b>	30,000		30,000		(30,000)	(100.0)	
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>30,000</b>		<b>30,000</b>		<b>(30,000)</b>	<b>(100.0)</b>	
<b>85 TRANSFER OUT</b>							
							TRANSFER TO CAPITAL IMPROVEMENTS PROGRAM AS A PAY-GO CONTRIBUTION IN THE STREETS CATEGORY (PROJECT 20005): RIGHT-OF-WAY REPAIRS AND MAINTENANCE COSTS FOR PAVED TRAILS AND PARKING LOTS
85032 <b>TRANSFER TO CAPITAL PROJECTS</b>				30,000	30,000		30,000
<b>TOTAL TRANSFER OUT</b>				<b>30,000</b>	<b>30,000</b>		
<b>TOTAL FOR PROJECT TRAIL MAINTENANCE</b>	<b>30,000</b>		<b>30,000</b>	<b>30,000</b>			
<i>PROJECT 17004 ADA COMPLIANCE &amp; PAVING</i>							
<b>52 CONTRACTUAL SERVICES</b>							
							CONCRETE SERVICES RELATED TO SIDEWALK REPAIR ASSOCIATED WITH MILL AND PAVE
52408 <b>SIDEWALK/CURBS/GUTTER R&amp;M SERV</b>	117,014	53,305	180,000	159,000	(21,000)	(11.7)	180,000
							(21,000) REDUCTION TO OFFSET DEPUTY DIRECTOR POSITION COSTS.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>117,014</b>	<b>53,305</b>	<b>180,000</b>	<b>159,000</b>	<b>(21,000)</b>	<b>(11.7)</b>	
<b>TOTAL FOR PROJECT ADA COMPLIANCE &amp; PAVING</b>	<b>117,014</b>	<b>53,305</b>	<b>180,000</b>	<b>159,000</b>	<b>(21,000)</b>	<b>(11.7)</b>	
<i>PROJECT 17005 TRIP HAZARDS</i>							
<b>52 CONTRACTUAL SERVICES</b>							
							TRANSFER TO CAPITAL IMPROVEMENTS PROGRAM AS A PAY-GO CONTRIBUTION IN THE STREET CATEGORY (PROJECT 20005): CONCRETE WORK RELATED TO SIDEWALK, CURB AND GUTTER TRIP HAZARDS/ ADA; CONTRACTED
52408 <b>SIDEWALK/CURBS/GUTTER R&amp;M SERV</b>	73,713	81,087	50,000		(50,000)	(100.0)	50,000
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>73,713</b>	<b>81,087</b>	<b>50,000</b>		<b>(50,000)</b>	<b>(100.0)</b>	
<b>85 TRANSFER OUT</b>							
							TRANSFER TO CAPITAL IMPROVEMENTS PROGRAM AS A PAY-GO CONTRIBUTION IN THE STREET CATEGORY (PROJECT 20005): CONCRETE WORK RELATED TO SIDEWALK, CURB AND GUTTER TRIP HAZARDS/ ADA; CONTRACTED
85032 <b>TRANSFER TO CAPITAL PROJECTS</b>				50,000	50,000		50,000
<b>TOTAL TRANSFER OUT</b>				<b>50,000</b>	<b>50,000</b>		
<b>TOTAL FOR PROJECT TRIP HAZARDS</b>	<b>73,713</b>	<b>81,087</b>	<b>50,000</b>	<b>50,000</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100313 PUBLIC WORKS - STREETS DIVISION</b>							
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
<b>51 PERSONNEL SERVICES</b>			<b>54,500</b>	<b>55,600</b>	<b>1,100</b>	<b>2.0</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>							
53106 <b>FOOD AND BEVERAGES</b>		285	700	700			700 EMERGENCY MEALS AND PER DIEM EXPENSES
53107 <b>ADMIN TRAVEL (NONTRAINING)</b>		1,148	3,000	3,000			3,000 LODGING COSTS; 20 ROOMS @ \$100 DAY FOR SNOW AND OTHER EMERGENCY OPERATIONS
53405 <b>HIGHWAY EMERGENCY OPS MATERIAL</b>		23,077	50,000	50,000			50,000 NEW PROJECT CODE; REALLOCATED; HIGHWAY EMERG OP COSTS; SALT & SAND; INCR DUE TO ADDL LANE MILES
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>24,510</b>	<b>53,700</b>	<b>53,700</b>			
<b>55 CONTINUOUS CHARGES</b>							
55012 <b>EQUIPMENT RENTALS</b>	100,764	63,603	110,000	110,000			110,000 CONTRACTED SNOW REMOVAL PLOW TRUCKS AND SPREADERS FOR 24 HRS
55016 <b>HEAVY EQUIPMENT RENTALS</b>	11,060	7,750	45,000	45,000			45,000 HEAVY EQUIPMENT RENTALS FOR SNOW REMOVAL FOR 24 HOURS
<b>TOTAL CONTINUOUS CHARGES</b>	<b>111,824</b>	<b>71,353</b>	<b>155,000</b>	<b>155,000</b>			
<b>TOTAL FOR PROJECT RECURRING WINTER EVENTS</b>	<b>111,824</b>	<b>95,863</b>	<b>263,200</b>	<b>264,300</b>	<b>1,100</b>	<b>0.4</b>	
<i>PROJECT 17011 CHURCH STREET PARKING LOT</i>							
<b>48 OTH FINANCE SOURCES</b>							
45013 <b>PARKING IN LIEU OF</b>	(8,200)						
<b>TOTAL OTH FINANCE SOURCES</b>	<b>(8,200)</b>						
<b>53 MATERIAL &amp; SUPPLIES</b>							
53308 <b>REPAIR &amp; MAINTENANCE MATERIALS</b>	8,410						
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>8,410</b>						
<b>TOTAL FOR PROJECT CHURCH STREET PARKING LOT</b>	<b>210</b>						
<i>PROJECT 99602 STORM EMERGENCY RESPONSE</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52410 <b>ROW GROUNDS R&amp;M</b>	73,496						
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>73,496</b>						

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100313 PUBLIC WORKS - STREETS DIVISION</b>							
<i>PROJECT 99602 STORM EMERGENCY RESPONSE</i>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
<b>HIGHWAY EMERGENCY OPS</b>							
53405 MATERIAL	18,612						
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>18,612</b>						
<b>55 CONTINUOUS CHARGES</b>							
55012 EQUIPMENT RENTALS			9,500	9,500			9,500 SMALL EQUIPMENT RENTALS
<b>TOTAL CONTINUOUS CHARGES</b>			<b>9,500</b>	<b>9,500</b>			
<b>TOTAL FOR PROJECT STORM EMERGENCY RESPONSE</b>	<b>92,107</b>		<b>9,500</b>	<b>9,500</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>3,468,303</b>	<b>4,350,573</b>	<b>4,865,818</b>	<b>4,490,980</b>	<b>(374,838)</b>	<b>(7.7)</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100314 PUBLIC WORKS - BUILDING MAINTENANCE DIVISION</b>							
<b>45 MISC REVENUE</b>							
<b>REIMBURSEMENT FROM CAPITAL PRJ</b>							
45105	(6,200)	(8,900)	(8,900)	(9,170)	(270)	3.0	(9,170) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL MISC REVENUE</b>	<b>(6,200)</b>	<b>(8,900)</b>	<b>(8,900)</b>	<b>(9,170)</b>	<b>(270)</b>	<b>3.0</b>	
<b>51 PERSONNEL SERVICES</b>	<b>391,070</b>	<b>509,516</b>	<b>542,481</b>	<b>553,877</b>	<b>11,396</b>	<b>2.1</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101	130		500	500			500 POSTAL SERVICES FOR SHIPPING
<b>TELECOMMUNICATION SERVICES</b>							
52102	4,981	6,208	5,980	7,200	1,220	20.4	7,200 CELL PHONES, TABLETS AND HOT SPOTS
<b>ORGANIZATION MEMBERSHIPS</b>							
52201			2,500	2,500			2,500 NORTHERN VIRGINIA REGIONAL COMMISSION REGIONAL ENERGY STRATEGY CONTRIBUTION.
<b>EMPLOYEE TRAINING COURSES</b>							
52203	432	450					
<b>CUSTODIAL SERVICES</b>							
52401	48,338	46,967	58,550	65,000	6,450	11.0	65,000 CUSTODIAL SERVICES FOR TOWN BUILDINGS. INCREASE IS TIED TO DAILY PORTER, SPECIAL EVENTS AND WEEKEND RESTROOM CLEANING.
<b>ELECTRICAL R&amp;M SERVICES</b>							
52402	6,260	28,700	26,700	26,700			26,700 CONTRACTED ELEC SVCS FOR ELEC ADDS, CHANGES, AND SECURITY SYSTEM
<b>EQUIPMENT R&amp;M SERVICES</b>							
52403	5,207	4,587	36,500	36,500			36,500 R&M- MAN-LIFT, SUMP PUMPS, AED DOOR OPERATORS, SPRAYER, ETC.
<b>MECHANICAL R&amp;M SERVICES</b>							
52405	75,258	48,828	73,800	75,000	1,200	1.6	80,000 GENERATOR, HVAC SYSTEM AND SPRINKLER SYSTEM MAINTENANCE COSTS
							(5,000) REDUCTION TO OFFSET DEPUTY DIRECTOR POSITION COSTS.
<b>BUILDING R&amp;M SERVICES</b>							
52409	326,356	289,022	215,000	212,000	(3,000)	(1.4)	215,000 PAINTING, DRY WALL, PEST CONTROL, ACCESS SYS, CEILING REPAIR, CARPET, GARAGE R&M, SIGNS, ETC.
							(5,000) REDUCTION TO OFFSET DEPUTY DIRECTOR POSITION COSTS.
<b>ARCHITECTURE&amp;ENGINEERING SERV</b>							
52501	36,007	16,253					2,000 PANIC BUTTONS AT TOWN-WIDE FACILITIES MONTHLY MONITORING SERVICES.
<b>UNIFORM SERVICES</b>							
52502	4,248	5,416	2,000	2,500	500	25.0	2,500 CLEANING AND REPAIR OF UNIFORMS FOR 4 STAFF MEMBERS. INCREASE DUE TO NEW CONTRACT COSTS.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>507,218</b>	<b>446,431</b>	<b>421,530</b>	<b>427,900</b>	<b>6,370</b>	<b>1.5</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102	461	428	500	500			500 GENERAL OFFICE SUPPLIES



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description	
<b>100314 PUBLIC WORKS - BUILDING MAINTENANCE DIVISION</b>									
<b>53 MATERIAL &amp; SUPPLIES</b>									
53301	BUILDING R&M MATERIALS	5,980	10,328	15,000	15,300	300	2.0	15,300	WET VAC & FANS, PARTS, MISC. MATERIALS FOR REPAIRS ON AGING BLDGS
53302	CUSTODIAL R&M MATERIALS	9,265	9,478	8,000	8,160	160	2.0	8,160	FIRST AID EQUIPMENT, AED SUPPLIES, LIBERTY ST, MISC CUSTODIAL SUPPLIES TOWNWIDE WHICH IS NOT PROVIDED BY CONTRACTOR
53303	ELECTRICAL R&M MATERIALS	19,229	20,152	15,000	15,300	300	2.0	15,300	WIRE AND HAND TOOLS, ELECTRICAL WIRE, BULBS
53304	MECHANICAL R&M MATERIALS		87						
53306	HIGHWAY R&M MATERIALS		1,266						
53308	REPAIR & MAINTENANCE MATERIALS	32,368	24,350	35,000	37,500	2,500	7.1	37,500	HVAC SUPPLIES, MATERIALS, FANS. INCREASE DUE TO MATERIAL COST INCREASES.
53402	COMPUTER OPERATING SUPPLIES	1,310	1,137						
53405	HIGHWAY EMERGENCY OPS MATERIAL	2,403	1,810	5,000	5,000			5,000	SALT (ICE MELT) AND SAND FOR EMERGENCY OPERATIONS
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>71,016</b>	<b>69,035</b>	<b>78,500</b>	<b>81,760</b>	<b>3,260</b>	<b>4.2</b>		
<b>55 CONTINUOUS CHARGES</b>									
55006	ELECTRICITY PAYMENTS	109,482	114,216	140,000	142,800	2,800	2.0	142,800	ELECTRICITY PAYMENTS
55007	NATURAL GAS PAYMENTS	9,091	10,637	12,470	12,720	250	2.0	12,720	NATURAL GAS PAYMENTS
55011	OPERATING LEASE PAYMENTS	1,535	1,650	1,584	1,600	16	1.0	1,600	LEASE PAYMENTS FOR COPIER
<b>TOTAL CONTINUOUS CHARGES</b>		<b>120,109</b>	<b>126,503</b>	<b>154,054</b>	<b>157,120</b>	<b>3,066</b>	<b>2.0</b>		
<b>56 CAPITAL EXPENDITURES</b>									
56109	CONST BUILDING IMPROVEMENTS		49,532						
56209	OFFICE FURNITURE	44,413	39,141	25,000	25,500	500	2.0	25,500	OFFICE CHAIRS, TABLE, CUBICLE COMPONENTS AND OTHER FURNITURE PIECES BASED ON NEED
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>44,413</b>	<b>88,672</b>	<b>25,000</b>	<b>25,500</b>	<b>500</b>	<b>2.0</b>		
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>									
<b>51 PERSONNEL SERVICES</b>			<b>13,700</b>	<b>4,000</b>	<b>(9,700)</b>	<b>(70.8)</b>			
<b>TOTAL FOR PROJECT RECURRING WINTER EVENTS</b>			<b>13,700</b>	<b>4,000</b>	<b>(9,700)</b>	<b>(70.8)</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>		<b>1,127,626</b>	<b>1,231,258</b>	<b>1,226,365</b>	<b>1,240,987</b>	<b>14,622</b>	<b>1.2</b>		

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>100315 PUBLIC WORKS - FLEET MAINTENANCE DIVISION</b>								
<b>43 USE MONEY&amp;PROPERTY</b>								
43002 INSURANCE RECOVERIES	(22,547)	(7,716)	(20,000)	(20,000)			(20,000)	ESTIMATED CLAIMS RESULTING FROM AN ESTIMATED 10 ACCIDENTS PER YEAR
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(22,547)</b>	<b>(7,716)</b>	<b>(20,000)</b>	<b>(20,000)</b>				
<b>45 MISC REVENUE</b>								
45101 REIMBURSE FROM UTILITIES FUND	(236,601)	(262,800)	(268,050)	(281,963)	(13,913)	5.2	(281,963)	ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
45105 REIMBURSEMENT FROM CAPITAL PRJ	(9,700)	(9,700)	(9,700)	(9,990)	(290)	3.0	(9,990)	CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL MISC REVENUE</b>	<b>(246,301)</b>	<b>(272,500)</b>	<b>(277,750)</b>	<b>(291,953)</b>	<b>(14,203)</b>	<b>5.1</b>		
<b>51 PERSONNEL SERVICES</b>	<b>703,631</b>	<b>712,537</b>	<b>733,501</b>	<b>698,196</b>	<b>(35,305)</b>	<b>(4.8)</b>		
<b>52 CONTRACTUAL SERVICES</b>								
52101 POSTAL SERVICES	95		500	500			500	POSTAGE FOR SHIPPING OF MATERIALS
52102 TELECOMMUNICATION SERVICES	1,080	821	1,630	1,700	70	4.3	1,700	CELL PHONES, TABLETS, HOT SPOTS
52203 EMPLOYEE TRAINING COURSES		75						
52205 EE TRAINING TRANS/LODGE/MEALS		218						
52308 COMPLIANCE TESTING & SERVICES		213						
52407 VEHICLE R&M SERVICES	35,744	32,235	40,000	50,000	10,000	25.0	50,000	EMISSIONS TESTING, TIRE DISPOSAL, CAR WASHES, AND OTHER VEHICLE EXPENSES. INCREASE DUE TO MATERIAL COSTS, AND ADDITIONAL VEHICLES/EQUIPMENT.
52501 ARCHITECTURE&ENGINEERING SERV		39						
52502 UNIFORM SERVICES	1,641	1,967	3,000	3,000			3,000	COSTS ASSOCIATED WITH CLEANING AND REPAIR OF UNIFORMS; NEW UNIFORMS FOR NEW HIRES
52602 COMPUTER SOFTWARE MAINT SERV	6,120	12,588	6,100	7,000	900	14.8	7,000	UPDATES FOR FLEET MANAGEMENT SOFTWARE AND REQUIRED LICENSE AGREEMENTS
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>44,680</b>	<b>48,156</b>	<b>51,230</b>	<b>62,200</b>	<b>10,970</b>	<b>21.4</b>		
<b>53 MATERIAL &amp; SUPPLIES</b>								
53101 UNIFORM/APPAREL SUPPLIES	567	1,366	500	500			500	UNIFORM AND APPAREL SUPPLIES; FIRST AID SUPPLIES, T-SHIRTS AND SWEATSHIRTS FOR PERSONNEL
53102 OFFICE SUPPLIES	326	466	310	310			310	GENERAL OFFICE SUPPLIES

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100315 PUBLIC WORKS - FLEET MAINTENANCE DIVISION</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
<b>ADMIN TRAVEL</b>							
53107			300	300			300 EZ-PASS FOR PUBLIC WORKS AND TOWN MANAGER'S OFFICE.
<b>(NONTRAINING)</b>							
53305	267,563	192,695	231,000	235,620	4,620	2.0	235,620 AUTO AND EQUIPMENT PARTS, OILS, BATTERIES - REFLECTS INCREASES IN COST OF PARTS
<b>VEHICLE R&amp;M MATERIALS</b>							
<b>REPAIR &amp; MAINTENANCE</b>							
53308	6,874	17,137	8,000	8,000			8,000 COSTS FOR SHOP TOOLS AND UPDATING SCAN TOOL; SPECIALTY TOOLS AS NEEDED
<b>MATERIALS</b>							
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>275,330</b>	<b>211,664</b>	<b>240,110</b>	<b>244,730</b>	<b>4,620</b>	<b>1.9</b>	
<b>54 MISC EXP</b>							
<b>CLAIMS AND SETTLEMENTS</b>							
54001	14,298	17,812	20,000	20,000			20,000 VEHICLE CLAIMS AND SETTLEMENTS
<b>EXP</b>							
<b>TOTAL MISC EXP</b>	<b>14,298</b>	<b>17,812</b>	<b>20,000</b>	<b>20,000</b>			
<b>55 CONTINUOUS CHARGES</b>							
55001		86					
<b>AUTOMOBILE LIABILITY</b>							
55006	7,512	7,138	8,000	8,000			8,000 ELECTRICITY PAYMENTS FOR TOWN SHOP
<b>ELECTRICITY PAYMENTS</b>							
55009	198,142	269,781	400,000	340,000	(60,000)	(15.0)	340,000 GAS AND DIESEL. BUDGET BASED ON ANTICIPATED FY 2019 ACTUALS/USAGE.
<b>GASOLINE/DIESEL</b>							
<b>TOTAL CONTINUOUS CHARGES</b>	<b>205,654</b>	<b>277,006</b>	<b>408,000</b>	<b>348,000</b>	<b>(60,000)</b>	<b>(14.7)</b>	
<b>56 CAPITAL EXPENDITURES</b>							
56201		560					
<b>COMPUTER EQUIPMENT</b>							
56202	2,264	549	2,500	2,750	250	10.0	2,750 FLEET MAINTENANCE MANUAL SOFTWARE ANNUAL FEE FOR SOFTWARE KEY
<b>COMPUTER SOFTWARE</b>							
56207	84,360						
<b>MOTOR VEHICLE EQUIPMENT</b>							
56208		88,739					
<b>POWER R&amp;M EQUIPMENT</b>							
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>86,625</b>	<b>89,848</b>	<b>2,500</b>	<b>2,750</b>	<b>250</b>	<b>10.0</b>	
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
<b>51 PERSONNEL SERVICES</b>			<b>16,000</b>	<b>16,000</b>			
<i>TOTAL FOR PROJECT RECURRING WINTER EVENTS</i>			<i>16,000</i>	<i>16,000</i>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100315 PUBLIC WORKS - FLEET MAINTENANCE DIVISION</b>							
<i>PROJECT 99602 STORM EMERGENCY RESPONSE</i>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
<b>ADMIN TRAVEL</b>							
53107			300	300			300 SNOW EMERGENCY LODGING
<b>TOTAL MATERIAL &amp; SUPPLIES</b>			<b>300</b>	<b>300</b>			
<b>TOTAL FOR PROJECT STORM EMERGENCY RESPONSE</b>			<b>300</b>	<b>300</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>1,061,369</b>	<b>1,076,808</b>	<b>1,173,891</b>	<b>1,080,223</b>	<b>(93,668)</b>	<b>(8.0)</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100316 PUBLIC WORKS - REFUSE COLLECTION &amp; RECYCLING</b>							
<b>45 MISC REVENUE</b>							
45016 LOUDOUN COUNTY REVENUE	(8,822)	(8,603)	(9,150)	(9,150)			(9,150) RECYCLING BIN CONTRIBUTION
<b>TOTAL MISC REVENUE</b>	<b>(8,822)</b>	<b>(8,603)</b>	<b>(9,150)</b>	<b>(9,150)</b>			
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES	2,871	8,243	6,000	6,000			6,000 POSTAGE COSTS ASSOCIATED WITH 2 TOWN-WIDE MAILINGS ANNUALLY
52103 PRINTING SERVICES	4,015	4,919	4,000	4,000			4,000 PRINTING OF 2 ANNUAL TOWN-WIDE MAILINGS, GIVEAWAY ITEMS FOR TOWN EVENTS
52201 ORGANIZATION MEMBERSHIPS	2,376	2,725	2,722	2,776	54	2.0	2,776 MEMBERSHIP FEES TO NVRC WASTE BOARD - INCLUDES AVERAGE OF 15% INCREASE PER BOARD APPROVAL
52307 ADVERTISING SERVICES	517	2,053	2,000	2,000			2,000 PRINT AND ELECTRONIC ADVERTISING FOR HOLIDAYS SCHEDULES AND SPECIAL EVENTS
52507 REFUSE & RECYCLING SERVICES	2,889,974	2,757,766	2,856,000	3,156,000	300,000	10.5	3,156,000 ANNUAL TRASH AND RECYCLING SERVICES; INCREASES ATTRIBUTABLE TO NEW HOMES, ANNUAL CONTRACTUAL INCREASE TIED TO CPI-U INDEX, AND SIGNIFICANT RECYCLING COST INCREASE.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>2,899,753</b>	<b>2,775,705</b>	<b>2,870,722</b>	<b>3,170,776</b>	<b>300,054</b>	<b>10.5</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102 OFFICE SUPPLIES	22,318	14,193	13,500	13,500			13,500 PURCHASE OF RECYCLING TOTERS FOR TOWN RESIDENTS AND OUTREACH EDUCATION PROGRAMMING (IN CONJUNCTION WITH GRANT FROM LOUDOUN COUNTY)
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>22,318</b>	<b>14,193</b>	<b>13,500</b>	<b>13,500</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>2,913,248</b>	<b>2,781,295</b>	<b>2,875,072</b>	<b>3,175,126</b>	<b>300,054</b>	<b>10.4</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100317 PUBLIC WORKS - TRAFFIC MANAGEMENT DIVISION</b>							
<b>43 USE MONEY&amp;PROPERTY</b>							
43002 INSURANCE RECOVERIES	(108,015)	(43,243)	(50,000)	(50,000)			(50,000)
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(108,015)</b>	<b>(43,243)</b>	<b>(50,000)</b>	<b>(50,000)</b>			
<b>45 MISC REVENUE</b>							
45105 REIMBURSEMENT FROM CAPITAL PRJ		(42,600)	(42,600)	(43,880)	(1,280)	3.0	(43,880) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL MISC REVENUE</b>		<b>(42,600)</b>	<b>(42,600)</b>	<b>(43,880)</b>	<b>(1,280)</b>	<b>3.0</b>	
<b>51 PERSONNEL SERVICES</b>	<b>368,093</b>	<b>380,324</b>	<b>364,365</b>	<b>394,190</b>	<b>29,825</b>	<b>8.2</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES	6						
52102 TELECOMMUNICATION SERVICES	2,760	2,203	2,500	3,000	500	20.0	3,000 CELL PHONES, TABLETS, HOT SPOTS AND LAND LINES
52201 ORGANIZATION MEMBERSHIPS	520	553	600	600			300 IMSA 300 ITE
52203 EMPLOYEE TRAINING COURSES	969	475					
52205 EE TRAINING TRANS/LODGE/MEALS	413						
52402 ELECTRICAL R&M SERVICES			20,000	20,000			20,000 ENHANCEMENT: CONVERSION MERCURY VAPOR STREET LIGHTS TO LED.
52404 HIGHWAY R&M SERVICES	41,226	18,906	35,200	35,200			35,200 LOOP REPAIR/REPLACEMENT/MAINTENANCE; MILL & PAVE PROGRAM
52411 TRAFFIC SIGNAL REPAIR & MAINT	31,345	63,920	42,500	43,350	850	2.0	43,350 LOOPS, PEDESTRIAN SIGNALS, WIRING REPLACEMENTS, ACCIDENT DAMAGE REPAIRS, ETC.
52501 ARCHITECTURE&ENGINEERING SERV		7,970		50,000	50,000		50,000 FEDERAL LAW REQUIREMENT. BRIDGE LOAD RATINGS MUST BE UPDATED BASED ON NEW TRUCK SIZE AND WEIGHT PROVISIONS. REQUIRES CONTRACTED SERVICES DUE TO INSPECTION QUALIFICATIONS. NO TOWN STAFF MEETS NECESSARY QUALIFICATIONS.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>77,239</b>	<b>94,026</b>	<b>100,800</b>	<b>152,150</b>	<b>51,350</b>	<b>50.9</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102 OFFICE SUPPLIES	455	45	500	500			500 GENERAL OFFICE SUPPLIES
53103 STATIONERY AND FORMS	134						

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100317 PUBLIC WORKS - TRAFFIC MANAGEMENT DIVISION</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
<b>ADMIN TRAVEL (NONTRAINING)</b>							TOLLS FOR TRAVEL TO MEETINGS, EMERGENCY OPERATIONS LODGING
53107	276	16	150	150			150
53202		266					
<b>TRAF SIGNAL MATRIAL &amp; SUPPLY</b>							REPLACE \$25,000 CNTRL CABINET AT DAVIS AND SOUTH KING AND PARTS FOR TOWNWIDE SIGNAL MAINT
53309	12,826	44,330	55,000	55,000			55,000
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>13,691</b>	<b>44,658</b>	<b>55,650</b>	<b>55,650</b>			
<b>55 CONTINUOUS CHARGES</b>							
55006	619,158	568,693	600,000	625,000	25,000	4.2	625,000 ELECTRICITY PAYMENTS FOR SIGNALS & STREET LIGHTS; INCREASE BASED ON FY'18 ACTUALS AND ADDITIONAL STREETS FOM CAPITAL PROJECTS
55012	4,873	4,908	5,500	5,500			5,500 MISC. SMALL EQUIPMENT INCLUDING RENTAL OF BUCKET TRUCK FOR BRIDGES
<b>TOTAL CONTINUOUS CHARGES</b>	<b>624,031</b>	<b>573,601</b>	<b>605,500</b>	<b>630,500</b>	<b>25,000</b>	<b>4.1</b>	
<b>56 CAPITAL EXPENDITURES</b>							
56107	560	50,230	36,000	36,000			36,000 SRTC BUDGET
56108		7,223	70,000		(70,000)	(100.0)	
56113	12,090	10,545	10,000	10,200	200	2.0	10,200 INSTALLATION AND REMOVAL OF TOWN STREET LIGHTS
56202		500	5,500	5,500			5,500 UPGRADE SYNCHRO SOFTWARE TO CURRENT VERSION
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>12,650</b>	<b>68,498</b>	<b>121,500</b>	<b>51,700</b>	<b>(69,800)</b>	<b>(57.4)</b>	
<i>PROJECT 16611 VDOT PRIMARY ROUTE PAVING</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52404	4,375	15,500					
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>4,375</b>	<b>15,500</b>					
<i>TOTAL FOR PROJECT VDOT PRIMARY ROUTE PAVING</i>							
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
<b>51 PERSONNEL SERVICES</b>			<b>4,000</b>		<b>(4,000)</b>	<b>(100.0)</b>	
<i>TOTAL FOR PROJECT RECURRING WINTER EVENTS</i>			<i>4,000</i>		<i>(4,000)</i>	<i>(100.0)</i>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100317 PUBLIC WORKS - TRAFFIC MANAGEMENT DIVISION</b>							
<i>PROJECT 18007 CATOCTIN TRAFFIC SIGNAL</i>							
<b>56 CAPITAL EXPENDITURES</b>							
56107		1,591					<b>CONSTRUCTION HIGHWAYS</b>
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>1,591</b>					
<i>TOTAL FOR PROJECT CATOCTIN TRAFFIC SIGNAL</i>		<i>1,591</i>					
<b>DIV LOCAL TAX FUNDING TOTAL</b>		<b>992,064</b>	<b>1,092,355</b>	<b>1,159,215</b>	<b>1,190,310</b>	<b>31,095</b>	<b>2.7</b>



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100320 PUBLIC WORKS - REGIONAL TRANSPORTATION DIVISION</b>							
<b>45 MISC REVENUE</b>							
45008 COUNTY GAS TAX REVENUE	(268,444)	(290,317)	(300,000)	(305,000)	(5,000)	1.7	(305,000) GAS TAX TO COVER LOCAL TRANSIT SERVICES
<b>TOTAL MISC REVENUE</b>	<b>(268,444)</b>	<b>(290,317)</b>	<b>(300,000)</b>	<b>(305,000)</b>	<b>(5,000)</b>	<b>1.7</b>	
<b>54 MISC EXP</b>							
54003 GRANTS&CONTRIB TO OTHER ORGAN	268,444	290,317	296,000	305,000	9,000	3.0	305,000 LOCAL FIXED ROUTE TRANSIT CONTRACT W/ LOUDOUN- SAFE-T-RIDE, SAT. RT 57
<b>TOTAL MISC EXP</b>	<b>268,444</b>	<b>290,317</b>	<b>296,000</b>	<b>305,000</b>	<b>9,000</b>	<b>3.0</b>	
<b>DIV LOCAL TAX FUNDING TOTAL</b>			<b>(4,000)</b>		<b>4,000</b>	<b>(100.0)</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>100330 PUBLIC WORKS - CAPITAL PROJECTS DIVISION</b>								
<b>45 MISC REVENUE</b>								
<b>REIMBURSE FROM UTILITIES</b>								
45101 FUND	(127,305)	(19,000)	(19,400)	(20,407)	(1,007)	5.2	(20,407)	ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
<b>REIMBURSEMENT FROM CAPITAL PRJ</b>								
45105 CAPITAL PRJ	(794,158)	(366,146)	(438,800)	(190,210)	248,590	(56.7)	(190,210)	TRANSFER FROM CAPITAL FUND TO COVER PROJECT MANAGEMENT COSTS INCLUDED IN ORG. 100330
<b>TOTAL MISC REVENUE</b>	<b>(921,463)</b>	<b>(385,146)</b>	<b>(458,200)</b>	<b>(210,617)</b>	<b>247,583</b>	<b>(54.0)</b>		
<b>51 PERSONNEL SERVICES</b>	<b>714,848</b>	<b>717,050</b>	<b>734,040</b>	<b>890,447</b>	<b>156,407</b>	<b>21.3</b>		
<b>52 CONTRACTUAL SERVICES</b>								
52101 POSTAL SERVICES	228	226	350	350			350	UPS/USPS FEES TO SHIP DOCUMENTS SUCH AS PLAN SETS AND TO RECEIVE ITEMS SUCH AS SUPPLIES, ETC.
52102 TELECOMMUNICATION SERVICES	3,305	2,883	4,000	4,000			4,000	CELL PHONE SVC FOR 4 EMPLOYEES; WIRELESS AIRCARDS FOR DIV LAPTOPS
52103 PRINTING SERVICES	3,801	2,950	5,000	5,100	100	2.0	5,100	COPIES OF PROJECT PLANS, BID DOCUMENTS, ETC.
52201 ORGANIZATION MEMBERSHIPS				260	260		260	ASCE MEMBERSHIP FOR SENIOR ENGINEER (AMERICAN SOCIETY OF CIVIL ENGINEERS)
52202 PUBLICATION SUBSCRIPTIONS	80							
52203 EMPLOYEE TRAINING COURSES	2,648	150						
52205 EE TRAINING TRANS/LODGE/MEALS	296	42						
52305 PUBLIC INFO & RELATIONS SERV	1,424		750	750			750	PUBLIC OUTREACH TO NEIGHBORHOODS FOR POTENTIAL PROJECTS
52307 ADVERTISING SERVICES	92	278	350	350			350	NEWSPAPER ADVERTISEMENTS FOR PROPOSALS, CONSTRUCTION BIDS, ETC.
52501 ARCHITECTURE&ENGINEERING SERV	86,329	113,245	250,000	215,000	(35,000)	(14.0)	215,000	STUDIES TO INCLUDE: TOWN HALL GARAGE ASSESSMENT (\$50,000); BUS SHELTER/BUS STOP ASSESSMENT (\$30,000); DAVIS COURT BRIDGE CONVERSION (\$40,000); 1ST, 2ND, & WIRT STREETS IMPROVEMENTS (\$75,000); AND MISC. (\$20,000)
52602 COMPUTER SOFTWARE MAINT SERV	1,075	1,075	1,500	1,525	25	1.7	1,525	AUTOCAD AND DRAINAGE SOFTWARE ANNUAL MAINTENANCE
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>99,278</b>	<b>120,849</b>	<b>261,950</b>	<b>227,335</b>	<b>(34,615)</b>	<b>(13.2)</b>		
<b>53 MATERIAL &amp; SUPPLIES</b>								
53101 UNIFORM/APPAREL SUPPLIES	102		500	500			500	UNIFORMS AND SAFETY GEAR
53102 OFFICE SUPPLIES	962	1,716	2,500	2,500			2,500	GENERAL OFFICE SUPPLIES

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100330 PUBLIC WORKS - CAPITAL PROJECTS DIVISION</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53103 STATIONERY AND FORMS	365	662	1,000	1,000			1,000 COPY PAPER, LETTERHEAD, ENVELOPES, ETC.
53106 FOOD AND BEVERAGES			150	150			150 LUNCH MEETINGS
53202 FIELD SUPPLIES	50	197	750	750			750 SUPPLIES NEEDED TO SUPPORT CONSTRUCTION FIELD STAFF
53402 COMPUTER OPERATING SUPPLIES	3,573	739	2,000	2,025	25	1.3	2,025 PRINTER TONER, SPECIALTY INK, ETC.
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>5,052</b>	<b>3,314</b>	<b>6,900</b>	<b>6,925</b>	<b>25</b>	<b>0.4</b>	
<b>54 MISC EXP</b>							
54090 ADMIN OVERHEAD		(458,735)	(551,500)	(920,900)	(369,400)	67.0	(918,000) REIMBURSEMENT OF PROJECT MGMT COSTS FOR GENERAL GOVERNMENT PROJECTS IN FY 2020 CIP
							(2,900) REIMBURSEMENT FROM UTILITIES FUND PROJECT MANAGEMENT COSTS IN FY20 CIP
<b>TOTAL MISC EXP</b>		<b>(458,735)</b>	<b>(551,500)</b>	<b>(920,900)</b>	<b>(369,400)</b>	<b>67.0</b>	
<b>55 CONTINUOUS CHARGES</b>							
55001 AUTOMOBILE LIABILITY	508	568	560	560			560 AUTOMOBILE LIABILITY
<b>TOTAL CONTINUOUS CHARGES</b>	<b>508</b>	<b>568</b>	<b>560</b>	<b>560</b>			
<b>56 CAPITAL EXPENDITURES</b>							
56201 COMPUTER EQUIPMENT		2,100	5,000	5,000			5,000 PURCHASE OF LAPTOPS FOR EMERGENCY MANAGEMENT STAFF
56202 COMPUTER SOFTWARE			500	500			500 STORMWATER MANAGEMENT SOFTWARE NEEDED FOR PLAN REVIEW; ADOBE ACROBAT & PHOTOSHOP UPDATES
56209 OFFICE FURNITURE	402		750	750			750 REPLACEMENT OF AGING FURNITURE
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>402</b>	<b>2,100</b>	<b>6,250</b>	<b>6,250</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>(101,374)</b>						
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>6,997,473</b>	<b>8,259,929</b>	<b>8,643,187</b>	<b>8,925,213</b>	<b>282,026</b>	<b>3.3</b>	



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100410 PARKS &amp; RECREATION - OUTDOOR POOL</b>							
<b>44 CHARGES FOR SERVICES</b>							
44117 <b>OUTDOOR POOL</b>	(411,805)	(340,710)	(445,000)	(445,000)			(445,000) DAILY ADMISSION, MULTI-VISIT PASS SALES, AQUATIC PRGMS, FACIL RENTALS, & SNACK BAR COMMISSION
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(411,805)</b>	<b>(340,710)</b>	<b>(445,000)</b>	<b>(445,000)</b>			
<b>51 PERSONNEL SERVICES</b>	<b>70,427</b>	<b>64,761</b>	<b>236,659</b>	<b>221,649</b>	<b>(15,010)</b>	<b>(6.3)</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 <b>POSTAL SERVICES</b>	60		500	500			500 COSTS ASSOCIATED WITH SHIPPING AND HANDLING FOR MISCELLANEOUS ITEMS PURCHASED THROUGHOUT THE YEAR
52103 <b>PRINTING SERVICES</b>	1,835	1,960	1,000	1,000			1,000 GRAPHIC DESIGN AND PRINTING OF BROCHURES (\$500) PASSES (\$200) BANNERS AND SIGNAGE (\$300)
52201 <b>ORGANIZATION MEMBERSHIPS</b>	419		435	435			435 DEPARTMENT MEMBERSHIP FEE FOR THE FACILITY TO THE WORLD WATERPARK ASSOCIATION
52307 <b>ADVERTISING SERVICES</b>	5,582	6,837	5,500	5,500			5,500 PRINT MEDIA (\$3,500) , SOCIAL MEDIA OUTREACH (\$500) AND RADIO BUYS (\$1,500)
52403 <b>EQUIPMENT R&amp;M SERVICES</b>	15,765	12,787	16,000	16,000			16,000 SCHEDULED AND UNFORESEEN REPAIRS WITHIN THE FACILITY.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>23,660</b>	<b>21,584</b>	<b>23,435</b>	<b>23,435</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102 <b>OFFICE SUPPLIES</b>	645	56	500	500			500 MISC OFFICE SUPPLIES -RECEIPT PAPER, ADMISSION BANDS (\$250) MISC ITEMS (\$250).
53203 <b>CHEMICAL SUPPLIES</b>	17,888	21,570	18,000	18,000			18,000 SODIUM HYPOCHLORITE & CO2 USED FOR POOL DISINFECTION
53302 <b>CUSTODIAL R&amp;M MATERIALS</b>	3,435	2,806	4,000	4,000			4,000 TOILET PAPER, PAPER TOWELS, TRASH BAGS, & CLEANING CHEMICALS.
53304 <b>MECHANICAL R&amp;M MATERIALS</b>	3,196	10,061	10,000	10,000			10,000 REPAIRS: PUMPS, MOTORS, ELECTRICAL, PLUMBING, TILE WORK, AND STRUCTURAL.
53402 <b>COMPUTER OPERATING SUPPLIES</b>	98		300	300			300 MISC COMPUTER RELATED SUPPLIES INCLUDING: TONER & INK CARTRIDGES
53404 <b>RECREATIONAL SUPPLIES</b>	6,261	14,307	7,180	7,180			7,180 RIVER TUBES, LESSON PRGRM EQUIP, PFDS, UNIFORMS, LANE LINES, RESCUE EQUIP, SIGNAGE, ETC.
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>31,523</b>	<b>48,800</b>	<b>39,980</b>	<b>39,980</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100410 PARKS &amp; RECREATION - OUTDOOR POOL</b>							
<b>55 CONTINUOUS CHARGES</b>							
55006 <b>ELECTRICITY PAYMENTS</b>	16,158	13,003	20,000	20,000			20,000 BASED ON HISTORICAL USAGE, ELECTRICITY COSTS FOR THE OUTDOOR POOL
<b>TOTAL CONTINUOUS CHARGES</b>	<b>16,158</b>	<b>13,003</b>	<b>20,000</b>	<b>20,000</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>(270,036)</b>	<b>(192,562)</b>	<b>(124,926)</b>	<b>(139,936)</b>	<b>(15,010)</b>	12.0	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100411 PARKS &amp; RECREATION - ADMINISTRATION</b>							
<b>43 USE MONEY&amp;PROPERTY</b>							
43999 MISC USE OF MONEY & PROP		(216)					
<b>TOTAL USE MONEY&amp;PROPERTY</b>		<b>(216)</b>					
<b>45 MISC REVENUE</b>							
45002 CONTRIBUTIONS - PRIVATE	(4,720)	(888)					
45202 RETURN CHECK FEE	(50)	(106)					
MISC REIMB/RECOVERED							
45399 COSTS	(748)						
<b>TOTAL MISC REVENUE</b>	<b>(5,519)</b>	<b>(994)</b>					
<b>51 PERSONNEL SERVICES</b>	<b>540,531</b>	<b>562,718</b>	<b>481,696</b>	<b>516,301</b>	<b>34,605</b>	<b>7.2</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100411 PARKS &amp; RECREATION - ADMINISTRATION</b>							
<b>52 CONTRACTUAL SERVICES</b>							
52101	6	225	100	100			100 SHIPPING AND HANDLING FOR MISCELLANEOUS ITEMS PURCHASED
52102	1,500	1,636	1,900	1,900			1,900 ANNUAL MOBILE PHONE COSTS FOR DIRECTOR AND DEPUTY DIRECTOR.
52103	1,459	1,193	1,500	1,500			1,500 ADVERTISEMENTS FOR RECRUITMENT PURPOSES AND PRINTING OF DEPARTMENT WIDE MATERIALS.
52201	1,284	1,342	1,250	1,250			1,000 NATIONAL RECREATION AND PARKS ASSOCIATION ANNUAL MEMBERSHIP FOR DEPARTMENT AND ALL STAFF (\$1,000). 250 VRPS MEMBERSHIP FOR DEPARTMENT (\$250).
52203	4,982	4,718					
52205	7,372	8,045					
52303		950					
52307	750	588					
52310	44,959	78,643	20,000	15,000	(5,000)	(25.0)	15,000 BEAUTIFICATION PROJECTS AND TREE CANOPY
52401	539	360	750	750			750 PEST CONTROL SERVICES AND ANNUAL CONTRACTUAL CLEANING
52403		20					
52405	455	324	2,000	2,000			2,000 PLUMBING, HVAC, AND FACILITY REPAIRS WITHIN THE FARMHOUSE AT IDA LEE, BASED ON POTENTIAL REPAIRS
52409		90					
52501	2,886	1,290	2,500	2,500			2,500 PRELIM ENG & DESIGN WORK FOR PROJECTS IDENTIFIED BY STAFF AND/OR COUNCIL MIDYEAR
52503		420					
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>66,191</b>	<b>99,844</b>	<b>30,000</b>	<b>25,000</b>	<b>(5,000)</b>	<b>(16.7)</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102	978	1,223	1,500	1,500			1,500 PAPER, LETTERHEAD, ENVELOPES \$250, WRITING SUPPLIES \$250, MISC ITEMS \$250.
53106	63						
53107		5					
53402	116	53	500	500			500 TONER, INK CARTRIDGES, REPLACEMENTS FOR MOUSE, KEYBOARDS, OR CABLES.
53404	391	21					



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100411 PARKS &amp; RECREATION - ADMINISTRATION</b>							
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>1,548</b>	<b>1,302</b>	<b>2,000</b>	<b>2,000</b>			
<b>55 CONTINUOUS CHARGES</b>							
55001 <b>AUTOMOBILE LIABILITY</b>	1,625	1,894	1,790	1,790			1,790 AUTOMOBILE LIABILITY
55002 <b>PROPERTY INSURANCE</b>	11,981	11,226	13,180	13,180			13,180 PROPERTY INSURANCE
55006 <b>ELECTRICITY PAYMENTS</b>	3,048	3,048	3,050	3,050			3,050 BASED ON HISTORICAL USAGE, ELECTRICITY COSTS FOR THE FARMHOUSE AT IDA LEE
55007 <b>NATURAL GAS PAYMENTS</b>	2,017	2,681	3,000	3,000			3,000 BASED ON HISTORICAL USAGE, NATURAL GAS PAYMENTS FOR HEATING OF THE FARMHOUSE AT IDA LEE.
55011 <b>OPERATING LEASE PAYMENTS</b>	3,293	2,716	3,000	3,000			3,000 ANNUAL FEE FOR THE LEASING OF THE COPIER/SCAN/FAX MACHINE WITHIN THE P&R ADMINISTRATIVE OFFICES.
<b>TOTAL CONTINUOUS CHARGES</b>	<b>21,964</b>	<b>21,565</b>	<b>24,020</b>	<b>24,020</b>			
<b>56 CAPITAL EXPENDITURES</b>							
<b>ACQUISITION, RIGHTS OF WAY</b>							
56102 <b>WAY</b>		55					
56103 <b>SITE IMPROVEMENTS</b>	374	(374)					
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>374</b>	<b>(319)</b>					
<i>PROJECT 17010 DOWNTOWN INITIATIVE</i>							
<b>56 CAPITAL EXPENDITURES</b>							
56103 <b>SITE IMPROVEMENTS</b>	6,202	8,593	35,000	30,000	(5,000)	(14.3)	30,000 DOWNTOWN DECORATIONS; TOWN MGR DOWNTOWN INITIATIVE.
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>6,202</b>	<b>8,593</b>	<b>35,000</b>	<b>30,000</b>	<b>(5,000)</b>	<b>(14.3)</b>	
<b>TOTAL FOR PROJECT DOWNTOWN INITIATIVE</b>	<b>6,202</b>	<b>8,593</b>	<b>35,000</b>	<b>30,000</b>	<b>(5,000)</b>	<b>(14.3)</b>	
<i>PROJECT 17015 GENERAL ADA COMPLIANCE</i>							
<b>52 CONTRACTUAL SERVICES</b>							
<b>EE TRAINING</b>							
52205 <b>TRANS/LODGE/MEALS</b>		2,297					
52303 <b>MANAGEMENT SERVICES</b>		1,140					
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>3,437</b>					
<b>TOTAL FOR PROJECT GENERAL ADA COMPLIANCE</b>		<b>3,437</b>					
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>631,292</b>	<b>695,930</b>	<b>572,716</b>	<b>597,321</b>	<b>24,605</b>	<b>4.3</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100412 PARKS &amp; RECREATION - PARKS</b>							
<b>44 CHARGES FOR SERVICES</b>							
<b>PARKS AND SPECIAL SERVICES</b>							
44116	(40,990)	(40,524)	(35,000)	(35,000)			(35,000) ATHLETIC FIELD USAGE FEES, PAVILION RENTALS, AND GARDEN PLOT RENTALS.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(40,990)</b>	<b>(40,524)</b>	<b>(35,000)</b>	<b>(35,000)</b>			
<b>45 MISC REVENUE</b>							
45009		(26,262)					
<b>TOTAL MISC REVENUE</b>		<b>(26,262)</b>					
<b>51 PERSONNEL SERVICES</b>	<b>809,222</b>	<b>856,578</b>	<b>872,798</b>	<b>959,450</b>	<b>86,652</b>	<b>9.9</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101	124	67	500	500			500 SHIPPING AND HANDLING FOR MISCELLANEOUS ITEMS PURCHASED.
52102	3,660	3,501	3,550	3,550			3,550 MOBILE PHONE COSTS FOR PARKS MANAGER, EIGHT GROUNDSKEEPERS AND TWO SHARED PARK ATTENDANTS.
52103	3,395	678	2,500	2,500			2,500 GRAPHIC DESIGN AND PRINT OF PERMANENT. & TEMPORARY SIGNS, BANNERS, MEMORIAL TREE MARKERS & PLAQUES.
52201	295	245	250	250			250 VIRGINIA RECREATION AND PARK SOCIETY AND FOR DEPARTMENTAL MEMBERSHIP TO SPORTS TURF MANAGERS ASSOC.
52203	460	100					
52304	1,772						
52307	199						
52310	7,739	14,153	18,000	18,000			8,000 TREE REMOVAL FOR DAMAGED, DISEASED/ DEAD TREES; FERTILIZATION AND PEST CONTROL.
							10,000 CONTRACTUAL CARE OF EXISTING TREE CANOPY WITHIN TOWN PARKS DUE TO MATURITY AND REQUIRED SPECIALIZED CARE.
52401	2,228	400	1,500	1,500			1,500 PEST MANAGEMENT AT PARK FACILITIES & PROF CLEANING OF GAZEBO AT IDA LEE PARK (\$800).
52402	586	436	6,000	6,000			6,000 ATHLETIC LIGHTS, PARKING LOT LIGHTS, IRRIGATION CONTROLS, & PARK FACILITY LIGHTS.
52403	3,306	97	2,000	2,000			2,000 PUSH MOWERS, BLOWERS, SPRAYERS, & VACUUMS. COSTS VARY YEARLY
52405	3,498	3,881	6,000	6,000			6,000 MAINT. OF EQUIP AT PARK FACILITIES- AIR CONDITIONERS, HVAC SYSTEMS, PLUMBING & WATER HEATERS.

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>100412 PARKS &amp; RECREATION - PARKS</b>									
<b>52 CONTRACTUAL SERVICES</b>									
52406	<b>PLANT R&amp;M SERVICES</b>	21,002	11,858	21,300	21,300			21,300	REPAIRS AND MAINT OF PARK FACILITIES: BARN, SHOP, FIELDHOUSE, FENCING, PAINTING, ETC.
52407	<b>VEHICLE R&amp;M SERVICES</b>	1,497	3,006						
52409	<b>BUILDING R&amp;M SERVICES</b>	1,667	3,449	10,000	10,000			10,000	\$5,000 FOR EMERGENCY REPAIRS AND \$5,000 FOR NON-EMERGENCY REPAIRS AT BUILDINGS
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>51,428</b>	<b>41,870</b>	<b>71,600</b>	<b>71,600</b>				
<b>53 MATERIAL &amp; SUPPLIES</b>									
53101	<b>UNIFORM/APPAREL SUPPLIES</b>	6,215	6,227	6,500	7,500	1,000	15.4	7,500	UNIFORMS, RAIN & SNOW GEAR, SAFETY GEAR SHARED
53102	<b>OFFICE SUPPLIES</b>	595	267	250	250			250	NOTEBOOKS,PENS, TAPE, STAPLES & COPIER PAPER.
53106	<b>FOOD AND BEVERAGES</b>	751	27						
53107	<b>ADMIN TRAVEL (NONTRAINING)</b>	169							
53202	<b>FIELD SUPPLIES</b>	1,086	4,206	5,000	5,000			5,000	FIELD TESTING OF SOILS AND SUPPLIES FOR IRRIGATION AND RESTRICTION OF FIELD ACCESS DURING MAINT.
53203	<b>CHEMICAL SUPPLIES</b>	18,980	29,601	24,820	28,500	3,680	14.8	28,500	PESTICIDES, FERTILIZERS, SOLVENTS, FIELD PAINT, & ALGAECIDE
53301	<b>BUILDING R&amp;M MATERIALS</b>	8,038	7,025	10,000	10,000			10,000	PARK FACILITIES: PAINT, LUMBER, CEMENT, STONE, FENCE BOARDS, LOCKS, ROOFING MAT., PLUMBING, ETC.
53302	<b>CUSTODIAL R&amp;M MATERIALS</b>	14,926	18,375	16,000	16,320	320	2.0	16,320	CUSTODIAL REPAIR AND MAINTENANCE OF PARK FACILITIES AND STRUCTURES.
53303	<b>ELECTRICAL R&amp;M MATERIALS</b>	3,231	1,035	2,000	2,000			2,000	BULBS,CONDUIT WIRE, FUSES, EXTENSION CORDS, FIXTURES, SCOREBOARDS & IRRIGATION CONTROLS.
53304	<b>MECHANICAL R&amp;M MATERIALS</b>	8,991	3,565	5,000	5,000			5,000	PIPES,PUMPS, VALVES, DRILL BITS, WIRE, AND VARIOUS PARTS AS NEEDED FOR SMALL EQUIP.
53305	<b>VEHICLE R&amp;M MATERIALS</b>	4,717	779	4,000	4,000			4,000	FLUIDS, GREASE, FILTERS, FANS, BELTS, BLADES, WIPERS, BATTERIES, PLUGS, & TIRES.
53310	<b>LANDSCAPE MATERIALS &amp; SUPPLIES</b>	58,731	48,787	50,000	50,000			50,000	SEED, SOD, MULCH, TOPSOIL, TREES, STONE, SUPPLES, ETC
53402	<b>COMPUTER OPERATING SUPPLIES</b>	333	553						
53404	<b>RECREATIONAL SUPPLIES</b>	21,656	5,264	20,000	20,000			20,000	REC AMENITIES
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>148,417</b>	<b>125,709</b>	<b>143,570</b>	<b>148,570</b>	<b>5,000</b>	<b>3.5</b>		

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description		
<b>100412 PARKS &amp; RECREATION - PARKS</b>									
<b>55 CONTINUOUS CHARGES</b>									
55006	ELECTRICITY PAYMENTS	35,144	35,286	34,000	34,000		34,000	PAYMENTS OF ELECTRICITY BILLS FOR PARK FACILITIES, INCLUDING LIT BALLFIELDS AT FREEDOM PARK.	
55010	CAPITAL LEASES	129,622	37,000						
55011	OPERATING LEASE PAYMENTS	16,916	20,259	18,000	21,000	3,000	16.7	21,000	BASED ON HISTORICAL PAYMENTS FOR LEASED PORTABLE TOILETS AT PARKS.
55012	EQUIPMENT RENTALS	2,561	788	2,000	2,000			2,000	RENT SPECIALIZED EQUIPMENT THAT IS NOT OWNED BY THE TOWN OR ARE OUT OF SERVICE.
<b>TOTAL CONTINUOUS CHARGES</b>		<b>184,243</b>	<b>93,332</b>	<b>54,000</b>	<b>57,000</b>	<b>3,000</b>	<b>5.6</b>		
<b>56 CAPITAL EXPENDITURES</b>									
56103	SITE IMPROVEMENTS	2,716	6,676	10,000	10,000			10,000	IMPROVEMENT PROJECTS AND PARK UPGRADES AT TOWN PARKS AS IDENTIFIED EACH YEAR BY STAFF AND/OR COUNCIL.
56208	POWER R&M EQUIPMENT	2,677	13,202	3,000	3,000			3,000	REPAIR & PURCHASE OF SMALL POWER EQUIPMENT
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>5,393</b>	<b>19,878</b>	<b>13,000</b>	<b>13,000</b>				
<b>85 TRANSFER OUT</b>									
85031	TRANSFER TO CAR FUND		103,360						
<b>TOTAL TRANSFER OUT</b>			<b>103,360</b>						
<i>PROJECT 13903 HOL TOWN DECORATIONS</i>									
<b>53 MATERIAL &amp; SUPPLIES</b>									
53203	CHEMICAL SUPPLIES	4							
53304	MECHANICAL R&M MATERIALS	49							
53310	LANDSCAPE MATERIALS & SUPPLIES	533							
53404	RECREATIONAL SUPPLIES	1,345	2,405						
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>1,931</b>	<b>2,405</b>						
<b>TOTAL FOR PROJECT HOL TOWN DECORATIONS</b>		<b>1,931</b>	<b>2,405</b>						

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100412 PARKS &amp; RECREATION - PARKS</b>							
<i>PROJECT 15602 DOWNTOWN LANDSCAPING PROJECT</i>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53301							<b>BUILDING R&amp;M MATERIALS</b> 15
							<b>LANDSCAPE MATERIALS &amp; SUPPLIES</b>
53310							1,403
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>1,418</b>						
<b>TOTAL FOR PROJECT DOWNTOWN LANDSCAPING PROJECT</b>	<b>1,418</b>						
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53106							<b>FOOD AND BEVERAGES</b> 209
							<b>ADMIN TRAVEL (NONTRAINING)</b>
53107							492
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>209</b>	<b>492</b>					
<b>TOTAL FOR PROJECT RECURRING WINTER EVENTS</b>	<b>209</b>	<b>492</b>					
<i>PROJECT 17010 DOWNTOWN INITIATIVE</i>							
<b>51 PERSONNEL SERVICES</b>	<b>12,496</b>		<b>10,000</b>	<b>10,000</b>			
<b>TOTAL FOR PROJECT DOWNTOWN INITIATIVE</b>	<b>12,496</b>		<b>10,000</b>	<b>10,000</b>			
<i>PROJECT 17013 TOWN GREEN</i>							
<b>56 CAPITAL EXPENDITURES</b>							
56103							<b>SITE IMPROVEMENTS</b> 54,350
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>54,350</b>						
<b>TOTAL FOR PROJECT TOWN GREEN</b>	<b>54,350</b>						

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100412 PARKS &amp; RECREATION - PARKS</b>							
<i>PROJECT 17015 GENERAL ADA COMPLIANCE</i>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53301 <b>BUILDING R&amp;M MATERIALS</b>		304					
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>304</b>					
<b>56 CAPITAL EXPENDITURES</b>							
56103 <b>SITE IMPROVEMENTS</b>	18,729	39,712	50,000	50,000			50,000 ADA COMPLIANCE PROJECTS
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>18,729</b>	<b>39,712</b>	<b>50,000</b>	<b>50,000</b>			
<b>TOTAL FOR PROJECT GENERAL ADA COMPLIANCE</b>	<b>18,729</b>	<b>40,016</b>	<b>50,000</b>	<b>50,000</b>			
<i>PROJECT 17021 HOLIDAY DECORATIONS</i>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53404 <b>RECREATIONAL SUPPLIES</b>		53,395	45,000	45,000			45,000 HOLIDAY DECORATIONS
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>53,395</b>	<b>45,000</b>	<b>45,000</b>			
<b>TOTAL FOR PROJECT HOLIDAY DECORATIONS</b>		<b>53,395</b>	<b>45,000</b>	<b>45,000</b>			
<i>PROJECT 99602 STORM EMERGENCY RESPONSE</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52409 <b>BUILDING R&amp;M SERVICES</b>	4,860						
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>4,860</b>						
<b>53 MATERIAL &amp; SUPPLIES</b>							
53107 <b>ADMIN TRAVEL (NONTRAINING)</b>	506						
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>506</b>						
<b>TOTAL FOR PROJECT STORM EMERGENCY RESPONSE</b>	<b>5,367</b>						
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>1,252,213</b>	<b>1,270,251</b>	<b>1,224,968</b>	<b>1,319,620</b>	<b>94,652</b>	<b>7.7</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100413 PARKS &amp; RECREATION - RECREATION PROGRAMS</b>							
<b>51 PERSONNEL SERVICES</b>	<b>194,247</b>	<b>215,001</b>	<b>196,021</b>	<b>205,388</b>	<b>9,367</b>	<b>4.8</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 <b>POSTAL SERVICES</b>	19,940	19,725	20,000	20,000			20,000 QUARTERLY SHIPPING AND HANDLING OF APPROXIMATELY 28,500 LEESBURG AT LEISURE PUBLICATION.
52102 <b>TELECOMMUNICATION SERVICES</b>	240	229	300	300			300 1 NEXTEL PHONE USED DURING SUMMER CAMP PROGRAMS AND SPECIAL EVENTS
52103 <b>PRINTING SERVICES ORGANIZATION</b>	57,812	58,626	59,000	61,000	2,000	3.4	61,000 QUARTERLY LEESBURG AT LESIURE PUBLICATION. (28,500 PER QUARTER)
52201 <b>MEMBERSHIPS</b>	140	140	140	140			140 VA PARKS & REC SOCIETY FOR EVENTS & FITNESS/PRGM MGR
52303 <b>MANAGEMENT SERVICES</b>	180						
52307 <b>ADVERTISING SERVICES</b>	1,047	1,623	4,500	2,500	(2,000)	(44.4)	2,500 PRINT & BROADCAST FOR DEPT EVENTS OR PROMOS
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>79,359</b>	<b>80,343</b>	<b>83,940</b>	<b>83,940</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>273,607</b>	<b>295,344</b>	<b>279,961</b>	<b>289,328</b>	<b>9,367</b>	<b>3.3</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100414 PARKS &amp; RECREATION - IDA LEE CENTER</b>							
<b>43 USE MONEY&amp;PROPERTY</b>							
43999 MISC USE OF MONEY & PROP	(135)	(414)					
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(135)</b>	<b>(414)</b>					
<b>44 CHARGES FOR SERVICES</b>							
44105 RECREATION CENTER FEES	(1,847,736)	(1,990,317)	(1,875,000)	(1,880,000)	(5,000)	0.3	(1,880,000) PASS/ DAILY ADM, CHILDCARE FEES, FACILITY RENTALS, PARTIES, MERC SALES, & VENDING
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(1,847,736)</b>	<b>(1,990,317)</b>	<b>(1,875,000)</b>	<b>(1,880,000)</b>	<b>(5,000)</b>	<b>0.3</b>	
<b>45 MISC REVENUE</b>							
45201 COLLECTION FEE	(60)	(60)					
<b>TOTAL MISC REVENUE</b>	<b>(60)</b>	<b>(60)</b>					
<b>51 PERSONNEL SERVICES</b>	<b>1,057,818</b>	<b>972,952</b>	<b>1,036,525</b>	<b>1,024,363</b>	<b>(12,162)</b>	<b>(1.2)</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES	331	187	550	550			550 SHIPPING AND HANDLING FOR MISCELLANEOUS ITEMS PURCHASED THROUGHOUT THE YEAR
52102 TELECOMMUNICATION SERVICES	6,239	4,338	5,870	5,870			5,870 PUBLIC WIFI & COMCAST, OIW PARK LANDLINE & MOBILE SVCS 3 STAFF
52103 PRINTING SERVICES	298	798	1,000	1,000			1,000 GRAPHIC DESIGN OF PASS SALE BANNERS (\$300), PRINT FOR NEWSPAPER ADS (\$500), PASSES, ENVEL. & SIGNAGE
52201 ORGANIZATION MEMBERSHIPS	210	210	150	150			150 VA PARK & RECREATIONS SOCIETY FOR THE RECREATION SUPERINTENDENT AND BUILDING SERVICES SUPERVISOR.
52302 FISCAL SERVICES	78,298	76,644	80,000	80,000			80,000 MERCHANT TRANSACTION FEES AND CREDIT CARD TRANSACTIONS
52307 ADVERTISING SERVICES	70	38					
52403 EQUIPMENT R&M SERVICES	140,264	97,911	133,661	133,661			133,661 SCHEDULED AND UNFORESEEN REPAIRS- HVAC, BOILERS, GENERATORS, PUMPS, MOTORS, TILE WORK, ETC.
52409 BUILDING R&M SERVICES	44,630	50,799	36,000	36,000			36,000 ALARM & WEATHER MONITORING, PEST CONTROL, ELEVATOR MAINT
52503 ENTERTAINMENT SERVICES	4,475	5,016	5,000	5,000			5,000 ANNUAL LICENSING FEES FOR MUSIC & FITNESS PROGRAMS: LES MILLS, SESAC, ASCAP, & BMI
52602 COMPUTER SOFTWARE MAINT SERV	12,279	8,428	10,400	10,400			10,400 ANNUAL MAINTENANCE OF REC. PROGRAM SOFTWARE - RECTRAC (\$8,000) & VERISIGN (\$2,400)
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>287,095</b>	<b>244,367</b>	<b>272,631</b>	<b>272,631</b>			



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100414 PARKS &amp; RECREATION - IDA LEE CENTER</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53101	UNIFORM/APPAREL SUPPLIES	2,340	1,943	3,000	3,000	3,000	UNIFORM SHIRTS FOR STAFF
53102	OFFICE SUPPLIES	2,984	3,232	3,500	3,500	3,500	PAPER, SCISSORS, PENS, STAPLES, NOTEBOOKS, CC RECEIPTS, ETC
53106	FOOD AND BEVERAGES	4,580	3,372	3,400	3,400	3,400	BIRTHDAY PARTY PACKAGES FOR PIZZAS (\$3,000) , AND JUICE/ WATER (\$400)
53203	CHEMICAL SUPPLIES	677					
53301	BUILDING R&M MATERIALS	498	248				
53302	CUSTODIAL R&M MATERIALS	28,062	29,283	36,318	36,318	36,318	TOILET PAPER, PAPER TOWELS, TRASH BAGS, AND CLEANING CHEMICALS.
53402	COMPUTER OPERATING SUPPLIES	2,970	3,096	3,000	3,000	3,000	COMPUTER RELATED SUPPLIES & TONER CARTRIDGES.
53404	RECREATIONAL SUPPLIES	15,535	17,462	19,300	19,300	19,300	MERCHANDISE FOR RESALE,CHILD CARE SUPPLIES, BATTERIES, RECREATIONAL EQUIPMENT AND SIGNAGE
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>57,645</b>	<b>58,635</b>	<b>68,518</b>	<b>68,518</b>		
<b>54 MISC EXP</b>							
54101	OVER AND SHORT	144	(17)				
<b>TOTAL MISC EXP</b>		<b>144</b>	<b>(17)</b>				
<b>55 CONTINUOUS CHARGES</b>							
55006	ELECTRICITY PAYMENTS	132,917	130,004	132,000	132,000	132,000	ELECTRICITY COSTS FOR THE RECREATION CENTER.
55007	NATURAL GAS PAYMENTS	78,653	105,093	113,630	113,630	113,630	BASED ON HISTORICAL USAGE, NATURAL GAS COSTS FOR THE RECREATION CENTER
55008	HEATING OIL/PROPANE PAYMENTS	5,468	7,384	6,000	6,000	6,000	BASED ON HISTORICAL USAGE, PROPANE COSTS FOR THE IZAAK WALTON PARK BUILDING
55011	OPERATING LEASE PAYMENTS	3,401	4,458	5,046	6,000	954	18.9 ANNUAL LEASE AND MAINTANACE FEES FOR THE COPIER AT THE RECREATION CENTER
<b>TOTAL CONTINUOUS CHARGES</b>		<b>220,438</b>	<b>246,938</b>	<b>256,676</b>	<b>257,630</b>	<b>954</b>	<b>0.4</b>
<b>56 CAPITAL EXPENDITURES</b>							
56201	COMPUTER EQUIPMENT	129	136				
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>129</b>	<b>136</b>				
<b>DIV LOCAL TAX FUNDING TOTAL</b>		<b>(224,662)</b>	<b>(467,780)</b>	<b>(240,650)</b>	<b>(256,858)</b>	<b>(16,208)</b>	6.7

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100415 PARKS &amp; RECREATION - FITNESS PROGRAMS</b>							
<b>44 CHARGES FOR SERVICES</b>							
<b>P&amp;R PERSONAL</b>							
44113 <b>TRAINERS/FITNESS</b>	(247,048)	(244,874)	(245,000)	(245,000)			(245,000) HISTORICAL REVENUE GENERATED FROM FEE BASED FITNESS PROGRAMS AND PERSONAL TRAINING SESSIONS.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(247,048)</b>	<b>(244,874)</b>	<b>(245,000)</b>	<b>(245,000)</b>			
<b>51 PERSONNEL SERVICES</b>	<b>483,245</b>	<b>471,466</b>	<b>490,697</b>	<b>494,519</b>	<b>3,822</b>	<b>0.8</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 <b>POSTAL SERVICES</b>		12	100	100			100 SHIPPING AND HANDLING FOR MISC ITEMS
<b>ORGANIZATION</b>							
52201 <b>MEMBERSHIPS</b>	70	70	70	70			70 VIRGINIA PARKS AND RECREATIONS SOCIETY FOR THE FITNESS PROGRAMMER
52403 <b>EQUIPMENT R&amp;M SERVICES</b>	31,292	32,858	35,000	35,000			35,000 SCHEDULED AND UNFORSEEN REPAIRS TO CARDIO AND STATIONARY EQUIPMENT
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>31,362</b>	<b>32,940</b>	<b>35,170</b>	<b>35,170</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
<b>COMPUTER OPERATING</b>							
53402 <b>SUPPLIES</b>	83						
53404 <b>RECREATIONAL SUPPLIES</b>	7,469	9,235	8,100	8,100			8,100 AEROBIC MATS, EXERCISE BALLS, STEPS, BANDS, TOWELS, MAGAZINE SUBSCRIPTIONS, AND FIRST AID SUPPLIES
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>7,552</b>	<b>9,235</b>	<b>8,100</b>	<b>8,100</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>275,111</b>	<b>268,767</b>	<b>288,967</b>	<b>292,789</b>	<b>3,822</b>	<b>1.3</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100416 PARKS &amp; RECREATION - COMMUNITY OUTREACH</b>							
<b>51 PERSONNEL SERVICES</b>	<b>109,395</b>	<b>107,167</b>	<b>121,767</b>	<b>123,125</b>	<b>1,358</b>	<b>1.1</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52102 TELECOMMUNICATION SERVICES	480	459	480	480			480 2 NEXTEL PHONES USED BY STAFF DURING ROCK PROGRAM DIRECT SERVICE HOURS
52103 PRINTING SERVICES ORGANIZATION		78					
52201 MEMBERSHIPS	70	70	70	70			70 VIRGINIA PARKS AND RECREATION SOCIETY FOR OUTREACH COORDINATOR. ROCK FIELD TRIPS & EQUIPMENT RENTALS OR PERFORMANCE FEES FOR ONSITE SPECIAL EVENTS.
52503 ENTERTAINMENT SERVICES	10,667	11,136	13,800	13,800			13,800
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>11,217</b>	<b>11,742</b>	<b>14,350</b>	<b>14,350</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53101 UNIFORM/APPAREL SUPPLIES	171	599	580	580			580 PARTICIPANTS T-SHIRTS & STAFF UNIFORMS
53106 FOOD AND BEVERAGES	3,846	1,852	3,500	3,500			3,500 SNACK SUPPLIES FOR FOUR AFTER SCHOOL AND FOUR SUMMER ROCK PROGRAMS.
53404 RECREATIONAL SUPPLIES	2,475	1,854	2,000	2,000			2,000 BASED ON HISTORICAL COSTS TO PURCHASE ART, CRAFT AND RECREATION SUPPLIES FOR ROCK PROGRAMS
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>6,493</b>	<b>4,305</b>	<b>6,080</b>	<b>6,080</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>127,105</b>	<b>123,214</b>	<b>142,197</b>	<b>143,555</b>	<b>1,358</b>	<b>1.0</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100417 PARKS &amp; RECREATION - AQUATICS</b>							
<b>44 CHARGES FOR SERVICES</b>							
44108 <b>P&amp;R AQUATIC CLASSES</b>	(556,484)	(533,332)	(560,000)	(560,000)			(560,000) GROUP/ PRV LESSONS, SAFETY PROGRAMS (CPR, FIRST AID, LIFEGUARDING), & POOL RENTALS.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(556,484)</b>	<b>(533,332)</b>	<b>(560,000)</b>	<b>(560,000)</b>			
<b>51 PERSONNEL SERVICES</b>	<b>1,240,128</b>	<b>1,223,579</b>	<b>1,153,953</b>	<b>1,161,622</b>	<b>7,669</b>	<b>0.7</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 <b>POSTAL SERVICES</b>			100	100			100 SHIPPING AND HANDLING FOR MISC ITEMS PURCHASED
52103 <b>PRINTING SERVICES</b>	334	1,412	500	500			500 SWIMMING CLASS CERTIFICATES & CPR/FIRST AID CERTIFICATION CARDS
52201 <b>ORGANIZATION MEMBERSHIPS</b>	210	1,716	1,495	1,495			1,495 VIRGINIA PARKS AND RECREATION SOCIETY AND SWIM TEAM MEMBERSHIP FEES
52303 <b>MANAGEMENT SERVICES</b>	13,840	10,747	12,500	12,750	250	2.0	12,750 COURSE RECORDS AND BOOKS FOR CPR/FA/LG/BABYSITTING PROGRAM PARTICIPANTS
52307 <b>ADVERTISING SERVICES</b>	424						
52403 <b>EQUIPMENT R&amp;M SERVICES</b>	1,414						
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>16,221</b>	<b>13,875</b>	<b>14,595</b>	<b>14,845</b>	<b>250</b>	<b>1.7</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102 <b>OFFICE SUPPLIES</b>	286	317	500	500			500 PAPER, PENS, CALENDARS, ETC
53203 <b>CHEMICAL SUPPLIES</b>	26,723	30,179	37,100	37,100			37,100 SODIUM HYPOCHLORITE AND CO2 USED FOR POOL DISINFECTION.
53404 <b>RECREATIONAL SUPPLIES</b>	8,212	12,764	6,130	6,130			6,130 PPE, AED BATTERIES, FIRST AID & CLASS SUPPLIES, SWIM VESTS ETC
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>35,221</b>	<b>43,261</b>	<b>43,730</b>	<b>43,730</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>735,086</b>	<b>747,382</b>	<b>652,278</b>	<b>660,197</b>	<b>7,919</b>	<b>1.2</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100418 PARKS &amp; RECREATION - SPORT PROGRAMS</b>							
<b>44 CHARGES FOR SERVICES</b>							
44109 <b>P&amp;R SPORTS PROGRAMS</b>	(355,827)	(320,315)	(335,000)	(335,000)			(335,000) HISTORICAL REVENUE GENERATED FROM SPORTS CLASSES, ACADEMIES, AND FLAG FOOTBALL LEAGUE.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(355,827)</b>	<b>(320,315)</b>	<b>(335,000)</b>	<b>(335,000)</b>			
<b>51 PERSONNEL SERVICES</b>	<b>179,270</b>	<b>170,209</b>	<b>170,881</b>	<b>171,317</b>	<b>436</b>	<b>0.3</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 <b>POSTAL SERVICES</b>			100	100			100 SHIPPING & HANDLING FOR MISC ITEMS
52201 <b>ORGANIZATION MEMBERSHIPS</b>	70		70	70			VIRGINIA PARKS AND RECREATION SOCIETY FOR THE SPORTS AND RECREATION PROGRAM SUPERVISOR
52403 <b>EQUIPMENT R&amp;M SERVICES</b>	89						
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>159</b>		<b>170</b>	<b>170</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53101 <b>UNIFORM/APPAREL SUPPLIES</b>	22,006	22,049	18,200	18,200			18,200 BASED ON HISTORICAL SPENDING ASSOCIATED WITH THE COST FOR NFL FLAG JERSEYS
53404 <b>RECREATIONAL SUPPLIES</b>	8,137	4,981	9,100	9,100			9,100 FLAG FOOTBALL TROPHIES, GYMNASTIC, SPORT & CAMP SUPPLIES, ETC
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>30,143</b>	<b>27,029</b>	<b>27,300</b>	<b>27,300</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>(146,256)</b>	<b>(123,076)</b>	<b>(136,649)</b>	<b>(136,213)</b>	<b>436</b>	<b>(0.3)</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100419 PARKS &amp; RECREATION - RECREATION CLASSES</b>							
<b>44 CHARGES FOR SERVICES</b>							
44110 <b>P&amp;R RECREATION CLASSES</b>	(95,065)	(95,580)	(100,620)	(100,620)			(100,620) RECREATION BASED PROGRAMS AND EVENTS TARGETING INFANTS THROUGH SENIORS.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(95,065)</b>	<b>(95,580)</b>	<b>(100,620)</b>	<b>(100,620)</b>			
<b>51 PERSONNEL SERVICES</b>	<b>155,580</b>	<b>163,919</b>	<b>150,377</b>	<b>151,095</b>	<b>718</b>	<b>0.5</b>	
<b>52 CONTRACTUAL SERVICES</b>							
<b>ORGANIZATION</b>							
52201 <b>MEMBERSHIPS</b>	70	70	70	70			70 VIRGINIA PARKS AND RECREATION SOCIETY FOR THE SPORTS AND RECREATION SUPERVISOR
52503 <b>ENTERTAINMENT SERVICES</b>	3,232	3,027	3,300	3,300			3,300 CONTRACTS FOR REC PRGRMS: SILVER KNIGHTS (\$2,000), AND MINI EVENTS (\$1,300)
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>3,302</b>	<b>3,097</b>	<b>3,370</b>	<b>3,370</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53404 <b>RECREATIONAL SUPPLIES</b>	3,431	3,185	3,325	3,325			3,325 REPLACEMENT OF MATERIALS: ARTS & CRAFT SUPPLIES, FOOD FOR COOKING CLASSES, MISC. SUPPLIES FOR PRGRMS
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>3,431</b>	<b>3,185</b>	<b>3,325</b>	<b>3,325</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>67,248</b>	<b>74,620</b>	<b>56,452</b>	<b>57,170</b>	<b>718</b>	<b>1.3</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100420 PARKS &amp; RECREATION - SPECIAL EVENTS</b>							
<b>44 CHARGES FOR SERVICES</b>							
<b>P&amp;R SPECIAL EVENTS &amp; PROJECTS</b>							ADMISSION AND OR VENDOR FEES (F&G, TASTE, ARTS & CRAFTS SHOWS), AND EVENT SPONSORSHIP.
44115	(206,198)	(193,362)	(265,000)	(265,000)			(265,000)
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(206,198)</b>	<b>(193,362)</b>	<b>(265,000)</b>	<b>(265,000)</b>			
<b>45 MISC REVENUE</b>							
45107 LOCAL GRANTS		(555)					
<b>TOTAL MISC REVENUE</b>		<b>(555)</b>					
<b>51 PERSONNEL SERVICES</b>	<b>112,658</b>	<b>135,384</b>	<b>186,340</b>	<b>142,802</b>	<b>(43,538)</b>	<b>(23.4)</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES	314	26	550	550			550 SHIPPING AND HANDLING FOR MISCELLANEOUS ITEMS PURCHASED THROUGHOUT THE YEAR
52103 PRINTING SERVICES	5,728	3,902	6,000	6,000			6,000 DESIGN & PRINT OF SPECIAL EVENT PROMO MATERIALS
52201 ORGANIZATION MEMBERSHIPS	580	580	550	550			550 VA PARKS & RECREATION SOCIETY & INTL FESTIVAL/ EVENTS ASSOCIATION
52303 MANAGEMENT SERVICES	54						
52305 PUBLIC INFO & RELATIONS SERV	15,292	15,637	13,000	21,500	8,500	65.4	21,500 SPONSORSHIP COORDINATOR TO SOLICIT SPONSORSHIP TO RAISE \$120,000 FOR FLOWER & GARDEN, JULY 4TH, AIRSHOW AND TASTE. RE-ALLOCATION FROM 100420.52307 TO OFFSET CONTRACTUAL INCREASE.
52307 ADVERTISING SERVICES	49,935	47,154	70,060	61,500	(8,560)	(12.2)	61,500 PRINT, ONLINE OR BROADCAST ADV. FOR SPECIAL EVENTS
52501 ARCHITECTURE&ENGINEERING SERV	750	750	1,000	1,000			1,000 BASED ON HISTORIC COSTS FOR MANDATORY INSPECTION OF STAGES USED AT EVENTS
52503 ENTERTAINMENT SERVICES	40,922	80,408	107,849	107,849			107,849 STAGE, SOUND, ENTERTAINERS, FIREWORKS, SIGNAGE
52602 COMPUTER SOFTWARE MAINT SERV	3,780	9,738	3,000	4,750	1,750	58.3	4,750 DEDICATED WEBSITES FOR FLOWER & GARDEN FESTIVAL, AIRSHOW & TASTE
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>117,354</b>	<b>158,194</b>	<b>202,009</b>	<b>203,699</b>	<b>1,690</b>	<b>0.8</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100420 PARKS &amp; RECREATION - SPECIAL EVENTS</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53101	UNIFORM/APPAREL SUPPLIES	3,294	3,622	2,000	2,000	2,000	2,000 BASED ON HISTORIC COSTS FOR EVENT STAFF SHIRTS.
53102	OFFICE SUPPLIES	228	206	250	250	250	250 NOTEBOOKS,PENS, TAPE, STAPLES AND COPIER PAPER.
53106	FOOD AND BEVERAGES	2,808	528				
53404	RECREATIONAL SUPPLIES	66,013	47,715	52,489	52,489	52,489	52,489 EVENT SUPPLIES - PRTBLE RESTROOMS, RENTED LIGHT TOWERS, GENERATORS, TENTS, ETC.
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>72,344</b>	<b>52,070</b>	<b>54,739</b>	<b>54,739</b>		
<i>PROJECT 09602 ACOUSTIC ON THE GREEN</i>							
<b>43 USE MONEY&amp;PROPERTY</b>							
43009	ADVERTISING REVENUE	(6,300)	(3,900)				
<b>TOTAL USE MONEY&amp;PROPERTY</b>		<b>(6,300)</b>	<b>(3,900)</b>				
<b>44 CHARGES FOR SERVICES</b>							
44115	P&R SPECIAL EVENTS & PROJECTS	(10,000)	(11,000)	(25,000)	(25,000)	(25,000)	(25,000) JINGLE JAM CONCERTS
<b>TOTAL CHARGES FOR SERVICES</b>		<b>(10,000)</b>	<b>(11,000)</b>	<b>(25,000)</b>	<b>(25,000)</b>		
<b>52 CONTRACTUAL SERVICES</b>							
52503	ENTERTAINMENT SERVICES	29,075	22,500	25,000	25,000	10,000	10,000 JINGLE JAM CONCERT - COSTS ASSOCIATED WITH VENUE RENTAL, SOUND, AND PERFORMERS FEES.
						15,000	15,000 ACOUSTIC ON THE GREEN/ ENTERTAINMENT SERVICES - COSTS ASSOCIATTED WITH SOUND AND PERFORMER FEES.
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>29,075</b>	<b>22,500</b>	<b>25,000</b>	<b>25,000</b>		
<b>54 MISC EXP</b>							
54003	GRANTS&CONTRIB TO OTHER ORGAN		12,200	12,500	12,500	12,500	12,500 DONATION OF JINGLE JAM CONCERTS TO JUVENILE DIABETES RESEARCH FOUNDATION
<b>TOTAL MISC EXP</b>			<b>12,200</b>	<b>12,500</b>	<b>12,500</b>		
<b>TOTAL FOR PROJECT ACOUSTIC ON THE GREEN</b>		<b>12,775</b>	<b>19,800</b>	<b>12,500</b>	<b>12,500</b>		



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100420 PARKS &amp; RECREATION - SPECIAL EVENTS</b>							
<i>PROJECT 13903 HOL TOWN DECORATIONS</i>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53404 RECREATIONAL SUPPLIES	96						
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>96</b>						
<i>TOTAL FOR PROJECT HOL TOWN DECORATIONS</i>	<i>96</i>						
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>109,029</b>	<b>171,531</b>	<b>190,588</b>	<b>148,740</b>	<b>(41,848)</b>	<b>(22.0)</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
100421 PARKS & RECREATION - CATOCTIN SKATE PARK							
<b>85 TRANSFER OUT</b>							
							<b>TRANSFER TO CAPITAL</b>
85032		5,267					<b>PROJECTS</b>
<b>TOTAL TRANSFER OUT</b>		<b>5,267</b>					
<b>DIV LOCAL TAX FUNDING TOTAL</b>		<b>5,267</b>					

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100422 PARKS &amp; RECREATION - TENNIS COURT COMPLEX</b>							
<b>44 CHARGES FOR SERVICES</b>							
44106 <b>P&amp;R TENNIS</b>	(812,123)	(918,858)	(868,000)	(868,000)			(868,000) GROUP AND PRIVATE TENNIS LESSONS, TOURNAMENT FEES, AND COURT RENTALS.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(812,123)</b>	<b>(918,858)</b>	<b>(868,000)</b>	<b>(868,000)</b>			
<b>51 PERSONNEL SERVICES</b>	<b>452,747</b>	<b>533,679</b>	<b>473,549</b>	<b>488,893</b>	<b>15,344</b>	<b>3.2</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 <b>POSTAL SERVICES</b>			100	100			100 SHIPPING AND HANDLING FOR MISCELLANEOUS ITEMS PURCHASED
52102 <b>TELECOMMUNICATION SERVICES</b>	226	229	300	300			300 MOBILE PHONE SERVICE FOR TENNIS OPERATIONS
52103 <b>PRINTING SERVICES</b>	358						
52201 <b>ORGANIZATION MEMBERSHIPS</b>	99	44					
52203 <b>EMPLOYEE TRAINING COURSES</b>		300					
52403 <b>EQUIPMENT R&amp;M SERVICES</b>	10,101	4,744	7,500	7,500			7,500 REPAIRS HVAC, MOTORS, ELECTRICAL, PLUMBING, AND STRUCTURAL.
52409 <b>BUILDING R&amp;M SERVICES</b>	3,277	67,227	5,800	5,800			5,800 COURT SURFACES, FENCING, BUBBLE INTERIOR AND EXTERIOR SKIN.
52602 <b>COMPUTER SOFTWARE MAINT SERV</b>		928					
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>14,061</b>	<b>73,472</b>	<b>13,700</b>	<b>13,700</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53101 <b>UNIFORM/APPAREL SUPPLIES</b>	122	377	1,500	1,500			1,500 UNIFORMS/T-SHIRTS FOR TENNIS STAFF
53102 <b>OFFICE SUPPLIES</b>		544	300	300			300 MISC OFFICE SUPPLIES UTILIZED BY THE TENNIS DIVISION THROUGHOUT THE YEAR.
53106 <b>FOOD AND BEVERAGES</b>	314	16					
53402 <b>COMPUTER OPERATING SUPPLIES</b>	541	535	750	750			750 TONER, INK CARTRIDGES, REPLACEMENTS FOR MOUSE, KEYBOARDS, OR CABLES.
53404 <b>RECREATIONAL SUPPLIES</b>	24,945	21,710	17,750	17,750			17,750 TENNIS BALLS, GRIPS, STRINGS, & REPLACEMENT TEACHING AIDES & RE-STRINGING SVCS (REV. OFFSET)
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>25,921</b>	<b>23,182</b>	<b>20,300</b>	<b>20,300</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100422 PARKS &amp; RECREATION - TENNIS COURT COMPLEX</b>							
<b>55 CONTINUOUS CHARGES</b>							
55006 <b>ELECTRICITY PAYMENTS</b>	43,391	34,502	38,000	38,000			38,000 BASED ON HISTORICAL USAGE, ELECTRICITY COSTS FOR THE TENNIS CENTER AT IDA LEE
55007 <b>NATURAL GAS PAYMENTS</b>	7,825	16,077	13,760	13,760			13,760 NATURAL GAS PAYMENTS FOR HEATING OF THE TENNIS CENTER AT IDA LEE.
<b>TOTAL CONTINUOUS CHARGES</b>	<b>51,216</b>	<b>50,579</b>	<b>51,760</b>	<b>51,760</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>(268,178)</b>	<b>(237,946)</b>	<b>(308,691)</b>	<b>(293,347)</b>	<b>15,344</b>	<b>(5.0)</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100423 PARKS &amp; RECREATION - CAMP PROGRAMS</b>							
<b>44 CHARGES FOR SERVICES</b>							
44111 <b>P&amp;R CAMPS</b>	(248,990)	(263,067)	(251,695)	(266,695)	(15,000)	6.0	(266,695) HISTORICAL REVENUE GENERATED FROM YOUTH BASED CAMP PROGRAMS OFFERED BY THE DEPARTMENT.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(248,990)</b>	<b>(263,067)</b>	<b>(251,695)</b>	<b>(266,695)</b>	<b>(15,000)</b>	<b>6.0</b>	
<b>51 PERSONNEL SERVICES</b>	<b>66,475</b>	<b>73,483</b>	<b>82,834</b>	<b>82,451</b>	<b>(383)</b>	<b>(0.5)</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52503 <b>ENTERTAINMENT SERVICES</b>	28,360	30,346	33,500	36,500	3,000	9.0	36,500 FIELD TRIP ADMISSION FEES AND BUSES FOR ALL K-KIDS, IDA FUN AND TEEN ADVENTURE CAMPS
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>28,360</b>	<b>30,346</b>	<b>33,500</b>	<b>36,500</b>	<b>3,000</b>	<b>9.0</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>							
53404 <b>RECREATIONAL SUPPLIES</b>	8,212	9,680	6,000	9,500	3,500	58.3	9,500 FIRST AID SUPPLIES, CAMP EQUIPMENT, CRAFT SUPPLIES, T-SHIRTS;
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>8,212</b>	<b>9,680</b>	<b>6,000</b>	<b>9,500</b>	<b>3,500</b>	<b>58.3</b>	
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>(145,942)</b>	<b>(149,558)</b>	<b>(129,361)</b>	<b>(138,244)</b>	<b>(8,883)</b>	<b>6.9</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100424 PARKS &amp; RECREATION - PRESCHOOL/CHILDCARE PROGRAMS</b>							
<b>44 CHARGES FOR SERVICES</b>							
44112 <b>P&amp;R PRESCHOOL</b>	(106,722)	(124,947)	(125,306)	(134,306)	(9,000)	7.2	(134,306) HISTORICAL REVENUE GENERATED FROM PRESCHOOL PROGRAM TUITION.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(106,722)</b>	<b>(124,947)</b>	<b>(125,306)</b>	<b>(134,306)</b>	<b>(9,000)</b>	<b>7.2</b>	
<b>51 PERSONNEL SERVICES</b>	<b>92,632</b>	<b>96,090</b>	<b>108,553</b>	<b>107,763</b>	<b>(790)</b>	<b>(0.7)</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52103 <b>PRINTING SERVICES</b>	93	79	100	100			100 HISTORICAL COSTS FOR PRINTING OF PARENT HANDBOOKS AND FORMS
52203 <b>EMPLOYEE TRAINING COURSES</b>	174	94					
52503 <b>ENTERTAINMENT SERVICES</b>	1,074	1,310	1,800	1,800			1,800 HISTORICAL COSTS ASSOCIATED WITH THE PURCHASE OF 56 ADMISSION FEES FOR TWO YEARLY FIELD TRIPS
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>1,341</b>	<b>1,483</b>	<b>1,900</b>	<b>1,900</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102 <b>OFFICE SUPPLIES</b>	16						
53404 <b>RECREATIONAL SUPPLIES</b>	3,633	2,827	3,570	3,570			3,570 EDUCATION SUPPLIES, BOOKS, ART SUPPLIES, PUZZLES, SNACKS, AND SCIENCE PROJECTS.
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>3,649</b>	<b>2,827</b>	<b>3,570</b>	<b>3,570</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>(9,100)</b>	<b>(24,546)</b>	<b>(11,283)</b>	<b>(21,073)</b>	<b>(9,790)</b>	<b>86.8</b>	
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>2,406,516</b>	<b>2,456,838</b>	<b>2,456,567</b>	<b>2,523,049</b>	<b>66,482</b>	<b>2.7</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100431 THOMAS BALCH LIBRARY</b>							
<b>43 USE MONEY&amp;PROPERTY</b>							
43003 BUILDING RENTAL REVENUE	(3,890)	(2,435)	(3,000)	(3,000)			(3,000) MEETING ROOM RENTAL
43008 BALCH LIBRARY REVENUE	(8,939)	(7,339)	(8,000)	(8,000)			(8,000) INTERLIBRARY LOANS
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(12,829)</b>	<b>(9,774)</b>	<b>(11,000)</b>	<b>(11,000)</b>			
<b>45 MISC REVENUE</b>							
45002 CONTRIBUTIONS - PRIVATE	(978)	(874)					
<b>TOTAL MISC REVENUE</b>	<b>(978)</b>	<b>(874)</b>					
<b>51 PERSONNEL SERVICES</b>	<b>383,856</b>	<b>408,346</b>	<b>408,591</b>	<b>425,809</b>	<b>17,218</b>	<b>4.2</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES	947	246	300	300			300 SHIPPING AND HANDLING COSTS
52102 TELECOMMUNICATION SERVICES	1,590	1,509	1,665	1,665			551 INCREASE DUE TO VERIZON ELEVATOR PHONE 1,114 COMCAST WIFI
52103 PRINTING SERVICES	5,128	2,642	5,100	7,050	1,950	38.2	400 RESEARCHER BROCHURES (500) 2,740 BALCH COLUMN (2500) 290 BOOKMARKS (1500) 825 GENERAL BROCHURES (2500) 700 RACK CARDS (5000) 450 ELECTRONIC RESOURCES (1000) LEESBURG TOUR GUIDE ORIGINALLY PAID BY GRANT ; REPRINTS BEING PAID FOR OUT OF TBL FUNDS 1,400 245 PCARD USAGE FEES
52201 ORGANIZATION MEMBERSHIPS	1,752	1,122	2,268	2,268			50 MOSBY HERITAGE 20 NATIONAL HISTORIC TRUST NEW ENGLAND HISTORICAL AND GENEALOGICAL SOCIETY NEHGS 200 NORTHERN NECK OF VIRGINIA HISTORICAL SOCIETY NNVH 35 NORTHUMBERLAND COUNTY HISTORICAL SOCIETY 35 PURCELL FAMILY OF AMERICA TBL= REPOSITORY OF THE PURCELL FAMILY ASSOC PUBLICATIONS 30 PURCELLVILLE PRESERVATION ASSOCIATION 20

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100431 THOMAS BALCH LIBRARY</b>							
<b>52 CONTRACTUAL SERVICES</b>							
							364 SOCIETY OF AMERICAN ARCHIVISTS. SHENANDOAH VALLEY GENEALOGICAL 25 SOCIETY
							15 SNICKERSVILLE TURNPIKE ASSOCIATION
							7 UNITED METHODIST HERITAGE
							50 VIRGINIA BAPTIST HISTORICAL SOCIETY
							95 VIRGINIA GENEALOGICAL SOCIETY VGS
							100 VIRGINIA LIBRARY ASSOCIATION
							100 VIRGINIA LIBRARY ASSOCIATION
							120 WASHINGTON MAP SOCIETY AFRICAN AMERICAN HISTORICAL ASSOC 25 OF FAUQUIER
							125 AMERICAN ASSOC FOR STATE AND LOCAL HISTORY.
							268 ASSOC OF CANADIAN ARCHIVISTS
							249 AMERICAN LIBRARY ASSOCIATION CLARKE COUNTY HISTORICAL 25 ASSOCIATION
							35 COLONIAL WILLIAMSBURG PUBLICATION TREND AND TRADITION
							25 FAUQUIER HISTORICAL SOCIETY FEDERATION OF GENEALOGICAL 35 SOCIETIES WEBSITE RESOURCES
							20 GLOUCESTER GENEALOGICAL SOCIETY
							25 HARTWICK COLLEGE USCTI JEFFERSON COUNTY HISTORICAL 25 SOCIETY
							100 MANUSCRIPTS SOCIETY MID ATLANTIC ARCHIVES CONFERENCE 45 MARAC
							POPULAR SUBSCRIPTIONS BASE - 14 SUBSCRIPTIONS AT DISCOUNTED RATES - CURRENT RATE AS OF 2019
<b>52202 PUBLICATION SUBSCRIPTIONS</b>	2,436	2,662	2,107	2,224	117	5.6	1,015
							100 AFRO AMERICAN NEWSPAPER
							450 WASHINGTON POST
							140 WINCHESTER STAR
							96 AVOTAYNU
							23 CIVIL WAR TIMES



BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100431 THOMAS BALCH LIBRARY</b>								
<b>52 CONTRACTUAL SERVICES</b>								
								160 LIBRARY JOURNAL
								35 PIEDMONT VIRGINIAN
								95 VIRGINIA LIVING
								30 LONDON REVIEW OF BOOKS
								80 LIBRARY HOTLINE
52203	<b>EMPLOYEE TRAINING COURSES</b>	405	340					
52205	<b>EE TRAINING TRANS/LODGE/MEALS</b>	447	618					
52303	<b>MANAGEMENT SERVICES</b>	13,045	8,797	10,210	10,213	3	0.0	1,064 PEST CONTROL 4 INSPECTION/SERVICES PLUS BAT CONTROL IF NEEDED
								1,000 AEGIS SECURITY AND FIRE PLUS 2 SERVICE CALLS
								1,519 CAPCON OCLC - FIRST SEARCH AND ILL
								6,630 LOUDOUN COUNTY PUBLIC LIBRARY ANNUAL PLUS CATALOGING (350 BOOKS)
52307	<b>ADVERTISING SERVICES</b>	498	299					
52401	<b>CUSTODIAL SERVICES</b>	8,325	7,593	7,760	7,760			7,760 CUSTODIAL SERVICES TO MAINTAIN BUILDING AND MEET HEALTH STANDARDS
52403	<b>EQUIPMENT R&amp;M SERVICES</b>	2,977	3,046	5,000	5,000			5,000 FIRELINE/FIRE EXTINGUISHERS, MISC REPAIRS, AND AED BATTERY
52405	<b>MECHANICAL R&amp;M SERVICES</b>	224	238	1,573	1,683	110	7.0	1,458 OTIS ELEVATOR ANNUAL CONTRACT NATIONAL ELEVATOR SERVICE 2 VISITS - 225 1 AT \$75 AND 1 AT \$150.
52409	<b>BUILDING R&amp;M SERVICES</b>	1,306	1,356					
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>39,081</b>	<b>30,468</b>	<b>35,983</b>	<b>38,163</b>	<b>2,180</b>	<b>6.1</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>								
53102	<b>OFFICE SUPPLIES</b>	8,963	6,040	8,000	8,000			8,000 PROCESSING MATERIALS: BOXES, FOLDERS, PAPER, ARCHIVAL GLUES & CLEANERS, CHARCOAL, ROLLED MYLAR, ETC.
53103	<b>STATIONERY AND FORMS</b>	1,471	1,660	2,720	2,720			306 LETTERHEAD 2000 SHEETS
								560 NUMBER 10 ENVELOPES 1000
								178 SECOND SHEETS 1000
								312 BUSINESS CARDS 500
								259 CALL SLIPS 3 PART NCR 1500
								441 BAGS FOR SALE BOOKS 500

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100431 THOMAS BALCH LIBRARY</b>								
<b>53 MATERIAL &amp; SUPPLIES</b>								
								664 MEMO PADS 1000
53106	<b>FOOD AND BEVERAGES</b>	467	470	500	600	100	20.0	600 FOOD AND BEVERAGE, VOLUNTEER RECOGNITION LUNCHEON
53402	<b>COMPUTER OPERATING SUPPLIES</b>	631	1,664	500	500			500 PRINTER TONER; PREVIOUSLY NOT BUDGETED
53406	<b>LIBRARY SUPPLIES (BOOKS)</b>	19,908	20,551	28,935	30,610	1,675	5.8	792 DIGITAL PRODUCTS - JSTOR
								840 DIGITAL PRODUCTS - MY HERITAGE (WORLD VITAL RECORDS)
								1,980 DIGITAL PRODUCTS - NEWS BANK AND GENEALOGY BANK
								339 DIGITAL PRODUCTS - PROQUEST: AFRICAN AMERICAN HERITAGE
								3,108 DIGITAL PRODUCTS - PROQUEST - ANCESTRY
								1,431 DIGITAL PRODUCTS - PROQUEST FOLD 3 (FORMERLY FOOTNOTE)
								920 DIGITAL PRODUCTS - PROQUEST - HERITAGE QUEST
								6,276 DIGITAL PRODUCTS - PROQUEST - HISTORICAL NEWSPAPERS
								820 DIGITAL PRODUCTS - PROQUEST - LOUDOUN TIMES MIRROR MICROFILM
								1,610 DIGITAL PRODUCTS - PROQUEST - NEWSPAPER ARCHIVE
								828 DIGITAL PRODUCTS - PROQUEST - VA SANBORN
								5,000 BOOKS FOR COLLECTION
								1,000 BINDING
								4,000 BOOKS FOR RESALE. OFFSET BY REVENUE.
								696 PAST PERFECT
								920 DIGITAL PRODUCTS -- ACCESSIBLE ARCHIVES
								50 DIGITAL PRODUCTS - CENGAGE (GALE)
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>31,440</b>	<b>30,386</b>	<b>40,655</b>	<b>42,430</b>	<b>1,775</b>	<b>4.4</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100431 THOMAS BALCH LIBRARY</b>							
<b>55 CONTINUOUS CHARGES</b>							
55002	1,094	1,123	1,200	1,200			1,200 PROPERTY INSURANCE
55006	12,456	13,578	13,000	13,600	600	4.6	13,600 ELECTRICITY PAYMENTS
55011	6,942	6,842	7,096	7,312	216	3.0	5,233 NMS MINOLTA XEROX MONTHLY CHARGE PLUS COPY OVERAGE 1,475 604 RICOH FAX, SCANNER, COPIER CONTRACT
55012	447	450	870	870			870 XEROX BOOKMARK NEW CONTRACT
<b>TOTAL CONTINUOUS CHARGES</b>	<b>20,940</b>	<b>21,993</b>	<b>22,166</b>	<b>22,982</b>	<b>816</b>	<b>3.7</b>	
<b>56 CAPITAL EXPENDITURES</b>							
56201	540	1,560					
56209		2,378					
56212		1,677					
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>540</b>	<b>5,615</b>					
<i>PROJECT 17014 LLF GRANT FUNDING</i>							
<b>45 MISC REVENUE</b>							
45107	(6,729)						
<b>TOTAL MISC REVENUE</b>	<b>(6,729)</b>						
<b>51 PERSONNEL SERVICES</b>	<b>6,729</b>		<b>280</b>	<b>280</b>			
<b>TOTAL FOR PROJECT LLF GRANT FUNDING</b>	<b>0</b>		<b>280</b>	<b>280</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>462,049</b>	<b>486,159</b>	<b>496,675</b>	<b>518,664</b>	<b>21,989</b>	<b>4.4</b>	
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>462,049</b>	<b>486,159</b>	<b>496,675</b>	<b>518,664</b>	<b>21,989</b>	<b>4.4</b>	



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100511 PLANNING &amp; ZONING</b>							
<b>41 PERMITS &amp; FEES</b>							
41002 P&Z PERMITS AND FEES	(179,710)	(235,399)	(310,700)	(310,700)			(180,000) REVENUE PROJECTION BASED ON KNOWN ANTICIPATED LAND DEVELOPMENT APPLICATIONS
							(11,500) CERTIFICATES OF APPROPRIATENESS PROJECTED TO BE 153 BAR AND ADMIN APPLICATIONS
							(119,200) 200 LARGE RESIDENTIAL PERMITS AND 960 SMALL PERMITS, 4 LARGE COMMERCIAL. (90% RESIDENTIAL AND 10% COMMERCIAL).
<b>TOTAL PERMITS &amp; FEES</b>	<b>(179,710)</b>	<b>(235,399)</b>	<b>(310,700)</b>	<b>(310,700)</b>			
<b>44 CHARGES FOR SERVICES</b>							
44001 PUBLICATIONS	(932)	(307)					
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(932)</b>	<b>(307)</b>					
<b>45 MISC REVENUE</b>							
45009 PROFFER REVENUE		(45,153)					
45101 REIMBURSE FROM UTILITIES FUND	(16,506)	(20,800)	(21,200)	(22,301)	(1,101)	5.2	(22,301) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
45105 REIMBURSEMENT FROM CAPITAL PRJ	(83,800)	(35,900)	(35,900)	(36,980)	(1,080)	3.0	(36,980) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL MISC REVENUE</b>	<b>(100,306)</b>	<b>(101,853)</b>	<b>(57,100)</b>	<b>(59,281)</b>	<b>(2,181)</b>	<b>3.8</b>	
<b>48 OTH FINANCE SOURCES</b>							
45013 PARKING IN LIEU OF		(112,860)					
<b>TOTAL OTH FINANCE SOURCES</b>		<b>(112,860)</b>					
<b>51 PERSONNEL SERVICES</b>	<b>1,534,688</b>	<b>1,760,921</b>	<b>1,843,291</b>	<b>1,925,177</b>	<b>81,886</b>	<b>4.4</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES			100	100			100 MISC MAILINGS
52102 TELECOMMUNICATION SERVICES	2,509	3,667	3,000	3,600	600	20.0	3,600 5-CELL PHONES AND A HOT SPOT FOR 2 SURFACE PRO TABLETS.
52103 PRINTING SERVICES	2,336	2,087	3,000	3,000			3,000 ZONING ORDINANCE UPDATES, EAST MARKET SMALL AREA PLAN
52201 ORGANIZATION MEMBERSHIPS	3,248	5,208	4,750	5,030	280	5.9	4,000 7- APA MEMBERSHIPS FOR DIRECTOR, ZA, AZA, PLANNING MANAGERS AND SR. PLANNERS
							100 PRESERVATION VIRGINIA FOR PRESERVATION PLANNER (\$100)
							250 NATIONAL TRUST FOR HISTORIC PRESERVATION FOR PRESERVATION PLANNER (\$250)

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100511 PLANNING &amp; ZONING</b>								
<b>52 CONTRACTUAL SERVICES</b>								
								NAT.ALLIANCE OF PRESERVATION COMMISSIONS GROUP MEMBERSHIP FOR PRESERVATION PLANNER AND BAR
								150 (\$150)
								280 URBAN LAND INSTITUTE (\$280)
								250 VAZO FOR 5 ZONING TEAM STAFF (\$50 EACH)
52202	<b>PUBLICATION SUBSCRIPTIONS</b>	309	371	500	500			300 ZONING PRACTICE AND LEXIS NEXIS SUBSCRIPTIONS
								200 PUBLIC INPUT TOOL- PARTICIPOLL SUBSCRIPTION.
52203	<b>EMPLOYEE TRAINING COURSES</b>	2,456	4,950					
52205	<b>EE TRAINING TRANS/LODGE/MEALS</b>	3,347	5,475					
52303	<b>MANAGEMENT SERVICES</b>	14,813	124,862		10,000	10,000		5,000 PHASE 1 OF 3 TO UPDATE SURVEY RECORDS FOR CONTRIBUTING STRUCTURES IN THE H-1 DISTRICT.
								5,000 CONTRACTED SERVICES DIGITIZATION AND PRESERVATION OF DOCUMENTS THAT ARE NO LONGER ABLE TO BE READ BY CURRENT AGE MACHINES.
52304	<b>PERSONNEL MANAGEMENT SERVICES</b>		315					
52305	<b>PUBLIC INFO &amp; RELATIONS SERV</b>		119					
52307	<b>ADVERTISING SERVICES</b>	2,679	3,470	4,000	4,000			4,000 PLANNING COMMISSION PUBLIC HEARING; BZA PUBLIC HEARING AND EMPLOYMENT ADVERTISING
52312	<b>ZONING ORDINANCE SERVICES</b>		8,898					
52403	<b>EQUIPMENT R&amp;M SERVICES</b>			400	400			400 SERVICE TO REPAIR AND MAINTAIN OFFICE EQUIPMENT AND MAINTENANCE CONTRACTS
52602	<b>COMPUTER SOFTWARE MAINT SERV</b>	110		3,395	3,395			2,495 6 VISUALIZATION SOFTWARE LICENSES
								900 ADOBE PRO SOFTWARE
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>31,808</b>	<b>159,422</b>	<b>19,145</b>	<b>30,025</b>	<b>10,880</b>	<b>56.8</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>								
53102	<b>OFFICE SUPPLIES</b>	3,317	5,092	3,000	3,000			3,000 BINDERS; BATTERIES; PENS; PENCILS; AND SIMILAR OFFICE ITEMS
53103	<b>STATIONERY AND FORMS</b>	1,313	312	900	900			900 OFFICE STATIONARY; ENVELOPES AND BUSINESS CARDS

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100511 PLANNING &amp; ZONING</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53106 <b>FOOD AND BEVERAGES</b>	367	357	500	500			500 WATER FOR BOARDS/COMM, PUBLIC OUTREACH EVENTS,& BOARDS/COMM RETREAT MEALS.
53107 <b>ADMIN TRAVEL (NONTRAINING)</b>			200	200			200 REIMBURSEMENT FOR TRAVEL EXPENSES FOR TOLLS, GAS, MILEAGE AND PARKING
53402 <b>COMPUTER OPERATING SUPPLIES</b>	2,064	2,389	2,000	2,000			2,000 PRINTER SUPPLIES/ TONER
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>7,060</b>	<b>8,149</b>	<b>6,600</b>	<b>6,600</b>			
<b>55 CONTINUOUS CHARGES</b>							
55001 <b>AUTOMOBILE LIABILITY</b>	264	331	290	290			290 DPZ TOWN VEHICLE
<b>TOTAL CONTINUOUS CHARGES</b>	<b>264</b>	<b>331</b>	<b>290</b>	<b>290</b>			
<b>56 CAPITAL EXPENDITURES</b>							
56201 <b>COMPUTER EQUIPMENT</b>	8,816	3,940					
56202 <b>COMPUTER SOFTWARE</b>				1,100	1,100		900 ADOBE PRO FOR TWO INSPECTORS 200 PARTICIPOLL ANNUAL SUBSCRIPTION.
56207 <b>MOTOR VEHICLE EQUIPMENT</b>		22,840					
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>8,816</b>	<b>26,780</b>		<b>1,100</b>	<b>1,100</b>		
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>1,301,687</b>	<b>1,505,185</b>	<b>1,501,526</b>	<b>1,593,211</b>	<b>91,685</b>	6.1	
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>1,301,687</b>	<b>1,505,185</b>	<b>1,501,526</b>	<b>1,593,211</b>	<b>91,685</b>	<b>6.1</b>	





BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>100530 PLAN REVIEW</b>								
<b>41 PERMITS &amp; FEES</b>								
41003								REVENUE BASED ON POTENTIAL PLANS DEPENDENT ON DEVELOPER ACTIVITY AND/OR TOWN COUNCIL APPROVAL.
	<b>PLAN REVIEW PERMITS/FEES</b>	(1,027,998)	(896,801)	(950,000)	(705,000)	245,000	(25.8)	(705,000)
41014	<b>VPDES-TOWN PERMIT FEES</b>	(31,748)	(13,028)					
<b>TOTAL PERMITS &amp; FEES</b>		<b>(1,059,746)</b>	<b>(909,830)</b>	<b>(950,000)</b>	<b>(705,000)</b>	<b>245,000</b>	<b>(25.8)</b>	
<b>45 MISC REVENUE</b>								
45101	<b>REIMBURSE FROM UTILITIES FUND</b>	(83,553)	(95,000)	(96,900)	(101,930)	(5,030)	5.2	(101,930)
								ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
45105	<b>REIMBURSEMENT FROM CAPITAL PRJ</b>	(53,300)	(75,600)	(75,600)	(77,870)	(2,270)	3.0	(77,870)
								CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
<b>TOTAL MISC REVENUE</b>		<b>(136,853)</b>	<b>(170,600)</b>	<b>(172,500)</b>	<b>(179,800)</b>	<b>(7,300)</b>	<b>4.2</b>	
<b>51 PERSONNEL SERVICES</b>		<b>1,241,217</b>	<b>1,256,645</b>	<b>1,306,751</b>	<b>1,390,376</b>	<b>83,625</b>	<b>6.4</b>	
<b>52 CONTRACTUAL SERVICES</b>								
52101	<b>POSTAL SERVICES</b>	546	74	500	500			500
								FLOODPLAIN REVIEW TO FEMA & PUBLIC HEARING NOTIFICATIONS ; UPS PACKAGES TO VDOT
52102	<b>TELECOMMUNICATION SERVICES</b>	649	601	1,900	1,900			700
								1,200
								2 CELLS FOR SR. MGRS ON EMERG. MGMT TEAM
52103	<b>PRINTING SERVICES ORGANIZATION MEMBERSHIPS</b>	909	227	3,000	3,100	100	3.3	3,100
								SCANNING DOCUMENTS FOR ARCHIVING; PRINTS FOR CUSTOMERS AS REQUESTED; COPIES OF DCSM AND SLDR UPDATES
52201	<b>MEMBERSHIPS</b>	1,024	1,050	1,050	1,050			260
								400
								110
								280
								RENEWAL FOR 2 CERTIFIED FLOODPLAIN MANAGERS
52202	<b>PUBLICATION SUBSCRIPTIONS</b>		80	473	473			473
								ANTICIPATE NEW AASHTO ROAD DESIGN (LAST PUBLISHED 2011)
52203	<b>EMPLOYEE TRAINING COURSES</b>	95	350					
52205	<b>EE TRAINING TRANS/LODGE/MEALS</b>	17	1,752					
52303	<b>MANAGEMENT SERVICES</b>	15,000	29,600	15,000	15,150	150	1.0	15,150
								ESI PEER REVIEW; COMPLETENESS REVIEWS (NOT TECHNICAL) FOR ALL MAJOR PLANS; AND SHREDDING CONTRACT IN LIEU OF PURCHASING A NEW DEPARTMENT SHREDDER.

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100530 PLAN REVIEW</b>							
<b>52 CONTRACTUAL SERVICES</b>							
52307		432	1,000	1,000			1,000 PUBLIC NOTICES FOR FLOOD PLAIN ORDINANCE, FEMA CHANGES & DCSM/SLDR
52403			750	750			750 SERVICE REPAIR- PRINTER, SCREENS AND OTHER ELECTRONIC DEVICES
52501	66,090	29,751	100,000	45,000	(55,000)	(55.0)	100,000 ARCHITECTURE&ENGINEERIN G SERV 10-15 FIRST SUBMISSION REVIEWS OF SITE PLANS, SUBDIVISION PLANS AND FLOODPLAIN STUDIES
52602	2,980	8,633	8,000	8,000			(55,000) UTILIZING TEMPORARY PART TIME EMPLOYEE IN LIEU OF CONSULTING. FUNDING IS IN PERSONNEL (51103). 1,000 YEARLY MAINTENANCE FEES FOR AUTO CADD (\$1,000)
							3,000 FLOWMASTER AND POND PACK
							500 STORM CADD
							2,500 BENTLEY ENGINEERING SOFTWARE
							500 DROPBOX
							500 BLUEBEAM OR ADOBE PRO FOR MARKING PDFS
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>87,309</b>	<b>72,550</b>	<b>131,673</b>	<b>76,923</b>	<b>(54,750)</b>	<b>(41.6)</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102	3,276	3,562	5,000	5,000			5,000 OVERSIZE/ PLOTTER PAPER, SCALES/ TRIANGLES/ CALCULATORS, BATTERIES, PLANIMETERS, PRINTER CARTRIDGES, ETC.
53103	312	749	1,500	1,500			1,500 STATIONARY, ENVELOPES, BUSINESS CARDS
53402	955	828					
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>4,543</b>	<b>5,138</b>	<b>6,500</b>	<b>6,500</b>			
<b>56 CAPITAL EXPENDITURES</b>							
56201			3,000		(3,000)	(100.0)	
56202	670						
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>670</b>		<b>3,000</b>		<b>(3,000)</b>	<b>(100.0)</b>	
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>137,140</b>	<b>253,904</b>	<b>325,424</b>	<b>588,999</b>	<b>263,575</b>	81.0	
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>137,140</b>	<b>253,904</b>	<b>325,424</b>	<b>588,999</b>	<b>263,575</b>	<b>81.0</b>	

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100124 ECONOMIC DEVELOPMENT</b>								
<b>51</b>	<b>PERSONNEL SERVICES</b>	<b>242,277</b>	<b>240,880</b>	<b>275,221</b>	<b>314,502</b>	<b>39,281</b>	<b>14.3</b>	
<b>52</b>	<b>CONTRACTUAL SERVICES</b>							
52101	POSTAL SERVICES	4		200	200			200 POSTAGE FOR BUSINESS TO BUSINESS AND TOURISM MATERIALS MAILED OUT OF THE AREA
52102	TELECOMMUNICATION SERVICES	3,168	2,754	3,072	3,072			660 VERIZON WIRELESS SERVICE FOR TWO IPHONES FOR ACCESS TO BUSINESSES 660 MONTHLY IPHONE FOR ED DIRECTOR 1,752 HIGH SPEED INTERNET AT MEC
52103	PRINTING SERVICES	1,690	(258)	2,500	2,500			900 BUSINESS PROFILE POSTERS TO ILLUSTRATE SUCCESS STORIES IN ALL INDUSTRY CLUSTERS 200 HUBZONE MAPS FOR DEMONSTRATIONS AND ANNUAL MEETINGS 1,100 EVENT SIGNAGE FOR CAREER EXPO, LEESBURG 360, BUSINESS AWARDS AND FORUMS 300 ARTICLE REPRINTS FROM BUSINESS PUBLICATIONS PROMOTING LEESBURG
52201	ORGANIZATION MEMBERSHIPS	2,415	1,828	1,450	1,550	100	6.9	450 LOUDOUN COUNTY CHAMBER OF COMMERCE TOWN MEMBERSHIP 650 INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL MEMBERSHIP FOR DEPARTMENT 450 NAIOP - COMMERCIAL REAL ESTATE DEVELOPMENT ASSOCIATION FOR DEPARTMENT
52202	PUBLICATION SUBSCRIPTIONS	9,476	115	1,100	1,100			200 ANNUAL SUBSCRIPTION TO VIRGINIA BUSINESS, WASHINGTON BUSINESS JOURNAL. 900 ANNUAL RETAIL SALES GAP ANALYSIS REPORT
52203	EMPLOYEE TRAINING COURSES	4,528	275					
52205	EE TRAINING TRANS/LODGE/MEALS	652	144					
52303	MANAGEMENT SERVICES	2,978	8,740	12,950	12,950			5,400 ATLAS- COMMUNITY SYSTEMS PROPERTY DATA PROGRAM 5,000 SITE SELECTOR FOR TARGETED INDUSTRY AND RESEARCH 2,550 SALESFORCE - CUSTOMER CONTACT TOOL
52305	PUBLIC INFO & RELATIONS SERV	3,033	4,500	10,000	10,000			10,000 ED BRAND DEVELOPMENT THROUGH PARTNERSHIPS WITH LC CHAMBER, MEC, SBDC, VISIT LOUDOUN, 40 UNDER 40

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100124 ECONOMIC DEVELOPMENT</b>							
<b>52 CONTRACTUAL SERVICES</b>							
52307	ADVERTISING SERVICES	15,292	8,892	14,250	14,250		3,500 PRINT ADVERTISING FOR CAREER EXPO, BUSINESS AWARDS, LEESBURG 360 AND EDC FORUMS
							4,500 PRINT ADVERTISEMENT IN VIRGINIA BUSINESS MAGAZINE ANNUAL BOOK
							500 PRINT ADVERTISEMENT IN LOUDOUN COUNTY CHAMBER ANNUAL DIRECTORY
							350 PRINT ADVERTISEMENT IN VML CONFERENCE PUBLICATION
							400 ADVERTISEMENT FOR ED IN LCPS BUSINESS PARTNERSHIP COUNCIL EVENT
							5,000 CONTINUED SUPPORT OF HDLA WEBSITE ADMIN/ DESIGN IMPROVEMENTS- TM INITIATIVE
52503	ENTERTAINMENT SERVICES	3,218	1,160	2,311	2,311		2,311 BUSINESS EVENT VENUE EXPENSES FOR BUSINESS AWARDS, LEESBURG 360 AND FORUMS
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>46,453</b>	<b>28,151</b>	<b>47,833</b>	<b>47,933</b>	<b>100</b>	<b>0.2</b>
<b>53 MATERIAL &amp; SUPPLIES</b>							
53102	OFFICE SUPPLIES	2,649	1,686	500	500		500 STATIONARY, BUSINESS CARDS AND EVENT FLYERS
53103	STATIONERY AND FORMS	138	1,278				
53106	FOOD AND BEVERAGES	5,188	6,643	8,500	8,500		8,500 ATTENDEES AT 5 ANNUAL EVENTS - BUSINESS AWARDS, CAREER EXPO, 2 FORUMS, LEESBURG 360 REALTY EVENT
53107	ADMIN TRAVEL (NONTRAINING)	107		550	550		550 NON TRAINING TRAVEL FOR 2 ED STAFF TO CLIENT, SITE VISITS AND PARTNER MEETINGS
53402	COMPUTER OPERATING SUPPLIES	74	134				
53404	RECREATIONAL SUPPLIES	4,377	3,863	5,000	5,000		5,000 BUSINESS EVENTS SUPPLIES AND RENTALS; CHANGE REFLECTS EXPENSES RELATED TO P&R SUPPORT
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>12,533</b>	<b>13,603</b>	<b>14,550</b>	<b>14,550</b>		
<b>54 MISC EXP</b>							
54003	GRANTS&CONTRIB TO OTHER ORGAN	100,150	60,000	95,000	95,000		95,000 VISIT LOUDOUN GRANT FOR TOURISM MARKETING AND PROGRAM SUPPORT
<b>TOTAL MISC EXP</b>		<b>100,150</b>	<b>60,000</b>	<b>95,000</b>	<b>95,000</b>		
<b>55 CONTINUOUS CHARGES</b>							
55011	OPERATING LEASE PAYMENTS	768	1,154				
<b>TOTAL CONTINUOUS CHARGES</b>		<b>768</b>	<b>1,154</b>				

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100124 ECONOMIC DEVELOPMENT</b>							
<b>56 CAPITAL EXPENDITURES</b>							
56201				3,000	3,000	3,000	COMPUTER FOR ADMINISTRATIVE ASSOCIATE
56202				1,850	1,850	1,850	ADOBE PHOTOSHOP AND INDESIGN SUBSCRIPTIONS
<b>TOTAL CAPITAL EXPENDITURES</b>				<b>4,850</b>	<b>4,850</b>		
<i>PROJECT 12601 GEORGE MASON ENTERPRISE CENTER</i>							
<b>45 MISC REVENUE</b>							
45012	(257,566)	(258,179)	(258,179)	(258,179)		(324,233)	TOTAL ANNUAL LEASE FOR 202 CHURCH ST SE. (MEC)
						22,054	PORTION OF LEASE FOR TOWN'S ECONOMIC DEVELOPMENT DEPARTMENT. APPROX 300 SQFT.
						15,000	EQUIVALENT OF RENT SUBSIDY PREVIOUSLY PROVIDED TO THE SBDC.
						29,000	CONTRIBUTION PROVIDED TO MEC BY TOWN COUNCIL VIA A RENT SUBSIDY.
<b>TOTAL MISC REVENUE</b>	<b>(257,566)</b>	<b>(258,179)</b>	<b>(258,179)</b>	<b>(258,179)</b>			
<b>52 CONTRACTUAL SERVICES</b>							
52401	7,340	7,412	7,200	7,200		7,200	MONTHLY CLEANING SERVICE FOR MEC. PART OF THE TOWN ANNUAL CONTRIBUTION OF \$55,000.
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>7,340</b>	<b>7,412</b>	<b>7,200</b>	<b>7,200</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53404	427						
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>427</b>						
<b>55 CONTINUOUS CHARGES</b>							
55011	346,034	326,902	336,023	336,023		324,223	MONTHLY MEC LEASE PAYMENT. OFFSET BY MEC CLIENT MONTHLY PAYMENTS
						3,800	LEASES FOR COPIER/FAX MACHINES AT MEC. IN OPERATING BUDGET IN PREV YEARS.
						8,000	POTENTIAL OPERATING OVERAGE PAYMENT DUE TO PROPERTY OWNER PER THE LEASE.
<b>TOTAL CONTINUOUS CHARGES</b>	<b>346,034</b>	<b>326,902</b>	<b>336,023</b>	<b>336,023</b>			
<b>TOTAL FOR PROJECT GEORGE MASON ENTERPRISE CENTER</b>	<b>96,235</b>	<b>76,135</b>	<b>85,044</b>	<b>85,044</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100124 ECONOMIC DEVELOPMENT</b>							
<i>PROJECT 15606 YOUTH CAREER EXPO</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52503 <b>ENTERTAINMENT SERVICES</b>	1,253						
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>1,253</b>						
<i>TOTAL FOR PROJECT YOUTH CAREER EXPO</i>	<i>1,253</i>						
<i>PROJECT 17010 DOWNTOWN INITIATIVE</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52305 <b>PUBLIC INFO &amp; RELATIONS SERV</b>	2,500		5,000	5,000			CONTINUED SUPPORT OF HDLA WEBSITE ADMIN/ DESIGN IMPROVEMENTS- TM 5,000 INITIATIVE
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>2,500</b>		<b>5,000</b>	<b>5,000</b>			
<i>TOTAL FOR PROJECT DOWNTOWN INITIATIVE</i>	<i>2,500</i>		<i>5,000</i>	<i>5,000</i>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>502,170</b>	<b>419,924</b>	<b>522,648</b>	<b>566,879</b>	<b>44,231</b>	<b>8.5</b>	
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>502,170</b>	<b>419,924</b>	<b>522,648</b>	<b>566,879</b>	<b>44,231</b>	<b>8.5</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100710 AIRPORT</b>							
<b>41 PERMITS &amp; FEES</b>							
41006 FUEL FLOW FEES	(8,140)	(26,311)	(12,500)	(12,500)			(12,500) FUEL FLOW FEES - ESTIMATED FROM QUALIFYING FBO FUEL SALES @ \$0.05 PER GALLON x 250,000
41007 ANNUAL USERS FEES	(33,801)	(34,079)	(35,250)	(35,250)			(35,250) ANNUAL AIRPORT USER FEES CHARGED TO BASED AIRCRAFT AND FEE CALCULATED ON AIRCRAFT WEIGHT
41008 ANNUAL FBO LICENSE FEES	(77,554)	(40,862)	(70,000)	(70,000)			(70,000) FBO LICENSE FEE- BASED ON % GROSS RECEIPTS FROM CERTAIN COMMERCIAL AVIATION BUSINESSES AT AIRPORT
41011 PERMIT FE	(680)	(680)	(1,600)	(1,600)			(1,400) ANNUAL AIRPORT COMMERCIAL OPERATOR PERMIT FEES (200) MONTHLY AIRPORT COMMERCIAL OPERATOR FEES
<b>TOTAL PERMITS &amp; FEES</b>	<b>(120,176)</b>	<b>(101,932)</b>	<b>(119,350)</b>	<b>(119,350)</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100710 AIRPORT</b>							
<b>43 USE MONEY&amp;PROPERTY</b>							
43003 BUILDING RENTAL REVENUE	(60,539)	(45,486)					
43010 COMMERCIAL TENANT LEASE	(312,074)	(348,594)	(411,084)	(452,457)	(41,373)	10.1	(6,900) TEXTRON AVIATION OFFICE LEASE (197,016) FAA OFFICE LEASE. (31,548) LEESBURG HANGAR LLC LAND LEASE (1,020) LEESBURG HANGAR LLC FUEL FARM LEASE (22,860) MINDSTAR AVIATION OFFICE LEASE (1 OF 2) (5,964) MINDSTAR AVIATION LEASE (2 OF 2) (27,240) PROJET AVIATION FBO LEASE (37,212) AVIATION ADVENTURES OFFICE LEASE (44,916) AV-ED FLIGHT SCHOOL OFFICE LEASE (STE 3) (36,012) AV-ED FLIGHT SCHOOL OFFICE LEASE (STE 1B) (41,769) JK MOVING LAND LEASE
43011 CONDO ASSOCIATION LEASE	(10,800)	(12,200)	(12,904)	(12,900)	4	0.0	(12,900) CONDO HANGARS ASSOCIATION LAND LEASE
43012 THANGER TENANTS LEASE	(564,666)	(565,616)	(588,600)	(606,000)	(17,400)	3.0	(331,200) T-HANGAR LEASES (46 UNITS AT \$600/MONTH) (138,000) NORTH CORPORATE HANGAR (5 UNITS AT \$2,300/MONTH) (136,800) SOUTH CORPORATE HANGAR LEASES (6 AT \$1,900/MONTH)
43013 TIE DOWN TENANTS	(133,440)	(139,860)	(144,000)	(139,680)	4,320	(3.0)	(139,680) TIE DOWN RENTALS (97 AT \$120/MONTH)
43999 MISC USE OF MONEY & PROP	(7,200)	(8,800)					
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(1,088,720)</b>	<b>(1,120,556)</b>	<b>(1,156,588)</b>	<b>(1,211,037)</b>	<b>(54,449)</b>	<b>4.7</b>	
<b>46 REV FROM STATE</b>							
46015 DOAV MAINT REIMBURSEMENTS	(72,780)	(62,404)	(90,000)	(90,000)			(90,000) VA DEPARTMENT OF AVIATION - AIRPORT MAINTENANCE GRANT REIMBURSEMENTS
<b>TOTAL REV FROM STATE</b>	<b>(72,780)</b>	<b>(62,404)</b>	<b>(90,000)</b>	<b>(90,000)</b>			
<b>51 PERSONNEL SERVICES</b>	<b>319,322</b>	<b>341,358</b>	<b>349,807</b>	<b>372,275</b>	<b>22,468</b>	<b>6.4</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES	55	30	100	100			100 POSTAGE FOR NOTICES TO TENANTS, GRANT DOCS, LICENSES, ETC.
52102 TELECOMMUNICATION SERVICES	3,028	3,538	4,000	4,440	440	11.0	1,800 CELL PHONES FOR 3 AIRPORT STAFF.



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100710 AIRPORT</b>							
<b>52 CONTRACTUAL SERVICES</b>							
							600 1 MOBILE DATA SERVICE FOR AIRFIELD MAINTENANCE TABLET
							600 AWOS WEATHER SYSTEM ANALOG PHONE LINE PROVIDES THE PUBLIC AND PILOTS WITH CURRENT WEATHER INFORMATION.
							1,440 CUSTOMS FACILITY DATA CONNECTION. NEW.
<b>52103 PRINTING SERVICES</b>	78						
<b>ORGANIZATION MEMBERSHIPS</b>							
<b>52201</b>	375	375	375	1,675	1,300	346.7	275 AMERICAN ASSOCIATION AIRPORT EXECUTIVES.
							100 VIRGINIA AIRPORT OPERATORS COUNCIL.
							1,300 US CONTRACT TOWER ASSOCIATION.
<b>52203 EMPLOYEE TRAINING COURSES</b>	530						
<b>EE TRAINING</b>							
<b>52205 TRANS/LODGE/MEALS</b>	632	642					
<b>52303 MANAGEMENT SERVICES</b>	30,942	27,511	31,000	28,000	(3,000)	(9.7)	28,000 CONTRACT FOR AIRPORT'S STORM WATER PLAN COMPLIANCE. INCLUDES WATER TESTING, DEQ REPORTING, INSPECTIONS, AND OIL/WATER SEPERATOR MAINTENANCE.
<b>52306 LEGAL SERVICES</b>	7,493	24,000					
<b>52307 ADVERTISING SERVICES</b>		1,047	500	500			500 PROMOTIONS AND MATERIALS FOR MARKETING AIRPORT SERVICES.
<b>52401 CUSTODIAL SERVICES</b>	12,260	11,740	14,000	14,000			12,520 CUSTODIAL SERVICES CONTRACT - AIRPORT TERMINAL BLDG
							1,200 CUSTODIAL SERVICES AS-NEEDED INCLUDING CARPET CLEANING, UPHOLSTERY, WINDOWS, MISC.
							280 CUSTODIAL SERVICES PER HOUR FOR SPECIAL EVENTS
<b>52402 ELECTRICAL R&amp;M SERVICES</b>	4,440	8,623	10,000	10,300	300	3.0	3,100 FOR TRIANNUAL WEATHER SYSTEM INSPECTIONS. COST RECOVERED THROUGH 95% DOAV GRANT
							1,200 THIS PROVIDES TRIANNUAL AIRFIELD LIGHTING SYSTEM INSPECTIONS. 80% DOAV GRANT.
							3,000 REPAIRS TO THE AWOS & AIRFIELD LIGHTING SYSTEMS. 80% DOAV GRANT ELIGIBLE.
							3,000 HANGAR DOOR REPAIRS
<b>52405 MECHANICAL R&amp;M SERVICES</b>	10,073	16,368	15,000	15,292	292	1.9	8,352 HVAC MAINTENANCE CONTRACT FOR AIRPORT TERMINAL & FAA BLDGS
							1,296 QUARTERLY ELEVATOR MAINTENANCE CONTRACT FOR TERMINAL

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100710 AIRPORT</b>								
<b>52 CONTRACTUAL SERVICES</b>								
								ESTIMATED REPAIR SERVICES FOR TERMINAL & FAA BLDG HEATING AND AIR CONDITIONING SYSTEMS
								5,644
<b>52406</b>	<b>PLANT R&amp;M SERVICES</b>	115,066	90,653	124,000	122,468	(1,532)	(1.2)	150 TERMINAL ELEVATOR INSPECTION TERMINAL BLDG - ANNUAL PRESSURE TEST & CERTIFICATION
								1,429 ELEVATOR SERVICE CONTRACT - TERMINAL BLDG
								708 PEST CONTROL SERVICE CONTRACT - FOR TERMINAL & FAA BLDGS
								900 FIRE EXTINGUISHER SERVICE - FOR TERMINAL, FAA, & T-HANGARS
								6,800 LANDSCAPE SERVICE CONTRACT - FOR TERMINAL & FAA BLDGS.
								703 FIRE ALARM SYSTEM MONITORING CONTRACT - FOR TERMINAL BLDG.
								4,000 WEED HERBICIDE SPRAYING - FOR FENCELINE MAINTENANCE. 80% DOAV GRANT ELIGIBLE
								2,500 GATE ACCESS CONTROL & SECURITY CAMERA SYSTEM REPAIRS. 80% DOAV GRANT ELIGIBLE
								2,800 REPAIRS & BATTERIES FOR FIRE ALARM, SPRINKLER, EMERGENCY LIGHTING & ELEVATOR FOR TERMINAL & FAA BLDGS.
								1,239 ANNUAL FIRE ALARM, EMERGENCY LIGHTING TESTS. QUARTERLY FIRE SPRINKLER TESTS - FOR TERMINAL BLDG.
								1,239 ANNUAL FIRE ALARM, EMERGENCY LIGHTING TESTS. QUARTERLY FIRE SPRINKLER TESTS. FOR FAA BLDG.
								100,000 PAVEMENT MAINTENANCE & REPAIRS. 80% DOAV GRANT ELIGIBLE.
<b>52501</b>	<b>ARCHITECTURE&amp;ENGINEERING SERVICES</b>	4,000						
<b>52503</b>	<b>ENTERTAINMENT SERVICES</b>	2,250						
<b>TOTAL</b>	<b>CONTRACTUAL SERVICES</b>	<b>191,222</b>	<b>184,528</b>	<b>198,975</b>	<b>196,775</b>	<b>(2,200)</b>	<b>(1.1)</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>								
<b>53101</b>	<b>UNIFORM/APPA RELS SUPPLIES</b>	794	373	500	500			500 UNIFORMS AND PERSONAL PROTECTIVE EQUIPMENT FOR MAINTENANCE STAFF
<b>53102</b>	<b>OFFICE SUPPLIES</b>	268	171	200	200			200 OFFICE SUPPLIES FOR AIRPORT ADMINISTRATIVE OFFICE.
<b>53103</b>	<b>STATIONERY AND FORMS</b>	206		200	200			200 STATIONERY FOR CORRESPONDANCE TO CUSTOMERS AND AGENCIES.
<b>53106</b>	<b>FOOD AND BEVERAGES</b>		341		350	350		350 FOOD & BEVERAGE SUPPLY FOR THE AIRPORT OPEN HOUSE EVENT.

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100710 AIRPORT</b>								
<b>53 MATERIAL &amp; SUPPLIES</b>								
<b>ADMIN TRAVEL (NONTRAINING)</b>								
53107			38					
53301	<b>BUILDING R&amp;M MATERIALS</b>	11,344	9,782	11,000	11,000			4,000 SUPPLIES FOR BUILDING MAINTENANCE - FOR EXAMPLE: CEILING TILES, PAINT, SMALL TOOLS, PARTS AND FIXTURES.
								500 WILDLIFE CONTROL SUPPLIES TO REMOVE WILDLIFE FROM THE AIRCRAFT OPERATING AREA
								500 PLUMBING PARTS AND SUPPLIES FOR BUILDING RESTROOMS.
								500 DOOR HARDWARE & REPAIR PARTS- CLOSERS, LOCKSETS, AND KEYS FOR TERMINAL, FAA & 57 T-HANGAR UNITS.
								4,500 57 HANGAR DOOR REPAIR PARTS- MOTORS, GEARBOXES, PULLEYS, CABLES, HINGES, BEARINGS, WHEELS
								1,000 SECURITY GATE & ACCESS CONTROL SYSTEM PARTS- OPERATORS, LOCKS, VEHICLE LOOP DETECTORS, SYSTEM BOARDS, ETC
53303	<b>ELECTRICAL R&amp;M MATERIALS</b>	11,007	7,386	7,500	7,500			1,500 MISC ELECTRICAL REPAIR PARTS
								2,000 AIRFIELD LIGHTING SYSTEM FIXTURES AND PARTS. 80% DOAV MAINTENANCE GRANT.
								2,000 BULBS FOR AIRFIELD LIGHTING, APPROACH LIGHTS, WINDSOCKS, AND PAPI'S. 80% DOAV MAINTENANCE GRANT ELIGIBLE.
								2,000 LIGHT BULBS, BALLASTS, & REPLACEMENT FIXTURES FOR AIRPORT TERMINAL, FAA BLDG, & HANGARS.
53305	<b>VEHICLE R&amp;M MATERIALS</b>	1,921	1,079	2,000	2,000			2,000 MATERIALS TO MAINTAIN AIRPORT EQUIPMENT IN OPERATING CONDITION
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>25,540</b>	<b>19,169</b>	<b>21,400</b>	<b>21,750</b>	<b>350</b>	<b>1.6</b>	
<b>55 CONTINUOUS CHARGES</b>								
55001	<b>AUTOMOBILE LIABILITY</b>	447	473	490	490			490 AUTOMOBILE LIABILITY INSURANCE
55002	<b>PROPERTY INSURANCE</b>	11,488	10,852	12,640	12,640			12,640 AIRPORT ALLOCATION OF PROPERTY INSURANCE
55004	<b>GENERAL LIABILITY</b>	25,619	22,395	28,180	29,180	1,000	3.5	12,000 AVIATION LIABILITY INSURANCE POLICY
								17,180 VML LIABILITY INSURANCE - AIRPORT COST ALLOCATION
55006	<b>ELECTRICITY PAYMENTS</b>	72,982	75,687	74,500	76,836	2,336	3.1	56,400 ACCOUNT 027 - TERMINAL BUILDING ELECTRICITY.
								5,100 ACCOUNT 023 - AIRFIELD LIGHTING VAULT

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100710 AIRPORT</b>							
<b>55 CONTINUOUS CHARGES</b>							
							1,032 ACCOUNT 002 - FUEL FARM & ROTATING BEACON LIGHT
							3,000 ACCOUNT 003 - SOUTH HANGAR BLDGS
							2,880 ACCOUNT 015 - A HANGARS
							5,400 ACCOUNT 014 - B HANGARS
							2,400 ACCOUNT 021 - C HANGARS
							624 ACCOUNT 022 - D HANGARS
55007 NATURAL GAS PAYMENTS	3,406	4,546	7,500	5,000	(2,500)	(33.3)	5,000 NATURAL GAS PAYMENTS FOR TERMINAL BUILDING HEATING SYSTEM
55009 GASOLINE/DIESEL	1,721	1,696	5,000	4,000	(1,000)	(20.0)	4,000 DIESEL FUEL DELIVERIES FOR AIRPORT TRACTORS, MOWERS, SNOWPLOW
55011 OPERATING LEASE PAYMENTS	1,789	1,755	22,000	22,000			2,000 PRINTER/COPIER LEASE AND MAINTENANCE FOR AIRPORT OFFICE
							20,000 REMOTE TOWER OFFICE LEASE FROM COUNTY
<b>TOTAL CONTINUOUS CHARGES</b>	<b>117,452</b>	<b>117,405</b>	<b>150,310</b>	<b>150,146</b>	<b>(164)</b>	<b>(0.1)</b>	
<b>56 CAPITAL EXPENDITURES</b>							
56201 COMPUTER EQUIPMENT				3,000	3,000		3,000 COMPUTER FOR FPT ADMIN ASSOCIATE
<b>TOTAL CAPITAL EXPENDITURES</b>				<b>3,000</b>	<b>3,000</b>		
<b>85 TRANSFER OUT</b>							
85032 TRANSFER TO CAPITAL PROJECTS	7,246	48,300	41,800	33,000	(8,800)	(21.1)	33,000 ANNUAL PAY-GO FINANCING FOR THE CIP -PROJECT MGMT & ADMIN COSTS FOR TAXIWAY & RUNWAY LIGHTING REHABILITATION (19003)
<b>TOTAL TRANSFER OUT</b>	<b>7,246</b>	<b>48,300</b>	<b>41,800</b>	<b>33,000</b>	<b>(8,800)</b>	<b>(21.1)</b>	
<i>PROJECT 10610 AIRSHOW</i>							
<b>45 MISC REVENUE</b>							
45002 CONTRIBUTIONS - PRIVATE	(42,947)	(55,921)	(45,000)	(50,000)	(5,000)	11.1	(50,000) AIR SHOW PRIVATE DONATIONS AND SPONSORSHIPS
<b>TOTAL MISC REVENUE</b>	<b>(42,947)</b>	<b>(55,921)</b>	<b>(45,000)</b>	<b>(50,000)</b>	<b>(5,000)</b>	<b>11.1</b>	
<b>46 REV FROM STATE</b>							
46016 DOAV PROMOTIONS	(10,000)	(10,000)	(10,000)	(10,000)			(10,000) VA DEPARTMENT OF AVIATION - AIR SHOW PROMOTIONAL GRANT REIMBURSEMENT
<b>TOTAL REV FROM STATE</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100710 AIRPORT</b>							
<i>PROJECT 10610 AIRSHOW</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52103	1,100	2,338					
52303	150	1,465	22,845	22,845			22,845 AIR SHOW SHUTTLE BUS TRANSPORTATION
52305		38					
52307	5,604	3,723	4,000	4,000	4,000		AIR SHOW ADVERTISING AND PROMOTIONS - INCLUDES AD DESIGN, PRINT AND ONLINE ADVERTISEMENTS
52503	53,731	44,162	31,050	31,050			3,000 AEROBATIC PERFORMER
							6,500 AIR SHOW AEROBATIC PERFORMER AND JET CAR
							1,500 AIR SHOW PARACHUTE JUMPERS
							4,500 AIR SHOW ANNOUNCER AND SOUND SYSTEM
							4,750 AIR SHOW WARBIRD AIRCRAFT DISPLAY AND FLIGHT
							6,500 AIR SHOW AEROBATIC PERFORMER & DISPLAY
							1,700 AIR SHOW HOTEL & CAR RENTALS FOR PERFORMERS
							2,600 AIR SHOW - AIR BOSS SERVICES
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>60,585</b>	<b>51,725</b>	<b>57,895</b>	<b>57,895</b>			
<b>53 MATERIAL &amp; SUPPLIES</b>							
53101	1,892	2,049	1,900	1,900			1,900 AIR SHOW VOLUNTEER UNIFORMS
53106	3,279	3,450	3,300	3,300			3,300 AIR SHOW FOOD & BEVERAGE FOR SPONSORS AND VOLUNTEERS
53404	3,168	70					
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>8,340</b>	<b>5,569</b>	<b>5,200</b>	<b>5,200</b>			
<b>55 CONTINUOUS CHARGES</b>							
55004	2,529	2,549	2,780	2,780			2,780 AIR SHOW SPECIAL EVENT LIABILITY INSURANCE POLICY
55009	3,811	3,035	4,500	4,500			1,000 AIR SHOW SMOKE OIL - 55 GALLON DRUM
							3,500 AIR SHOW FUEL AND OIL FOR AEROBATIC PERFORMANCES
55012	3,408	4,013	3,800	3,800			500 AIR SHOW TENT RENTALS
							2,500 AIR SHOW - INFLATABLES RENTAL
							800 AIR SHOW PORTABLE TOILETS RENTAL

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100710 AIRPORT</b>							
<i>PROJECT 10610 AIRSHOW</i>							
<b>TOTAL CONTINUOUS CHARGES</b>	<b>9,748</b>	<b>9,597</b>	<b>11,080</b>	<b>11,080</b>			
<b>TOTAL FOR PROJECT AIRSHOW</b>	<b>25,727</b>	<b>970</b>	<b>19,175</b>	<b>14,175</b>	<b>(5,000)</b>	(26.1)	
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
<b>51 PERSONNEL SERVICES</b>			<b>4,500</b>	<b>4,500</b>			
<b>52 CONTRACTUAL SERVICES</b>							
<b>52403 EQUIPMENT R&amp;M SERVICES</b>	5,038	7,763	13,000	13,000			CONTRACT SNOW REMOVAL SERVICES FOR AIRPORT TERMINAL PARKING LOT & ACCESS ROADS. 9,000
							4,000 PALLET OF SOLID RUNWAY DE-ICER
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>5,038</b>	<b>7,763</b>	<b>13,000</b>	<b>13,000</b>			
<b>TOTAL FOR PROJECT RECURRING WINTER EVENTS</b>	<b>5,038</b>	<b>7,763</b>	<b>17,500</b>	<b>17,500</b>			
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>(590,130)</b>	<b>(565,400)</b>	<b>(566,971)</b>	<b>(611,766)</b>	<b>(44,795)</b>	7.9	
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>(590,130)</b>	<b>(565,400)</b>	<b>(566,971)</b>	<b>(611,766)</b>	<b>(44,795)</b>	<b>7.9</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>100910 NONDEPARTMENTAL - DEBT SERVICE</b>								
<b>48 OTH FINANCE SOURCES</b>								
48100		(555,988)						
<b>TOTAL OTH FINANCE SOURCES</b>		<b>(555,988)</b>						
<b>57 DEBT SVCS EXPEND</b>								
57003	5,020,000	5,377,001	5,475,427	5,525,129	49,702	0.9	5,525,129	GENERAL GOVERNMENT GO PRINCIPAL PAYMENT.
57004	3,004,766	2,549,150	2,647,586	2,641,809	(5,777)	(0.2)	2,241,809	INTEREST FOR GENERAL GOVERNMENT GO DEBT.
							400,000	ANTICIPATED INTEREST FOR NEW DEBT ISSUED THROUGH THE USE OF LINE OF CREDIT FOR FY 2020 (\$8.0 M)
57100				356,556	356,556		356,556	PRINCIPAL PAYMENT ON SHORT TERM CAPITAL LEASE FINANCING FOR CAPITAL ASSET REPLACEMENT PROGRAM.
57101				46,410	46,410		46,410	INTEREST ON SHORT TERM CAPITAL LEASE FINANCING FOR CAPITAL ASSET REPLACEMENT PROGRAM.
57102		35,801						
57110			334,077	334,077			334,077	
<b>TOTAL DEBT SVCS EXPEND</b>	<b>8,024,766</b>	<b>7,961,953</b>	<b>8,457,090</b>	<b>8,903,981</b>	<b>446,891</b>	<b>5.3</b>		
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>8,024,766</b>	<b>7,405,965</b>	<b>8,457,090</b>	<b>8,903,981</b>	<b>446,891</b>	<b>5.3</b>		
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>8,024,766</b>	<b>7,405,965</b>	<b>8,457,090</b>	<b>8,903,981</b>	<b>446,891</b>	<b>5.3</b>		

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>100999 NONDEPARTMENTAL</b>							
<b>48 OTH FINANCE SOURCES</b>							
48020 USE OF FUND BALANCE			(645,000)	(577,499)	67,501	(10.5)	(577,499) PER THE LONG TERM SUSTAINABILITY PLAN TO OFFSET THE INC IN DEBT SERVICE REQ.
<b>TOTAL OTH FINANCE SOURCES</b>			<b>(645,000)</b>	<b>(577,499)</b>	<b>67,501</b>	<b>(10.5)</b>	
<b>51 PERSONNEL SERVICES</b>			<b>(305,000)</b>	<b>(330,000)</b>	<b>(25,000)</b>	<b>8.2</b>	
<b>54 MISC EXP</b>							
59999 BUDGET HOLD BACK			169,000	169,000			107,000 TRAINING REQUIREMENTS IN GENERAL GOVERNMENT. BUDGET WILL BE ALLOCATED BY TOWN MANAGER.
							20,000 TOWN-WIDE CUSTOMER SERVICE TRAINING
							17,000 KAIZEN EVENT
							25,000 ICMA CAPSTONE PROFESSIONAL DEVELOPMENT FOCUS GROUP
<b>TOTAL MISC EXP</b>			<b>169,000</b>	<b>169,000</b>			
<b>85 TRANSFER OUT</b>							
85031 TRANSFER TO CAR FUND	1,350,334	1,070,557	290,000	240,000	(50,000)	(17.2)	240,000 ANNUAL PAY-GO CONTRIBUTION TO CAPITAL ASSET REPLACEMENT FUND PER THE LONG TERM SUSTAINABILITY PLAN.
85032 TRANSFER TO CAPITAL PROJECTS	650,000	1,000,000	1,200,000	1,400,000	200,000	16.7	1,400,000 ANNUAL PAY-GO FINANCING FOR THE CIP -PROJECT MGMT & ADMIN COSTS.
<b>TOTAL TRANSFER OUT</b>	<b>2,000,334</b>	<b>2,070,557</b>	<b>1,490,000</b>	<b>1,640,000</b>	<b>150,000</b>	<b>10.1</b>	
<b>DIV LOCAL TAX FUNDING TOTAL</b>	<b>2,000,334</b>	<b>2,070,557</b>	<b>709,000</b>	<b>901,501</b>	<b>192,501</b>	<b>27.2</b>	
<b>DEPT LOCAL TAX FUNDING TOTAL</b>	<b>2,000,334</b>	<b>2,070,557</b>	<b>709,000</b>	<b>901,501</b>	<b>192,501</b>	<b>27.2</b>	



**BUDGET DETAIL REPORT 2020**2017  
Actual2018  
Actual2019  
Adopted  
Budget2020  
Proposed  
BudgetFY19/FY20  
VAR, \$FY19/FY20  
VAR, %

Item, \$ Description

**DEPT LOCAL TAX FUNDING TOTAL**



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description	
<b>5002 UTILITIES - REVENUE</b>									
<b>44 CHARGES FOR SERVICES</b>									
44200	WATER SERVICE FEES	(8,064,862)	(8,192,530)	(6,280,600)	(6,252,100)	28,500	(0.5)	(8,200,000)	PROJECTED REVENUE PER THE WATER RATE STUDY AND PROJECTED FY 2017 IN COMPARISON TO THE RATE STUDY ESTIMATES.
								1,947,900	PORTION OF WATER SERVICE FEES UTILIZED FOR 3-R PROJECTS IN FY 2020.
44201	SEWER SERVICE FEES	(8,205,872)	(8,530,680)	(6,893,350)	(7,052,100)	(158,750)	2.3	(9,000,000)	PROJECTED REVENUE PER THE WATER RATE STUDY AND PROJECTED FY 2017 IN COMPARISON TO THE RATE STUDY ESTIMATES.
								1,947,900	PORTION OF SEWER SERVICE FEES UTILIZED FOR 3-R PROJECTS IN FY 2020.
44202	WATER FIXED CHARGE	(1,701,905)	(2,023,071)	(2,400,000)	(2,400,000)			(2,400,000)	PROJECTED REVENUE PER THE WATER RATE STUDY AND PROJECTED FY 2017 IN COMPARISON TO THE RATE STUDY ESTIMATES.
44203	SEWER FIXED CHARGE	(1,246,747)	(1,600,842)	(1,900,000)	(1,799,556)	100,444	(5.3)	(1,799,556)	PROJECTED REVENUE PER THE WATER RATE STUDY AND PROJECTED FY 2017 IN COMPARISON TO THE RATE STUDY ESTIMATES.
44204	LATE PENALTY CHARGE	(184,723)	(207,741)	(180,000)	(180,000)			(180,000)	PROJECTED LATE PENALTY CHARGES. DECREASE IS DUE TO IMPLEMENTATION OF E-CHECK, AND OTHER IMPLEMENTED BUSINESS IMPROVEMENTS
44205	SERVICE CHARGE	(113,934)	(109,884)	(110,000)	(110,000)			(110,000)	PROJECTED REVENUE BASED ON ANTICIPATED FY 2017 ACTUALS.
44206	WATER AVAILABILITY FEES	(2,383,061)	(2,131,198)	(1,069,203)	(2,542,031)	(1,472,828)	137.8	(2,542,031)	ANTICIPATED REVENUE BASED ON ESTIMATED DEVELOPMENT AND NEW SERVICE CONNECTIONS.
44208	WATER/SEWER TESTING		400						
44210	WATER CONNECTION CONSTRUCTION	(122,714)	(72,848)	(75,000)	(75,000)			(75,000)	ESTIMATE BASED ON FY 2017 PROJECTED.
44211	INSPECTIONS	(8,395)	(2,790)						
44212	SEWER CONNECTION	(7,960)	(7,320)						
44213	UB SERVICE	(71,045)	(49,343)	(70,000)	(70,000)			(70,000)	ESTIMATE BASED ON FY 2017 ACTUALS, AND PROJECTED FY 2018.
44214	ILLEGAL CONNECTION	(1,800)	(250)						
44215	ADMIN/UMD SERVICE	(31,009)	(4,980)	(30,000)	(30,000)			(30,000)	ESTIMATE BASED ON PROJECTED FY 2018.
44216	WPCD SERVICE	(59,462)	(53,813)	(60,000)	(60,000)			(60,000)	REVENUE ESTIMATE BASED ON PROJECTED FY 2017.
44217	WSD SERVICE	(54,414)	(52,383)	(50,000)	(50,000)			(50,000)	ESTIMATE BASED ON PROJECTED FY 2017 ACTUALS AND FY 2016 ACTUALS.
44218	METER SET	(5,900)	(4,950)						

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>5002 UTILITIES - REVENUE</b>							
<b>44 CHARGES FOR SERVICES</b>							
44219 <b>FIRE LINE CONNECTION</b>	(48,549)	(27,767)	(40,000)	(40,000)			(40,000) ESTIMATE BASED ON PROJECTED DEVELOPMENT ACTIVITY.
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(22,312,353)</b>	<b>(23,071,989)</b>	<b>(19,158,153)</b>	<b>(20,660,787)</b>	<b>(1,502,634)</b>	<b>7.8</b>	
<b>UTILITIES DIVISION TOTAL</b>	<b>(22,312,353)</b>	<b>(23,071,989)</b>	<b>(19,158,153)</b>	<b>(20,660,787)</b>	<b>(1,502,634)</b>	<b>7.8</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>5004 UTILITIES - REVENUE</b>							
<i>PROJECT 05403 ROUTE 643 WATER TANK PRO-RATA</i>							
<b>45 MISC REVENUE</b>							
45006 CONTRIBUTIONS - PRORATA	(30,132)	(97,768)					
<b>TOTAL MISC REVENUE</b>	<b>(30,132)</b>	<b>(97,768)</b>					
<i>TOTAL FOR PROJECT ROUTE 643 WATER TANK PRO-RATA</i>	<i>(30,132)</i>	<i>(97,768)</i>					
<i>PROJECT 06403 PRORATA LOWER SYCOLIN PHASE I</i>							
<b>45 MISC REVENUE</b>							
45006 CONTRIBUTIONS - PRORATA		(437,286)					
<b>TOTAL MISC REVENUE</b>		<b>(437,286)</b>					
<i>TOTAL FOR PROJECT PRORATA LOWER SYCOLIN PHASE I</i>		<i>(437,286)</i>					
<i>PROJECT 76404 TUSCARORA CREEK SEWER INTERCEPTION</i>							
<b>45 MISC REVENUE</b>							
45006 CONTRIBUTIONS - PRORATA	(4,884)	(9,944)					
<b>TOTAL MISC REVENUE</b>	<b>(4,884)</b>	<b>(9,944)</b>					
<i>TOTAL FOR PROJECT TUSCARORA CREEK SEWER INTERCEPTION</i>	<i>(4,884)</i>	<i>(9,944)</i>					
<i>PROJECT 85401 AIRPORT SEWER PRORATA</i>							
<b>45 MISC REVENUE</b>							
45006 CONTRIBUTIONS - PRORATA	(802)						
<b>TOTAL MISC REVENUE</b>	<b>(802)</b>						
<i>TOTAL FOR PROJECT AIRPORT SEWER PRORATA</i>	<i>(802)</i>						
<i>PROJECT 90401 ROUTE 643 BOOSTER STN &amp; WATERLINE</i>							
<b>45 MISC REVENUE</b>							
45006 CONTRIBUTIONS - PRORATA	(27,913)	(90,561)					
<b>TOTAL MISC REVENUE</b>	<b>(27,913)</b>	<b>(90,561)</b>					
<i>TOTAL FOR PROJECT ROUTE 643 BOOSTER STN &amp; WATERLINE</i>	<i>(27,913)</i>	<i>(90,561)</i>					

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>5004 UTILITIES - REVENUE</b>							
<i>PROJECT 90402 ROUTE 773 WATERLINE PRORATA</i>							
<b>45 MISC REVENUE</b>							
45006 CONTRIBUTIONS - PRORATA		(646)					
<b>TOTAL MISC REVENUE</b>		<b>(646)</b>					
<i>TOTAL FOR PROJECT ROUTE 773 WATERLINE PRORATA</i>		<i>(646)</i>					
<i>PROJECT 92401 WESTERN PRESSURE ZONE PRORATA</i>							
<b>45 MISC REVENUE</b>							
45006 CONTRIBUTIONS - PRORATA	(21,426)	(41,436)					
<b>TOTAL MISC REVENUE</b>	<b>(21,426)</b>	<b>(41,436)</b>					
<i>TOTAL FOR PROJECT WESTERN PRESSURE ZONE PRORATA</i>	<i>(21,426)</i>	<i>(41,436)</i>					
<i>PROJECT 93401 CATTAIL BRANCH SEWER (SEC 1) PRORAT</i>							
<b>45 MISC REVENUE</b>							
45006 CONTRIBUTIONS - PRORATA	(2,762)	(6,249)					
<b>TOTAL MISC REVENUE</b>	<b>(2,762)</b>	<b>(6,249)</b>					
<i>TOTAL FOR PROJECT CATTAIL BRANCH SEWER (SEC 1) PRORAT</i>	<i>(2,762)</i>	<i>(6,249)</i>					
<i>PROJECT 93402 CATTAIL BRANCH SEWER (SEC 2) PRORAT</i>							
<b>45 MISC REVENUE</b>							
45006 CONTRIBUTIONS - PRORATA	(11,801)	(12,153)					
<b>TOTAL MISC REVENUE</b>	<b>(11,801)</b>	<b>(12,153)</b>					
<i>TOTAL FOR PROJECT CATTAIL BRANCH SEWER (SEC 2) PRORAT</i>	<i>(11,801)</i>	<i>(12,153)</i>					
<i>PROJECT 95401 HOGBACK MTN STORAGE TANK PRORATA</i>							
<b>45 MISC REVENUE</b>							
45006 CONTRIBUTIONS - PRORATA	(11,854)	(22,770)					
<b>TOTAL MISC REVENUE</b>	<b>(11,854)</b>	<b>(22,770)</b>					
<i>TOTAL FOR PROJECT HOGBACK MTN STORAGE TANK PRORATA</i>	<i>(11,854)</i>	<i>(22,770)</i>					

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>5004 UTILITIES - REVENUE</b>							
<i>PROJECT 96401 E LEESBURG WATER TRANSMISSION MAIN</i>							
<b>45 MISC REVENUE</b>							
45006 CONTRIBUTIONS - PRORATA	(28,278)	(28,797)					
<b>TOTAL MISC REVENUE</b>	<b>(28,278)</b>	<b>(28,797)</b>					
<i>TOTAL FOR PROJECT E LEESBURG WATER TRANSMISSION MAIN</i>	<i>(28,278)</i>	<i>(28,797)</i>					
<i>PROJECT 98401 EVERGREEN MILL WATERLINE PRORATA</i>							
<b>45 MISC REVENUE</b>							
45006 CONTRIBUTIONS - PRORATA	(8,533)						
<b>TOTAL MISC REVENUE</b>	<b>(8,533)</b>						
<i>TOTAL FOR PROJECT EVERGREEN MILL WATERLINE PRORATA</i>	<i>(8,533)</i>						
<b>UTILITIES DIVISION TOTAL</b>	<b>(148,385)</b>	<b>(747,610)</b>					

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>5005 UTILITIES - REVENUE</b>							
<b>43 USE MONEY&amp;PROPERTY</b>							
							ANTICIPATED INVESTMENT EARNINGS BASED ON FY 2016 ACTUALS AND PROJECTED FY 2017. LARGE INCREASE IS ATTRIBUTABLE TO TREASURER POSITION IN DEPARTMENT OF FINANCE AND ADMINISTRATIVE SERVICES ACTIVE MANAGEMENT OF INVESTMENTS.
43001	INTEREST REVENUE	(94,108)	(298,999)	(120,000)	(120,000)	(120,000)	
43007	SALE OF SURPLUS PROPERTY	(75,573)	(54,901)				
43016	ENERGY DEMAND RESPONSE		(34,283)				
43017	NUTRIENT CREDIT	(1,090)	(1,728)				
43019	USE OF TOWN INFORMATION	(11,330)	(1,850)				
43020	RECYCLED SCRAP	(4,378)	(10,188)				
43022	HYDRANT RENTAL	(98,160)	(105,934)				
43999	MISC USE OF MONEY & PROP	(6,775)	(10,598)				
<b>TOTAL</b>	<b>USE MONEY&amp;PROPERTY</b>	<b>(291,413)</b>	<b>(518,480)</b>	<b>(120,000)</b>	<b>(120,000)</b>		
<b>44 CHARGES FOR SERVICES</b>							
	REIMBURSEMENT FOR SERVICES		(25,667)				
44209			(25,667)				
44999	MISC CHARGE FOR SERVICES	(104,565)	9,758				
<b>TOTAL</b>	<b>CHARGES FOR SERVICES</b>	<b>(104,565)</b>	<b>(15,909)</b>				
<b>45 MISC REVENUE</b>							
45201	COLLECTION FEE	(865)	(1,206)				
45202	RETURN CHECK FEE	(4,855)	(5,965)				
<b>TOTAL</b>	<b>MISC REVENUE</b>	<b>(5,720)</b>	<b>(7,171)</b>				
<b>47 REV FROM FED GOVT</b>							
47010	INTEREST ON BABS	(13,727)	(13,201)	(28,000)	(28,000)	(28,000)	REVENUE ESTIMATE BASED ON CURRENT PROJECTED FY 2017 RETURNS.
<b>TOTAL</b>	<b>REV FROM FED GOVT</b>	<b>(13,727)</b>	<b>(13,201)</b>	<b>(28,000)</b>	<b>(28,000)</b>		



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>5005 UTILITIES - REVENUE</b>							
<i>PROJECT 05402 CARR TANK #2 - AT&amp;T</i>							
<b>43 USE MONEY&amp;PROPERTY</b>							
<b>CELL ANTENNA SPACE</b>							
43015 RENTAL	(42,066)	(43,328)	(43,000)	(43,000)			(43,000) RENTAL REVENUE ESTIMATE
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(42,066)</b>	<b>(43,328)</b>	<b>(43,000)</b>	<b>(43,000)</b>			
<b>TOTAL FOR PROJECT CARR TANK #2 - AT&amp;T</b>	<b>(42,066)</b>	<b>(43,328)</b>	<b>(43,000)</b>	<b>(43,000)</b>			
<i>PROJECT 10604 CARR TANK #2 - T-MOBILE</i>							
<b>43 USE MONEY&amp;PROPERTY</b>							
<b>CELL ANTENNA SPACE</b>							
43015 RENTAL	(42,777)	(44,061)	(45,000)	(45,000)			(45,000) RENTAL REVENUE ESTIMATE
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(42,777)</b>	<b>(44,061)</b>	<b>(45,000)</b>	<b>(45,000)</b>			
<b>TOTAL FOR PROJECT CARR TANK #2 - T-MOBILE</b>	<b>(42,777)</b>	<b>(44,061)</b>	<b>(45,000)</b>	<b>(45,000)</b>			
<i>PROJECT 10606 HOGBACK MT TANK - AT&amp;T</i>							
<b>43 USE MONEY&amp;PROPERTY</b>							
<b>CELL ANTENNA SPACE</b>							
43015 RENTAL	(44,125)	(41,624)	(46,000)	(46,000)			(46,000) RENTAL REVENUE ESTIMATE
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(44,125)</b>	<b>(41,624)</b>	<b>(46,000)</b>	<b>(46,000)</b>			
<b>TOTAL FOR PROJECT HOGBACK MT TANK - AT&amp;T</b>	<b>(44,125)</b>	<b>(41,624)</b>	<b>(46,000)</b>	<b>(46,000)</b>			
<i>PROJECT 10607 HOSPITAL TANK - T-MOBILE</i>							
<b>43 USE MONEY&amp;PROPERTY</b>							
<b>CELL ANTENNA SPACE</b>							
43015 RENTAL	(35,561)	(40,452)	(37,000)	(37,000)			(37,000) RENTAL REVENUE ESTIMATE
<b>TOTAL USE MONEY&amp;PROPERTY</b>	<b>(35,561)</b>	<b>(40,452)</b>	<b>(37,000)</b>	<b>(37,000)</b>			
<b>TOTAL FOR PROJECT HOSPITAL TANK - T-MOBILE</b>	<b>(35,561)</b>	<b>(40,452)</b>	<b>(37,000)</b>	<b>(37,000)</b>			
<b>UTILITIES DIVISION TOTAL</b>	<b>(579,955)</b>	<b>(724,226)</b>	<b>(319,000)</b>	<b>(319,000)</b>			

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>500610 UTILITIES - ADMINISTRATION</b>								
<b>51 PERSONNEL SERVICES</b>	<b>2,049,832</b>	<b>2,117,370</b>	<b>2,368,688</b>	<b>2,711,839</b>	<b>343,151</b>	<b>14.5</b>		
<b>52 CONTRACTUAL SERVICES</b>								
52101 <b>POSTAL SERVICES</b>	203	409	500	500			500	SHIPPING & HANDLING AND SPECIAL MAILINGS
52102 <b>TELECOMMUNICATION SERVICES</b>	25,664	36,609	36,700	40,200	3,500	9.5	700	VOIP/VITA
							12,000	VERIZON CONTRACT FOR GPS TRACKING UNITS ON VEHICLES
							27,500	VERIZON WIRELESS ACCOUNTS FOR STAFF CELL PHONES, LAPTOPS, IPADS AND DCU METER READING BASE ADJ FOR ADDITIONAL DEVICES
52103 <b>PRINTING SERVICES</b>	4,833	2,960	8,000	5,000	(3,000)	(37.5)	5,000	PRINTING AND SCANNING SERVICES FOR DOCUMENT MANAGEMENT
52201 <b>ORGANIZATION MEMBERSHIPS</b>	18,924	19,186	31,133	27,413	(3,720)	(11.9)	2,200	11-EMPLOYEE MEMBERSHIP TO AMERICAN WATERWORKS ASSOCIATION (AWWA)
							800	4- EMPLOYEE MEMBERSHIP FOR WATER ENVIRONMENT FEDERATION (WEF)
							5,000	METROPOLITAN COUNCIL OF GOVERNMENT (MWCOC) MEMBERSHIP FEE FOR PUBLIC ENGAGEMENT
							300	2- EMPLOYEE MEMBERSHIP FOR PRETREATMENT
							500	2-EMPLOYEE MEMBERSHIP FOR GIS
							18,613	NOVA REGIONAL COMMISSION ANNUAL CONTRIBUTION
52202 <b>PUBLICATION SUBSCRIPTIONS</b>	4,677	3,793	3,500	4,000	500	14.3	4,000	AWWA STANDARDS, ANNUAL RENEWAL
52203 <b>EMPLOYEE TRAINING COURSES</b>	9,490	6,498	12,000	13,950	1,950	16.3	13,950	EMPLOYEE TRAINING FOR CONTINUING EDUCATION BASE ADJ TO PROVIDE TRAINING TO ALL EMPLOYEES IN DIVISION
52205 <b>EE TRAINING TRANS/LODGE/MEALS</b>	2,058	1,279	4,550	6,300	1,750	38.5	6,300	TRAVEL EXPENSES FOR EMPLOYEE TRAINING TO MEET CONTINUING EDUCATION REQUIREMENTS
52206 <b>PROFESSIONAL LICENSE FEES</b>		350	400	400			400	EMPLOYEE DPOR PROFESSIONAL LICENSE RENEWAL
52302 <b>FISCAL SERVICES</b>	82,486	53,191	112,500	87,500	(25,000)	(22.2)	47,500	PRINTING AND MAILING SERVICES FOR WATER AND SEWER UTILITY BILLS. BASE ADJ FOR REBID FOR SERVICES
							20,000	LOCKBOX PROCESSING CONTRACT BASE ADJ FOR REBID OF SERVICES
							10,000	EBOX MONTHLY SERVICE
							10,000	PAYMENTUS ONLINE PAYMENT SYSTEM NEW IMPLEMENTATION
52303 <b>MANAGEMENT SERVICES</b>	15,673	68,795	40,000	40,200	200	0.5	10,000	MISS UTILITY FEE PER TICKET

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>500610 UTILITIES - ADMINISTRATION</b>									
<b>52 CONTRACTUAL SERVICES</b>									
								5,200	CALIBRATION OF WATER METER TEST BENCH BASE ADJ PER CONTRACT
								25,000	CONSULTANT ANNUAL REVIEW OF UTILITIES FUND
<b>52304</b>	<b>PERSONNEL MANAGEMENT SERVICES</b>	3,079	245	3,000	3,000			3,000	EMPLOYEE SPOT AWARDS, RETIREMENT AND RECOGNITION
<b>52305</b>	<b>PUBLIC INFO &amp; RELATIONS SERV</b>	3,393	8,261	7,500	7,500			7,500	EDUCATIONAL ITEMS AT PUBLIC EVENTS AND SCHOOLS
<b>52306</b>	<b>LEGAL SERVICES</b>	18,090	9,021	50,000	50,000			50,000	OUTSIDE LEGAL COUNSEL FOR REVIEW OF CONTRACTS, AGREEMENTS AND REGULATORY CHANGES
<b>52307</b>	<b>ADVERTISING SERVICES</b>	954	877	1,500	1,500			1,500	ADS FOR PUBLIC HEARINGS AND JOB RECRUITMENTS
<b>52401</b>	<b>CUSTODIAL SERVICES</b>	3,089	2,570	5,000	3,500	(1,500)	(30.0)	3,500	UTILITY MAINTENANCE BUILDING CLEANING SERVICES
<b>52405</b>	<b>MECHANICAL R&amp;M SERVICES</b>		198	500	500			500	BACKFLOW DEVICE TESTING AND CALIBRATION
<b>52413</b>	<b>UTILITY SYSTEM R&amp;M</b>			100,000	100,000			100,000	CONTINGENCY FOR UTILITY SYSTEM & PLANT EMERGENCIES. TM APPROVAL REQUIRED.
<b>52501</b>	<b>ARCHITECTURE&amp;ENGINEERING SERV</b>	67,597	47,618	125,000	125,000			125,000	CONTINUING ENGINEERING SUPPORT SERVICES FOR MISC REPORTS, PERMIT REVIEWS, MAP UPDATES & DOCUMENT PREPARATION
<b>52502</b>	<b>UNIFORM SERVICES</b>	2,235	2,832	4,200	5,200	1,000	23.8	5,200	STAFF UNIFORMS BASE ADJ FOR NEW CONTRACT
<b>52601</b>	<b>COMPUTER HARDWARE MAINT SERV</b>	13,737	14,019	16,000	16,000			16,000	ACLARA WATER METER READING SYSTEM ANNUAL MAINTENANCE PER CONTRACT
<b>52602</b>	<b>COMPUTER SOFTWARE MAINT SERV</b>	18,098	121,970	104,300	88,425	(15,875)	(15.2)	20,000	INNOVYZE WATER AND SEWER MODEL
								5,175	GPS UNIT ANNUAL SOFTWARE AND HARDWARE MAINTENANCE CONTRACT
								10,000	ONLINE ENHANCEMENT SERVICE SUPPORT BASE
								53,250	LUCITY ANNUAL LICENSING FEE FOR ASSET MANAGEMENT BASE ADJ FOR CONTRACT
<b>TOTAL</b>	<b>CONTRACTUAL SERVICES</b>	<b>294,280</b>	<b>400,681</b>	<b>666,283</b>	<b>626,088</b>	<b>(40,195)</b>	<b>(6.0)</b>		
<b>53 MATERIAL &amp; SUPPLIES</b>									
<b>53102</b>	<b>OFFICE SUPPLIES</b>	1,996	1,449	2,000	2,000			2,000	OFFICE SUPPLIES FOR STAFF
<b>53103</b>	<b>STATIONERY AND FORMS</b>	1,152	474	4,000	2,500	(1,500)	(37.5)	2,500	DOOR ANNOUNCEMENTS AND COPIER PAPER
<b>53106</b>	<b>FOOD AND BEVERAGES</b>	53	29	500	500			500	EMERGENCY MEAL REIMBURSEMENT AND APPROVED FOOD FOR MEETINGS AT UMB PER PROCUREMENT POLICY

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>500610 UTILITIES - ADMINISTRATION</b>									
<b>53 MATERIAL &amp; SUPPLIES</b>									
53107	<b>ADMIN TRAVEL (NONTRAINING)</b>	485		750	750			750	STAFF LODGING FOR INCLEMENT WEATHER OR TOWN EMERGENCY PER PROCUREMENT POLICY
53304	<b>MECHANICAL R&amp;M MATERIALS</b>		462	1,000	1,000			1,000	REPAIR OF CROSS CONNECTION TESTING DEVICE OR LOCATOR EQUIPMENT
53402	<b>COMPUTER OPERATING SUPPLIES</b>	2,409	1,560	2,000	2,000			2,000	PRINTER AND PLOTTER INK
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>6,095</b>	<b>3,973</b>	<b>10,250</b>	<b>8,750</b>	<b>(1,500)</b>	<b>(14.6)</b>		
<b>54 MISC EXP</b>									
54001	<b>CLAIMS AND SETTLEMENTS EXP</b>		1,324	2,500	2,500			2,500	CUSTOMER CLAIMS
54004	<b>REIMBURSEMENT TO GENERAL FUND</b>	1,401,500	1,324,800	1,351,300	1,421,440	70,140	5.2	1,421,440	OVERHEAD ALLOCATION FOR SERVICES PROVIDED BY THE GENERAL FUND TO SUPPORT THE UTILITIES FUND OPERATIONS.
54007	<b>REIMBURSEMENT TO CAPITAL FUND</b>			25,900	25,900			25,900	PROJECT MANAGEMENT COSTS ASSOCIATED WITH CAPITAL PROJECTS STAFF FOR CAPITAL IMPROVEMENTS PROGRAM PROJECTS.
54090	<b>ADMIN OVERHEAD</b>	(28,878)	(36,573)	(29,900)	(79,800)	(49,900)	166.9	(79,800)	CONTRA-ENTRY FOR PROJECT MANAGEMENT COSTS THAT ARE REFLECTED IN UTILITY PROJECTS.
54199	<b>MISC EXPENDITURES</b>	5							
<b>TOTAL MISC EXP</b>		<b>1,372,627</b>	<b>1,289,551</b>	<b>1,349,800</b>	<b>1,370,040</b>	<b>20,240</b>	<b>1.5</b>		
<b>55 CONTINUOUS CHARGES</b>									
55001	<b>AUTOMOBILE LIABILITY</b>	8,286	9,439	9,110	9,110			9,110	AUTOMOBILE LIABILITY
55002	<b>PROPERTY INSURANCE</b>	58,876	57,998	64,760	64,760			64,760	PROPERTY INSURANCE
55009	<b>GASOLINE/DIESEL</b>		(661)						
55011	<b>OPERATING LEASE PAYMENTS</b>	2,215	2,224	3,500	2,500	(1,000)	(28.6)	2,500	MONTHLY LEASE FOR COPIER
55015	<b>CYBER SECURITY</b>	6,638	7,031	7,500	7,500			7,500	CYBER SECURITY INSURANCE UTILITY SHARE PER DFAS BASE ADJ PER FY17 ACTUAL
<b>TOTAL CONTINUOUS CHARGES</b>		<b>76,015</b>	<b>76,032</b>	<b>84,870</b>	<b>83,870</b>	<b>(1,000)</b>	<b>(1.2)</b>		
<b>56 CAPITAL EXPENDITURES</b>									
56201	<b>COMPUTER EQUIPMENT</b>	7,946	7,305		3,500	3,500		1,500	COMPUTER MONITOR REPLACEMENTS FOR DEPARTMENT
56202	<b>COMPUTER SOFTWARE</b>		(10,130)					2,000	ENHANCEMENT: REPLACE TABLETS FOR ASSET MANAGEMENT SYSTEM DATA ENTRY AND WORK ORDER COMPLETION

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>500610 UTILITIES - ADMINISTRATION</b>							
<b>56 CAPITAL EXPENDITURES</b>							
<b>VOICE&amp;DATA TRANSMISSION</b>							
56204 <b>EQUIP</b>				5,000	5,000		5,000 ENHANCEMENT: REPLACE EXISTING PHONES PER IT THREE YEAR PROGRAM
56206 <b>CONSTRUCTION EQUIPMENT</b>	10,035	13,363	8,000	2,000	(6,000)	(75.0)	2,000 REPLACEMENT OF WORN TOOLS FOR STAFF
56209 <b>OFFICE FURNITURE</b>	1,325	940	1,000	1,000			1,000 REPLACEMENT OF OFFICE FURNITURE INCLUDING CHAIRS
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>19,306</b>	<b>11,477</b>	<b>9,000</b>	<b>11,500</b>	<b>2,500</b>	<b>27.8</b>	
<i>PROJECT 15604 SAFETY PROGRAM</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52303 <b>MANAGEMENT SERVICES</b>		690	7,500	7,500			7,500 TOWN WIDE SAFETY CONSULTANT DIVISION SHARE
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>690</b>	<b>7,500</b>	<b>7,500</b>			
<b>TOTAL FOR PROJECT SAFETY PROGRAM</b>		<b>690</b>	<b>7,500</b>	<b>7,500</b>			
<i>PROJECT 16603 UTILITY LINE BREAK-ED FER/BATTL/RVR</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52405 <b>MECHANICAL R&amp;M SERVICES</b>	500						
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>500</b>						
<b>TOTAL FOR PROJECT UTILITY LINE BREAK-ED FER/BATTL/RVR</b>	<b>500</b>						
<b>UTILITIES DIVISION TOTAL</b>	<b>3,818,655</b>	<b>3,899,774</b>	<b>4,496,391</b>	<b>4,819,587</b>	<b>323,196</b>	<b>7.2</b>	

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>500620 UTILITIES - LINES AND MAINTENANCE</b>							
<b>51 PERSONNEL SERVICES</b>	<b>1,577,278</b>	<b>1,709,287</b>	<b>1,938,971</b>	<b>1,939,720</b>	<b>749</b>	<b>0.0</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 <b>POSTAL SERVICES</b>	1,840	617	3,000	1,250	(1,750)	(58.3)	1,250 SHIPPING & HANLDING CHARGES
52102 <b>TELECOMMUNICATION SERVICES</b>	12,737	12,518	23,000	23,000			6,000 VOIP/VITA 17,000 STAFF CELL PHONES, WIRELESS CARDS FOR LAPTOPS AND IPADS
52103 <b>PRINTING SERVICES ORGANIZATION</b>	375		1,000	1,000			1,000 DOOR ANNOUNCEMENTS AND STAFF BUSINESS CARDS
52201 <b>MEMBERSHIPS</b>			785	675	(110)	(14.0)	200 STAFF MEMBERSHIP FOR AMERICAN WATERWORKS ASSOCIATION (AWWA) 25 EMPLOYEE MEMBERSHIP FOR METER MANAGEMENT 200 EMPLOYEE MEMBERSHIP FOR WATER ENVIRONMENT FEDERATION (WEF) 250 EMPLOYEE MEMBERSHIP FOR NORTH AMERICAN SOCIETY FOR TRENCHLESS TECHNOLOGY (NASTT)
52203 <b>EMPLOYEE TRAINING COURSES</b>	2,895	6,026	5,985	11,235	5,250	87.7	11,235 EMPLOYEE TRAINING FOR CONTINUING EDUCATION. BASE ADJ TO PROVIDE ALL STAFF TRAINING INCLUDING BUT NOT LIMITED TO TECHNOLOGY COURSES AND ARC FLASH
52205 <b>EE TRAINING TRANS/LODGE/MEALS</b>	1,344	1,530	5,900	4,200	(1,700)	(28.8)	4,200 TRAVEL EXPENSES FOR EMPLOYEE TRAINING FOR CONTINUING EDUCATION
52206 <b>PROFESSIONAL LICENSE FEES</b>		180					
52303 <b>MANAGEMENT SERVICES</b>		3,007	8,980	6,500	(2,480)	(27.6)	2,500 FIRE SPRINKLER TESTING AT UTILITY MAINTENANCE BUILDING (UMB) 2,000 HAZARDOUS WASTE DISPOSAL (LIGHT BULBS, PAINT AND GROUT CHEMICALS) 2,000 REQUIRED EMPLOYEE HEALTH PHYSICALS AND IMMUNIZATIONS
52307 <b>ADVERTISING SERVICES</b>	209	1,243	500	1,250	750	150.0	1,250 ADS FOR ANNUAL SYSTEM OPERATIONS AND JOB RECRUITMENTS. BASE ADJ FOR EXTENDED PUBLIC NOTICE FOR FLUSHING AND VALVE EXERCISE
52401 <b>CUSTODIAL SERVICES</b>	2,527	2,280	5,000	3,000	(2,000)	(40.0)	3,000 CLEANING SERVICE CONTRACT FOR UMB
52403 <b>EQUIPMENT R&amp;M SERVICES</b>	8,032	5,966	12,000	12,000			5,000 SEWER CAMERA EQUIPMENT REPAIRS 4,000 SEWER LATERAL CAMERA EQUIPMENT REPAIRS 2,000 FLOW AND GAS MONITOR EQUIPMENT REPAIRS 1,000 TOOL REPAIRS SUCH AS TAMPER, MOLE AND LOCATORS
52404 <b>HIGHWAY R&amp;M SERVICES</b>	750	10,062					

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>500620 UTILITIES - LINES AND MAINTENANCE</b>									
<b>52 CONTRACTUAL SERVICES</b>									
52405	<b>MECHANICAL R&amp;M SERVICES</b>	5,712	1,594	11,900	11,900			1,900	ANNUAL ELEVATOR CONTRACT FOR INSPECTION AND MAINTENANCE AT UMB
								10,000	HVAC ANNUAL CONTRACT FOR INSPECTION AND MAINTENANCE OF UMB SYSTEM
52407	<b>VEHICLE R&amp;M SERVICES</b>			4,000	3,000	(1,000)	(25.0)	3,000	CONTRACT SERVICES FOR VEHICLE REPAIR NOT COVERED UNDER WARRANTY
52409	<b>BUILDING R&amp;M SERVICES</b>	1,694	13,408	7,070	15,470	8,400	118.8	3,550	ANNUAL FIRE ALARM CONTACT AT UMB BASE ADJ REPAIRS AND MAINTENANCE FOR FIRE ALARM
								900	FIRE EXTINGUISHER INSPECTION AND SERVICE AT UMB AND VEHICLES
								1,020	ANNUAL CONTRACT FOR PEST CONTROL AT UMB
								10,000	BASE ADJ ANNUAL CONTRACT FOR SECURITY SYSTEM CAMERAS, DOORS AND GATES AT UMB
52410	<b>ROW GROUNDS R&amp;M</b>	34,915	9,791	20,000	50,000	30,000	150.0	50,000	EASEMENT WEED SPRAYING & TREE TRIMMING FOR ACCESS BASE ADJ FOR CONTRACT FOR BUSHHOG AND MOWING EASEMENTS
52413	<b>UTILITY SYSTEM R&amp;M</b>			98,500	95,000	(3,500)	(3.6)	10,000	CHEMICAL TREATMENT FOR ROOT CONTROL OF SANITARY SEWER MAINS AND LATERALS
								75,000	EMERGENCY ON-CALL FOR REPAIRS OUTSIDE SCOPE OF ABILITY: TRENCH DEPTH & RECLAIMED WATER BASE ADJ FOR BID/CONTRACT
								5,000	LEAK DETECTION CONTRACT SERVICES
								5,000	CONTRACT LABOR FOR UTILITY SYSTEM REPAIR
52501	<b>ARCHITECTURE&amp;ENGINEERING SERV</b>	2,448	6,274	30,000	30,000			30,000	CONSULTANT ENGINEERING SUPPORT SERVICE SUCH AS FLOW MONITORING, UTILITY SYSTEM DESIGN & DOC PREP
52502	<b>UNIFORM SERVICES</b>	4,685	7,071	9,000	15,000	6,000	66.7	15,000	STAFF UNIFORM CONTRACT BASE ADJ FOR NEW CONTRACT AND FIRE RATED CLOTHING
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>80,162</b>	<b>81,567</b>	<b>246,620</b>	<b>284,480</b>	<b>37,860</b>	<b>15.4</b>		
<b>53 MATERIAL &amp; SUPPLIES</b>									
53101	<b>UNIFORM/APPAREL SUPPLIES</b>	9,849	13,154	15,000	20,000	5,000	33.3	20,000	STAFF APPAREL, SAFETY GLOVES, VESTS.BASE ADJ FOR "HI VIS" PPE
53102	<b>OFFICE SUPPLIES</b>	1,110	1,172	2,500	2,500			2,500	OFFICE SUPPLIES
53103	<b>STATIONERY AND FORMS</b>	463	533	1,500	1,500			1,500	COPIER PAPER
53106	<b>FOOD AND BEVERAGES</b>	273	76	500	500			500	EMERGENCY FOOD PER PROCUREMENT POLICY

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>500620 UTILITIES - LINES AND MAINTENANCE</b>									
<b>53 MATERIAL &amp; SUPPLIES</b>									
53107	<b>ADMIN TRAVEL (NONTRAINING)</b>	775		2,000	2,000			2,000	INCLEMENT WEATHER LODGING OR TOWN EMERGENCY PER PROCUREMENT POLICY
53202	<b>FIELD SUPPLIES</b>	129,983	143,288	188,000	195,000	7,000	3.7	60,000	WATER FITTINGS BASE ADJ FOR INCREASE PURCHASE PRICE
								20,000	SEWER FITTINGS BASE ADJ FOR INCREASE PURCHASE PRICE
								12,000	NUTS & BOLTS AND MISC SPECIALITY PARTS AND TOOLS
								30,000	MATERIALS (PIPE AND GROUT) FOR IN HOUSE REHAB AND REPAIRS OF SEWER MAINS AND LATERALS VIA TRENCHLESS TECHNOLOGY
								48,000	MONTHLY CONTRACT OF CHEMICAL ADDITION FOR GREASE AND ODOR CONTROL AT PUMP STATIONS
								20,000	ODOR CONTROL MODULES AND CHEMICAL TREATMENT FOR REDUCTION OF GREASE IN SEWER MAINS
								5,000	BASE ADJ REPLACE OLD AND WORN TOOLS
53301	<b>BUILDING R&amp;M MATERIALS</b>	7,601	11,661	6,000	10,000	4,000	66.7	10,000	BUILDING SUPPLIES FOR UMB INCLUDING LIGHT BULBS, FILTERS BASE ADJ TO ACCOUNT FOR AGING UMB
53302	<b>CUSTODIAL R&amp;M MATERIALS</b>	2,770	3,279	9,000	9,000			9,000	CLEANING SUPPLIES, TOWELS, TOLIET PAPER, LIGHT BULBS, DISINFECTANTS FOR UMB AND FIELD OPERATIONS
53303	<b>ELECTRICAL R&amp;M MATERIALS</b>		1,182		3,000	3,000		3,000	BASE ADJ ELECTRICAL REPAIRS AT UMB INCLUDING SWITCHES AND SUPPLIES
53304	<b>MECHANICAL R&amp;M MATERIALS</b>	56,491	52,561	127,500	111,500	(16,000)	(12.5)	18,000	FIRE HYDRANT REPAIR PARTS
								74,000	WATER SYSTEM REPAIR MATERIALS INCLUDING PIPES, VALVES AND METERS
								17,000	REPAIR PARTS FOR SEWER CAMERA AND GAS MONITORS
								1,000	REPAIRS FOR METER TEST BENCH DURING CALIBRATION
								1,500	REPAIRS TO PICOTE CUTTER (SEWER PIPE CUTTER)
53305	<b>VEHICLE R&amp;M MATERIALS</b>	16,958	10,477	13,500	13,500			13,500	LIGHT BARS, SAFETY EQUIPMENT, VACTOR TRUCK TUBES AND HOSES
53306	<b>HIGHWAY R&amp;M MATERIALS</b>	20,393	14,822	61,700	61,700			16,500	STONE FOR BACKFILLING WATER AND SEWER TRENCH
								20,000	ASPHALT REPLACEMENT AFTER BACKFILL OF WATER AND SEWER TRENCH
								5,000	MISS UTILITY PAINT SUPPLIES FOR MARKING
								200	VDOT RIGHT OF PERMIT IF WORK OUTSIDE TOWN CORPORATE LIMITS



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>500620 UTILITIES - LINES AND MAINTENANCE</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
							20,000 MANHOLE FRAMES & COVERS REQUIRED FOR ADJUSTMENT PRIOR TO MILLING & PAVING BY PW CONTRACT
53402 <b>COMPUTER OPERATING SUPPLIES</b>	600	1,679	2,000	2,000			2,000 PRINTER INK AND DVD READER
53999 <b>INVENTORY GAIN/LOSS</b>	5,195	143,817					
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>252,461</b>	<b>397,701</b>	<b>429,200</b>	<b>432,200</b>	<b>3,000</b>	<b>0.7</b>	
<b>54 MISC EXP</b>							
54090 <b>ADMIN OVERHEAD</b>	(2,253)	(6,158)		(24,000)	(24,000)		(24,000) CONTRA-ENTRY FOR PROJECT MANAGEMENT COSTS THAT ARE REFLECTED IN UTILITY PROJECTS.
<b>TOTAL MISC EXP</b>	<b>(2,253)</b>	<b>(6,158)</b>		<b>(24,000)</b>	<b>(24,000)</b>		
<b>55 CONTINUOUS CHARGES</b>							
55006 <b>ELECTRICITY PAYMENTS</b>	21,094	21,961	24,000	28,000	4,000	16.7	28,000 DOMINION ELECTRIC ACCOUNT FOR UMB BASE ADJ BASED ON FY19 TREND TO DATE
55007 <b>NATURAL GAS PAYMENTS</b>	21,297	12,698	23,500	23,500			23,500 NATURAL GAS FOR HEATING OF UMB
55009 <b>GASOLINE/DIESEL</b>		2,555					
55011 <b>OPERATING LEASE PAYMENTS</b>	2,045	1,901	2,500	2,500			2,500 MONTHLY COPIER LEASE
55012 <b>EQUIPMENT RENTALS</b>	995	31,101	5,000	39,125	34,125	682.5	5,000 RENTAL OF EQUIPMENT FOR EMERGENCIES
							34,125 BASE ADJ FOR ANNUAL SEWER FLOW MONITOR EQUIPMENT RENTAL
<b>TOTAL CONTINUOUS CHARGES</b>	<b>45,431</b>	<b>70,216</b>	<b>55,000</b>	<b>93,125</b>	<b>38,125</b>	<b>69.3</b>	
<b>56 CAPITAL EXPENDITURES</b>							
56110 <b>UTILITY LINES</b>	38,730	53,846	346,295	434,100	87,805	25.4	25,000 FIRE HYDRANT AND VALVES FOR INVENTORY
							409,100 FOR INVENTORY PURCHASE OF NEW CONSTRUCTION WATER SYSTEM INFRASTRUCTURE
56201 <b>COMPUTER EQUIPMENT</b>	280			2,000	2,000		2,000 REPLACE TABLETS FOR ASSET MANAGEMENT FOR WORK ORDER COMPLETION AND DATA ENTRY
56202 <b>COMPUTER SOFTWARE VOICE&amp;DATA TRANSMISSION EQUIP</b>	3,335	1,530	5,100	2,000	(3,100)	(60.8)	2,000 ANNUAL SERVICE AGREEMENT FOR WINCAN SOFTWARE IN ORDER TO CAMERA AND INSPECT THE SANITARY SEWER COLLECTION SYSTEM
56204 <b>EQUIP</b>	351	867	500	500			500 CELL PHONE AND IPAD CASES FOR PROTECTION OF TOWN PROPERTY

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description		
<b>500620 UTILITIES - LINES AND MAINTENANCE</b>									
<b>56 CAPITAL EXPENDITURES</b>									
56206	CONSTRUCTION EQUIPMENT	54,554	68,318	17,000	19,000	2,000	11.8	19,000	ENHANCEMENT: PURCHASE NEW AND REPLACEMENT GAS MONITORS, METAL LOCATOR, TOOL KITS, TRAFFIC CONES, JACK HAMMER, TOOL SET FOR SKID LOADER, WEED EATER, 100 GALLON FUEL TANK AND CUT OFF SAW
56207	MOTOR VEHICLE EQUIPMENT	(5,141)		65,000		(65,000)	(100.0)		
56208	POWER R&M EQUIPMENT	4,065	9,940	104,000	7,500	(96,500)	(92.8)	3,500	ENHANCEMENT: PURCHASE VAC-A-TEE FOR INSTALLATION OF SANITARY CLEANOUT MINIMIZING PROPERTY EXCAVATION
								4,000	ENHANCEMENT: REPLACE MINI RIGID SANITARY SEWER CAMERA
56209	OFFICE FURNITURE		931	1,000	1,000			1,000	REPLACEMENT OF OFFICE FURNITURE INCLUDING CHAIRS
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>96,173</b>	<b>135,433</b>	<b>538,895</b>	<b>466,100</b>	<b>(72,795)</b>	<b>(13.5)</b>		
<i>PROJECT 07404 LOWER SYCOLIN SEWAGE CONVEYANCE</i>									
<b>55 CONTINUOUS CHARGES</b>									
55012	EQUIPMENT RENTALS	11,490	34,548	27,000	34,400	7,400	27.4	34,400	MONTHLY RENTAL OF PUMP FOR LOWER SYCOLIN PUMP STATION STORAGE TANK. BASE ADJ FOR DIESEL FUEL
<b>TOTAL CONTINUOUS CHARGES</b>		<b>11,490</b>	<b>34,548</b>	<b>27,000</b>	<b>34,400</b>	<b>7,400</b>	<b>27.4</b>		
<b>TOTAL FOR PROJECT LOWER SYCOLIN SEWAGE CONVEYANCE</b>		<b>11,490</b>	<b>34,548</b>	<b>27,000</b>	<b>34,400</b>	<b>7,400</b>	<b>27.4</b>		
<i>PROJECT 15604 SAFETY PROGRAM</i>									
<b>52 CONTRACTUAL SERVICES</b>									
52303	MANAGEMENT SERVICES		6,912	7,500	7,500			7,500	TOWN WIDE SAFETY CONSULTANT DIVISION SHARE
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>6,912</b>	<b>7,500</b>	<b>7,500</b>				
<b>TOTAL FOR PROJECT SAFETY PROGRAM</b>			<b>6,912</b>	<b>7,500</b>	<b>7,500</b>				

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>500620 UTILITIES - LINES AND MAINTENANCE</b>							
<i>PROJECT 18006 JARED SINKHOLE</i>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
53202 <b>FIELD SUPPLIES</b>		364					
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>364</b>					
<b>56 CAPITAL EXPENDITURES</b>							
56110 <b>UTILITY LINES</b>		4,360					
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>4,360</b>					
<i>TOTAL FOR PROJECT JARED SINKHOLE</i>		<i>4,724</i>					
<b>UTILITIES DIVISION TOTAL</b>	<b>2,060,742</b>	<b>2,434,232</b>	<b>3,243,186</b>	<b>3,233,525</b>	<b>(9,661)</b>	<b>(0.3)</b>	

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>500630 UTILITIES - WATER SUPPLY</b>									
<b>51</b>	<b>PERSONNEL SERVICES</b>	<b>1,626,722</b>	<b>1,675,594</b>	<b>1,680,554</b>	<b>1,810,118</b>	<b>129,564</b>	<b>7.7</b>		
<b>52</b>	<b>CONTRACTUAL SERVICES</b>								
52101	POSTAL SERVICES	686	105	2,000	1,000	(1,000)	(50.0)	1,000	SHIPPING AND HANDLING FOR ORDERS AND CONTRACTED LAB SAMPLES
52102	TELECOMMUNICATION SERVICES	16,108	17,867	27,300	27,300			3,000	VITA/VOIP
								12,000	SCADA SPECIAL CIRCUIT LINES WITH VERIZON.
								1,500	WATER TREATMENT PLANT AND REMOTE SITE ALARMS, VERIZON VERBATIM LINES.
								10,800	VERIZON CELLULAR SERVICES - PHONES FOR STAFF AND OTHER DEVICES FOR ASSET MANAGEMENT AND REMOTE SITE SECURITY
52103	PRINTING SERVICES	686	713	2,000	1,000	(1,000)	(50.0)	1,000	WATER QUALITY REPORT PRINTING
52201	ORGANIZATION MEMBERSHIPS	2,297	1,454	1,800	1,800			1,300	AMERICAN WATERWORKS ASSOCIATION (AWWA) MEMBERSHIP FOR STAFF.
								500	INTERSTATE COMMISSION ON THE POTOMAC RIVER BASIN (ICPRB) PARTNERSHIP DUES
52202	PUBLICATION SUBSCRIPTIONS	45	241						
52203	EMPLOYEE TRAINING COURSES	2,070	8,656	6,800	9,000	2,200	32.4	5,000	TRAINING COURSES AND WORKSHOPS FOR CONTINUING EDUCATION REQUIRED FOR OPERATOR LICENSES
								4,000	BASE ADJ FOR NEW STAFF - OPERATOR TRAINEES TO ATTEND WEEK-LONG TRAINING SCHOOL AT VA-TECH
52205	EE TRAINING TRANS/LODGE/MEALS	79	285	1,400	1,900	500	35.7	1,900	TRAVEL AND TRAINING EXPENSE FOR CONTINUING EDUCATION COURSES BASE ADJ FOR NEW HIRES TO ATTEND VA TECH SHORT COURSE
52206	PROFESSIONAL LICENSE FEES			1,148		(1,148)	(100.0)		
52303	MANAGEMENT SERVICES	563	55	1,000	1,000			1,000	LAB AND MISC WASTE DISPOSAL
52304	PERSONNEL MANAGEMENT SERVICES	2,255	1,877	1,500	2,000	500	33.3	2,000	REGULATORY REQUIREMENT FOR EMPLOYEE PHYSICALS AND RESPIRATORY FIT TESTING BASE ADJ FOR ACTUAL COST
52307	ADVERTISING SERVICES		322	200	200			200	ADVERTISING FOR JOB RECRUITMENTS
52308	COMPLIANCE TESTING & SERVICES	193,240	182,147	225,600	223,500	(2,100)	(0.9)	28,800	COMPLIANCE TESTING SERVICES PER REGULATORY AND ANNUAL WATER QUALITY REPORT.
								1,200	STATE LAB CERTIFICATION FEE BASE ADJ INCREASE IN FEE
								193,500	HAULING AND DISPOSAL OF PLANT RESIDUALS. BASE ADJ FOR CONTRACT REBID AND ADDITIONAL SOLIDS VOLUME

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>500630 UTILITIES - WATER SUPPLY</b>									
<b>52 CONTRACTUAL SERVICES</b>									
52401	<b>CUSTODIAL SERVICES</b>	355	618	1,000	1,000			1,000	FLOOR WAXING AND WINDOW CLEANING AT WATER TREATMENT PLANT
52402	<b>ELECTRICAL R&amp;M SERVICES</b>	3,888	3,400	9,000	43,000	34,000	377.8	8,000	VARIABLE FREQUENCY DRIVE (VFD) MAINTENANCE BASE ADJ FOR ACTUAL COST
								35,000	ELECTRICAL INSPECTION AND BREAKER TESTING. ARC FLASH REQUIREMENTS BASE ADJ FOR ARC FLASH PROGRAM
52403	<b>EQUIPMENT R&amp;M SERVICES</b>	104,410	50,386	71,900	94,500	22,600	31.4	23,500	SECURITY, FIRE ALARM, CATHODIC PROTECT AND SCADA. BASE ADJ FOR SCADA/PLC MAINTENANCE
								6,500	WATER PLANT GENERATOR MAINTENANCE BASE ADJ FOR NEW CONTRACT
								64,500	PROCESS EQUIP: INSTR, VALVES & SOURCE WATER MONITOR EQUIP. BASE ADJ TO COVER EQUIPMENT REPAIR COSTS.
52405	<b>MECHANICAL R&amp;M SERVICES</b>	23,303	20,643	23,000	23,000			3,000	ANNUAL ELEVATOR INSPECTION AND MONTHLY MAINTENANCE
								20,000	HVAC AND BOILER MAINTENANCE AND EQUIPMENT REPAIRS.
52406	<b>PLANT R&amp;M SERVICES</b>	1,965	8,936	7,000	12,000	5,000	71.4	12,000	NON ROUTINE WATER TREATMENT PLANT EQUIPMENT REPAIR AND REPLACEMENT BASE ADJ TO COVER NEEDED REPAIRS/REPLACEMENT
52407	<b>VEHICLE R&amp;M SERVICES</b>			500	500			500	MISC VEHICLE REPAIR NOT COVERED BY WARRANTY
52409	<b>BUILDING R&amp;M SERVICES</b>	1,600	2,450	5,000	5,000			5,000	WATER FACILITIES/BUILDING REPAIR AND MAINTENANCE SERVICES
52410	<b>ROW GROUNDS R&amp;M</b>		4,646	500	500			500	ANNUAL GROUNDS MAINTENANCE AT WATER FACILITIES
52501	<b>ARCHITECTURE&amp;ENGINEERING SERV</b>	36,910	8,046	201,200	151,200	(50,000)	(24.9)	1,200	PREPARATION OF ANNUAL WATER QUALITY REPORT (CONSUMER CONFIDENCE REPORT/CCR)
								100,000	CONSULTANT ENGINEERING SUPPORT SERVICES FOR DESIGN AND CONSTRUCTION DESIGN AND DOC PREP. BASE ADJ FOR EPA VULNERABILITY ASSESSMENT
								50,000	CHLORATE AND PERCHLORATE STUDY UNIFORM RENTAL. BASE ADJ FOR NEW CONTRACT
52502	<b>UNIFORM SERVICES</b>	5,723	8,001	8,800	12,000	3,200	36.4	12,000	
52601	<b>COMPUTER HARDWARE MAINT SERV</b>			1,000	1,000			1,000	NON ROUTINE PROCESS CONTROL HARDWARE MAINTENANCE
52602	<b>COMPUTER SOFTWARE MAINT SERV</b>	6,278	15,770	8,000	29,500	21,500	268.8	4,000	ANNUAL PROGRAMMABLE LOGIC CONTROLLER(PLC) MAINTENANCE

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>500630 UTILITIES - WATER SUPPLY</b>								
<b>52 CONTRACTUAL SERVICES</b>								
								ANNUAL OA SCADA SOFTWARE MAINTENANCE AGREEMENT. BASE ADJ FOR CONTRACT
								5,500
								ENHANCEMENT: REPAIR AND REPLACEMENT OF PROCESS CONTROL EQUIPMENT AND APPLICATION CHANGES
								20,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>402,459</b>	<b>336,617</b>	<b>607,648</b>	<b>641,900</b>	<b>34,252</b>	<b>5.6</b>	
<b>53 MATERIAL &amp; SUPPLIES</b>								
<b>53101 UNIFORM/APPAREL SUPPLIES</b>		1,921	4,445	2,700	3,500	800	29.6	3,500 PURCHASE OF STAFF APPAREL, SAFETY GEAR, GLOVES, RUBBER BOOTS AND OTHER REQUIRED PPE BASE ADJ TO RELFECT ACTUAL COSTS
<b>53102 OFFICE SUPPLIES</b>		859	1,654	1,000	1,500	500	50.0	1,500 PURCHASE OF OFFICE SUPPLIES BASE ADJ TO REFLECT ACTUAL
<b>53103 STATIONERY AND FORMS</b>			864	400	400			400 PURCHASE OF COPIER PAPER
<b>53107 ADMIN TRAVEL (NONTRAINING)</b>		97		600	600			600 EMERGENCY INCLEMENT WEATHER LODGING FOR STAFF PER TOWN POLICY AND PROCUREMENT
<b>53201 LABORATORY SUPPLIES</b>		25,457	23,634	30,000	28,000	(2,000)	(6.7)	28,000 TESTING SUPPLIES AND CONSUMABLES FOR REQUIRED WATER QUALITY TESTING
<b>53202 FIELD SUPPLIES</b>		6,370	7,273	9,000	9,000			9,000 REGULATORY REQUIREMENT FOR ONLINE ANALYZERS
<b>53203 CHEMICAL SUPPLIES</b>		325,869	342,575	395,000	405,000	10,000	2.5	37,000 POWDERED ACTIVATED CARBON
								130,000 CAUSTIC SODA
								102,000 FERRIC CHLORIDE BASE ADJ FOR CONTRACT REBID
								4,000 POLYMER
								21,000 POTASSIUM PERMANGANATE
								1,000 SODIUM HYPOCHLORITE DRUMS
								41,000 SODIUM HYPOCHLORITE BULK
								27,000 SULFURIC ACID BULK
								17,000 HYDROFLUOROSILICIC ACID (HFS)
								1,000 PHOSPHORIC ACID DRUMS
								24,000 PHOSPHORIC ACID BULK BASE ADJ WITH COUNCIL APPROVAL
<b>53301 BUILDING R&amp;M MATERIALS</b>		475	2,545	2,500	2,500			2,500 MATERIALS TO COMPLETE WATER FACILITY AND BUILDING REPAIR
<b>53302 CUSTODIAL R&amp;M MATERIALS</b>		4,564	5,839	4,500	4,500			4,500 SUPPLIES FOR CUSTODIAL CLEANING AND MAINTENANCE
<b>53303 ELECTRICAL R&amp;M MATERIALS</b>		2,214	15,182	15,000	15,000			15,000 ELECTRICAL REPAIR MATERIALS

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>500630 UTILITIES - WATER SUPPLY</b>									
<b>53 MATERIAL &amp; SUPPLIES</b>									
53304	<b>MECHANICAL R&amp;M MATERIALS</b>	31,967	52,029	35,000	65,000	30,000	85.7	65,000	MECHANICAL REPAIR SUPPLIES AND MATERIALS INCLUDED BUT NOT LIMITED TO HVAC SYSTEMS AND AGING INFRASTRUCTURE BASE ADJ TO REFLECT ACTUAL
53305	<b>VEHICLE R&amp;M MATERIALS</b>	392		200	200			200	ASSORTED VEHICLE MAINTENANCE SUPPLIES
53308	<b>REPAIR &amp; MAINTENANCE MATERIALS</b>	11,877	6,156	7,000	7,000			7,000	MISC MATERIALS TO COMPLETE REPAIRS AT WATER TREATMENT FACILITIES
53402	<b>COMPUTER OPERATING SUPPLIES</b>	2,137	1,588	1,500	1,500			1,500	PRINTER INK AND COPIER TONER
<b>TOTAL MATERIAL &amp; SUPPLIES</b>		<b>414,199</b>	<b>463,782</b>	<b>504,400</b>	<b>543,700</b>	<b>39,300</b>	<b>7.8</b>		
<b>54 MISC EXP</b>									
54090	<b>ADMIN OVERHEAD</b>		(66)						
<b>TOTAL MISC EXP</b>			<b>(66)</b>						
<b>55 CONTINUOUS CHARGES</b>									
55006	<b>ELECTRICITY PAYMENTS</b>	334,483	342,538	361,100	361,000	(100)	0.0	22,500	REQUIRED ELECTRICAL COSTS FOR NOVEC ACCOUNTS - 2 REMOTE SITES
								338,500	REQUIRED ELECTRICAL COSTS FOR WATER TREATMENT PLANT AND SEVEN REMOTE SITES - DOMINION ACCOUNTS
55008	<b>HEATING OIL/PROPANE PAYMENTS</b>	9,931	15,000	15,000	16,500	1,500	10.0	16,500	WATER TREATMENT PLANT (WTP) HEATING OIL BASE ADJ FOR ACTUAL COSTS
55009	<b>GASOLINE/DIESEL</b>	596	2,843	3,000	3,500	500	16.7	3,500	FUEL FOR WATER TREATMENT PLANT GENERATORS AND REMOTE SITES. REQUIRED FOR STAND-BY POWER BASE ADJ FOR ANTICIPATED COST
55011	<b>OPERATING LEASE PAYMENTS</b>	14,125	15,644	20,500	20,500			2,000	ANNUAL COST FOR WATERSUITE SOURCE WATER ASSESSMENT WEB TOOL USED FOR CONTAMINATION SOURCE IDENTIFICATION AND EMERGENCY PREPAREDNESS EFFORTS IN WATERSHED
								2,500	RICOH COPIER RENTAL AND SERVICE
55012	<b>EQUIPMENT RENTALS</b>	1,731	1,889					16,000	QUARTERLY PAXTON WELL LEASE PAYMENT. PREVIOUSLY BUDGETED IN 55010.
55013	<b>WATER CONNECTION EXPENSE</b>	46,079	46,286	48,999	51,000	2,001	4.1	51,000	ANNUAL VIRGINIA DEPARTMENT OF HEALTH (VDH) ASSESSMENT FEE FOR WATER CONNECTIONS BASE ADJ FOR ADDITIONAL WATER CUSTOMERS/CONNECTIONS
<b>TOTAL CONTINUOUS CHARGES</b>		<b>406,946</b>	<b>424,199</b>	<b>448,599</b>	<b>452,500</b>	<b>3,901</b>	<b>0.9</b>		

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>500630 UTILITIES - WATER SUPPLY</b>							
<b>56 CAPITAL EXPENDITURES</b>							
56103		381	25,000	20,000	(5,000)	(20.0)	20,000 WATER STORAGE TANK INSPECTIONS.
56109			15,000	35,000	20,000	133.3	15,000 ENHANCEMENT- REPAIR PAINTING ON HOGBACK AND CARR 2 TANK VENTS
							20,000 ENHANCEMENT - CHEMICAL TANK CLEANOUT
56201			3,000	3,000			3,000 REPLACING MONITORS AND PRINTERS FOR STAFF
56202	16,000	3,600		20,000	20,000		20,000 ENHANCEMENT: PURCHASE AND ADMINISTRATION OF DARK FORCE CYBERSECURITY SOFTWARE AS REQUESTED BY IT
56203		770					
56205	1,449	15,065	40,000		(40,000)	(100.0)	
56206	4,849	3,812	9,000		(9,000)	(100.0)	
56208			500	500			500 REPLACEMENT OF POWER EQUIPMENT SUCH AS WEED EATER, BACKPACK BLOWER ETC
56209	1,824		1,000	1,000			1,000 REPLACE OFFICE AND LAB FURNITURE
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>24,122</b>	<b>23,628</b>	<b>93,500</b>	<b>79,500</b>	<b>(14,000)</b>	<b>(15.0)</b>	
<i>PROJECT 15604 SAFETY PROGRAM</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52303		1,799	12,000	12,000			12,000 TOWN WIDE SAFETY CONSULTANT CONTRACT, DIVISION SHARE
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>1,799</b>	<b>12,000</b>	<b>12,000</b>			
<b>TOTAL FOR PROJECT SAFETY PROGRAM</b>		<b>1,799</b>	<b>12,000</b>	<b>12,000</b>			
<b>UTILITIES DIVISION TOTAL</b>	<b>2,874,448</b>	<b>2,925,553</b>	<b>3,346,701</b>	<b>3,539,718</b>	<b>193,017</b>	<b>5.8</b>	



BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>500640 UTILITIES - WATER POLLUTION CONTROL</b>							
<b>43 USE MONEY&amp;PROPERTY</b>							
43002 INSURANCE RECOVERIES		(55,820)					
<b>TOTAL USE MONEY&amp;PROPERTY</b>		<b>(55,820)</b>					
<b>51 PERSONNEL SERVICES</b>	<b>1,941,481</b>	<b>2,105,310</b>	<b>2,280,278</b>	<b>2,368,993</b>	<b>88,715</b>	<b>3.9</b>	
<b>52 CONTRACTUAL SERVICES</b>							
52101 POSTAL SERVICES	1,588	1,116	2,000	2,000			2,000 POSTAL SERVICES; REQUIRED OPERATIONS & LAB MAILING
52102 TELECOMMUNICATION SERVICES	7,978	9,267	20,370	26,900	6,530	32.1	10,200 VERIZON ACCOUNTS FOR WPCF, 9 PUMP STATIONS, REUSE COMMUNICATION MODEMS 4,250 STAFF CELL PHONES 12,450 BASE ADJUSTMENT FOR DEVICES ON VERIZON TO INCLUDE; 3 TABLETS, FIOS INTERNET TO REMOTE SITE, & CELLULAR TO REMOTE FACILITIES.
52103 PRINTING SERVICES	449		1,000	1,000			1,000 REQUIRED REGULATORY PRINTING SERVICES.
52201 ORGANIZATION MEMBERSHIPS	4,804	9,817	9,100	9,800	700	7.7	2,400 24 STAFF MEMBERSHIP FOR WATER ENVIRONMENT FEDERATION (WEF) BASE ADJ TO REFLECT ANNUAL DUES 600 FACILITY MEMBERSHIP FEE FOR VIRGINIA RURAL WATER 100 CDL LICENSE RENEWAL FEE FOR EMPLOYEE, REQUIRED FOR EMPLOYMENT
52203 EMPLOYEE TRAINING COURSES	7,391	9,362	13,628	14,800	1,172	8.6	6,700 DEPT MEMBERSHIP: VA NUTRIENT TRADING ASSOC (NTA) & VA ASSOC. OF MUNIC. W-WATER AGENC. (VAMWA). 14,800 CONTINUING EDUCATION BASE ADJ FOR LICENSE PREP CLASSES & CPE REQUIREMENTS (DPOR 2018 CHANGE)
52204 EMPLOYEE TUITION REIMBURSEMENT		18					
52205 EE TRAINING TRANS/LODGE/MEALS	2,035	930	1,989	2,340	351	17.6	2,340 EMPLOYEE TRAINING TO ACHIEVE CONTINUING EDUCATION CREDITS FOR LICENSE RENEWALS BASE ADJ TO COVER ACTUAL EXPENSES
52206 PROFESSIONAL LICENSE FEES		850	1,620	2,400	780	48.1	2,400 STAFF WASTEWATER LICENSE RENEWAL FEES FOR VA DEQ DISCHARGE PERMIT BASE ADJ FOR POTENTIAL INCREASE OF LICENSE FEE
52303 MANAGEMENT SERVICES	40,178	13,492	14,150	40,200	26,050	184.1	3,500 TRI-ANNUAL DCLS CERTIFICATION FEE FOR WPCF LAB 300 EMPLOYEE IMMUNIZATIONS (TDP AND HEP B) 1,000 CONTRACT FOR DISPOSAL OF HAZARDOUS WASTE MATERIAL (TOWN WIDE)

BUDGET DETAIL REPORT 2020		2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
500640 UTILITIES - WATER POLLUTION CONTROL									
<b>52 CONTRACTUAL SERVICES</b>									
								25,000	BASE ADJ FOR FIVE YEAR DISCHARGE PERMIT RENEWAL FEE
								750	BASE ADJ ANNUAL AIR PERMIT RENEWAL FEE
								550	VDACS LICENSE FEES AND D&M FEE FOR BIOSOLIDS PRODCUCT (TLC) (DISTRIBUTION AND MARKETING)
								9,100	ANNUAL DEQ DISCHARGE PERMIT FEE
<b>52304</b>	<b>PERSONNEL MANAGEMENT SERVICES</b>	123	678	3,000	3,000			3,000	EMPLOYEE PHYSICALS INCLUDING HEARING AND RESPIRATORY FIT TEST
<b>52306</b>	<b>LEGAL SERVICES</b>	61,720	243	15,000	15,000			15,000	OUTSIDE LEGAL COUNSEL TO ASSIST WITH PERMIT, AGREEMENT AND REGULATORY REVIEW
<b>52307</b>	<b>ADVERTISING SERVICES</b>	32	1,566	1,000	1,000			1,000	ADS FOR JOB RECRUITMENTS AND DEQ PERMIT RENEWAL
<b>52315</b>	<b>REGULATORY TESTING</b>		3,981	7,000	7,300	300	4.3	7,300	REQUIRED LAB ANALYSIS INCLUDING LABWATER, PCB, FERRIC CHLORIDE, EFFLUENT TOXICITY, AND BIOSOLIDS
<b>52401</b>	<b>CUSTODIAL SERVICES</b>			1,500	1,500			1,500	CUSTODIAL SERVICES CONTRACT
<b>52402</b>	<b>ELECTRICAL R&amp;M SERVICES</b>	17,371	46,957	74,000	122,000	48,000	64.9	15,000	ANNUAL GENERATOR PREVENTATIVE MAINTENANCE FOR PUMP STATIONS AND WPCF BASE ADJ FOR CONTRACT
								62,000	ELECTRICAL CONTRACT SERVICES FOR DIVISION FACILITIES
								20,000	BASE ADJ FOR ANNUAL SECTOR CYCLE BREAKER TESTING, CLEANING, & REMEDIATION.
								25,000	BASE ADJ ARC FLASH INCLUDING PPE GUIDANCE AND PROGRAM UPDATE (ANNUAL PROGRAM BASED ON SECTOR CYCLE)
<b>52403</b>	<b>EQUIPMENT R&amp;M SERVICES</b>	22,783	23,683	39,500	44,500	5,000	12.7	1,000	ATMOSPHERIC MONITORS
								4,000	SOLIDS HANDLING AIR COMPRESSORS
								4,500	HOIST AND CRANES
								8,000	LAB EQUIPMENT
								3,500	INSTRUMENTATION (FLOW METERS AND MONITORS)
								5,000	GENERATOR FUEL FILTERING AND LEAK DETECTION
								15,000	ENHANCEMENT: ATMOSPHERIC MONITORING REPLACEMENT AT CATTAIL BRANCH.
								3,500	VALVE AND ACTUATOR REPAIR AND MAINTENANCE SERVICES.
<b>52405</b>	<b>MECHANICAL R&amp;M SERVICES</b>	10,286	64,134	75,000	75,000			15,000	SOLIDS HANDLING SCALE, ELEVATOR AND COMPONENTS

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>500640 UTILITIES - WATER POLLUTION CONTROL</b>								
<b>52 CONTRACTUAL SERVICES</b>								
							10,000	REBUILD PUMP AND OTHER EMERGENCY SERVICES AT REMOTE PUMPING STATIONS
							50,000	WPCD FACILITY, EQUIPMENT AND COMPONENT REPAIR
<b>52406 PLANT R&amp;M SERVICES</b>	3,862	2,044	84,000	94,000	10,000	11.9	10,000	FURNACE AND BOILER INCLUDING CALIBRATION
							9,000	ANNUAL FIRE SPRINKLER SYSTEM AND FIRE EXTINGUISHER INSPECTION
							35,000	WPCD BUILDINGS AND GROUNDS INCLUDING HVAC
							30,000	INSPECT & REHAB 45 YEAR OLD PLANT
							10,000	BASE ADJ SECURITY SYSTEM GATES, DOORS AND CAMERA MAINTENANCE AND REPAIRS.
<b>52407 VEHICLE R&amp;M SERVICES</b>		170						
<b>ARCHITECTURE&amp;ENGINEERIN G SERV</b>	7,835	143,399	250,000	350,000	100,000	40.0	75,000	ENHANCEMENT: 3R DIGESTER BOILER REPLACEMENT
							50,000	CONSULTANT ENGINEERING AND SUPPORT SERVICES
							50,000	FACILITY TANK INSPECTION
							50,000	ENHANCEMENT: 3R OLD WATERFORD FUEL TANK REPLACEMENT
							75,000	ENHANCEMENT: 3 R DRYER GAS TRAIN REPLACEMENT
							50,000	BASE ADJ CONSTRUCTION PROJECT MANAGEMENT SERVICES FOR 3R
<b>52502 UNIFORM SERVICES</b>	7,319	7,789	9,500	11,500	2,000	21.1	11,500	STAFF UNIFORMS BASE ADJ FOR NEW CONTRACT
<b>COMPUTER SOFTWARE MAINT SERV</b>	35,165	49,242	47,300	72,300	25,000	52.9	5,300	SOFTWARE SUBSCRIPTIONS (OA SCADA LICENSE)
							12,000	PROGRAMMER LOGICAL CONTROLLER (PLC) SCADA SYSTEM
							20,000	MC DEAN SUPPORT SERVICES
							10,000	OA SUPPORT NON-SCADA
							5,000	BASE ADJ PURCHASE SOFTWARE AND ANNUAL RENEWAL OF BIOWIN, WASTEWATER PROCESS CONTROL SOFTWARE
							20,000	ENHANCEMENT: DEVELOPE DATABASE OF POTOMAC RIVER FLOWS REQUIRED AND CONDITION OF DEQ PERMIT
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>230,919</b>	<b>388,734</b>	<b>670,657</b>	<b>896,540</b>	<b>225,883</b>	<b>33.7</b>		

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>500640 UTILITIES - WATER POLLUTION CONTROL</b>							
<b>53 MATERIAL &amp; SUPPLIES</b>							
<b>53101 UNIFORM/APPAREL SUPPLIES</b>	1,500	11,921	7,500	7,500			7,500 STAFF APPAREL, RAINCOATS, GLOVES, SAFETY GLASSES AND REQUIRED PPE
<b>53102 OFFICE SUPPLIES</b>	2,589	2,447	2,000	2,000			2,000 STAFF OFFICE SUPPLIES
<b>53103 STATIONERY AND FORMS</b>		176	1,000	1,000			1,000 COPIER PAPER
<b>53105 PACKAGING &amp; SHIPPING SUPPLIES</b>	137		250	250			250 SHIPPING FEES FOR OVERNIGHTING SAMPLES AS REQUIRED BY DEQ PERMIT
<b>53106 FOOD AND BEVERAGES</b>	90		250	250			250 EMERGENCY FOOD AND DRINK PER TOWN PROCUREMENT POLICY
<b>53107 ADMIN TRAVEL (NONTRAINING)</b>	598		1,000	1,000			1,000 STAFF LODGING FOR INCLEMENT WEATHER OR TOWN EMERGENCY PER PROCUREMENT POLICY
<b>53201 LABORATORY SUPPLIES</b>	80,081	58,452	50,000	50,000			42,000 WPCF LAB SUPPLIES INCLUDING AGENTS, GLASSWARE REQUIRED FOR PERMIT TESTING
							8,000 RECLAIMED WATER LAB SUPPLIES REQUIRED FOR PERMIT TESTING
<b>53202 FIELD SUPPLIES</b>	29,556	40,012	29,000	29,000			2,000 ATMOSPHERIC MONITORING
							2,000 ODOR AND CORROSION CONTROL
							5,000 INSTRUMENT AND EQUIPMENT R&M SUPPLIES
							5,000 SUPPLIES FOR WPCF TREATMENT PROCESS OPERATIONS
							14,000 TLC (BIOSOLIDS) BAGS FOR DISTRIBUTION
							1,000 GROUND KEEPING SUPPLIES SUCH AS SEED, STRAW AND GRAVEL
<b>53203 CHEMICAL SUPPLIES</b>	348,036	377,082	395,500	458,000	62,500	15.8	105,000 CATIONIC POLYMER BASE ADJ FOR BID/CONTRACT
							3,000 NITROGEN GAS BASE ADJ FOR INCREASE
							5,000 MINERAL OIL
							90,000 FERRIC CHLORIDE BASE ADJ QUANTITY INCREASE FOR OPERATIONS
							130,000 SODIUM HYDROXIDE BASE ADJ INCREASE FOR OPERATIONS
							75,000 SODIUM HYPOCHLORITE BASE ADJ FOR OPERATIONS
							15,000 SODIUM BISULFITE BASE ADJ FOR INCREASE IN OPERATIONS
							35,000 METHANOL
<b>53301 BUILDING R&amp;M MATERIALS</b>	8,659	8,302	14,500	14,500			8,000 SOLIDS HANDLING BUILDING SUPPLIES
							6,500 WPCD FACILITIES AND BUILDINGS - AGING STRUCTURES
<b>53302 CUSTODIAL R&amp;M MATERIALS</b>	3,096	2,387	3,000	3,000			3,000 TOLIET PAPER, PAPER TOWELS AND CLEANING PRODUCTS

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$	Description
<b>500640 UTILITIES - WATER POLLUTION CONTROL</b>								
<b>53 MATERIAL &amp; SUPPLIES</b>								
53303							40,000	ELECTRICAL PARTS NEEDS FOR MCC, PLC, VFD, MOTORS, WIRING ETC
	19,233	57,416	40,000	40,000				
53304							120,000	WPCF TREATMENT PROCESS OPERATIONS
	358,484	364,719	200,000	200,000				
							35,000	REMOTE SITE INCLUDING PUMPING STATIONS AND DECHLOR BUILDING/OUTFALL
							45,000	ENHANCEMENT: REPLACE SEWER FLOW MONITOR
53305							3,500	VEHICLE MAINTENANCE NOT COVERED BY WARRANTY
	1,652	2,645	3,500	3,500				
53402							3,000	PRINTER INK, COMPUTER BATTERIES. BASE ADJ TONER FOR NEW COLOR PRINTER
	2,592	695	2,500	3,000	500	20.0		
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>856,303</b>	<b>926,253</b>	<b>750,000</b>	<b>813,000</b>	<b>63,000</b>	<b>8.4</b>		
<b>54 MISC EXP</b>								
54090							(119,400)	CONTRA-ENTRY FOR PROJECT MANAGEMENT COSTS THAT ARE REFLECTED IN UTILITY PROJECTS.
	(3,317)	(1,333)		(119,400)	(119,400)			
<b>TOTAL MISC EXP</b>	<b>(3,317)</b>	<b>(1,333)</b>		<b>(119,400)</b>	<b>(119,400)</b>			
<b>55 CONTINUOUS CHARGES</b>								
55006							450,000	DOMINION ELECTRICITY ACCOUNT FOR WPCF
	510,472	472,436	558,000	551,000	(7,000)	(1.3)		
							101,000	DOMINION ELECTRICITY ACCOUNTS FOR WPCD REMOTE PUMPING STATIONS BASE
55007							230,000	WASHINGTON GAS ACCOUNT FOR WPCF OPERATIONS
	195,979	233,708	230,000	230,000				
55009							12,000	GENERATORS AT WPCF AND REMOTE PUMPING STATIONS
	5,644	1,702	12,000	12,000				
55011							2,500	MONTHLY COPIER LEASE
	1,627	2,379	2,500	2,500				
55012							3,000	RENTALS FOR PUMPS, MANLIFT AND SCAFFOLDING
	7,315	65	3,000	3,000				
<b>TOTAL CONTINUOUS CHARGES</b>	<b>721,036</b>	<b>710,290</b>	<b>805,500</b>	<b>798,500</b>	<b>(7,000)</b>	<b>(0.9)</b>		

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>500640 UTILITIES - WATER POLLUTION CONTROL</b>							
<b>56 CAPITAL EXPENDITURES</b>							
<b>ACQUISITION, RIGHTS OF WAY</b>							
56102		31					
56201			86,000		(86,000)	(100.0)	
56202				20,000	20,000		20,000 ENHANCEMENT: DARK TRACE FOR SCADA CYPER SECURITY MONITORING SOFTWARE PER IT
56207	16,983						
56209	6,794	2,686	1,500	1,500			1,500 REPLACE OFFICE FURNITURE INCLUDING CHAIRS
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>23,777</b>	<b>2,717</b>	<b>87,500</b>	<b>21,500</b>	<b>(66,000)</b>	<b>(75.4)</b>	
<i>PROJECT 15604 SAFETY PROGRAM</i>							
<b>52 CONTRACTUAL SERVICES</b>							
52303	5,700	4,131	12,000	12,000			12,000 TOWN WIDE SAFETY CONSULTANT DIVISION SHARE
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>5,700</b>	<b>4,131</b>	<b>12,000</b>	<b>12,000</b>			
<b>TOTAL FOR PROJECT SAFETY PROGRAM</b>	<b>5,700</b>	<b>4,131</b>	<b>12,000</b>	<b>12,000</b>			
<i>PROJECT 17017 RECLAIMED WATER - PANDA</i>							
<b>44 CHARGES FOR SERVICES</b>							
44215	(83,347)		(812,500)	(812,500)			(812,500) PANDA ENERGY REIMBURSEMENT REVENUE PER AGREEMENT. BASED ON GALLONAGE.
44216		(803,784)					
<b>TOTAL CHARGES FOR SERVICES</b>	<b>(83,347)</b>	<b>(803,784)</b>	<b>(812,500)</b>	<b>(812,500)</b>			
<b>TOTAL FOR PROJECT RECLAIMED WATER - PANDA</b>	<b>(83,347)</b>	<b>(803,784)</b>	<b>(812,500)</b>	<b>(812,500)</b>			
<b>UTILITIES DIVISION TOTAL</b>	<b>3,692,553</b>	<b>3,276,498</b>	<b>3,793,435</b>	<b>3,978,633</b>	<b>185,198</b>	<b>4.9</b>	
<b>5009 UTILITIES - CAPITAL PROJECTS</b>							
<b>48 OTH FINANCE SOURCES</b>							
48010	1,929,585	522,785					
48020		421,936					
<b>TOTAL OTH FINANCE SOURCES</b>	<b>1,929,585</b>	<b>944,721</b>					
<b>UTILITIES DIVISION TOTAL</b>	<b>1,929,585</b>	<b>944,721</b>					

BUDGET DETAIL REPORT 2020	2017 Actual	2018 Actual	2019 Adopted Budget	2020 Proposed Budget	FY19/FY20 VAR, \$	FY19/FY20 VAR, %	Item, \$ Description
<b>500920 UTILITIES - DEBT SERVICE</b>							
<b>57 DEBT SVCS EXPEND</b>							
57002	79,815						
57003			1,440,000	2,164,287	724,287	50.3	2,164,287 UF BOND PRINCIPAL
57004	2,475,106	2,398,160	2,374,371	2,460,968	86,597	3.6	2,433,151 UTILITY BOND INTEREST
							27,817 INTEREST ACCRUAL.
57006	99,454	75,319	58,781	58,781			58,781 REVENUE BOND INTEREST
57007			724,288	724,288			724,288 REVENUE BOND PRINCIPAL
57008	(47,815)	(49,521)					
<b>TOTAL DEBT SVCS EXPEND</b>	<b>2,606,561</b>	<b>2,423,958</b>	<b>4,597,440</b>	<b>5,408,324</b>	<b>810,884</b>	<b>17.6</b>	
<b>UTILITIES DIVISION TOTAL</b>	<b>2,606,561</b>	<b>2,423,958</b>	<b>4,597,440</b>	<b>5,408,324</b>	<b>810,884</b>	<b>17.6</b>	
<b>UTILITIES OPERATING TOTAL</b>	<b>(6,058,150)</b>	<b>(8,639,090)</b>					