



**IFB NO. 500640-FY19-40
CATIONIC EMULSION POLYMER WATER POLLUTION CONTROL FACILITY**

ADDENDUM NO. 1

MAY 10, 2019

To All Offerors:

Please note that the deadline for proposals has been extended and has changed to:

3:00 p.m. on Tuesday, June 11, 2019

Please note the following responses to the questions received:

1. Question: May I obtain the previous bid tabulation results for Cationic Emulsion Polymer Water Pollution Control Facility?

Response: This is the first RFP process regarding polymer; therefore, no bid tabulations are available.

2. Question: We noticed that there was a requirement of jar and plant testing listed in the bid documents. Is this testing conducted before or after the bid opening date?

Response: Jar/bench testing (Phase 1) must be completed between Monday, May 13th and Friday, May 24th. Pilot/full-scale testing (Phase 2) will be conducted after proposals are received and have been evaluated based off the criteria listed on Pages 12-13 of the RFP.

3. Question: Who must we contact in order to schedule jar testing and pilot plant testing?

Response: Rodney Lloyd, Assistant Plant Manager 703-771-2784.

4. Question: Your due date is May 29th and the RFP requires full scale trials on the dewatering portion as well as settling application. There will not be sufficient time available to choose materials and adequately run the trials prior to the due date if jar studies are not permitted. Please advise as to the availability of jar study dates.

Response: Jar/bench testing (Phase 1) must be completed between Monday, May 13th and Friday, May 24th. Offerors must include the jar/bench testing results and polymer recommendations in their proposal submitted to the Town. Proposals will be due on Tuesday, June 11th by 3:00 PM.

After proposals are received, the Town will evaluate each proposal based off the evaluation criteria listed on Page 12-13 of the RFP. The Town will then choose the top 3-4 highest ranked offerors to conduct the Phase 2 pilot/full-scale testing. The contract will then be awarded to the offeror whose proposal is determined to be the most advantageous to the Town.

Please note the following revisions to Section V,B5:

Price Proposal: For the purposes of pricing calculations, the following is an estimate of the number of wet tons that the Town will require annually:

Description	Estimated Amount (Tons - Totes)
Cationic Emulsion Polymer for Dewatering	10
Cationic Emulsion Polymer for Clarification	45

The number of wet tons outlined above are for proposal determination only and are in no way a guarantee of actual services required and should not be interpreted as such by the offeror.

Please see the attached revised pricing form that should be used in your proposal submission to the Town.

For the Town of Leesburg,

*Kelly Neff
Buyer
Town of Leesburg, Virginia
Phone: 703-771-6501
Email: kneff@leesburgva.gov
Bid Board: <http://www.leesburgva.gov/bidboard>*

PRICING FORM

This is not a contract. Submit pricing on this form.

**RFP NO. 500640-FY19-40
CATIONIC EMULSION POLYMER FOR
WATER POLLUTION CONTROL FACILITY**

**Proposal Due Date:
June 11, 2019 by 3:00 P.M.**

Offeror Information:

Delivery Within _____ Days ARO

Terms _____ % _____ No of Days
or _____ NET 45 Days

F.O.B. Destination

Instructions to Offerors: Proposals must be sealed with appropriate markings on the outside of the envelope or container. Quote lowest possible price on items or services listed below. Offeror's price shall include all freight, delivery & shipping charges to Town Site. Advise what discount, if any, will be allowed for payment within a specified time. Terms must be specified. Complete all items. Subject to terms and conditions contained in the Invitation For Proposal.

Item	Description	Estimated Quantity	Unit of Measure	Unit Price (per wet ton)	Extended Price (Est. Quantity X Unit Price)
1	Cationic Emulsion Polymer for Dewatering	10	Wet Ton Per cwt.	\$ _____	\$ _____
2	Cationic Emulsion Polymer for Clarification	45	Wet Ton Per cwt.	\$ _____	\$ _____
TOTAL PROPOSAL PRICE (Extended Price of Item#1-2)					\$ _____

Instructions to Offerors:

Proposals must be sealed with appropriate markings on the outside of the envelope or container. Complete all items or your Proposal may not be considered. Offeror guarantees product or services will meet or exceed specifications and are subject to the terms and conditions contained in the Invitation for Proposal.

Prices shall include all labor, supervision, tools, equipment, transportation (including fuel, tolls, etc.), permit and licenses, and management to perform the services described herein. Material acquisition, handling and delivery, or for movement of Contractor-owned or rental equipment shall also be included in the proposed prices.

Authorized Signature: _____ Title: _____ Date: _____