



**IFB NO. 500630-FY19-36
HOSPITAL TANK RECOATING & VALVE REPLACEMENT**

ADDENDUM NO. 1

FEBRUARY 26, 2019

Item 1: Pre-Bid Meeting Attendees

- The list of attendees (sign-in sheet) for the non-mandatory pre-bid meeting is attached.

Item 2: Pre-Bid Meeting Overview

The Town's Chief Procurement Officer outlined the following:

- All information regarding this project can be found on the Town's Bid Board: <http://www.leesburgva.gov/bidboard>
- The Town will send courtesy emails, such as addenda, to those registered to receive updates
- Question deadline is 5:00 p.m. on Wednesday, February 20, 2019
- Up until contract award, all questions must be submitted in writing to: bidquestions@leesburgva.gov
- Unless modified via addendum, bids are due on Tuesday, March 5, 2019 @ 3:00 p.m., no late bids will be accepted
- Bid Response Forms can be found on Pages 8-16 of IFB
- A Bid Bond equal to 5% of the Total Bid Price shall be included with your Bid
- Deliver bids to the First Floor receptionist located in Town Hall, 25 W. Market Street, Leesburg, VA 20176
- At the bid due date/time, a public bid opening will be held in the Lower Level Conference Room #2 of Town Hall

Item 3: Pre-Bid Meeting Scope of Work Discussion

Town Staff described the scope of work as listed in the advertisement:

- The purpose of this IFB is to establish a contract with a qualified contractor for the recoating of the Town's Hospital Tank and replacement of isolation and control valves
- Instructions to Bidders/Scope of Work can be found on Pages 26-33 of IFB

Item 4: Responses to Questions Received

Question 1: Subsection C of Section 09901 Cleaning and Painting states that, "...all tank cleaning and painting work shall be performed by personnel employed by the painting contractor of record... No portion may be subcontracted." I wanted to make sure this was intended as it is not industry standard in tank painting work.

Response 1: The intent of the specification language is to ensure the paint contractor of record performs the coating work and not subcontract any of the coating work. Alternatively, the Town is amenable to having a General Contractor perform the tank preparation work (i.e. tank cleaning), as well as the mechanical vault/valve work, and having a painting subcontractor complete the coating work. Work may be performed by subcontractors, however coating work shall be applied by staff employed by the qualified paint contractor.

Question 2: Is there any lead on the tank?

Response 2: No. Lead remediation took place when the tank was recoated in 2000.

Question 3: Will Hazen and Sawyer be the engineer of record for this opportunity? Who will be inspecting the work? A third-party coatings inspector?

Response 3: Hazen is the engineer of record and will continue in this role during construction. A Town inspector, or a Town hired third party firm, will inspect the work as decided by the Town prior to construction beginning.

Question 4: Are there any antennas on the tank? If so, how many and will they be removed by their owners prior to the start of work?

Response 4: There is currently a single antenna array with a total of six (6) antennas and associated equipment on the tank. The Town will coordinate with the cellular carrier to temporarily deactivate and/or relocate this equipment if necessary to facilitate the painting project.

Question 5: It is stated they the tank may not be out of service between June 1st and Sept. 30th. When is the owner looking to start? This spring? This fall or even next year?

Response 5: The Town intends to award the project and issue a Notice to Proceed as quickly as possible. This project is very important and the Town would like the work to be completed as soon as possible. The Town would be willing to work with the Contractor to accommodate work, such that the work is completed prior to the summer months. Alternatively, consideration would be given to coordinating taking the tank out of service during the window noted, subject to work being completed by Fall. The Contractor must coordinate closely with the plant manager and Town engineering once the award is given and in advance of the summer months (July through September) to assure water production continues and the Town is able to provide uninterrupted service to its customers.

Bidders must take due notice and be governed accordingly. This addendum must be acknowledged as indicated in the Invitation for Bid or your bid may be deemed non-responsive and may not be considered.

For the Town of Leesburg,

Octavia Andrew, CPPO, CPPB, VCO

Chief Procurement Officer

Town of Leesburg, Virginia

Email: oandrew@leesburgva.gov

Bid Board: <http://www.leesburgva.gov/bidboard>




**PRE-BID MEETING
SIGN-IN SHEET**

DATE : Tuesday, November 13, 2018
TIME: 11:00 A.M. ET
LOCATION: Utility Maintenance Building
SOLICITATION: IFB No. 500630-FY19-36
TITLE: Hospital Tank Recoating & Valve Replacement

NUMBER OF ATTENDEES: 7

COMPANY NAME, ADDRESS, & TELEPHONE NUMBER (PRINTED)	ATTENDEE NAME, TITLE, & EMAIL ADDRESS (PRINTED)	ATTENDEE'S SIGNATURE
Town of Leesburg 25 W. Market Street Leesburg, VA 20176	Octavia Andrew Chief Procurement Officer oandrew@leesburgva.gov	
Town of Leesburg 1385 Russell Branch Parkway Leesburg, VA 20175	Patrick Moore Deputy Director, Utilities pmoore@leesburgva.gov	
Town of Leesburg 43234 Edwards Ferry Road Leesburg, VA 20176	Russell Chambers Utility Plant Manager rchambers@leesburgva.gov	
Hazen and Sawyer 1 south st., suite 1150 Baltimore, MD 21202	Jeremy Hise Senior Associate jhise@hazenandsawyer.com	



COMPANY NAME, ADDRESS & TELEPHONE NUMBER (PRINTED)	ATTENDEE NAME, TITLE, & EMAIL ADDRESS (PRINTED)	ATTENDEE'S SIGNATURE
FJ Industrial 135 Musket Dr. Winchester, VA. 540-868-0460	Jeff Clemons - Project Manager jelemons@fjindustrial.com	



COMPANY NAME, ADDRESS & TELEPHONE NUMBER (PRINTED)	ATTENDEE NAME, TITLE, & EMAIL ADDRESS (PRINTED)	ATTENDEE'S SIGNATURE
Town of Leesburg 43234 Edwards Ferry Rd. Leesburg VA. 20176	Joe Phillips Deputy Utility Plant manager jphillips@leesburgva.gov	
Town of Leesburg 1785 Russell Branch Rd Leesburg VA, 20175	Sean Rafferty Utility Engineer sr Rafferty@leesburgva.gov	



COMPANY NAME, ADDRESS & TELEPHONE NUMBER (PRINTED)	ATTENDEE NAME, TITLE, & EMAIL ADDRESS (PRINTED)	ATTENDEE'S SIGNATURE