

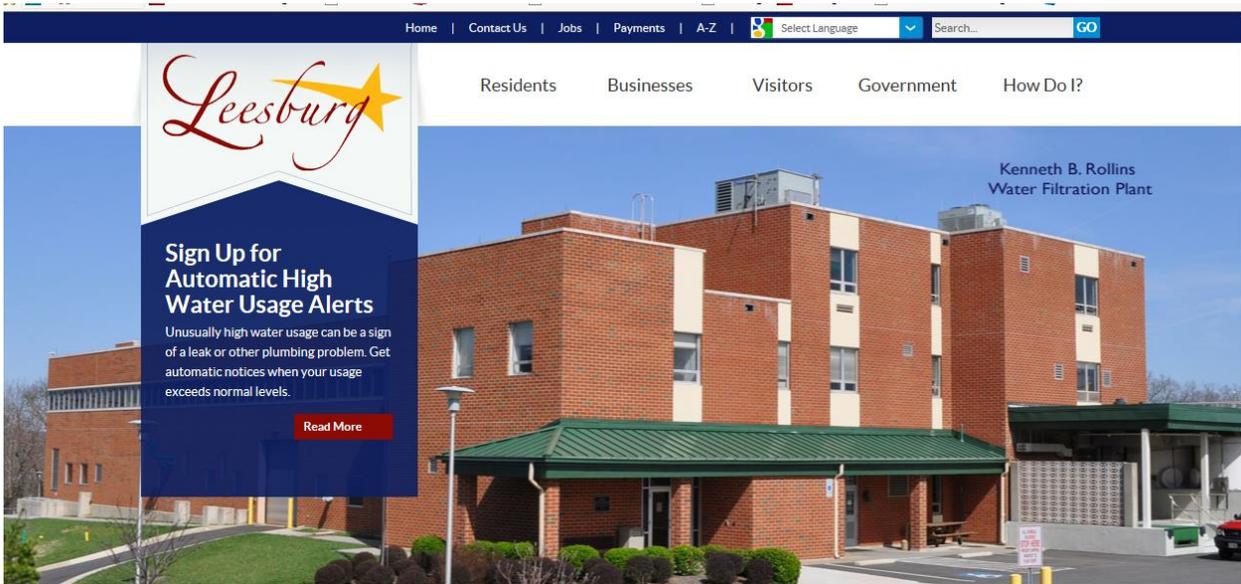


Customer Portal Instructions

Customer should log in to their account using the Town of Leesburg web home page.

www.leesburgva.gov

Customers will need their property ID number and social security number to link to account.



- Find**
- Town Council Agendas
 - Public Hearing Notices
 - Webcasts
 - Budget
 - Ida Lee Class Schedule
 - Bid Board
 - Real Estate Tax Info

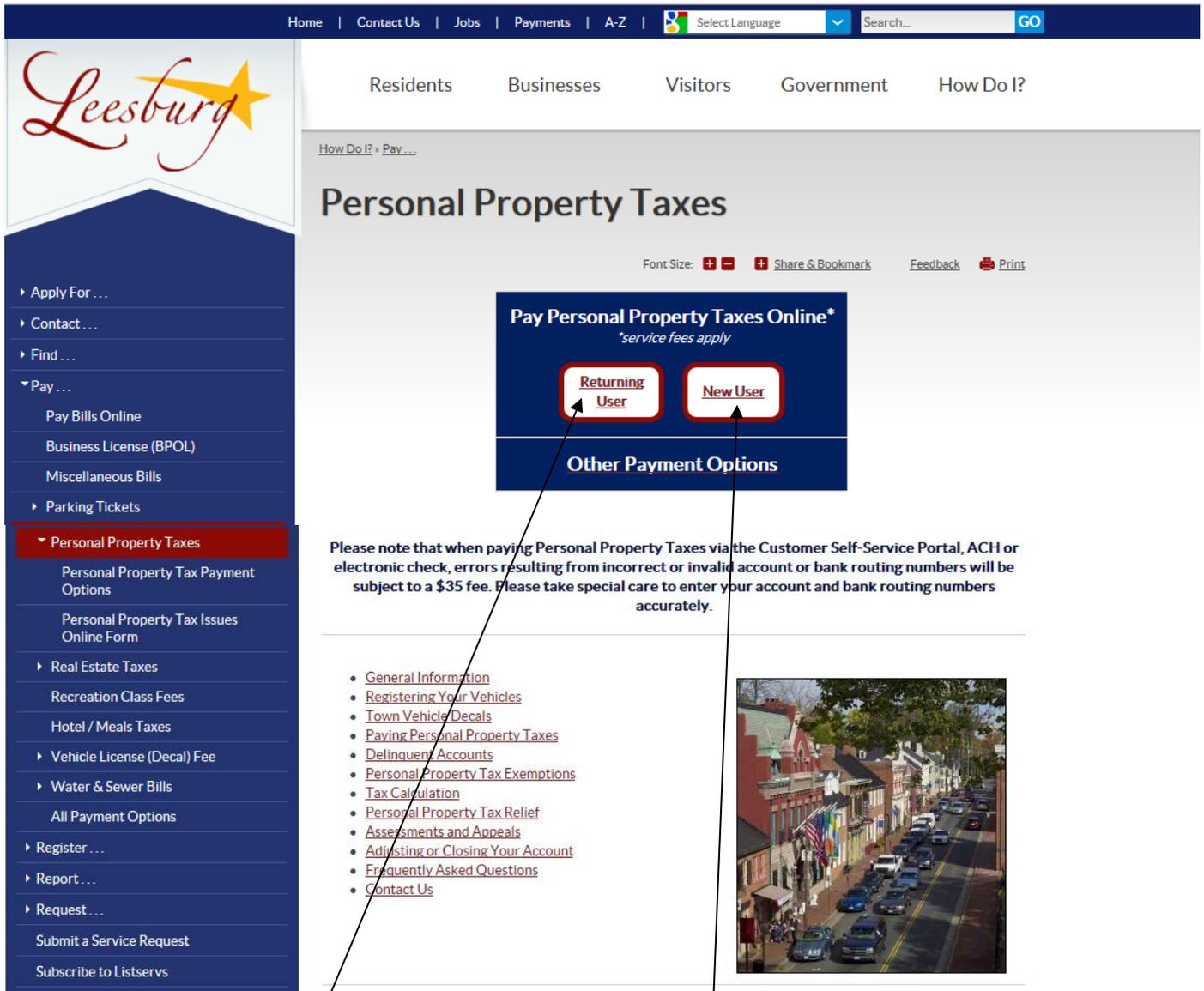
- Pay**
- Personal Property Taxes
 - Water & Sewer Bill
 - Parking Ticket
 - Other Payments

- Request**
- Bulk Item Pickup
 - New Water Service
 - Public Records (FOIA)

Engage:

NEWS		UPCOMING EVENTS	PUBLIC MEETINGS
	100 Block of Wirt Street NW Will Be Closed on Thursday, February 2, 2017, for Tree Removal	FEB 01 Leesburg Economic Development Commission Feb 1, 2017, 7:00 PM - 9:00 PM	
	Eileen Boeing Selected to Be Leesburg's Next Clerk of Council	FEB 02 Airport Commission Meeting Feb 2, 2017	
	A Room to Grow Preschool Registration Begins at Ida Lee Park Recreation Center	FEB 02 Planning Commission Meeting Feb 2, 2017	
	MORE >	FEB 06 Public Art Commission Feb 6, 2017	

Customers can pay personal property tax bills here



Home | Contact Us | Jobs | Payments | A-Z | Select Language | Search... GO

Residents | Businesses | Visitors | Government | How Do I?

How Do I? » Pay...

Personal Property Taxes

Font Size: + - + Share & Bookmark | Feedback | Print

Pay Personal Property Taxes Online*
**service fees apply*

[Returning User](#) | [New User](#)

Other Payment Options

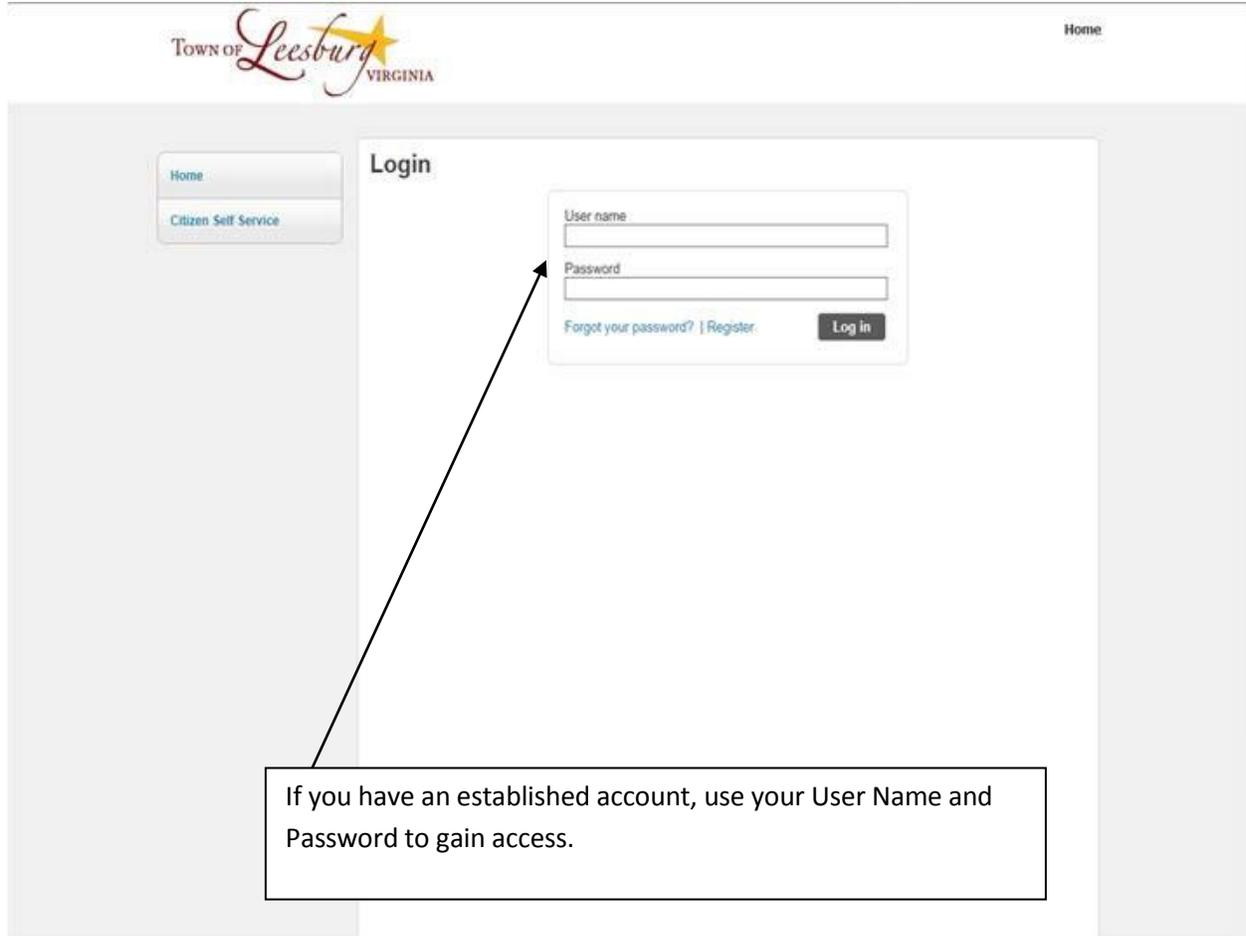
Please note that when paying Personal Property Taxes via the Customer Self-Service Portal, ACH or electronic check, errors resulting from incorrect or invalid account or bank routing numbers will be subject to a \$35 fee. Please take special care to enter your account and bank routing numbers accurately.

- [General Information](#)
- [Registering Your Vehicles](#)
- [Town Vehicle Decals](#)
- [Paying Personal Property Taxes](#)
- [Delinquent Accounts](#)
- [Personal Property Tax Exemptions](#)
- [Tax Calculation](#)
- [Personal Property Tax Relief](#)
- [Assessments and Appeals](#)
- [Adjusting or Closing Your Account](#)
- [Frequently Asked Questions](#)
- [Contact Us](#)



Returning customers, click her to login your account.

New customers click her to create a login account to view and pay bill online.

A screenshot of the Town of Leesburg Customer Portal. At the top left is the "TOWN OF Leesburg VIRGINIA" logo. At the top right is a "Home" link. On the left side, there is a navigation menu with "Home" and "Citizen Self Service" buttons. The main content area is titled "Login" and contains a form with two input fields: "User name" and "Password". Below the fields are links for "Forgot your password?" and "Register", and a "Log in" button. A black arrow points from a text box at the bottom to the "User name" input field.

Home

Citizen Self Service

Login

User name

Password

[Forgot your password?](#) | [Register](#)

If you have an established account, use your User Name and Password to gain access.



Home | Contact Us | Jobs | Payments | A-Z | Select Language | Search... GO

Residents | Businesses | Visitors | Government | How Do I?

How Do I? > Pay... > Personal Property Taxes

Pay Personal Property Taxes Online

Font Size: + - Share & Bookmark Feedback Print

How to Use the Leesburg Customer Self Service Portal

Step 1. [Create a User ID](#)

Step 2. [Link Your Personal Property Accounts to your User ID](#)

In order to link your accounts to your User ID, you will need the Property ID number for each vehicle and the primary owner's Social Security Number. The Property ID number can be found on your tax bill.

If you do not have the Property ID number, click [here](#) to retrieve it.

Step 3. Pay Your Bill.

Payments through the Customer Self Service Portal are managed by Official Payments (OPAY) and you will be charge a convenience fee. To see a list of payment options that do not involve a convenience fee, go to www.leesburgva.gov/payments.

First time users: Customers will have to create an Account. Click on Step 1 to create a User ID. Then Link your Personal property account to your User ID. Your account numbers can be found on your printed Bill.

If you do not have a copy of your personal property tax bill, click here and follow the prompts to Retrieve it.



Customer Portal Instructions

First time users will be directed to this page. Create an account by completing * fields below and enter the unique identifier number provided. Click Save box.



[Log In](#)

[Home](#)

[Citizen Self Service](#)

[General Billing](#)

[Personal Property](#)

[Real Estate](#)

[Utility Billing](#)

Self-Registration

*User ID
(between 1 and 20 characters)

*Re-type user ID

*Password
(between 8 and 15 characters)

*Re-type password

*Password hint

*Email address

Enter these validation numbers into the box below them



Save



[Home](#)

[Citizen Self Service](#)

Account Settings

Account Information

Now logged in as	LDIANESEIFERT
Last successful login	2/1/2017
Last failed login	2/1/2017
Password last changed	2/1/2017
Password expires in	3041 days Change Password
E-Mail address	lseifert@leesburgva.gov Change E-Mail Address

Linked Accounts

Existing accounts can be "linked" to your self-service user id. These links give you quick access to an account's details, bills, etc. For each self-service module that allows user-control over account linking, hyperlinks such as "link to account" or "remove" will appear below. Click a module's "link to account" to reach the page where new account links can be created, and where additional instructions are provided.

Customer Accounts

[link to account](#)

There are currently no linked accounts

Personal Property Accounts

[link to account](#)

There are currently no linked accounts

[Go To Module Homepage](#)

Utility Billing Accounts

[link to account](#)

Account Customer

There are currently no linked accounts

[Go To Module Homepage](#)

Click here to link to your personal property account.



Personal Property Account Link Setup

In order to link your Personal Property Account(s) to your User ID, you will need the following information:

- Property ID Number
- Primary owner's Social Security Number

If you do not have the Property ID Number, click [here](#) to look it up.

What is the ID of this property? *

What is the primary owner's social security number? *

* indicates required field

You may link to your personal property account by providing the above information and click on **update**.

You may link to other town accounts, such as real estate and utility billing.



Customer Portal Instructions



LDIANESEIFERT

Home

Citizen Self Service

General Billing

Personal Property

Accounts

Contact Us

Real Estate

Utility Billing

Personal Property Linked Accounts

Select an account to work with.

[Link to Account](#)

1 Found bill years 1995 to 2017 only

Tax Year	Property Code	Owner	Bill Number	Bill Type	
2016	9993719	SEIFERT ELDON ALLEN	91634823	SUPPLEMENTAL - PERSONAL PROPERTY	Property Detail View Bill Pay Bill

Once your personal property accounts are linked you can view bills, both paid and unpaid, and pay your tax bills through our Official Payments site.



Customer Portal Instructions



LDIANESEIFERT

- Home
- Citizen Self Service
- General Billing
- Personal Property**
- Accounts
- View Bill
- View Payments
- Property Detail
- Owner Information
- Property Values
- All Bills
- Contact Us
- Real Estate
- Utility Billing

Personal Property

[View Bill](#)

As of

Bill Year 2016

Bill 91634823

Owner

Property Code 9993719

[View payments/adjustments](#)

Installment	Pay By	Amount	Payments/Credits	Balance	Interest	Due
1	5/13/2016	\$61.24	\$0.00	\$61.24	\$2.72	\$63.96
Penalties		\$3.62	\$0.00	\$3.62	\$0.27	\$3.89
Interest			\$0.00			\$2.99
TOTAL		\$64.86	\$0.00	\$64.86	\$2.99	\$67.85

[Pay Bill](#)



You may pay your tax bill from here. This will take you to the Official Payments site.



Customer Portal Instructions

Pay Bills

[Return to Citizens page](#)

Select Payment Method

If you would like to have an amount you designate deducted from your bank account (eCheck - \$10,000 limit per transaction) or charged to a credit or debit card and provided to Town of Leesburg to be applied to your tax account, please use the appropriate link below. This is a one-time payment using Official Payments, a third party vendor, and a convenience charge is applied.

[Pay by Credit Card](#) | [Pay by eCheck](#) | [Cancel](#)

Payment can be made by credit card or eCheck.

Pay Bills

Bill Description	Bill Year	Bill Date	Bill Number	Due Date	Balance	Due Now	Payment Amount
SUPPLEMENTAL - PERSONAL PROPERTY	2016	4/6/2016	91634823	5/13/2016	\$67.85	\$67.85	\$ <input type="text" value="67.85"/>

[Continue](#)

[Cancel](#)

You may only pay one bill at a time and will only be allowed to pay the amount shown or less.



Customer Portal Instructions



[Back to Leesburg, Town of](#) [Make A Payment](#) [Payment Verification](#) [Help](#) [En Español](#)

Make A Payment



Leesburg, Town of, VA

Personal Property Tax *

This payment service is offered by Official Payments Corporation as authorized by the entity to which you are making a payment. Please confirm your payment amount, convenience fee and total (if applicable). Review the Terms and Conditions below and click "Accept" to proceed with your payment. Click "Decline" button to return to the beginning of the payment process.

- Do not use your browser's "Back" button. Instead, navigate using the buttons below.

Payment Type:	Personal Property Tax *
Payment Amount:	\$67.85
Service Fee:	\$3.95
Total Payment:	\$71.80

Official Payments Terms and Conditions:

Official Payments Corporation charges a service fee to use this service to make the payment outlined above. This fee is separate from the primary obligation you are paying. The service fee is included in the "Total Payment" line above.

Completion of a payment transaction is contingent upon both the authorization of payment by your card company and acceptance of your payment by the entity you are paying. In the event that your payment is unable to be processed, Official Payments will attempt to notify you at least once using the contact information you have provided. In the event your payment is not processed or authorized by your card company or the applicable entity you are seeking to pay fails to accept your payment your payment liability shall remain outstanding and unpaid and you will be subject to all applicable penalties, late fees and interest charges assessed by the relevant entity thereon, all of which obligations remain your sole responsibility.

Card Authorization Agreement

Printer Friendly

Decline

Accept

This page supports 128-bit SSL encryption as verified by DigiCert.

For customer service, please call toll-free 1-800-487-4567. Representatives are available Monday - Friday, 7:00am - 7:00pm CT.

Follow the payment instructions on the Official Payment site.