



PARKS AND RECREATION ADVISORY COMMISSION

Monday, January 18, 2021

Ida Lee Park Recreation Center  
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair

Rob Fulcer, Vice-Chair

Laurie Burke

Todd Cimino-Johnson

David Drupa

Rachel Hart

Kirsten Shabanowitz

Marty Martinez, Councilmanic Representative

# PARKS AND RECREATION ADVISORY COMMISSION



## A G E N D A

7:00 p.m. - Monday, January 18, 2021

**Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176**

1. Call to Order
2. Approval of Minutes: Meeting of November 16, 2020
3. Commission Member Comments
4. Loudoun County Park Board Liaison Comments
5. Chairman Comments
6. Council Member Comments
7. Citizen Comments - **7:30 p.m. – Standing time for citizen comments.**
8. New Business:
  1. Election of Officers
  2. Tennis Bubble
  3. Flower & Garden
9. Old Business:
10. Future Business:
11. Director's Report
  - a. Financial Report \*
  - b. Park Projects Report
  - c. Scholarship Report \*
  - d. ROCK Report \*
11. Other Business
12. Information Items
13. Adjournment

*Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at [teagle@leesburgva.gov](mailto:teagle@leesburgva.gov) or 703.777.1262 to request the accommodation. Three days advance notice is requested.*

- \* Material attached
-  Material will be e-mailed prior to the meeting
-  Handout at meeting

Parks and Recreation Advisory Commission Meeting Minutes  
November 16, 2020

The Leesburg Parks and Recreation Advisory Commission met on Monday, November 16, 2020, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

**Commission Members Present:**

Brody McCray, Chair  
Rob Fulcer, Vice-Chair  
Laurie Burke  
Rachel Hart

Absent: David Drupa, Peggie Tyree and Clint Walker

Also present: Kate Trask, Deputy Director of Parks and Recreation

**Approval of Minutes:** The minutes of the meeting on October 19, 2020 were approved as presented 4-0-3.

**Loudoun County Park Board Liaison**

**Citizen Comments: None**

**New Business:**

- Holidays in Leesburg - The Commission was briefed on the Holidays in Leesburg events and the changes due to COVID-19 restrictions.
- FY 2022 Budget – The Commission was briefed on the FY 2022 budget process.
- Town Council Election - The Commission was briefed on the 2020 Town Council election and the potential change in commission members.

**Old Business:**

- CIP Projects – The Commission was briefed on the status of the Tennis Air Structure and Veteran's Park.

**Future Business:**

**Director's Report:**

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report

**Adjournment:** The meeting was adjourned at 7:46 p.m.

DIRECTOR'S  
REPORT

Department Financial Report  
Fiscal Year 2021/6  
Through December 31, 2020

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY21	RECOVERY FY20
Administration	\$ -	\$ 278,965.88	0%	0%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 278,965.88</b>	<b>0%</b>	<b>0%</b>

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY21	RECOVERY FY20
Administration and Grounds	\$ 17,465.00	\$ 594,914.32	3%	3%
<b>SUBTOTAL</b>	<b>\$ 17,465.00</b>	<b>\$ 594,914.32</b>	<b>3%</b>	<b>3%</b>

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY21	RECOVERY FY20
Recreation Programs	\$ -	\$ 136,630.24	0%	0%
Ida Lee Operations	\$ 373,986.12	\$ 773,075.46	48%	97%
Fitness	\$ 39,191.00	\$ 148,782.98	26%	47%
Community Outreach	\$ -	\$ 34,603.69	0%	0%
Aquatics	\$ 74,921.52	\$ 442,551.90	17%	43%
Sports	\$ 81,330.00	\$ 72,158.96	113%	162%
Recreation Classes	\$ 7,179.71	\$ 5,385.42	133%	51%
Special Events	\$ 6,353.00	\$ 76,259.23	8%	34%
Tennis	\$ 554,182.19	\$ 361,603.00	153%	142%
Camps	\$ 225.00	\$ 590.00	38%	14%
<b>SUBTOTAL</b>	<b>\$ 1,137,368.54</b>	<b>\$ 2,051,640.88</b>	<b>55%</b>	<b>78%</b>

	REVENUE	EXPENDITURE	RECOVERY FY21	RECOVERY FY20
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,154,833.54</b>	<b>\$ 2,925,521.08</b>	<b>39%</b>	<b>58%</b>

\* Current recovery rate for the departmental revenue areas 58% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY20 Recovery 83%)

Annual goal per Town Council 70%

**SCHOLARSHIP REPORT**  
**December 2020**

	Requested	Approved	Denied
<b>Current</b>	1	1	0
<b>Previous</b>	12	9	3
<b>Total</b>	13	10	3

## R.O.C.K. December 2020 Attendance

<b>Site</b>	<b>Number Enrolled</b>	<b>Average Daily Attendance</b>
<b>Heritage Square</b>	10	9
<b>Evans Ridge</b>	13	0
<b>Leesburg Apartments</b>	20	16
<b>Fort Evans</b>	8	3