

Your Right to Request Reasonable Accommodations

Under the Americans with Disabilities Act, you have the right to request:

- ◆ Assistance filling out forms.
- ◆ An interpreter or assistive listening device.
- ◆ Additional explanations or written instructions.
- ◆ Materials in alternative formats.
- ◆ Reasonable modifications to policies or procedures.

To make a request:

- ◆ Ask the receptionist for assistance.
- ◆ Contact the ADA/504 Coordinator

Kate Trask

703-771-2700 (TTY/711)

ada@leesburgva.gov

25 West Market Street

Leesburg, VA 20176



The Town of Leesburg does not charge individuals with disabilities for the cost of providing auxiliary aids or reasonable accommodations.

**Service Animals are welcome
in this Town of Leesburg facility.**