

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description
1001 GENERAL FUND TAXES									
40 TAXES									
40121	REAL ESTATE TAXES 2021			(7,800,000)	(8,009,500)	(209,500)	2.7	(8,009,500)	SECOND HALF PAYMENT (DECEMBER 2021) OF 2021 RE TAXES.
40122	REAL ESTATE TAXES 2022				(8,170,000)	(8,170,000)		(8,170,000)	PROJECTED FIRST HALF (JUNE 2022 PAYMENT) OF 2022 RE TAXES. 3% INCREASE OVER 2020 ASSESSED VALUES.
40200	PUBLIC SERVICE CORP TAXES	(226,574)	(370,553)	(225,000)	(225,000)			(225,000)	BASED ON FY 2019 ACTUALS
40321	PERS PROPERTY TAX 2021			(2,100,000)	(1,050,000)	1,050,000	(50.0)	(1,050,000)	PROJECTED SECOND HALF OF 2021 PPT BASED ON HISTORICAL TREND
40322	PERS PROPERTY TAX 2022				(1,050,000)	(1,050,000)		(1,050,000)	PROJECTED FIRST HALF OF 2022 LEVY BASED ON HISTORICAL TREND.
40400	REAL ESTATE PENALTIES	(26,298)	(53,659)	(20,000)	(20,000)			(20,000)	BASED ON FY 2019 ACTUALS
40401	REAL ESTATE INTEREST	(11,808)	(16,349)	(10,000)	(10,000)			(10,000)	BASED ON FY 2019 ACTUALS
40402	PENALTY PERSONAL PROP TAX	(69,869)	(31,301)	(70,000)	(36,000)	34,000	(48.6)	(36,000)	BASED ON FY 2020 ACTUALS
40403	INTEREST PERSONAL PROP TAX	(33,624)	(32,921)	(33,600)	(14,000)	19,600	(58.3)	(14,000)	BASED ON FY 2020 ACTUALS
40404	B/L MEALS TAX PENALTY	(73,571)	(100,658)	(73,000)	(45,000)	28,000	(38.4)	(45,000)	BASED ON HISTORICAL TREND (PRE-COVID)
40405	B/L MEALS TAX INTEREST	(38,895)	(35,098)	(40,000)	(35,000)	5,000	(12.5)	(35,000)	BASED ON HISTORICAL TREND (PRE-COVID)
40500	BUSINESS & OCCUPATIONAL TAXES	(3,727,985)	(3,793,027)	(3,700,000)	(3,700,000)			(3,700,000)	BASED ON CALENDAR YEAR 2019 ACTUALS (FY 2020).
40501	TRANSIENT OCCUPANCY TAXES	(862,456)	(558,215)	(860,000)	(814,000)	46,000	(5.3)	(814,000)	BASED ON CONTINUED GRADUAL RECOVERY. QUARTERLY DECREASES OF 25%, 20%, 10%, 5% FROM PRECOVID LEVELS.)
40502	MEALS TAX	(5,827,426)	(5,039,915)	(5,825,000)	(5,825,000)			(5,825,000)	BASED ON FY 2019 ACTUALS.
40503	BANK FRANCHISE TAX	(1,330,907)	(1,262,358)	(1,330,000)	(1,330,000)			(1,330,000)	BASED ON FY 2019 ACTUALS
40505	SHORT TERM (DAILY) RENTAL TAX	(7,134)	(4,903)	(7,000)	(7,000)			(7,000)	BASED ON FY 2019 ACTUALS
40506	UTILITY TAX	(1,383,235)	(1,354,066)	(1,380,000)	(1,380,000)			(1,380,000)	BASED ON FY 2019 ACTUALS
40507	UTILITY CONSUMPTION TAX	(147,605)	(140,019)	(145,000)	(145,000)			(145,000)	BASED ON FY 2019 ACTUALS
40509	CIGARETTE TAXES	(726,665)	(675,880)	(715,000)	(715,000)			(715,000)	PROJECTED CONTINUED DECREASE PER THE TREND THE PAST 5 YEARS.
40510	MOTOR VEHICLE LICENSES	(1,086,694)	(1,009,151)	(1,085,000)	(1,085,000)			(1,085,000)	BASED ON FY 2019 ACTUALS
40511	COMMUNICATIONS TAX (APA)	(1,835,099)	(1,793,256)	(1,835,000)	(1,660,000)	175,000	(9.5)	(1,660,000)	DECREASE IS DUE TO A PORTION OF COMMUNICATIONS TAX BEING DESIGNATED SALES AND USE TAX.
TOTAL TAXES		(17,415,845)	(16,271,327)	(27,253,600)	(35,325,500)	(8,071,900)	29.6		

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1001 GENERAL FUND TAXES							
41 PERMITS & FEES							
RESIDENTIAL PARKING							
41001 PERMITS	(6,540)	(6,300)	(6,500)	(6,500)			(6,500) BASED ON FY 2019 ACTUALS AND PROJECTED FY 2020.
TOTAL PERMITS & FEES	(6,540)	(6,300)	(6,500)	(6,500)			
43 USE MONEY&PROPERTY							
43007 SALE OF SURPLUS PROPERTY	(87,248)	(90,432)	(85,000)	(85,000)			(85,000) BASED ON FY 2019 ACTUALS AND PROJECTED FY 2020.
TOTAL USE MONEY&PROPERTY	(87,248)	(90,432)	(85,000)	(85,000)			
46 REV FROM STATE							
46001 SALES AND USE TAX	(5,693,638)	(6,088,771)	(5,768,345)	(6,110,000)	(341,655)	5.9	(6,110,000) BASED ON FY 2021 YEAREND ACTUALS FORECAST. INCLUDES PORTION OF COMMUNICATIONS TAX NOW DESIGNATED AS SALES AND USE.
46002 PPTRA REIMBURSEMENT	(1,468,941)	(1,468,941)	(1,468,941)	(1,468,941)			(1,468,941) PERSONAL PROPERTY TAX RELIEF FUNDING PROVIDED BY THE STATE.
46003 MOTOR VEHICLE CARRIER TAX	(492)	(110)	(500)	(500)			(500) MOTOR VEHICLE CARRIER TAX
46005 CAR RENTAL TAX	(196,609)	(163,022)	(196,000)	(196,000)			(196,000) BASED ON FY 2019 ACTUALS AND PROJECTED FY 2020.
TOTAL REV FROM STATE	(7,359,681)	(7,720,844)	(7,433,786)	(7,775,441)	(341,655)	4.6	
DIV LOCAL TAX FUNDING TOTAL	(24,869,314)	(24,088,902)	(34,778,886)	(43,192,441)	(8,413,555)	24.2	
DEPT LOCAL TAX FUNDING TOTAL	(24,869,314)	(24,088,902)	(34,778,886)	(43,192,441)	(8,413,555)	24.2	

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100110 TOWN COUNCIL								
45 MISC REVENUE								
REIMBURSE FROM UTILITIES								
45101 FUND	(14,300)	(15,042)	(16,688)	(17,926)	(1,238)	7.4	(17,926)	ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
REIMBURSEMENT FROM								
45105 CAPITAL PRJ	(2,800)	(2,880)	(3,000)	(3,100)	(100)	3.3	(3,100)	CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
TOTAL MISC REVENUE	(17,100)	(17,922)	(19,688)	(21,026)	(1,338)	6.8		
51 PERSONNEL SERVICES								
TOTAL PERSONNEL SERVICES	139,998	138,047	140,604	140,604				
52 CONTRACTUAL SERVICES								
TELECOMMUNICATION								
52102 SERVICES	2,874	1,378	1,200	1,200			1,200	MOBILE DEVICES FOR TOWN COUNCIL MEMBERS
52103 PRINTING SERVICES	1,643	1,586	750	750			750	COUNCIL PRINTING REQUIREMENTS SUCH AS TOL MEMORABILIA FOR OFFICIAL TOWN VISITORS
ORGANIZATION								
52201 MEMBERSHIPS	17,671	18,126	16,500	16,500			16,500	VIRGINIA MUNICIPAL LEAGUE MEMBERSHIP WHICH PROVIDES BEST PRACTICE INFORMATION AND LEGISLATIVE UPDATES.
52301 AUDITING SERVICES	73,075	86,500	90,000	90,000			90,000	YEAR-END CAFR DEVELOPMENT AND AUDITING SERVICES OF THE TOWN'S FINANCIALS.
52303 MANAGEMENT SERVICES	1,619	1,619	1,100	1,100			1,100	VA ENERGY PURCHASING GOVERNMENTAL ASSOCIATION FOR LEGAL, CONSULTING AND ADMINISTRATIVE COSTS.
52503 ENTERTAINMENT SERVICES	5,797		10,000	10,000			10,000	PLACEHOLDER FOR NEW SPECIAL EVENTS FEE WAIVERS IN ORDER TO KEEP DEPARTMENTS' BUDGETS HELD HARMLESS.
TOTAL CONTRACTUAL SERVICES	102,679	109,209	119,550	119,550				
53 MATERIAL & SUPPLIES								
53102 OFFICE SUPPLIES	886	142	400	400			400	OFFICE SUPPLIES NEEDED FOR NORMAL DAILY OPERATION OF THE COUNCIL.
53103 STATIONERY AND FORMS	174		700	700			700	LETTERHEAD AND BUSINESS CARDS FOR MAYOR AND TOWN COUNCILMEMBERS.
53106 FOOD AND BEVERAGES	3,115	2,086	1,000	1,000			1,000	LEGISLATIVE DINNER AND OTHER VARIOUS MEETINGS HELD THROUGHOUT THE YEAR
ADMIN TRAVEL								
53107 (NONTRAINING)		44	1,000	1,000			1,000	ANTICIPATED MILEAGE AND TOLL REIMBURSEMENT FOR COUNCILMEMBERS ATTENDING OUT OF TOWN MEETINGS.
TOTAL MATERIAL & SUPPLIES	4,175	2,272	3,100	3,100				

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100110 TOWN COUNCIL							
55 CONTINUOUS CHARGES							
55011 OPERATING LEASE PAYMENTS				55,000	55,000		55,000 ENHANCEMENT: LEASED SPACE TO ACCOMMODATE MAYOR AND COUNCIL OFFICES
TOTAL CONTINUOUS CHARGES				55,000	55,000		
56 CAPITAL EXPENDITURES							
56201 COMPUTER EQUIPMENT	630			5,000	5,000		5,000 ENHANCEMENT: COMPUTER AND CONFERENCE EQUIPMENT FOR NEW LEASED OFFICE SPACE
TOTAL CAPITAL EXPENDITURES	630			5,000	5,000		
<i>PROJECT 17010 DOWNTOWN INITIATIVE</i>							
52 CONTRACTUAL SERVICES							
52503 ENTERTAINMENT SERVICES			10,000	10,000			10,000 GRANT FUNDING FOR DOWNTOWN EVENTS OUTSIDE OF FIRST FRIDAY. PART OF TOWN MANAGER'S DOWNTOWN INITIATIVE.
TOTAL CONTRACTUAL SERVICES			10,000	10,000			
TOTAL FOR PROJECT DOWNTOWN INITIATIVE			10,000	10,000			

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100110 TOWN COUNCIL							
<i>PROJECT VML21 VML Conference 2021</i>							
45 MISC REVENUE							
45002				(20,000)	(20,000)	(20,000)	VML CONTRIBUTION TO VML 2021 FALL CONFERENCE
45016				(10,000)	(10,000)	(10,000)	LOUDOUN COUNTY CONTRIBUTION TO VML 2021 FALL CONFERENCE
TOTAL MISC REVENUE				(30,000)	(30,000)		
52 CONTRACTUAL SERVICES							
52503				15,000	15,000	15,000	2021 FALL VML CONFERENCE EXPENSES. PARTIALLY OFFSET VIA REIMBURSEMENT FROM VML (REVENUE)
TOTAL CONTRACTUAL SERVICES				15,000	15,000		
53 MATERIAL & SUPPLIES							
53106				30,000	30,000	30,000	2021 FALL VML CONFERENCE EXPENSES. PARTIALLY OFFSET VIA REIMBURSEMENT FROM VML (REVENUE)
53404				5,000	5,000	5,000	2021 FALL VML CONFERENCE EXPENSES. PARTIALLY OFFSET VIA REIMBURSEMENT FROM VML (REVENUE)
TOTAL MATERIAL & SUPPLIES				35,000	35,000		
DIV LOCAL TAX FUNDING TOTAL	230,382	231,607	253,566	332,228	78,662	31.0	
DEPT LOCAL TAX FUNDING TOTAL	230,382	231,607	253,566	332,228	78,662	31.0	

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100121 COMMISSION - PUBLIC ARTS							
46 REV FROM STATE							
							ANTICIPATED VA LOCAL GOVERNMENT CHALLENGE GRANTS FOR PUBLIC ARTS GRANT AWARD. GRANT IS PROVIDED TO RECIPIENTS VIA THE PUBLIC ARTS COMMISSION. REALLOCATED FROM TOWN MANAGERS BUDGET (FY 2017)
46008 VA COMMISS FOR THE ARTS GRANT	(4,500)		(4,500)	(4,500)			(4,500)
TOTAL REV FROM STATE	(4,500)		(4,500)	(4,500)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	8,935	8,989	9,204	9,205	1	0.0	
52 CONTRACTUAL SERVICES							
52201 ORGANIZATION MEMBERSHIPS	300	200	250	250			250 BUDGET BASED ON PREVIOUS YEARS' APPROPRIATION.
TOTAL CONTRACTUAL SERVICES	300	200	250	250			
53 MATERIAL & SUPPLIES							
53102 OFFICE SUPPLIES	36		150	150			150 BUDGET BASED ON PREVIOUS YEARS' APPROPRIATION.
TOTAL MATERIAL & SUPPLIES	36		150	150			
54 MISC EXP							
54003 GRANTS&CONTRIB TO OTHER ORGAN	12,825	4,210	10,000	10,000			10,000 VA LOCAL GOVERNMENT CHALLENGE GRANT GRANT REVENUE IS INCLUDED IN 100121-46008 (\$4,500)
TOTAL MISC EXP	12,825	4,210	10,000	10,000			
DIV LOCAL TAX FUNDING TOTAL	17,596	13,399	15,104	15,105	1	0.0	

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100125 COMMISSION - ECONOMIC DEVELOPMENT							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	5,594	3,956	9,204	9,205	1	0.0	
52 CONTRACTUAL SERVICES							
52303 MANAGEMENT SERVICES			1,200	1,200			BUSINESS DIRECTORIES AND BUSINESS/TOURIST SIGNAGE 1,200 THROUGHOUT DOWNTOWN.
TOTAL CONTRACTUAL SERVICES			1,200	1,200			
DIV LOCAL TAX FUNDING TOTAL	5,594	3,956	10,404	10,405	1	0.0	

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100126 COMMISSION - DIVERSITY							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	8,497	7,912	9,204	9,205	1	0.0	
DIV LOCAL TAX FUNDING TOTAL	8,497	7,912	9,204	9,205	1	0.0	

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100182 COMMISSION - TECHNOLOGY AND COMMUNICATIONS							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	6,738	6,620	9,204	9,205	1	0.0	
DIV LOCAL TAX FUNDING TOTAL	6,738	6,620	9,204	9,205	1	0.0	

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100425 COMMISSION - PARKS AND RECREATION							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	6,444	6,620	9,204	9,205	1	0.0	
DIV LOCAL TAX FUNDING TOTAL	6,444	6,620	9,204	9,205	1	0.0	

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100426 COMMISSION - TREE							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	6,228	6,298	9,204	9,205	1	0.0	
52 CONTRACTUAL SERVICES							
PUBLIC INFO & RELATIONS							
52305 SERV	1,737		1,800	1,800			1,800 BASE BUDGET PER FY 2016 ACTUALS.
TOTAL CONTRACTUAL SERVICES	1,737		1,800	1,800			
DIV LOCAL TAX FUNDING TOTAL	7,966	6,298	11,004	11,005	1	0.0	

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100432 COMMISSION - LIBRARY ADVISORY							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	7,958	7,912	9,204	9,205	1	0.0	
52 CONTRACTUAL SERVICES							
52103 PRINTING SERVICES	371	305	350	350			350 PRINTING SERVICES - HISTORY AWARDS BROCHURE - FULFILLS MISSION OF COMMISSION
EE TRAINING							
52205 TRANS/LODGE/MEALS	694		450	450			450 VIRGINIA FORUM
TOTAL CONTRACTUAL SERVICES	1,065	305	800	800			
53 MATERIAL & SUPPLIES							
53102 OFFICE SUPPLIES			100	100			100 OFFICE SUPPLIES - HISTORY AWARDS PLAQUE ENGRAVING
53106 FOOD AND BEVERAGES		68	250	250			250 FOOD AND BEVERAGES - HISTORY AWARDS
TOTAL MATERIAL & SUPPLIES		68	350	350			
DIV LOCAL TAX FUNDING TOTAL	9,023	8,286	10,354	10,355	1	0.0	

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100512 COMMISSION - PLANNING							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	27,126	26,643	27,666	27,667	1	0.0	
53 MATERIAL & SUPPLIES							
53103 STATIONERY AND FORMS			300	300			300 BUSINESS CARDS FOR NEW MEMBERS.
TOTAL MATERIAL & SUPPLIES			300	300			
DIV LOCAL TAX FUNDING TOTAL	27,126	26,643	27,966	27,967	1	0.0	

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100513 COMMISSION - BOARD OF ZONING APPEALS							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	538	861	6,459	6,459			
DIV LOCAL TAX FUNDING TOTAL	538	861	6,459	6,459			

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100514 COMMISSION - BOARD OF ARCHITECTURAL REVIEW							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	27,448	27,289	27,666	27,667	1	0.0	
52 CONTRACTUAL SERVICES							
52303 MANAGEMENT SERVICES	154	1,470	3,500	3,500			3,500 WINDOW WORKSHOP - COMMUNITY OUTREACH
TOTAL CONTRACTUAL SERVICES	154	1,470	3,500	3,500			
DIV LOCAL TAX FUNDING TOTAL	27,602	28,759	31,166	31,167	1	0.0	

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100516 COMMISSION - ENVIRONMENTAL ADVISORY							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	6,212	5,921	9,204	9,205	1	0.0	
52 CONTRACTUAL SERVICES							
52305 PUBLIC INFO & RELATIONS SERV	2,127	143	3,500	3,500			PUBLIC INFO & RELATION SVCS FOR FLOWER & GARDEN, RAIN BARREL WORKSHOP, TOLBERT AWARD 3,500
TOTAL CONTRACTUAL SERVICES	2,127	143	3,500	3,500			
DIV LOCAL TAX FUNDING TOTAL	8,339	6,064	12,704	12,705	1	0.0	

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100720 COMMISSION - AIRPORT							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	6,874	7,589	9,204	9,205	1	0.0	
DIV LOCAL TAX FUNDING TOTAL	6,874	7,589	9,204	9,205	1	0.0	
DEPT LOCAL TAX FUNDING TOTAL	132,337	123,008	161,977	161,988	11	0.0	

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100120 TOWN MANAGERS OFFICE								
52 CONTRACTUAL SERVICES								
52101	POSTAL SERVICES	33		250	250			250 ANNUAL MAIL PERMIT FEE
52102	TELECOMMUNICATION SERVICES	2,454	2,323	2,300	2,300			500 MOBILE BROADBAND FOR LAPTOP CELL PHONE EXPENSES FOR TOWN MANAGER, DEPUTY TOWN MANAGER, AND EXECUTIVE ASSOCIATE 1,800 FREE HOLIDAY PARKING SIGNS AND MISC. PRINTING COSTS 1,000
52103	PRINTING SERVICES	428	2,828	1,000	1,000			NO VA REGIONAL COMMISSION ANNUAL CONTRIBUTION 16,118 ALLIANCE FOR INNOVATION - ANNUAL DUES 2,550 475 AMERICAN PLANNING ASSOCIATION VA LOCAL GOVERNMENT MANAGEMENT ASSOCIATION (VLGMA) 1,000 UVA WELDON COOPER CENTER - VIRGINIA INST. OF GOVERNMENT 1,500 600 URBAN LAND INSTITUTE 2,875 ICMA DUES 500 C2ER COUNCIL FOR COMMUNITY & ECONOMIC RESEARCH
52201	ORGANIZATION MEMBERSHIPS	22,808	32,918	24,863	25,618	755	3.0	200 WASHINGTON BUSINESS JOURNAL 450 VA EMPLOYMENT COMMISSION UVA WELDON COOPER CENTER - GENERAL RESEARCH 363 ECONOMIC MODELING SPECIALISTS LABOR MARKET REPORT 1,200 VIP TOWN PROMOTIONAL GIFT BAGS AND TOWN KEEPSAKE ITEMS 400 TABLE SPONSORSHIP FOR LOUDOUN COUNTY CHAMBER OF COMMERCE EVENTS 1,000
52202	PUBLICATION SUBSCRIPTIONS	50		2,213	2,213			
52305	PUBLIC INFO & RELATIONS SERV			1,400	1,400			
TOTAL CONTRACTUAL SERVICES		25,773	38,069	32,026	32,781	755	2.4	
53 MATERIAL & SUPPLIES								
53102	OFFICE SUPPLIES	1,725	1,887	4,575	4,575			4,575 OFFICE SUPPLIES FOR TOWN MANAGER'S OFFICE
53103	STATIONERY AND FORMS	541	228	1,000	1,000			1,000 LETTERHEAD AND BUSINESS CARDS MEETINGS WITH OUTSIDE ORGANIZATIONS 1,500
53106	FOOD AND BEVERAGES	1,846	1,463	1,500	1,500			
53107	ADMIN TRAVEL (NONTRAINING)	49	1,073	1,000	1,000			1,000 MISC TRAVEL NOT RELATED TO TRAINING

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100120 TOWN MANAGERS OFFICE							
TOTAL MATERIAL & SUPPLIES	4,160	4,650	8,075	8,075			
54 MISC EXP							
54999 TM'S CONTINGENCY RESERVE			50,000	350,000	300,000	600.0	50,000 TOWN MANAGER'S CONTINGENCY 300,000 ENHANCEMENT: EMERGENCY WEATHER RESPONSE RESERVE
TOTAL MISC EXP			50,000	350,000	300,000	600.0	
55 CONTINUOUS CHARGES							
55004 GENERAL LIABILITY	3,346	5,372	4,700	4,940	240	5.1	4,940 GENERAL LIABILITY
TOTAL CONTINUOUS CHARGES	3,346	5,372	4,700	4,940	240	5.1	
56 CAPITAL EXPENDITURES							
56201 COMPUTER EQUIPMENT	318		1,000	1,000			1,000 MISC COMPUTER EQUIPMENT SUCH AS PRINTERS, MONITORS, CHARGERS, ETC.
TOTAL CAPITAL EXPENDITURES	318		1,000	1,000			
<i>PROJECT 15604 SAFETY PROGRAM</i>							
52 CONTRACTUAL SERVICES							
52303 MANAGEMENT SERVICES	11,349	3,799	15,000	15,000			15,000 SAFETY PROGRAM FOR TOWNWIDE SAFETY INITIATIVES
TOTAL CONTRACTUAL SERVICES	11,349	3,799	15,000	15,000			
TOTAL FOR PROJECT SAFETY PROGRAM	11,349	3,799	15,000	15,000			
<i>PROJECT 16608 POLICE APPRECIATION DAY 10/15/15</i>							
45 MISC REVENUE							
45002 CONTRIBUTIONS - PRIVATE			(1,000)	(1,000)			(1,000) PLACEHOLDER FOR ANNUAL DONATIONS/CONTRIBUTIONS TO POLICE APPRECIATION DAY CELEBRATION.
TOTAL MISC REVENUE			(1,000)	(1,000)			
TOTAL FOR PROJECT POLICE APPRECIATION DAY 10/15/15			(1,000)	(1,000)			
DIV LOCAL TAX FUNDING TOTAL	636,234	644,730	707,997	1,039,092	331,095	46.8	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100127 TOWN MANAGERS OFFICE - PUBLIC INFORMATION DIVISION							
45 MISC REVENUE							
	REIMBURSE FROM UTILITIES						
45101	(4,300)	(4,523)	(5,018)	(5,390)	(372)	7.4	(5,390) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
	REIMBURSEMENT FROM CAPITAL PRJ						
45105	(4,200)	(4,330)	(4,500)	(4,500)			(4,500) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
TOTAL MISC REVENUE	(8,500)	(8,853)	(9,518)	(9,890)	(372)	3.9	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	263,780	305,598	318,844	325,464	6,620	2.1	
52 CONTRACTUAL SERVICES							
	TELECOMMUNICATION SERVICES						
52102	1,250	1,169	1,200	2,000	800	66.7	1,000 TWO SMART PHONES MONTHLY SERVICE 1,000 TWO WIRELESS HOTSPOTS
52103	13,991	13,683	20,000	3,000	(17,000)	(85.0)	3,000 REPRINTING VISITOR GUIDES AND STREET MAPS
	ORGANIZATION MEMBERSHIPS						
52201	725	750	755	755			755 VA GOVT. COMMUNICATORS (2), NAGC (2), AND PRSA (1)
	PUBLICATION SUBSCRIPTIONS						
52202	57			100	100		100 LOUDOUN TIMES ONLINE ACCESS
	PUBLIC INFO & RELATIONS SERV						
52305	20,863	50,024	29,060	31,085	2,025	7.0	3,840 WALKING TOUR APP 360 ADOBE STOCK SUBSCRIPTION 385 SURVEY MONKEY 26,000 CLOSED CAPTIONING SERVICES FOR PUBLIC MEETINGS; ADA COMPLIANCE.
52307		2,678	3,000	3,000			500 VEC EMPLOYMENT DATA 1,500 DISPLAY AD/FACEBOOK AD PLACEMENT 1,500 GRAPHIC DESIGN FOR VISITOR GUIDE AND STREET MAP UPDATES; DESIGN DISPLAY ADS
TOTAL CONTRACTUAL SERVICES	36,886	68,304	54,015	39,940	(14,075)	(26.1)	
53 MATERIAL & SUPPLIES							
	UNIFORM/APPAREL SUPPLIES						
53101	158		200	200			200 LOGO SHIRTS FOR TOWN HALL SECURITY GUARD
	OFFICE SUPPLIES						
53102	172	258	500	500			500 OFFICE SUPPLIES FOR PIO
TOTAL MATERIAL & SUPPLIES	330	258	700	700			
DIV LOCAL TAX FUNDING TOTAL	292,496	365,306	364,041	356,214	(7,827)	(2.2)	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100128 TOWN MANAGERS OFFICE - EMERGENCY MANAGEMENT							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES		65,628	152,654	161,190	8,536	5.6	
52 CONTRACTUAL SERVICES							
52201	ORGANIZATION MEMBERSHIPS	270		270	270		270 INTERNATIONAL ASSOCIATION OF EMERGENCY MANAGERS AND VA EM ASSOCIATION
52602	COMPUTER SOFTWARE MAINT SERV			750	750		750 LUCITY LICENSE
TOTAL CONTRACTUAL SERVICES		270		1,020	1,020		
53 MATERIAL & SUPPLIES							
53101	UNIFORM/APPAREL SUPPLIES			250	250		250 FIELD UNIFORM
53107	ADMIN TRAVEL (NONTRAINING)	327		500	500		500 REGIONAL MEETINGS
53202	FIELD SUPPLIES			1,000	1,000		1,000 RADIO ACCESSORIES, STORAGE ITEMS, EOC EQUIPMENT, ETC.
TOTAL MATERIAL & SUPPLIES		327		1,750	1,750		
DIV LOCAL TAX FUNDING TOTAL		66,224	152,654	163,960	11,306	7.4	

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100129 TOWN MANAGERS OFFICE - TOWN-WIDE ADA COMPLIANCE								
52 CONTRACTUAL SERVICES								
52103	PRINTING SERVICES			1,000	1,000			1,000 BRaille, LARGE FONT OR OTHER FORMATS OF PRINTED MATERIALS TO MEETING ACCOMMODATION REQUESTS; SIGNAGE FOR TOWN FACILITIES
52203	EMPLOYEE TRAINING COURSES		1,497	3,000	3,000			3,000 ADA SPECIALTY CONFERENCES/ WEBINARS/ WORKSHOPS FOR ADA COORDINATOR AND MEMBERS OF THE TOWN'S ADA COMMITTEE
52205	EE TRAINING TRANS/LODGE/MEALS		1,662	5,000	5,000			5,000 EXPENSES RELATED WITH APPROVED TRAINING FOR THE ADA COORDINATOR AND MEMBERS OF THE TOWN'S ADA COMMITTEE
52303	MANAGEMENT SERVICES		112,499	10,000	10,000			10,000 CONTRACTED SERVICES FOR TOWN'S ADA TRANSITION PLAN AND INTERRUPTER SERVICES
52501	ARCHITECTURE&ENGINEERING SERV			15,000	15,000			15,000 CONTRACTED SERVICES FOR REVIEW OF PLANS FOR ADA COMPLIANCE
52602	COMPUTER SOFTWARE MAINT SERV				15,000	15,000		12,000 LUCITY INTEGRATION
								3,000 LUCITY DASHBOARD AND LICENSE
TOTAL CONTRACTUAL SERVICES			115,658	34,000	49,000	15,000	44.1	
53 MATERIAL & SUPPLIES								
53404	RECREATIONAL SUPPLIES		174	16,000	16,000			16,000 ACCOMMODATION REQUESTS, PURCHASE OF COMPLIANT PUBLIC AMENITIES, AND UPGRADES TO EXISTING SERVICES
TOTAL MATERIAL & SUPPLIES			174	16,000	16,000			
DIV LOCAL TAX FUNDING TOTAL			115,832	50,000	65,000	15,000	30.0	
DEPT LOCAL TAX FUNDING TOTAL		928,730	1,192,092	1,274,692	1,624,266	349,574	27.4	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100130 TOWN ATTORNEYS OFFICE							
45 MISC REVENUE							
REIMBURSE FROM UTILITIES FUND							
45101	(69,950)	(73,581)	(81,633)	(89,367)	(7,734)	9.5	(89,367) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
REIMBURSEMENT FROM CAPITAL PRJ							
45105	(211,800)	(218,150)	(227,500)	(234,300)	(6,800)	3.0	(234,300) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION
TOTAL MISC REVENUE	(281,750)	(291,731)	(309,133)	(323,667)	(14,534)	4.7	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	588,986	616,870	637,997	801,020	163,023	25.6	
52 CONTRACTUAL SERVICES							
52101	14	31	100	100			100 POSTAL SERVICE FOR OVERNIGHT PLEADINGS, DEEDS, CONTRACTS, AND OTHER TIME SENSITIVE DOCUMENTS.
52102	1,955	1,210	1,800	2,280	480	26.7	1,800 3 CELL PHONES: TOWN ATTORNEY, DEPUTY TOWN ATTORNEY & LAND ACQUISITION MANAGER
							480 ENHANCEMENT: CELL PHONE PLAN FOR ASSISTANT TOWN ATTORNEY
52103		310	1,000	1,000			1,000 COVERS THE COST OF COURT REPORTER FEES, TRANSCRIPTS AND COSTS ASSOCIATED WITH DEPOSITIONS, ETC
52201	1,920	1,630	2,000	2,000			150 VA WOMEN ATTORNEYS ASSOCIATION
							500 VARIOUS REAL ESTATE LICENSES FOR LAND ACQUISITION MANAGER
							390 LOUDOUN COUNTY BAR ASSOCIATION
							350 LOCAL GOVERNMENT ATTORNEY ASSOCIATION
							20 NOTARY RENEWALS
							590 COST TO COVER VARIOUS FEES FOR PROFESSIONAL ORGANIZATIONS (VA STATE BAR)
52202	1,955	2,707	2,500	2,500			2,500 PROVIDES FOR SUPPLEMENTS, UPDATES, LAW BOOKS, PERIODICALS AND ELECTRONIC RECORDS
52306	184,534	369,289	50,000	50,000			50,000 OUTSIDE COUNSEL, COURT REPORTERS, COURT FILING & OTHER FEES DUE TO ANTICIPATED LITIGATION
TOTAL CONTRACTUAL SERVICES	190,379	375,177	57,400	57,880	480	0.8	
53 MATERIAL & SUPPLIES							
53102	841	529	1,000	1,000			1,000 PROVIDES FOR GENERAL OFFICE SUPPLIES
53103	326	227	500	500			500 TOWN ATTORNEY LETTERHEAD, ENVELOPES AND PAPER FOR COURT DOCUMENTS AND OFFICIAL LETTERS

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100130 TOWN ATTORNEYS OFFICE							
53 MATERIAL & SUPPLIES							
53106 FOOD AND BEVERAGES	205	585	200	200			200 FOOD AND BEVERAGE COSTS FOR HOSTING VARIOUS MEETINGS AND EVENTS
53107 ADMIN TRAVEL (NONTRAINING)			200	200			200 WORK RELATED TRAVEL TO AND FROM COURT, ATTORNEYS' OFFICES, LEGISLATIVE AGENDA (IN THE LOCAL AREA)
53402 COMPUTER OPERATING SUPPLIES	1,397	1,917	1,500	1,500			1,500 TONER FOR 3 PRINTERS
TOTAL MATERIAL & SUPPLIES	2,769	3,259	3,400	3,400			
55 CONTINUOUS CHARGES							
55004 GENERAL LIABILITY	78	126	110	120	10	9.1	120 GENERAL LIABILITY
TOTAL CONTINUOUS CHARGES	78	126	110	120	10	9.1	
56 CAPITAL EXPENDITURES							
56201 COMPUTER EQUIPMENT				3,150	3,150		3,150 ENHANCEMENT: LAPTOP, MONITORS, AND EQUIPMENT FOR ASSISTANT TOWN ATTORNEY
TOTAL CAPITAL EXPENDITURES				3,150	3,150		
DIV LOCAL TAX FUNDING TOTAL	500,462	703,702	389,774	541,903	152,129	39.0	
DEPT LOCAL TAX FUNDING TOTAL	500,462	703,702	389,774	541,903	152,129	39.0	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description
100140 CLERK OF COUNCIL								
45 MISC REVENUE								
	REIMBURSE FROM UTILITIES FUND							
45101	(3,750)	(3,945)	(4,376)	(4,701)	(325)	7.4	(4,701)	ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES
	REIMBURSEMENT FROM CAPITAL PRJ							
45105	(4,200)	(4,330)	(4,500)	(4,600)	(100)	2.2	(4,600)	CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION
TOTAL MISC REVENUE	(7,950)	(8,275)	(8,876)	(9,301)	(425)	4.8		
51 PERSONNEL SERVICES								
TOTAL PERSONNEL SERVICES	240,850	251,064	239,685	243,383	3,698	1.5		
52 CONTRACTUAL SERVICES								
52101	4		100	100			100	VARIOUS POSTAL RELATED EXPENSES
	TELECOMMUNICATION SERVICES							
52102	551	475		600	600		600	CELL PHONE
	PRINTING SERVICES							
52103	3,732	6,133	5,950	6,800	850	14.3	5,000	PREPARATION AND PRINTING OF UPDATES TO TOWN CODE. SUPPLEMENT COSTS ARE APPROX \$2500 PER SUPPLEMENT TWICE PER YEAR
	ORGANIZATION MEMBERSHIPS							
52201	230	335	335	355	20	6.0	40	MUNICODE ANNUAL WEB HOSTING FEE - ADMINISTRATIVE FEE
	MANAGEMENT SERVICES							
52303	1,800	10,304	5,500	13,500	8,000	145.5	5,500	VIRGINIA MUNICIPAL CLERKS ASSOCIATION
	ADVERTISING SERVICES							
52307	3,470	2,317	5,200	5,200			5,200	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS, VA MUNICIPAL CLERKS ASSOC, VA ASSOC OF GOVERNMENT ARCHIVES AND RECORDS ADMINISTRATORS
	COMPUTER SOFTWARE MAINT SERV							
52602		2,788	19,400	22,550	3,150	16.2	4,550	RECORDS MANAGEMENT SERVICES
	ADVERTISING SERVICES							
							8,000	TRANSCRIPTION SERVICES (REALLOCATION FROM 52602)
							5,200	ESTIMATED NEWSPAPER ADVERTISING EXPENSES
							4,550	MONDAY.COM LICENSES AND SOFTWARE
							5,000	AGENDA MANAGEMENT SOFTWARE ANNUAL FEE
							13,000	AUTOMATED FOIA REQUEST SOFTWARE
TOTAL CONTRACTUAL SERVICES	9,787	22,352	36,485	49,105	12,620	34.6		

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100140 CLERK OF COUNCIL							
53 MATERIAL & SUPPLIES							
53102 OFFICE SUPPLIES	854	558	900	900			900 ANTICIPATED OFFICE SUPPLY REQUIREMENTS INCLUSIVE OF MINUTE BOOKS
53103 STATIONERY AND FORMS	326	227	350	350			350 PROCLAMATION COVERS
53402 COMPUTER OPERATING SUPPLIES	438	665	1,100	1,100			1,100 PRINTER TONER CARTRIDGES FOR CLERK'S OFFICE
TOTAL MATERIAL & SUPPLIES	1,618	1,450	2,350	2,350			
DIV LOCAL TAX FUNDING TOTAL	244,305	266,591	269,644	285,537	15,893	5.9	
DEPT LOCAL TAX FUNDING TOTAL	244,305	266,591	269,644	285,537	15,893	5.9	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100161 FINANCE & ADMINISTRATIVE SERVICES - FINANCE DIVISION							
41 PERMITS & FEES							
41999 MISC PERMITS & FEES	(84,939)	(61,484)	(8,200)	(8,200)			(8,200) RESIDENTIAL PERMIT PARKING FEES. PREVIOUSLY INCLUDED DMV STOP FEES THAT ARE NO LONGER PROVIDED TO THE TOWN.
TOTAL PERMITS & FEES	(84,939)	(61,484)	(8,200)	(8,200)			
42 FINES & FORFEITURES							
42002 PARKING TICKET FINES	(167,564)	(116,048)	(182,000)	(182,000)			(182,000) BASED ON PROJECTED FY 2020
TOTAL FINES & FORFEITURES	(167,564)	(116,048)	(182,000)	(182,000)			
43 USE MONEY&PROPERTY							
43001 INTEREST REVENUE	(945,322)	(762,872)	(700,000)	(115,000)	585,000	(83.6)	(115,000) ANNUAL INVESTMENT EARNINGS BASED ON YTD FY 2020 RETURNS.
43004 PARKING METER REVENUE	(122,929)	(87,107)	(122,000)	(122,000)			(122,000) BASED ON FY 2019 ACTUALS
43005 PARKING GARAGE SPACE RENTALS	(79,606)	(53,931)	(79,610)	(79,610)			(60,000) ASSIGNED TOWN HALL PARKING GARAGE (19,610) UNASSIGNED TOWN HALL PARKING GARAGE
43006 PARKING GARAGE REVENUE	(65,471)	(49,522)	(65,470)	(65,470)			(65,470) BASED ON FY 2019 ACTUALS
43999 MISC USE OF MONEY & PROP	(66,039)	(48,693)	(60,000)	(60,000)			(20,000) BASED ON HISTORICAL ACTUALS (40,000) PCARD REBATE BASED ON FY 2019 ACTUALS
TOTAL USE MONEY&PROPERTY	(1,279,368)	(1,002,126)	(1,027,080)	(442,080)	585,000	(57.0)	
45 MISC REVENUE							
45101 REIMBURSE FROM UTILITIES FUND	(326,500)	(343,447)	(381,033)	(409,302)	(28,269)	7.4	(409,302) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
45105 REIMBURSEMENT FROM CAPITAL PRJ	(181,800)	(187,250)	(198,000)	(203,900)	(5,900)	3.0	(203,900) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
45201 COLLECTION FEE	(68,659)	(73,823)	(38,000)	(38,000)			(38,000) BASED ON PROJECTED FY 2018 ACTUALS.
45202 RETURN CHECK FEE	(4,029)	(1,825)	(1,300)	(1,300)			(1,300) BASED ON PROJECTED FY 2018 ACTUALS.
TOTAL MISC REVENUE	(580,988)	(606,345)	(618,333)	(652,502)	(34,169)	5.5	
47 REV FROM FED GOVT							
47010 INTEREST ON BABS	(191,848)	(96,403)					
TOTAL REV FROM FED GOVT	(191,848)	(96,403)					
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	2,260,164	2,349,404	2,575,719	2,662,009	86,290	3.4	

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100161 FINANCE & ADMINISTRATIVE SERVICES - FINANCE DIVISION								
52 CONTRACTUAL SERVICES								
52101	POSTAL SERVICES	24,255	18,496	29,000	29,000			29,000 COSTS ASSOCIATED WITH TOWN PO BOXES INCLUDING METERED MAILINGS
52102	TELECOMMUNICATION SERVICES	4,409	4,069	4,400	4,400			4,400 ANNUAL CELLULAR PHONE SERVICE FOR 6 DEVICES
52103	PRINTING SERVICES	6,868	7,976	6,900	6,900			6,900 COSTS ASSOCIATED WITH OUTSOURCED PRINTING OF CERTIFIED ANNUAL FINANCIAL REPORT (CAFR) AND BUDGET DOC
52201	ORGANIZATION MEMBERSHIPS	4,675	4,255	4,615	4,615			580 GFOA BUDGET AWARD SUBMISSION
								940 VA TREASURER'S ASSOC/VA CPA ASSOC
								VIRGINIA GOVERNMENT FINANCE OFFICERS' ASSOCIATION - VGFOA (5 MEMBERS)
								650 GOVERNMENT FINANCE OFFICERS' ASSOCIATION (2 MEMBERS)
								470
								60 NOTARY REGISTRATIONS
								600 GFOA MEMBERSHIP FOR TOWN
								NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING (NIGP)-
								340 PROCUREMENT
								220 AMERICAN PAYROLL ASSOCIATION
								175 ICMA MEMBERSHIP 1 PERSON
								580 GFOA CAFR CERTIFICATION
52202	PUBLICATION SUBSCRIPTIONS	1,291	473	1,020	1,020			500 WALL STREET JOURNAL - FINANCIAL NEWS & ANALYSIS FOR DIRECTOR & STAFF IN SUPPORT OF DEPT MISSION
								400 GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) STATEMENT UPDATES - REQUIRED CONTROLLER
								120 FINANCIAL AND OPERATIONAL PUBLICATIONS IN SUPPORT OF FINANCE AND OPERATIONS FOR MUNICIPAL GOVT
52302	FISCAL SERVICES	256,986	235,637	277,000	287,000	10,000	3.6	6,000 CUSTODIAL BANKING SERVICES FOR DEBT PAYMENTS
								3,000 LOCKBOX SERVICES FOR PERSONAL PROPERTY AND REAL ESTATE. SAVINGS ATTRIBUTABLE TO CONSOLIDATED BILLING BY LOUDOUN COUNTY

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100161 FINANCE & ADMINISTRATIVE SERVICES - FINANCE DIVISION							
52 CONTRACTUAL SERVICES							
							PER THE LOUDOUN COUNTY/ TOWN OF LEESBURG AGREEMENT, 1.15% OF GROSS REVENUE COLLECTED BY LOUDOUN COUNTY IS REMITTED TO THE COUNTY. AMOUNT IS BASED ON PROJECTED REVENUE FOR PERSONAL PROPERTY AND REAL ESTATE FOR FY 2021.
							210,000
							13,000 OUTSOURCED BILLING FOR GENERAL BILLS
							30,000 MERCHANT FEES FOR CREDIT CARD SERVICES
							25,000 BANKING SERVICES FOR TOWN BANK ACCOUNT
52303 MANAGEMENT SERVICES	103,975	185,932	63,610	63,610			7,200 24/7 MONITORING SERVICE FOR PARKING GARAGE EQUIPMENT. OFF-SITE CALL CENTER
							1,260 DOCUMENT SHREDDING SERVICES
							15,000 PARKING ENFORCEMENT COMPUTER SERVICES SUPPORTING PARKING VIOLATIONS
							13,200 DEPARTMENT OF MOTOR VEHICLE SERVICES FEES FOR REGISTRATION HOLDS TO COLLECT TAXES
							950 VIRGINIA EMPLOYMENT COMMISSION FEES - SUPPORTS COLLECTIONS EFFORTS FOR TAXES
							10,000 FINANCIAL ADVISORY SERVICES IN SUPPORT OF DEBT ISSUANCE, RATING AGENCY REVIEW
							16,000 INSURANCE CONSULTING SERVICES FOR LIABILITY, PROPERTY, WORK COMP
52306 LEGAL SERVICES	757	1,819	7,000	7,000			2,000 OUT OF STATE WARRANTS
							5,000 OUTSOURCED BOND COUNSEL SERVICES FOR CONTINUING DISCLOSURE COMPLIANCE UPDATES
52307 ADVERTISING SERVICES		159	500	500			500 ADVERTISING COSTS ASSOCIATED WITH VACANT POSITION LISTINGS
52403 EQUIPMENT R&M SERVICES	7,531	2,117	21,440	21,440			5,820 PARKING GARAGE EQUIPMENT SUPPLIES/ REPAIRS
							1,680 SERVICE CONTRACT FOR CHECK/W-2 SEALER
							13,940 WPS GARAGE PARKING SYSTEM MAINT
52502 UNIFORM SERVICES			250	250			250 UNIFORM SERVICES IN SUPPORT OF PARKING ENFORCEMENT STAFF
52601 COMPUTER HARDWARE MAINT SERV	4,553	27	5,800	5,800			5,800 HARDWARE MAINTENANCE FOR NOVTIME CLOCKS TOWNWIDE

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100161 FINANCE & ADMINISTRATIVE SERVICES - FINANCE DIVISION							
<i>PROJECT 16601 CUSTOMER SERVICE DESIGN TEAM PROG</i>							
52 CONTRACTUAL SERVICES							
							CONT. OF THE CUSTOMER SERVICE TRAINING FOR THE DEPT AS PART OF THE TOWN-WIDE FOCUS
EMPLOYEE TRAINING COURSES			1,200	1,200			1,200
TOTAL CONTRACTUAL SERVICES			1,200	1,200			
53 MATERIAL & SUPPLIES							
OFFICE SUPPLIES		539	350	350			350 SUPPLIES REQUIRED TO PROVIDE CUSTOMER SERVICE TRAINING
FOOD AND BEVERAGES	31		150	150			150 FOOD AND BEVERAGES FOR QUARTERLY DEPARTMENT-WIDE CUSTOMER SERVICE TRAINING AND MEETINGS
TOTAL MATERIAL & SUPPLIES	31	539	500	500			
TOTAL FOR PROJECT CUSTOMER SERVICE DESIGN TEAM PROG	31	539	1,700	1,700			

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100161 FINANCE & ADMINISTRATIVE SERVICES - FINANCE DIVISION							
<i>PROJECT 17011 CHURCH STREET PARKING LOT</i>							
43 USE MONEY&PROPERTY							
43004 PARKING METER REVENUE	(25,416)	(16,754)	(25,000)	(25,000)	(25,000)		PROJECTED MONTHLY REV. FROM PARKING FEES AT CHURCH ST LOT. ASSUMES NO REV. IN DECEMBER
43005 PARKING GARAGE SPACE RENTALS	(38,417)	(39,192)	(39,400)	(39,400)	(29,400)	(10,000)	MONTHLY SUBLEASE OF 35 PARKING SPACES TO THE LOUDOUN COUNTY AT THE CHURCH STREET PARKING LOT BASED ON HISTORICAL ACTUALS OF PRIVATE SPACE RENTALS
TOTAL USE MONEY&PROPERTY	(63,833)	(55,946)	(64,400)	(64,400)			
52 CONTRACTUAL SERVICES							
52303 MANAGEMENT SERVICES	1,850	2,556	780	780	780		MONTHLY SERVICE PAYMENT FOR PAY STATION SOFTWARE- IRIS
TOTAL CONTRACTUAL SERVICES	1,850	2,556	780	780			
53 MATERIAL & SUPPLIES							
53308 REPAIR & MAINTENANCE MATERIALS	125		3,000	3,000	3,000		ANTICIPATED REPAIR & MAINTENANCE COSTS FOR T2 PAY-ON-FOOT STATION AT CHURCH STREET PARKING LOT
TOTAL MATERIAL & SUPPLIES	125		3,000	3,000			
55 CONTINUOUS CHARGES							
55011 OPERATING LEASE PAYMENTS	66,360	66,360	66,360	66,360	66,360	66,360	MONTHLY LEASE OF 79 PARKING SPOTS; 35 SPOTS ARE SUBLEASED TO COUNTY; LEASE COVERED BY HRPLY PKG FEES.
TOTAL CONTINUOUS CHARGES	66,360	66,360	66,360	66,360			
TOTAL FOR PROJECT CHURCH STREET PARKING LOT	4,501	12,969	5,740	5,740			
DIV LOCAL TAX FUNDING TOTAL	473,493	1,028,766	1,343,491	1,990,902	647,411	48.2	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description	
100170 FINANCE & ADMINISTRATIVE SERVICES - HUMAN RESOURCES DIVISION									
45 MISC REVENUE									
	REIMBURSE FROM UTILITIES								
45101	FUND	(97,400)	(102,456)	(113,668)	(122,101)	(8,433)	7.4	(122,101)	ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
	REIMBURSEMENT FROM								
45105	CAPITAL PRJ	(19,600)	(20,190)	(20,800)	(21,400)	(600)	2.9	(21,400)	CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION
TOTAL	MISC REVENUE	(117,000)	(122,646)	(134,468)	(143,501)	(9,033)	6.7		
51 PERSONNEL SERVICES									
TOTAL	PERSONNEL SERVICES	519,167	544,087	564,378	590,609	26,231	4.6		
52 CONTRACTUAL SERVICES									
52101	POSTAL SERVICES	7		200	200			200	TO COVER ANY SHIPPING COSTS FOR THE HUMAN RESOURCES DEPARTMENT.
52102	TELECOMMUNICATION SERVICES	989	875	615	1,000	385	62.6	1,000	CELL PHONE FOR HR MANAGER
52201	ORGANIZATION MEMBERSHIPS	2,354	1,495	2,302	1,820	(482)	(20.9)	200	INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION (ICMA) MEMBERSHIP FOR HR STAFF
								220	SOCIETY FOR HUMAN RESOURCES MANAGEMENT (SHRM) MEMBERSHIP FOR HR STAFF
								200	IMPA-VA MEMBERSHIP FOR HR STAFF
								900	INTERNATIONAL PERSONNEL MANAGEMENT ASSOCIATION MEMBERSHIP FOR HR STAFF
								300	HR RECERTIFICATIONS
52202	PUBLICATION SUBSCRIPTIONS	297	297	580	580			580	SHRM WEB SUBSCRIPTION AND PUBLICATIONS RELATED TO PERSONNEL LAW UPDATES
52203	EMPLOYEE TRAINING COURSES	100	3,350	53,000	53,000			53,000	EMPLOYEE DEVELOPMENT PROGRAM COURSES
52204	EMPLOYEE TUITION REIMBURSEMENT	15,940	5,483	20,000	20,000			20,000	INDEXED TO GMU IN-STATE TUITION RATES
52304	PERSONNEL MANAGEMENT SERVICES	92,006	83,268	71,920	75,560	3,640	5.1	2,700	BACKGROUND CHECKS-SCREENING ONE SCREENING SOLUTIONS
								1,500	LINKEDIN RECRUITER ACCOUNT
								10,300	FAMILY MEDICAL LEAVE ACT (FMLA) ADMINISTRATION OUTSOURCING.
								22,500	RANDOM & REASONABLE SUSPICION DRUG TESTING; EAP PROGRAM; NEW HIRE PHYSICALS
								4,990	PROFESSIONAL SERVICES
								8,000	FIRST AID/CPR/AED
								5,610	FINGERPRINTING

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100170 FINANCE & ADMINISTRATIVE SERVICES - HUMAN RESOURCES DIVISION							
52 CONTRACTUAL SERVICES							
							19,960 EMPLOYEE RECOGNITION
52307	ADVERTISING SERVICES	12,708	8,378	9,300	9,300		2,500 VACANT JOB ADVERTISING SERVICES
							6,800 ANNUAL DIVERSITY RECRUITMENT JOB POSTING SERVICE THROUGH DIVERSITY.COM
52602	COMPUTER SOFTWARE MAINT SERV	10,348	17,032	39,600	43,250	3,650	9.2 5,600 AUTOMATED ONBOARDING AND OFFBOARDING STREAMLINING SOFTWARE (NEGOV)
							9,900 NEGOV APPLICANT TRACKING SOFTWARE
							26,250 LEARNING MANAGEMENT SYSTEM
							1,500 LASERFICHE MAINTENANCE
TOTAL CONTRACTUAL SERVICES		134,749	120,178	197,517	204,710	7,193	3.6
53 MATERIAL & SUPPLIES							
53102	OFFICE SUPPLIES	855	2,406	1,000	1,000		1,000 GENERAL OFFICE SUPPLIES
53103	STATIONERY AND FORMS	326	227	500	500		500 BUSINESS CARDS
53105	PACKAGING & SHIPPING SUPPLIES			250	250		250 SHIPPING COSTS & PACKAGING
53106	FOOD AND BEVERAGES	3,659	716	872	872		872 MAINLY USED FOR NEW EMPLOYEE ORIENTATION
TOTAL MATERIAL & SUPPLIES		4,840	3,350	2,622	2,622		
55 CONTINUOUS CHARGES							
55011	OPERATING LEASE PAYMENTS	1,950		2,600	2,600		2,600 COPIER LEASE
TOTAL CONTINUOUS CHARGES		1,950		2,600	2,600		
DIV LOCAL TAX FUNDING TOTAL		543,706	544,970	632,649	657,040	24,391	3.9

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100181 FINANCE & ADMINISTRATIVE SERVICES - IT OPERATIONS DIVISION								
52 CONTRACTUAL SERVICES								
								4,050 STORAGE ARRAY MAINTENANCE
								ANNUAL MAINTENANCE OF BROADCASTING AND CONFERENCE ROOM EQUIPMENT PURCHASED WITH CARES ACT FUNDING
								7,000
								ANNUAL MAINT ON NEW VIRTUAL PLATFORM (SIMPLIVITY) DEPLOYED IN FY 2019. (REPLACED PCM HP CAREPACK \$6,000)
								23,710
								1,500 GEM LASER PRINTERS/PLOTTERS
								14,320 CYBERNETICS STORAGE ARRAYS
								CISCO SMARTNET SERVER HOST VOIP, VOICEMAIL AND PRESENCE
								16,000
								CISCO SMARTNET NETWORK SWITCHES, SRST, AND VOICE GATEWAY
								89,500
	COMPUTER SOFTWARE MAINT SERV							
52602		129,514	53,859	57,200	54,000	(3,200)	(5.6)	
								CARASOFT VMWARE FOR VIRUAL DESKTOPS (SAFE ROOM, KIOSK, LIBRARY PCS)
								2,000
								MICROSOFT - 24/7 TECHNICAL SUPPORT FOR ALL MICROSOFT PRODUCTS
								4,000
								HPE VIRTUAL SERVER LICENSES INCLUDING VMWARE/VSPHERE/VCENTER/V SOM AND STORAGE APPLIANCE
								8,000
								40,000 ESRI GIS PLATFORM
52603	ONLINE SERVICES	337,581	346,183	754,190	825,850	71,660	9.5	248,000 MUNIS ERP FINANCIAL SYSTEM
								LASERFICHE DOCUMENT MANAGEMENT SYSTEM SAAS. INCREASE DUE TO ADDITIONAL LICENSE PURCHASED WITH CARES ACT
								95,000
								60,000 COLOCATION SERVICES ANNUAL COSTS
								TEAM SOFTWARE SOLUTIONS PUBLIC WEB BROWSER
								125
								900 SYMANTEC MUNIS AND BDS/COMMS PORTALS VERISIGN SSL
								GODADDY SECURE SOCKET LAYER CERTIFICATE FOR TOWN WEB ADDRESSES, MUNIS AND SHAREPOINT SITES
								1,300
								SITE IMPROVE QUALITY CONTROL FOR WEBSITES
								5,000
								HOSTED FTP SITE (50 GB) FOR SECURELY EMAILING LARGE FILES
								2,300

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100181 FINANCE & ADMINISTRATIVE SERVICES - IT OPERATIONS DIVISION							
52 CONTRACTUAL SERVICES							
							2,000 TWO CBT NUGGETS NETWORK ADMIN JIT TRAINING
							400 DOTGOV.GOV LICENSE FOR LEESBURGVA.GOV
							20,000 SMARSH TEXT AND SOCIAL MEDIA ARCHIVING
							12,450 IVANTI PATCH MANAGEMENT
							5,760 PROJECT MANAGEMENT SOFTWARE
							21,120 PUBLIC SAFETY CONNECTION WITH LOUDOUN COUNTY
							67,680 INTERNET SERVICE PROVIDER MAINTENANCE
							16,000 GRANICUS WEBSTREAMING
							2,400 AIRTABLE
							4,000 ADOBE CREATIVE CLOUD MAINTENANCE
							15,000 CLOUD SERVICES
							1,100 EMPLOYEE PORTAL (NEW INTRANET)
							3,500 AWARITY INTERNAL THREAT TRAINING FOR ALL STAFF
							10,815 INTERNET CONTENT MANAGEMENT SYSTEM AND HOSTING
							8,200 COMMUNICATIONS CLOUD-GRANICUS LISTSERV SYSTEM
							184,800 IMPLEMENTATION OF OFFICE365
							1,500 PDQ DEPLOY - 3 LICENSES PURCHASED WITH CARES ACT FUNDING
							1,000 PDQ INVENTORY - 2 LICENSES PURCHASED WITH CARES ACT FUNDING
							6,500 SOLARWINDS NETFLOW TRAFFIC ANALYZER PURCHASED WITH CARES ACT FUNDING
							29,000 55 WEBEX LICENSES PURCHASED WITH CARES ACT FUNDING
TOTAL CONTRACTUAL SERVICES	719,626	703,779	1,199,580	1,271,100	71,520	6.0	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description	
100181 FINANCE & ADMINISTRATIVE SERVICES - IT OPERATIONS DIVISION									
53 MATERIAL & SUPPLIES									
53102	OFFICE SUPPLIES	1,316	3,056	4,500	4,500		4,500	OFFICE SUPPLIES INCLUDES FLASH DRIVES AND BATTERIES THAT ARE REQUESTED BY OTHER DEPARTMENTS	
53106	FOOD AND BEVERAGES	113	122	1,200	1,200		1,200	4 TECHNOLOGY USER GROUPS AND 1 TECHNOLOGY SUMMIT	
53402	COMPUTER OPERATING SUPPLIES	12,202	6,553	19,200	19,200		19,200	SUPPLIES FOR MAINTENANCE/UPKEEP OF ALL SYSTEMS AND AUDIO/VIDEO EQUIPMENT	
TOTAL MATERIAL & SUPPLIES		13,631	9,731	24,900	24,900				
55 CONTINUOUS CHARGES									
55011	OPERATING LEASE PAYMENTS	31,312	31,334	37,900	37,900		37,900	PRINTER/SCANNER/COPIER LEASES AT TOWN HALL BASED ON ADDTL UNITS/ NEW CONTRACT	
55015	CYBER SECURITY	28,279	28,813	30,000	31,500	1,500	5.0	31,500	CYBER LIABILITY INSURANCE COVERAGE FOR GENERAL FUND.
TOTAL CONTINUOUS CHARGES		59,591	60,147	67,900	69,400	1,500	2.2		
56 CAPITAL EXPENDITURES									
56201	COMPUTER EQUIPMENT	40,562	57,892	3,000	100,000	97,000	3233.3	100,000	TOWN-WIDE RECURRING, ANNUAL COMPUTER REPLACEMENTS
56202	COMPUTER SOFTWARE	107,272	16,860	45,000	45,000			40,000	UPDATING AND TRUE UP ON LICENSING ADDTL SOFTWARE LICENSES FOR OLDER APPLICATIONS NOT UPDATED
TOTAL CAPITAL EXPENDITURES		147,834	74,752	48,000	145,000	97,000	202.1		
<i>PROJECT 14602 PEG REVENUE</i>									
41 PERMITS & FEES									
41012	PEG REVENUE	(255,908)	(245,256)	(256,000)	(256,000)		(256,000)	GRANT FUNDING USED FOR PUBLIC INFORMATION OUTREACH. BASED ON FY 2019 ACTUALS	
TOTAL PERMITS & FEES		(255,908)	(245,256)	(256,000)	(256,000)				
52 CONTRACTUAL SERVICES									
52102	TELECOMMUNICATION SERVICES	59,148	107,883	64,000	64,000		64,000	COMCAST FIBER LEASE	
52303	MANAGEMENT SERVICES	6,178	6,607	9,000	9,000		9,000	COUNCIL AND PLANNING COMMISSION MTG VIDEO CAMERA OPERATION SERVICES	
TOTAL CONTRACTUAL SERVICES		65,326	114,490	73,000	73,000				
TOTAL FOR PROJECT PEG REVENUE		(190,582)	(130,767)	(183,000)	(183,000)				

DIV LOCAL TAX FUNDING TOTAL	1,411,097	1,587,411	2,192,930	2,459,833	266,903	12.2
DEPT LOCAL TAX FUNDING TOTAL	2,428,296	3,161,146	4,169,070	5,107,775	938,705	22.5

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100211 POLICE - ADMINISTRATION							
42 FINES & FORFEITURES							
42001 TRAFFIC FINES	(391,293)	(310,819)	(350,000)	(350,000)			(350,000) TRAFFIC FINES
42003 POLICE FORFEITURES - STATE			(10,000)	(10,000)			(10,000) POLICE FORFEITURES
TOTAL FINES & FORFEITURES	(391,293)	(310,819)	(360,000)	(360,000)			
43 USE MONEY&PROPERTY							
43999 MISC USE OF MONEY & PROP	(860)	(2,494)	(5,000)	(5,000)			(5,000) BASED ON HISTORICAL ACTUALS
TOTAL USE MONEY&PROPERTY	(860)	(2,494)	(5,000)	(5,000)			
44 CHARGES FOR SERVICES							
44002 POLICE REPORTS/FINGERPRINTS	(1,158)	(651)	(1,300)	(1,300)			(1,300) POLICE REPORTS & FINGERPRINTS
44003 FALSE ALARM CHARGE	(134,610)	(59,490)	(100,000)	(100,000)			(100,000) FALSE ALARM FEES. FY 21 INCREASE BASED ON HISTORICAL ACTUALS.
44004 EXTRADITION REIMBURSEMENTS	(5,937)	(3,326)	(10,000)	(10,000)			(10,000) EXTRADITION REIMBURSEMENT FROM STATE OF VA
44901 SPECIAL EVENTS-BILLABLE OT	(8,938)	(2,080)	(9,800)	(9,800)			(9,800) ESTIMATED SPECIAL EVENT REVENUE
TOTAL CHARGES FOR SERVICES	(150,642)	(65,547)	(121,100)	(121,100)			
45 MISC REVENUE							
45101 REIMBURSE FROM UTILITIES FUND	(145,250)	(152,789)	(169,510)	(182,086)	(12,576)	7.4	(182,086) ALLOCATION OF UTILITY FUND OVERHEAD
45105 REIMBURSEMENT FROM CAPITAL PRJ	(142,400)	(146,670)	(156,000)	(160,700)	(4,700)	3.0	(160,700) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION
TOTAL MISC REVENUE	(287,650)	(299,459)	(325,510)	(342,786)	(17,276)	5.3	
46 REV FROM STATE							
46011 LAW ENFORCEMENT ASSISTANCE	(887,660)	(922,280)	(887,660)	(922,280)	(34,620)	3.9	(922,280) LAW ENFORCEMENT ASSISTANCE FUNDS
TOTAL REV FROM STATE	(887,660)	(922,280)	(887,660)	(922,280)	(34,620)	3.9	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	1,496,522	1,615,455	1,957,204	2,018,059	60,855	3.1	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	1,270	1,347	2,000	3,000	1,000	50.0	3,000 USPS AND UPS POSTAGE AND SHIPPING. SHIPPING AND HANDLING OF PURCHASES; IN FY21 \$3000 REALLOCATED TO 100211-52102

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100211 POLICE - ADMINISTRATION								
52 CONTRACTUAL SERVICES								
	TELECOMMUNICATION SERVICES							VERIZON, VITA, CELL PHONE SERVICE, SATELLITE SERVICE FOR EMERGENCY COMMUNICATIONS. INCREASES BASED ON FY19 ACTUALS AND DEPARTMENT GROWTH
52102		177,444	196,486	214,817	216,737	1,920	0.9	160,000
								9,500 AIRCARDS. CDMA SERVICE.
								6,000 WEB BASED REPORTS & MAPPING - PROVIDES CRIME ANALYSIS INFORMATION TO THE PUBLIC (CrimeReports.com). PRICE INCREASE BASED ON FY19 ACTUAL
								37,900 COMCAST FIBER SUBSCRIPTION FOR BODY WORN AND IN-CAR CAMERAS.
								1,417 CAMERA TRAILER INTERNET SERVICES (COMCAST).
								1,920 IPAD DATA PLAN FOR UNMANNED AERIAL SYSTEMS (UAS) TEAM.
52103	PRINTING SERVICES	975	1,000	2,000	2,000			2,000 BUSINESS CARDS, BROCHURES. REALLOCATED FROM 53103 STATIONERY & FORMS
52201	ORGANIZATION MEMBERSHIPS	108,007	115,356	122,886	122,886			20,320 NORTHERN VA CRIMINAL JUSTICE ACADEMY - DEBT SERVICE. FY21 ESTIMATED INCREASE ADDED.
								220 FBI NATIONAL ACADEMY (MAJOR & CAPTAIN)
								60 ASSOC. OF CERTIFIED BACKGROUND INVESTIGATORS (RECRUITMENT/BACKGROUND OFFICER)
								950 POLICE EXECUTIVE RESEARCH FORUM (CHIEF, MAJOR & CAPTAINS)
								2,500 NORTHERN VIRGINIA EMERGENCY RESPONSE SYSTEM (NVERS) ANNUAL DUES.
								85 INTERNATIONAL ASSOCIATION OF LAW ENFORCEMENT PROFESSIONALS - 1 LIEUT. REALLOC. FROM PATROL OPS.
								55 PERSONAL PROTECTION CONSULTANTS (OCAT INSTRUCTOR)
								85 NATIONAL INFORMATION OFFICERS ASSOC. (PUBLIC INFORMATION OFFICER)
								150 LOUDOUN CRIME COMMISSION (1 CHIEF; 1 MAJOR, 2 CAPTAINS; 6 LTs)
								75 INNOVATIVE CREDIT SOLUTIONS (DEPT. - FOR CREDIT INVESTIGATIONS)
								200 STANDARDS COMMISSION (ACCREDITATION DUES FOR DEPARTMENT)
								180 NATIONAL ORGANIZATION OF BLACK LAW ENFORCEMENT EXECUTIVES (CHIEF)

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100211 POLICE - ADMINISTRATION							
52 CONTRACTUAL SERVICES							
							150 EASTERN REGION POLICE RECRUITERS & APPLICANT INVESTIGATORS ASSOC. (RECRUITMENT/BACKGROUND OFFICER)
							1,225 PROFESSIONAL EXECUTIVE LEADERSHIP SCHOOL ALUMNI (1 MAJOR AND 6 LTs)
							350 VA ASSOC. OF CHIEFS OF POLICE (CHIEF & MAJOR)
							300 INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE (CHIEF & MAJOR)
							95,981 NORTHERN VA CRIMINAL JUSTICE ACADEMY - OPERATIONAL FY21 ESTIMATED INCREASE ADDED.
52303 MANAGEMENT SERVICES	29,552	22,713	31,505	31,505			1,525 SHREDDING SERVICES.
							2,440 INVESTIGATIVE SERVICES (ACCURINT/CHOICEPOINT)
							400 WILDLIFE MANAGEMENT CONTROL (VULTURES)
							25,565 LOUDOUN COUNTY FALSE ALARM COLLECTIONS CONTRACT (25% OF COLLECTIONS) BASED ON HISTORICAL, REALLOCATED WITHIN 52303
							965 COURT SERVICES / TRANSCRIPTIONS SERVICES
							610 VA ACCREDITATION PROGRAM
52304 PERSONNEL MANAGEMENT SERVICES	10,296	35,087	23,510	23,510			9,000 PSYCHOLOGICAL EXAMINATIONS TO SCREEN POLICE OFFICER APPLICANTS FOR HIRE
							8,000 POLYGRAPH EXAMINATIONS. TO SCREEN APPLICANTS FOR HIRE
							6,045 MEDICAL EXAMINATIONS. TO SCREEN POLICE OFFICER APPLICANTS AND OTHER STAFF, AS APPROPRIATE
							465 CREDIT REPORTS ON APPLICANTS (INNOVATIVE CREDIT SOLUTIONS) TO SCREEN FOR HIRE
52306 LEGAL SERVICES	7,396	4,118	8,000	8,000			8,000 MANDATED PAYMENT TO PUBLIC DEFENDERS FOR LEGAL SERVICES
52401 CUSTODIAL SERVICES	27,751	26,480	27,600	27,600			2,000 BIO-HAZARD SERVICE.
							2,500 BATHROOMS/LOCKER ROOMS CLEANING SERVICE
							23,100 BUILDING CUSTODIAL SERVICE. FLOOR STRIPPING AND WAXING. CARPET SHAMPOOING
52402 ELECTRICAL R&M SERVICES	1,945		3,000	3,000			3,000 GENERATOR - MAINTENANCE SERVICES AND REPAIRS AS NECESSARY
52403 EQUIPMENT R&M SERVICES	3,762	1,792	4,042	4,042			

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100211 POLICE - ADMINISTRATION								
52 CONTRACTUAL SERVICES								
								4,042 PRINTERS AND FAX MACHINES - MAINTENANCE AND REPAIRS
52405	MECHANICAL R&M SERVICES	9,945	25,919	27,000	27,000			27,000 HVAC MAINTENANCE & REPAIR
52407	VEHICLE R&M SERVICES	4,906	6,777	7,500	7,500			7,500 COMMUNICATION INSTALLS: RADIOS AND COMPUTERS IN NEW VEHICLES & VEHICLES BEING REPAIRED
52409	BUILDING R&M SERVICES	50,629	9,553	17,000	17,000			1,020 PEST CONTROL
								15,980 FLOORING REPAIRS, PAINTING AND UNFORESEEN BUILDING MAINTENANCE
52502	UNIFORM SERVICES	15,643	13,195	20,000	20,000			20,000 DRY CLEANING AND ALTERATION SERVICES FOR UNIFORMS
52505	TOWING SERVICES			1,000	1,000			1,000 TOWING AND RECOVERY- LPD REIMBURSED FOR SOME; EXCLUDING SEIZED VEHICLES.
52601	COMPUTER HARDWARE MAINT SERV	6,000	125	201,000	201,000			201,000 COUNTY COST FOR RADIO LICENSING, MAINTENANCE, AND LABOR COSTS
52602	COMPUTER SOFTWARE MAINT SERV	7,379	14,029	12,000	33,600	21,600	180.0	3,000 MAINT OF FALSE ALARM SOFTWARE (CRYWOLF) THAT COLLECTS CHARGES FOR FALSE ALARMS
								1,400 BACKGROUND SOLUTIONS SOFTWARE (RECRUITING OFFICER AND CAPTAIN)
								9,100 POWER DMS SOFTWARE PROGRAM
								9,100 POWER DMS SOFTWARE LICENSE FOR DOCUMENT MANAGEMENT
								11,000
TOTAL CONTRACTUAL SERVICES		462,899	473,976	724,860	749,380	24,520	3.4	
53 MATERIAL & SUPPLIES								
53101	UNIFORM/APPAREL SUPPLIES	9,736	7,236	7,500	7,500			5,520 UNIFORM REPLACEMENTS FOR ADMIN STAFF
								1,980 BADGES & UNIFORM PATCHES
53102	OFFICE SUPPLIES	11,235	6,610	10,000	14,000	4,000	40.0	2,880 VA CODE BOOKS
								7,120 OFFICE SUPPLIES. BINDERS, FOLDERS, PAPER, NOTEBOOKS, CLIP BOARDS, PENS, PENCILS, MARKERS, ETC
								4,000 E-CITATION SUPPLIES
53103	STATIONERY AND FORMS	6,548	4,197	4,500	4,500			1,500 REPORTS FORMS, LETTERHEAD & ENVELOPES
								3,000 VA UNIFORM TRAFFIC SUMMONSES, WARNING TICKETS, PARKING CITATIONS
53105	PACKAGING & SHIPPING SUPPLIES	2,034	2,162	1,900	1,900			1,900 PACKAGING SUPPLIES. BOXES, TAPE, CARTONS FOR EVIDENCE PACKAGING AND STORAGE

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description
100211 POLICE - ADMINISTRATION								
53 MATERIAL & SUPPLIES								
53106	FOOD AND BEVERAGES	5,359	4,560	5,000	5,000		5,000	WORKING LUNCH MEETINGS, VALOR AWARDS, EXTENDED EMERGENCY OPS & SPECIAL EVENTS- BASED ON HISTORICAL
53107	ADMIN TRAVEL (NONTRAINING)	9,858	3,711	13,500	5,500	(8,000)	(59.3)	PRISONER EXTRADITIONS, MEETINGS, AND TRAVEL FOR MAJOR CASES. COSTS FOR EXTRADITIONS ARE REIMBURSED
53301	BUILDING R&M MATERIALS	2,752	2,033	4,200	4,200		4,200	ANTICIPATED BUILDING REPAIR COSTS
53302	CUSTODIAL R&M MATERIALS	11,324	6,038	6,500	6,500		6,500	CUSTODIAL REPAIR SUPPLIES
53402	COMPUTER OPERATING SUPPLIES	17,338	22,064	17,000	17,000		17,000	COMPUTER OPERATING SUPPLIES. TONER CARTRIDGES. INCREASE IS A REALLOCATION
53403	LAW ENFORCEMENT SUPPLIES	71,780	46,036	56,760	56,760		11,440	RANGE SUPPLIES
							4,060	WEAPON LIGHTING SYSTEMS
							2,030	BATTERY REPLACEMENT FOR RADIOS/MDT'S.
							15,000	PERSONNEL AMMUNITIONS & WEAPON SYSTEMS DEPLOYMENT
							11,450	TRAINING SUPPLIES
							12,780	MISCELLANEOUS LE EQUIPMENT (BATTERIES, LOCKOUT KITS, TIRE SPIKES, DIGITAL CAMERAS)
TOTAL MATERIAL & SUPPLIES		147,964	104,646	126,860	122,860	(4,000)	(3.2)	
55 CONTINUOUS CHARGES								
55001	AUTOMOBILE LIABILITY	43,029	65,577	43,790	45,980	2,190	5.0	45,980 AUTOMOBILE LIABILITY
55002	PROPERTY INSURANCE	3,174	2,573	3,390	3,560	170	5.0	3,560 PROPERTY INSURANCE
55004	GENERAL LIABILITY	14,753	23,684	20,720	21,760	1,040	5.0	21,760 GENERAL LIABILITY
55006	ELECTRICITY PAYMENTS	65,860	60,314	73,003	73,003		73,003	ELECTRICITY PAYMENTS
55007	NATURAL GAS PAYMENTS	10,444	9,431	17,000	17,000		17,000	NATURAL GAS PAYMENTS. DEC DUE TO NEW, EFFICIENT BOILERS
55009	GASOLINE/DIESEL	331	485	1,500	1,500		1,500	FUEL FOR GENERATOR.
55011	OPERATING LEASE PAYMENTS	8,089	8,505	10,005	10,005		10,005	COPIER AND FAX MACHINE LEASING
55012	EQUIPMENT RENTALS	600	600	1,200	1,200		1,200	RENTAL OF NIGHTVISION EQUIPMENT FROM NAVAL SURFACE WARFARE CENTER, CRANE DIV
55014	LODA (LINE OF DUTY ACT) INSURA	55,365	89,457	112,000	117,600	5,600	5.0	117,600 LINE OF DUTY ACT INSURANCE
TOTAL CONTINUOUS CHARGES		201,645	260,625	282,608	291,608	9,000	3.2	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100211 POLICE - ADMINISTRATION							
56 CAPITAL EXPENDITURES							
56201 COMPUTER EQUIPMENT	14,409	1,487		3,400	3,400		3,400 4 UNMANNED AERIAL SYSTEMS (UAS) TABLETS
56202 COMPUTER SOFTWARE	169	421	6,000	6,000			6,000 MAPPING SOFTWARE FOR DRONE
TOTAL CAPITAL EXPENDITURES	14,579	1,908	6,000	9,400	3,400	56.7	
DIV LOCAL TAX FUNDING TOTAL	605,504	856,011	1,398,262	1,440,141	41,879	3.0	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100212 POLICE - PATROL OPERATIONS							
44 CHARGES FOR SERVICES							
							ESTIMATED OFF-DUTY AND SPECIAL EVENTS OT REVENUE. FY21 DECREASE OF 2,000 BASED ON HISTORICAL ACTUALS.
SPECIAL EVENTS-BILLABLE							
44901 OT	(43,973)	(51,724)	(60,000)	(60,000)			(60,000)
TOTAL CHARGES FOR SERVICES	(43,973)	(51,724)	(60,000)	(60,000)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	5,459,599	5,216,890	5,166,586	5,819,243	652,657	12.6	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	428	544	1,200		(1,200)	(100.0)	
TELECOMMUNICATION SERVICES							SERVICE PLANS FOR STATIC IP'S FOR CAMERA TRAILERS
52102	4,533	1,394	2,200	2,200			2,200
ORGANIZATION MEMBERSHIPS							NAT'L TACTICAL OFFICERS ASSOC (NTOA) - TEAM MEMBERSHIP
52201	2,075	1,715	2,570	2,570			150
							225 NAT'L CAPITAL REGION SWAT ASSOC (NCRSA) - TEAM MEMBERSHIP
							1,195 COG MEMBERSHIP. PROVIDES SPECIALIZED TRAINING; TRG VALUE EXCEEDS COST OF MEMBERSHIP
							350 INT'L ASSOC OF CHIEFS OF POLICE - CAPTAIN & LIEUTENANT
							300 USPCA - US POLICE CANINE ASSOC. - 3 K9 HANDLERS.
							350 VA ASSOC. OF CHIEFS OF POLICE - 1 CAPTAIN & 1 LIEUTENANT
52403 EQUIPMENT R&M SERVICES			18,000	18,000			13,000 DEPARTMENT WIDE ANNUAL TASER MAINTENANCE SERVICE
							5,000 REPAIR & MAINT FOR CAMERA TRAILER; K-9 VEHIC; NOC; RADAR; INTOXIMETER & TINT METER CALIB
52407 VEHICLE R&M SERVICES	853	1,216	7,000	7,000			4,000 K-9 SPECIFIC EQUIPMENT FOR (3) K-9 POLICE VEHICLES
							3,000 PATROL FLEET R&M NEEDS. CLEANING FEE ASSOCIATED WITH BIOHAZARD INCIDENTS
52504 VETERINARY SERVICES	2,643	1,511	6,000	6,000			6,000 3 POLICE WORKING DOGS: MEDICAL TREATMENT FOR \$2,400 AND REMAINDER FOR UNEXPECTED TREATMENT.
52505 TOWING SERVICES			1,000	1,000			1,000 EVIDENTIARY TOW & RECOVERY.
COMPUTER HARDWARE MAINT SERV							
52601		6,000	63,150	63,150			33,000 MOTOROLA ANNUAL SUBSCRIPTION COSTS FOR IN-CAR CAMERA SYSTEM

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100212 POLICE - PATROL OPERATIONS								
52 CONTRACTUAL SERVICES								
								MOTOROLA ANNUAL SUBSCRIPTION COSTS FOR BODY WORN CAMERA SYSTEM
								30,150
52602	COMPUTER SOFTWARE MAINT SERV			22,708	6,708	(16,000)	(70.5)	6,708 WIRELESS-WIFI CAMERA SYSTEM MONITORING & MAINTENANCE MANAGED SERVICES
TOTAL CONTRACTUAL SERVICES		10,533	12,380	123,828	106,628	(17,200)	(13.9)	
53 MATERIAL & SUPPLIES								
53101	UNIFORM/APPAREL SUPPLIES	49,198	58,297	56,100	56,100			56,100 UNIFORM EXPENSES: PATROL, SOT, CIT, FTO, BICYCLE UNIFORMS; INCLUDES BALLISTIC VESTS.
53102	OFFICE SUPPLIES	323	83	8,000	4,000	(4,000)	(50.0)	4,000 OFFICE SUPPLIES. FOLDERS, BINDERS, PAPER, PENS, CLIP BOARDS, NOTEBOOKS, ETC.
53106	FOOD AND BEVERAGES			250		(250)	(100.0)	
53402	COMPUTER OPERATING SUPPLIES	2,673		1,000	1,000			1,000 PRINTER CARTRIDGES AND MISC. COMPUTER SUPPLIES
53403	LAW ENFORCEMENT SUPPLIES	63,928	36,632	46,000	46,000			46,000 FLASHLIGHTS, OC, FLEX CUFFS, EVIDENCE PROCESSING SUPPLIES, BATTERIES, BICYCLES SUPPLIES, ETC
53407	CANINE SUPPLIES	3,114	3,187	12,000	12,000			9,650 REPLACEMENT OF 1 RETIRED CANINE.
								2,350 K-9 FOOD AND MISC. SUPPLIES
TOTAL MATERIAL & SUPPLIES		119,235	98,199	123,350	119,100	(4,250)	(3.4)	
<i>PROJECT DINE OUTDOOR SIDEWALK DINING PROGRAM</i>								
51 PERSONNEL SERVICES								
TOTAL PERSONNEL SERVICES					104,421	104,421		
DIV LOCAL TAX FUNDING TOTAL		5,545,396	5,275,745	5,353,764	6,089,392	735,628	13.7	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100213 POLICE - CRIMINAL INVESTIGATIONS							
44 CHARGES FOR SERVICES							
SPECIAL EVENTS-BILLABLE							
44901 OT	(33,313)	(27,349)	(34,000)	(34,000)			(34,000)
TOTAL CHARGES FOR SERVICES	(33,313)	(27,349)	(34,000)	(34,000)			
47 REV FROM FED GOVT							
FBI SAFE STREETS TASK							
47012 FORCE	(15,505)	(8,923)	(39,000)	(39,000)			(39,000) ESTIMATED OFF-DUTY ASSIGNMENT AND SPECIAL EVENTS OT REVENUE
OVAW DOMESTIC VIOLENCE							
47013 GRANT			(90,000)	(90,000)			(90,000) FEDERAL DV GRANT PASS THROUGH FROM LOUDOUN COUNTY (YEAR 3 OF 3 YEAR GRANT TERM)
TOTAL REV FROM FED GOVT	(15,505)	(8,923)	(129,000)	(129,000)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	1,400,454	1,472,234	2,156,939	1,706,747	(450,192)	(20.9)	
52 CONTRACTUAL SERVICES							
ORGANIZATION							
52201 MEMBERSHIPS	25,050	25,000	25,665	25,665			15 - 1 DETECTIVE VA GANG INVESTIGATORS ASSOC. (VGIA) DEPT. OF FORENSIC SPECIALISTS (DFS)- 50 1 DETECTIVE 25,000 NORTHERN VA GANG TASK FORCE MEMBERSHIP (DEPARTMENT) 50 NAT'L ASSOC. OF DRUG DIVERSION INVESTIGATORS (NADDI)- 1 DETECTIVE 50 INT'L HOMICIDE INVESTIGATORS ASSOC. (IHIA) - 1 DETECTIVE 75 VA HOMICIDE INVESTIGATORS ASSOC. (VHIA) - 3 DETECTIVES 75 INT'L ASSOC. OF COMPUTER INVESTIGATIVE SPECIALISTS (IASIS) MEMBERSHIP - 1 DETECTIVE 300 REGIONAL CRIME INFORMATION CENTER (ROCIC) - DEPARTMENT MEMBERSHIP 50 NAT'L TECHNICAL INVESTIGATORS ASSOCIATION (NATIA) -1 DETECTIVE DOA TRANSPORT OF BODY IN MURDER CASES OR SUSP. DEATH TO EXAMINER/HOSPITAL. LOUD. CO. NO LONGER PAYS 2,500
52303 MANAGEMENT SERVICES	2,254	1,355	3,570	3,570			1,070 CASE MGMT SVCS; INTERNET PHONE PROVIDERS FOR COURT ORDERED RELEASE OF DATA FOR CASE INVESTIGATIONS 5,000 CONFIDENTIAL EXPENDITURES: EVIDENCE, INTERNET CRIMES AGAINST CHILDREN, INFORMANTS, ETC
52305 PUBLIC INFO & RELATIONS SERV	1,611	1,520	14,000	5,000	(9,000)	(64.3)	5,000

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100213 POLICE - CRIMINAL INVESTIGATIONS							
52 CONTRACTUAL SERVICES							
52505			1,020	1,020			1,020 TRANSPORTATION OF IMPOUNDED/RECOVERED VEHICLES FOR PROCESSING
52602	10,700	8,193	12,293	12,293			1,200 TOWING SERVICES COMPUTER SOFTWARE MAINT SERV
							650 COVERT GPS TRACKER/MAPPING X-WAYS FORENSICS. DIGITAL FORENSIC SOFTWARE TOOL FOR LOW LEVEL ANALYSIS
							4,613 SUR-TEC (BODY WIRE SOFTWARE)
							700 MAGNET FORENSICS INTERNET EVIDENCE FINDER
							4,000 CELLEBRITE UFED ULTIMATE. MOBILE DEVICE FORENSIC SOFTWARE TOOL
							1,130 ACCESSDATA FORENSIC TOOL KIT LICENSE RENEWAL. SUITE OF DIGITAL FORENSIC SOFTWARE TOOLS FOR COMPUTERS AND PHONES
TOTAL CONTRACTUAL SERVICES	39,615	36,068	56,548	47,548	(9,000)	(15.9)	
53 MATERIAL & SUPPLIES							
53102	91	285	2,500	2,500			2,500 OFFICE SUPPLIES. BINDERS, CLASSIFICATION FOLDERS, PAPER, PENS, ETC.
53403	2,537	1,787	20,520	20,520			12,000 LAW ENFORCEMENT SUPPLIES OUTFITTING OF SPECIAL INVESTIGATIONS DETECTIVES
							8,520 FINGERPRINT EVIDENCE SUPPLIES, FOOT/SHOE MOLDS, BODY BAGS, LOCKS, TOE TAGS, BATTERIES, ETC. LABORATORY & FIELD SUPPLIES FOR DEPARTMENT ID TECHS & DETECTIVES
TOTAL MATERIAL & SUPPLIES	2,628	2,072	23,020	23,020			
55 CONTINUOUS CHARGES							
55011	19,032	18,023	19,440	19,440			9,720 SET DETECTIVE TRANSPORTATION (2 OF 2 DETECTIVES)
							9,720 SET DETECTIVE TRANSPORTATION (1 OF 2 DETECTIVES)
TOTAL CONTINUOUS CHARGES	19,032	18,023	19,440	19,440			

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100213 POLICE - CRIMINAL INVESTIGATIONS							
<i>PROJECT 07101 GANG TASK FORCE</i>							
47 REV FROM FED GOVT							
47006 GANG OFFICER GRANT	(20,703)	(10,142)	(10,000)	(10,000)			(10,000) OVERTIME FOR GANG OFFICER
TOTAL REV FROM FED GOVT	(20,703)	(10,142)	(10,000)	(10,000)			
55 CONTINUOUS CHARGES							
55011 OPERATING LEASE PAYMENTS	6,480						
TOTAL CONTINUOUS CHARGES	6,480						
TOTAL FOR PROJECT GANG TASK FORCE	(14,223)	(10,142)	(10,000)	(10,000)			
DIV LOCAL TAX FUNDING TOTAL	1,398,688	1,481,983	2,082,947	1,623,755	(459,192)	(22.0)	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100214 POLICE - COMMUNITY SERVICES							
44 CHARGES FOR SERVICES							
							ESTIMATED OFF-DUTY ASSIGNMENT AND SPECIAL EVENTS OT REVENUE. FY21 DECREASE BASED ON HISTORICAL ACTUALS.
SPECIAL EVENTS-BILLABLE							
44901 OT	(50,603)	(42,803)	(63,000)	(63,000)			(63,000)
TOTAL CHARGES FOR SERVICES	(50,603)	(42,803)	(63,000)	(63,000)			
45 MISC REVENUE							
45001 DONATION FOR SRO	(575,919)	(593,197)	(605,132)	(592,961)	12,171	(2.0)	(592,961) LOUDOUN CO. CONTRIB. FOR SROS IN COUNTY MIDDLE & HIGH SCHOOLS LOCATED WITHIN LEESBURG
TOTAL MISC REVENUE	(575,919)	(593,197)	(605,132)	(592,961)	12,171	(2.0)	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	1,831,490	1,894,360	2,103,787	2,121,966	18,179	0.9	
52 CONTRACTUAL SERVICES							
ORGANIZATION MEMBERSHIPS	60	40	565	565			285 CHILD SAFETY SEAT INSTALLATIONS - 3 STAFF MEMBERS (\$95 EA.)
							280 (7) NASRO MEMBERSHIPS (\$40 EA.)
52403 EQUIPMENT R&M SERVICES	4,482	6,437	6,875	6,875			1,031 SMART TRAILER, RADAR, AND MESSAGE BOARD REPAIR/MAINTENANCE
							1,100 RADAR TUNING FORK CALIBRATIONS
							3,094 RADAR & LIDAR CALIBRATIONS
							1,650 FLEET CRUISER CALIBRATIONS - TWICE PER YEAR.
52602 COMPUTER SOFTWARE MAINT SERV			400	400			400 COMPUTER SOFTWARE MAINTENANCE - VISTA FX SOFTWARE FOR CRASH RECONSTRUCTION.
TOTAL CONTRACTUAL SERVICES	4,542	6,477	7,840	7,840			
53 MATERIAL & SUPPLIES							
53101 UNIFORM/APPAREL SUPPLIES	5,584	8,609	5,000	5,000			5,000 REPLACEMENT UNIFORMS
53102 OFFICE SUPPLIES	33		1,000	1,000			1,000 OFFICE SUPPLIES. FOLDERS, PAPER, PENS, ETC. FOR SECTION.
53106 FOOD AND BEVERAGES	574	53	1,000	1,000			1,000 POLICE CAMPS, CRIME PREVENTION MEETINGS, SPECIAL OPERATIONS
53107 ADMIN TRAVEL (NONTRAINING)	3,211	1,780	3,700	3,700			1,500 TEEN OUTREACH SUMMER CAMP PROGRAM FIELD TRIPS (ADMISSIONS)
							1,500 SENIOR POLICE CAMP. SENIOR POLICE CAMP DEVELOPMENT.
							700 POLICE CAMP FIELD TRIPS. YOUTH OUTREACH FIELD TRIPS TO D.C. & OTHER VENUES (ADMISSION COSTS).

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100214 POLICE - COMMUNITY SERVICES							
53 MATERIAL & SUPPLIES							
53305							MOBILE COMMAND CENTER SUPPLIES/UPKEEP
	67	3,803	5,000	5,000			5,000
							TEEN OUTREACH SUMMER CAMP PROGRAM SUPPLIES
53403	14,858	7,031	17,051	17,051			2,500
							REPLACEMENT OF AUTOMATIC EXTERNAL DEFIBRILLATOR (AED)
							2,037
							TRAFFIC / PEDESTRIAN SAFETY SIGNS, CRIME PREVENTION BROCHURES
							4,947
							TOWN SPONSORED EVENTS / OUTREACH, ROCK PROGRAM SUPPORT
							1,310
							CRIME PREVENTION / PUBLIC SAFETY DAYS
							6,257
TOTAL MATERIAL & SUPPLIES	24,325	21,277	32,751	32,751			
DIV LOCAL TAX FUNDING TOTAL	1,233,836	1,286,114	1,476,246	1,506,596	30,350	2.1	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100215 POLICE - INFORMATION SERVICES							
44 CHARGES FOR SERVICES							
SPECIAL EVENTS-BILLABLE							
44901 OT			(3,000)	(3,000)			(3,000) ESTIMATED OFF-DUTY ASSIGNMENT AND SPECIAL EVENTS OT REVENUE
TOTAL CHARGES FOR SERVICES			(3,000)	(3,000)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	1,644,454	1,572,797	1,649,951	1,755,870	105,919	6.4	
52 CONTRACTUAL SERVICES							
52102 TELECOMMUNICATION SERVICES	1,947	2,599	3,000	3,000			3,000 TELEPHONE FOREIGN LANGUAGE TRANSLATION SERVICE. TO AID WITH NON ENGLISH SPEAKING CALLERS.
52201 ORGANIZATION MEMBERSHIPS	331	339	2,000	2,000			2,000 LINX PROGRAM
52403 EQUIPMENT R&M SERVICES	31,116	32,213	37,179	37,179			2,158 FIRE ALARM PANEL SERVICE AND MAINTENANCE 3,021 MAINTENANCE AND REPAIR OF LOGGING EQUIPMENT 32,000 MOTOROLA RADIO SYSTEM SERVICE CONTRACT
52602 COMPUTER SOFTWARE MAINT SERV	158,617	165,035	149,400	147,150	(2,250)	(1.5)	6,570 CAROLINA RECORDING MAINTENANCE FOR RADIO TRAFFIC 1,500 TEXT-TO-911 SUBSCRIPTION FEE 6,000 MAINTENANCE OF COMMUNICATION CENTER TELEPHONE CALL RECORDING SYSTEM SOFTWARE (VOIP - IPCELERATE) 83,400 SOFTWARE MAINTENANCE OF RMS, CAD, MOBILE (TYLER TECH); FY21 REDUCTION DUE TO UPGRADE 27,830 INTRADO CALL HANDLING EQUIPMENT 4,000 SOFTWARE REQUIRED BY CJIS FOR ADVANCED AUTHENTICATION AND USED FOR CONNECTIVITY TO TABLETS (NETMOTION) 1,000 OPEN FOX MESSENGER LICENSE MAINTENANCE (COMPUTER PROJECTS OF ILLINOIS). FOR VCIN 16,850 UPGRADED NEW WORLD/CAD MODULES MAINTENANCE AND HOSTING FEES
TOTAL CONTRACTUAL SERVICES	192,011	200,186	191,579	189,329	(2,250)	(1.2)	
53 MATERIAL & SUPPLIES							
53101 UNIFORM/APPAREL SUPPLIES	1,390	2,593	2,400	2,400			2,400 REPLACEMENT UNIFORMS
53102 OFFICE SUPPLIES	579	2,035	2,792	2,792			2,792 OFFICE SUPPLIES: PENS, MARKERS, PAPER, LAMINATING SHEETS, FILE FOLDERS, ETC

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100216 POLICE -CITIZENS SUPPORT TEAM							
53 MATERIAL & SUPPLIES							
53101							ADDITIONAL AND REPLACEMENT UNIFORMS FOR SUPPORT TEAM MEMBERS.
	UNIFORM/APPAREL SUPPLIES						
	1,189		880	880			880
53403							FINGERPRINT SUPPLIES, DNA KITS, BATTERIES, & MISC. EQUIPMENT.
	LAW ENFORCEMENT SUPPLIES						
	114		515	515			515
TOTAL MATERIAL & SUPPLIES		1,303	1,395	1,395			
55 CONTINUOUS CHARGES							
55001							AUTOMOBILE INSURANCE ALLOCATION. INSURANCE FOR SUPPORT TEAM VEHICLES
	AUTOMOBILE LIABILITY						
	2,006	1,349	3,140	3,300	160	5.1	3,300
TOTAL CONTINUOUS CHARGES		2,006	1,349	3,140	160	5.1	
DIV LOCAL TAX FUNDING TOTAL		3,309	1,349	4,535	160	3.5	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100220 POLICE - FIRE & RESCUE CONTRIBUTION							
46 REV FROM STATE							
46010 STATE FIREMAN'S FUND	(147,507)	(155,214)	(160,000)	(160,000)			(160,000) AID TO LOCALITIES FUNDING FROM VIRGINIA FIRE PROGRAMS. PASS THROUGH TO LEESBURG VOLUNTEER FIRE DEPARTMENT
TOTAL REV FROM STATE	(147,507)	(155,214)	(160,000)	(160,000)			
54 MISC EXP							
54003 GRANTS&CONTRIB TO OTHER ORGAN	644,905	558,574	326,635	160,000	(166,635)	(51.0)	160,000 AID TO LOCALITIES FUNDING FROM VIRGINIA FIRE PROGRAMS. PASS THROUGH TO LEESBURG VOLUNTEER FIRE DEPARTMENT
TOTAL MISC EXP	644,905	558,574	326,635	160,000	(166,635)	(51.0)	
DIV LOCAL TAX FUNDING TOTAL	497,398	403,360	166,635		(166,635)	(100.0)	
DEPT LOCAL TAX FUNDING TOTAL	11,136,250	11,087,978	12,334,861	12,641,680	306,819	2.5	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100311 PUBLIC WORKS - ADMINISTRATION DIVISION							
40 TAXES							
40508 RIGHT OF WAY USE TAX	(206,965)	(167,699)	(200,000)	(200,000)			(200,000) BASED ON FY 2019 ACTUALS
TOTAL TAXES	(206,965)	(167,699)	(200,000)	(200,000)			
44 CHARGES FOR SERVICES							
44999 MISC CHARGE FOR SERVICES	(19,483)	(23,700)	(20,000)	(20,000)			(20,000) BOND AND MISC. PROCESSING FEES
TOTAL CHARGES FOR SERVICES	(19,483)	(23,700)	(20,000)	(20,000)			
45 MISC REVENUE							
REIMBURSE FROM UTILITIES FUND							
45101 FUND	(30,000)	(31,557)	(35,011)	(37,609)	(2,598)	7.4	(37,609) REIMBURSE FROM UTILITIES FUND
REIMBURSEMENT FROM CAPITAL PRJ							
45105 CAPITAL PRJ	(84,200)	(164,230)	(173,000)	(178,200)	(5,200)	3.0	(178,200) CIP OVERHEAD ADMINISTRATIVE REIMBURSEMENT
TOTAL MISC REVENUE	(114,200)	(195,787)	(208,011)	(215,809)	(7,798)	3.7	
46 REV FROM STATE							
46009 HIGHWAY MAINTENANCE	(3,732,442)	(3,810,643)	(3,825,910)	(3,900,932)	(75,022)	2.0	(3,900,932) INCREASE DUE TO ADDITIONAL LANE MILES OF ROADWAY
TOTAL REV FROM STATE	(3,732,442)	(3,810,643)	(3,825,910)	(3,900,932)	(75,022)	2.0	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	772,411	851,275	1,047,743	1,088,040	40,297	3.8	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description
100311 PUBLIC WORKS - ADMINISTRATION DIVISION								
52 CONTRACTUAL SERVICES								
52101	20	50	100	100			100	GENERAL POSTAGE COSTS ASSOCIATED WITH PURCHASES
52102	4,768	5,690	5,300	5,300			3,500	CELL PHONES FOR 8 STAFF, SNOW-LINE CELLPHONE AND MI-FI. CELL PHONES AND LAND LINES REQUIRED FOR COMMUNICATION.
52201	925	259	648	648			648	MONTHLY COST FOR IMPLEMENTING ROUTERS IN VEHICLES FOR BETTER CONNECTIVITY FOR TRAFFIC SIGNAL TECHNICIANS, STREETS AND INSPECTORS
52202	2,505	68	100	100			100	APWA, ASCE
52310	77,071	82,837	95,000	95,000			95,000	ENGINEERING NEWS RECORD (ENR) REQUIRED VA STATE CODE UPDATES
52602	52,139	40,049	45,500	45,500			45,500	PRUNING PROGRAM, TREE REPLACEMENTS, & LANDSCAPE MAINTENANCE
TOTAL CONTRACTUAL SERVICES	137,427	128,954	146,648	146,648				LUCITY ASSET MANAGEMENT SOFTWARE
53 MATERIAL & SUPPLIES								
53102	2,411	1,489	1,000	1,000			1,000	GENERAL OFFICE SUPPLIES AND PRINTER SUPPLIES
53103	326	434	500	500			500	LETTERHEAD, BUSINESS CARDS AND OTHER MATERIAL
53106	794	96	100	100			100	MEETINGS, LUNCH & LEARNS TRAININGS FOR STAFF, AND MEETING WITH OTHER GOVTS
53107	2,442	1,870	100	100			100	TOLLS AND TRAVEL COSTS FOR MEETINGS IN FAIRFAX, VDOT, NVRC
53202	220		200	200			200	FIELD SUPPLIES URBAN FORESTER
53402	2,720	1,943	1,000	1,000			1,000	REPLACEMENT TONER FOR PRINTERS
TOTAL MATERIAL & SUPPLIES	8,912	5,832	2,900	2,900				
55 CONTINUOUS CHARGES								
55001	7,078	9,790	7,060	7,420	360	5.1	7,420	AUTOMOBILE LIABILITY
55002	9,718	7,878	10,380	10,900	520	5.0	10,900	PROPERTY INSURANCE
TOTAL CONTINUOUS CHARGES	16,796	17,668	17,440	18,320	880	5.0		

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100311 PUBLIC WORKS - ADMINISTRATION DIVISION							
56 CAPITAL EXPENDITURES							
56202 COMPUTER SOFTWARE		14,505	3,800	3,800			3,800 NEW LASERFISCHE LICENSES
TOTAL CAPITAL EXPENDITURES		14,505	3,800	3,800			
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	14,333		1,292	1,292			
<i>TOTAL FOR PROJECT RECURRING WINTER EVENTS</i>	<i>14,333</i>		<i>1,292</i>	<i>1,292</i>			
DIV LOCAL TAX FUNDING TOTAL	(3,123,209)	(3,179,594)	(3,034,098)	(3,075,741)	(41,643)	1.4	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100312 PUBLIC WORKS - ENGINEERING & INSPECTIONS DIVISION							
41 PERMITS & FEES							
41999 MISC PERMITS & FEES	(24,391)	(85,235)	(25,000)	(25,000)			(25,000) RIGHT-OF-WAY PERMIT FEES
TOTAL PERMITS & FEES	(24,391)	(85,235)	(25,000)	(25,000)			
45 MISC REVENUE							
REIMBURSEMENT FROM 45105 CAPITAL PRJ	(31,100)	(32,030)	(33,000)	(34,000)	(1,000)	3.0	(34,000) CIP OVERHEAD ALLOCATION
TOTAL MISC REVENUE	(31,100)	(32,030)	(33,000)	(34,000)	(1,000)	3.0	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	614,284	664,548	680,804	704,515	23,711	3.5	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	5,577	3,913	6,000	6,000			6,000 2 MAILINGS REQUIRED FOR MS4 PERMIT COMPLIANCE AND GENERAL INFO DISTRIBUTION TO RESIDENTS
52102 TELECOMMUNICATION SERVICES	6,420	5,052	6,400	6,400			6,400 4 CELL PHONES, 4 HOT SPOTS, 2 IPADS FOR SW INSPECTIONS - REQUIRED FOR STAFF COMMUNICATION IN THE FIELD
52103 PRINTING SERVICES	1,629	1,447	3,000	3,000			3,000 PRINTING OF GIVEAWAY ITEMS FOR KLB, SHRED EVENTS AND TOWN-WIDE POSTCARD MAILINGS REQUIRED FOR MS4 PERMIT COMPLIANCE
52201 ORGANIZATION MEMBERSHIPS	2,460	3,250	2,500	2,500			2,500 MEMBERSHIP WITH NVRC CLEAN WATER PARTNERS AS REQUIRED BY MS4 PERMIT PROGRAM PLAN
52202 PUBLICATION SUBSCRIPTIONS	81	2,331	2,800	2,800			2,800 ANNUAL SUBSCRIPTION TO SNL FINANCIAL FOR BOND COMPANY VERIFICATION
52303 MANAGEMENT SERVICES	3,133	100	15,000	15,000			15,000 PERMIT, REPORT REVIEW AND PREPARATION ASSISTANCE FOR COMPLIANCE WITH MS4 PERMIT
52307 ADVERTISING SERVICES	225		500	500			500 ADVERTISING FOR STORMWATER RELATED INFORMATION AS REQUIRED BY MS4 PERMIT
52308 COMPLIANCE TESTING & SERVICES	3,500	3,000	3,000	3,000			3,000 VA DEQ MS4 PERMIT FEE.
52501 ARCHITECTURE&ENGINEERING SERV	7,818	16,945	32,000	32,000			32,000 CONSULT SVCS RELATED TO MS4 PERMIT COMPLIANCE; STUDIES RELATED TO DRAINAGE & SINKHOLE ISSUES, ENGINEERING SERVICES REQUIRED FOR MS4 PERMIT
52602 COMPUTER SOFTWARE MAINT SERV	550		1,500	1,500			1,500 UPDATES AND SOFTWARE LICENSE AGREEMENTS FOR PAVING SOFTWARE
TOTAL CONTRACTUAL SERVICES	31,393	36,038	72,700	72,700			

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100312 PUBLIC WORKS - ENGINEERING & INSPECTIONS DIVISION							
53 MATERIAL & SUPPLIES							
53102 OFFICE SUPPLIES	1,248	4,693	3,000	3,000			3,000 GENERAL OFFICE SUPPLIES AND HANDOUTS FOR F&G, SHRED, & KLB EVENTS
53103 STATIONERY AND FORMS	326	227	400	400			400 BUSINESS CARDS AND PAPER
53202 FIELD SUPPLIES	5,038	4,659	600	600			600 SPRAY PAINT FOR MARKING, MEASURING DEVICES, ETC. FOR FIELD PERSONNEL
53402 COMPUTER OPERATING SUPPLIES	67		200	200			200 TONER CARTRIDGES FOR PRINTERS
TOTAL MATERIAL & SUPPLIES	6,679	9,580	4,200	4,200			
56 CAPITAL EXPENDITURES							
56202 COMPUTER SOFTWARE		800	2,000	2,000			2,000 SOFTWARE UPDATES FOR GPS HANDHELD DEVICE.
TOTAL CAPITAL EXPENDITURES		800	2,000	2,000			
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES			3,875	3,876	1	0.0	
<i>TOTAL FOR PROJECT RECURRING WINTER EVENTS</i>			<i>3,875</i>	<i>3,876</i>	<i>1</i>	<i>0.0</i>	
DIV LOCAL TAX FUNDING TOTAL	596,865	593,701	705,579	728,291	22,712	3.2	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100313 PUBLIC WORKS - STREETS DIVISION							
43 USE MONEY&PROPERTY							
43002 INSURANCE RECOVERIES	(18,226)	(24,712)	(40,000)	(40,000)			(40,000) INSURANCE RECOVERIES
TOTAL USE MONEY&PROPERTY	(18,226)	(24,712)	(40,000)	(40,000)			
44 CHARGES FOR SERVICES							
SPECIAL EVENTS-BILLABLE							
44901 OT	(2,000)	(3,495)	(25,000)	(25,000)			(25,000) INCREASE DUE TO ADDL EVENTS
TOTAL CHARGES FOR SERVICES	(2,000)	(3,495)	(25,000)	(25,000)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	2,660,420	2,746,345	2,839,413	2,972,090	132,677	4.7	

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100313 PUBLIC WORKS - STREETS DIVISION								
52 CONTRACTUAL SERVICES								
52101	POSTAL SERVICES	374	4	200	200			200 GENERAL POSTAGE COSTS ASSOCIATED WITH PURCHASES
52102	TELECOMMUNICATION SERVICES	22,244	19,055	33,180	33,180			33,180 26 CELL PHONES, 8 TABLETS, 2 MI-FI, VEHICLE GPS FOR TOWN & CONTRACTOR VEHICLES
52307	ADVERTISING SERVICES	1,947	1,459	2,000	2,000			2,000 SNOW AND LEAF ADS, SEASONAL INFORMATION, GENERAL COMMUNICATIONS WITH RESIDENTS
52404	HIGHWAY R&M SERVICES	542,178	963,271	500,000	500,000			500,000 MILLING AND PAVING, STREET REPAIRS. CONCRETE AND BRICK SIDEWALK REPAIRS AND MAINTENANCE; ADA COMPLIANCE. COMPLETED BY TOL STAFF
52408	SIDEWALK/CURBS/GUTTER R&M SERV	63,220	24,174	72,000	72,000			72,000 MS-4 PERMIT REQUIREMENTS, BMP FACILITY MAINTENANCE.
52410	ROW GROUNDS R&M	115,312	162,374	280,400	295,400	15,000	5.3	15,000 INCREASE COSTS ACROSS THE BOARD, MANUAL VEGETATION CONTROL, INCREASE COST FOR CONSTR DEMO DEBRIS DISPOSAL
								140,400 TMDL PROJECT MAINTENANCE ON FOX RIDGE AND GREENWAY FARMS PONDS. MS4 PERMIT TMDL MANDATED REQUIREMENTS.
								70,000 CONTRACT FOR USE OF GOATS AS VEGETATION CONTROL FOR STREAM CHANNELS
								55,000 TREE MAINTENANCE FOR SAFETY TRIMMING AROUND STREET LIGHTS AND TRAFFIC POLES
52414	LANDSCAPING SERVICES	43,892	86,333	45,200	45,200			7,600 LPD LANDSCAPE MAINTENANCE
								37,600 OUTSOURCED MOWING COSTS
52502	UNIFORM SERVICES	19,591	15,836	15,300	15,300			15,300 CLEANING AND REPAIR OF UNIFORMS FOR PERSONNEL
TOTAL CONTRACTUAL SERVICES		808,758	1,272,506	948,280	963,280	15,000	1.6	
53 MATERIAL & SUPPLIES								
53101	UNIFORM/APPAREL SUPPLIES	12,152	6,638	8,050	8,050			8,050 UNIFORM/APPAREL SUPPLIES; INCLUDES FIRST AID SUPPLIES AND SAFETY APPAREL FOR PERSONNEL, INCL OF FALL HARNESES, LANYARDS AND OTHER OSHA REQD EQUIP
53102	OFFICE SUPPLIES	2,010	2,026	2,000	2,000			2,000 GENERAL OFFICE SUPPLIES
53103	STATIONERY AND FORMS			1,000	1,000			1,000 BUSINESS CARDS AND PAPER, AND DOOR HANGER TAGS FOR TRASH, BRUSH AND LEAVES.
53107	ADMIN TRAVEL (NONTRAINING)	91		1,000	1,000			1,000 ADMIN TRAVEL

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100313 PUBLIC WORKS - STREETS DIVISION							
53 MATERIAL & SUPPLIES							
53306	HIGHWAY R&M MATERIALS	71,054	41,617	128,750	128,750	128,750	CONCRETE, BULK STONE, ASPHALT, CRACK SEALANT, ETC
53308	REPAIR & MAINTENANCE MATERIALS	59,398	54,441	81,000	81,000	81,000	SIGN REPLACEMENT, TOOLS & EQUIP, GENERAL MATERIALS REQUIRED TO PERFORM REPAIRS & MAINT ACTIVITIES
53402	COMPUTER OPERATING SUPPLIES	16,016	132	500	500	500	PRINTER SUPPLIES
TOTAL MATERIAL & SUPPLIES		160,721	104,854	222,300	222,300		
55 CONTINUOUS CHARGES							
55006	ELECTRICITY PAYMENTS	17,876	17,315	18,900	18,900	18,900	ELECTRICITY PAYMENTS
55011	OPERATING LEASE PAYMENTS	2,488	2,560	2,500	2,500	2,500	INCREASED COST W NEW COPIER LEASE
55012	EQUIPMENT RENTALS	68,196	6,543	30,000	30,000	30,000	SMALL EQUIPMENT, I.E. ROLLER, MINIEXCAVATOR, AND RENTAL OF UTILITY EQUIPMENT FOR DPW WORK
TOTAL CONTINUOUS CHARGES		88,560	26,419	51,400	51,400		
56 CAPITAL EXPENDITURES							
56203	ELECTRONIC EQUIPMENT	499	13,868	500	500	500	HAND-HELD RADIO REPLACEMENT BATTERIES
TOTAL CAPITAL EXPENDITURES		499	13,868	500	500		
<i>PROJECT 17001 LONG LINE STRIPING</i>							
52 CONTRACTUAL SERVICES							
52412	STREETS R&M	50,000	31,955	25,000	25,000	25,000	CONTRACTED LONG LINE STRIPING SERVICES FOR MILL & PAVE PROGRAM
TOTAL CONTRACTUAL SERVICES		50,000	31,955	25,000	25,000		
TOTAL FOR PROJECT LONG LINE STRIPING		50,000	31,955	25,000	25,000		
<i>PROJECT 17002 MAINTENANCE STRIPING</i>							
52 CONTRACTUAL SERVICES							
52412	STREETS R&M	76,773	44,075	40,800	40,800	40,800	CONTRACT STRIPING AND MAINTENANCE SERVICES
TOTAL CONTRACTUAL SERVICES		76,773	44,075	40,800	40,800		
TOTAL FOR PROJECT MAINTENANCE STRIPING		76,773	44,075	40,800	40,800		

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100313 PUBLIC WORKS - STREETS DIVISION							
<i>PROJECT 17003 TRAIL MAINTENANCE</i>							
85 TRANSFER OUT							
TRANSFER TO CAPITAL PROJECTS							
85032		30,000	30,000		(30,000)	(100.0)	
TOTAL TRANSFER OUT		30,000	30,000		(30,000)	(100.0)	
TOTAL FOR PROJECT TRAIL MAINTENANCE		30,000	30,000		(30,000)	(100.0)	
<i>PROJECT 17004 ADA COMPLIANCE & PAVING</i>							
52 CONTRACTUAL SERVICES							
SIDEWALK/CURBS/GUTTER R&M SERV							
52408	93,508	287,870	159,000	159,000			159,000 CONCRETE SERVICES RELATED TO SIDEWALK REPAIR ASSOCIATED WITH MILL AND PAVE
TOTAL CONTRACTUAL SERVICES	93,508	287,870	159,000	159,000			
TOTAL FOR PROJECT ADA COMPLIANCE & PAVING		93,508	287,870	159,000			
<i>PROJECT 17005 TRIP HAZARDS</i>							
52 CONTRACTUAL SERVICES							
SIDEWALK/CURBS/GUTTER R&M SERV							
52408	29,704	51,250					
TOTAL CONTRACTUAL SERVICES	29,704	51,250					
TOTAL FOR PROJECT TRIP HAZARDS		29,704	51,250				
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	76,900		59,853	59,854	1	0.0	
53 MATERIAL & SUPPLIES							
53106	1,063		700	700			700 EMERGENCY MEALS AND PER DIEM EXPENSES
53107	2,473		3,000	3,000			3,000 LODGING COSTS; 20 ROOMS @ \$100 DAY FOR SNOW AND OTHER EMERGENCY OPERATIONS
53405	209,294	46,050	50,000	50,000			50,000 SALT & SAND
TOTAL MATERIAL & SUPPLIES	212,831	46,050	53,700	53,700			

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100313 PUBLIC WORKS - STREETS DIVISION							
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
55 CONTINUOUS CHARGES							
55012 EQUIPMENT RENTALS	231,853	59,813	110,000	119,500	9,500	8.6	110,000 CONTRACTED SNOW REMOVAL PLOW TRUCKS AND SPREADERS
							9,500 SMALL EQUIPMENT RENTALS (REALLOCATED FROM PROJECT 99602)
55016 HEAVY EQUIPMENT RENTALS			45,000	45,000			45,000 HEAVY EQUIPMENT RENTALS FOR SNOW REMOVAL
TOTAL CONTINUOUS CHARGES	231,853	59,813	155,000	164,500	9,500	6.1	
TOTAL FOR PROJECT RECURRING WINTER EVENTS	521,584	105,863	268,553	278,054	9,501	3.5	
<i>PROJECT DINE OUTDOOR SIDEWALK DINING PROGRAM</i>							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES				39,831	39,831		
DIV LOCAL TAX FUNDING TOTAL	4,470,300	4,686,797	4,520,246	4,687,255	167,009	3.7	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100314 PUBLIC WORKS - BUILDING MAINTENANCE DIVISION							
45 MISC REVENUE							
	REIMBURSEMENT FROM CAPITAL PRJ						
45105	(8,900)	(9,170)	(10,000)	(10,300)	(300)	3.0	(10,300) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
TOTAL MISC REVENUE	(8,900)	(9,170)	(10,000)	(10,300)	(300)	3.0	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	549,497	536,023	574,044	619,510	45,466	7.9	
52 CONTRACTUAL SERVICES							
52101	50		500	500			500 POSTAL SERVICES FOR SHIPPING
	TELECOMMUNICATION SERVICES						
52102	6,583	6,188	7,200	7,200			7,200 CELL PHONES, TABLETS AND HOT SPOTS
	ORGANIZATION MEMBERSHIPS						
52201			2,500	1,250	(1,250)	(50.0)	1,250 NORTHERN VIRGINIA REGIONAL COMMISSION REGIONAL ENERGY STRATEGY CONTRIBUTION.
	CUSTODIAL SERVICES						
52401	53,113	58,654	65,000	65,000			65,000 CUSTODIAL SERVICES FOR TOWN BUILDINGS; DAILY PORTER; SPECIAL EVENTS; AND WEEKEND RESTROOM CLEANING
52402	4,716	2,050	26,700	26,700			26,700 CONTRACTED ELEC SVCS FOR ELEC ADDS, CHANGES, AND SECURITY SYSTEM
52403	7,240	15,291	36,500	36,500			36,500 R&M- MAN-LIFT, SUMP PUMPS, AED DOOR OPERATORS, SPRAYER, ETC.
52405	94,939	65,601	75,000	75,000			75,000 GENERATOR, HVAC SYSTEM AND SPRINKLER SYSTEM MAINTENANCE COSTS
52409	163,400	124,657	229,499	229,500	1	0.0	208,500 PANIC BUTTONS AT TOWN-WIDE FACILITIES MONTHLY MONITORING SERVICES
							21,000 INCR FOR ADDL SECURITY INFRA MAINT, HIGHER VENDOR COSTS, INCR GATE MAINT COSTS
52502	5,346	3,755	5,500	5,500			5,500 CLEANING AND REPAIR OF UNIFORMS FOR 4 STAFF MEMBERS
TOTAL CONTRACTUAL SERVICES	335,386	276,197	448,399	447,150	(1,249)	(0.3)	
53 MATERIAL & SUPPLIES							
53102	1,436	521	500	500			500 GENERAL OFFICE SUPPLIES
	BUILDING R&M MATERIALS						
53301	17,337	4,869	15,300	15,300			15,300 WET VAC & FANS, PARTS, MISC. MATERIALS FOR REPAIRS ON AGING BLDGS
	CUSTODIAL R&M MATERIALS						
53302	8,124	5,808	8,160	8,160			8,160 FIRST AID EQUIPMENT, AED SUPPLIES, LIBERTY ST, MISC CUSTODIAL SUPPLIES TOWNWIDE WHICH IS NOT PROVIDED BY CONTRACTOR
53303	15,566	15,329	15,300	15,300			15,300 WIRE AND HAND TOOLS, ELECTRICAL WIRE, BULBS

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100314 PUBLIC WORKS - BUILDING MAINTENANCE DIVISION							
53 MATERIAL & SUPPLIES							
REPAIR & MAINTENANCE MATERIALS							
53308	66,317	26,904	37,500	37,500			37,500 HVAC SUPPLIES, MATERIALS, FANS
COMPUTER OPERATING SUPPLIES							
53402	323	170	400	400			400 PRINTER SUPPLIES
HIGHWAY EMERGENCY OPS MATERIAL							
53405	9,410	11,867	10,000	10,000			10,000 SALT (ICE MELT) AND SAND FOR EMERGENCY OPERATIONS; INCR IN COSTS FROM VENDORS FOR BAGGED MATERIAL
TOTAL MATERIAL & SUPPLIES	118,512	65,469	87,160	87,160			
55 CONTINUOUS CHARGES							
55006	129,474	104,183	142,800	142,800			142,800 ELECTRICITY PAYMENTS
55007	9,228	7,539	13,720	13,720			13,720 NATURAL GAS PAYMENTS; ADDED TWO HEATERS IN TRUCK SHED FOR BRINE SPRAYER AND SALT TRUCK FOR WINTER OPS
55011		1,315	2,200	2,200			2,200 LEASE PAYMENTS FOR COPIER; NEW LEASE INCREASED COST
TOTAL CONTINUOUS CHARGES	138,702	113,037	158,720	158,720			
56 CAPITAL EXPENDITURES							
56109			87,900	87,900			87,900 SECURITY MEASURE IMPROVEMENTS AT TOWN FACILITIES INCLUDING HARDENED DOORS, PANIC BUTTONS, CAMERAS, ETC.
56209	24,100	19,923	25,500	25,500			25,500 OFFICE CHAIRS, TABLE, CUBICLE COMPONENTS AND OTHER FURNITURE PIECES BASED ON NEED
TOTAL CAPITAL EXPENDITURES	24,100	19,923	113,400	113,400			
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	10,195		4,306	4,306			
TOTAL FOR PROJECT RECURRING WINTER EVENTS	10,195		4,306	4,306			
DIV LOCAL TAX FUNDING TOTAL	1,167,493	1,001,479	1,376,029	1,419,946	43,917	3.2	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100315 PUBLIC WORKS - FLEET MAINTENANCE DIVISION							
43 USE MONEY&PROPERTY							
43002 INSURANCE RECOVERIES	(23,329)	(17,863)	(20,000)	(20,000)			(20,000) ESTIMATED CLAIMS RESULTING FROM AN ESTIMATED 10 ACCIDENTS PER YEAR
TOTAL USE MONEY&PROPERTY	(23,329)	(17,863)	(20,000)	(20,000)			
45 MISC REVENUE							
45101 REIMBURSE FROM UTILITIES FUND	(268,050)	(281,963)	(312,861)	(336,073)	(23,212)	7.4	(336,073) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES.
45105 REIMBURSEMENT FROM CAPITAL PRJ	(9,700)	(9,990)	(10,300)	(10,600)	(300)	2.9	(10,600) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
TOTAL MISC REVENUE	(277,750)	(291,953)	(323,161)	(346,673)	(23,512)	7.3	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	677,790	715,290	734,446	765,009	30,563	4.2	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES		40	500	500			500 POSTAGE FOR SHIPPING OF MATERIALS
52102 TELECOMMUNICATION SERVICES	1,116	2,278	3,680	3,680			3,680 3 CELL PHONES, IPADS FOR FLEET WORK ORDERS IN LUCITY, ONE MI-FI FOR MOBILE SCAN TOOL
52407 VEHICLE R&M SERVICES	86,051	58,147	75,000	75,000			75,000 EMISSIONS TESTING, TIRE DISPOSAL, CAR WASHES, AND OTHER VEHICLE EXPENSES
52502 UNIFORM SERVICES	4,721	5,341	5,000	5,000			5,000 CLEANING AND REPAIR OF UNIFORMS FOR 6 STAFF MEMBERS
52602 COMPUTER SOFTWARE MAINT SERV	2,356	8,259	7,000	7,000			7,000 UPDATES FOR FLEET MANAGEMENT SOFTWARE AND REQUIRED LICENSE AGREEMENTS
TOTAL CONTRACTUAL SERVICES	94,245	74,064	91,180	91,180			
53 MATERIAL & SUPPLIES							
53101 UNIFORM/APPAREL SUPPLIES	837	610	1,500	1,500			1,500 UNIFORM AND APPAREL SUPPLIES; FIRST AID SUPPLIES
53102 OFFICE SUPPLIES	1,126	723	310	310			310 GENERAL OFFICE SUPPLIES
53107 ADMIN TRAVEL (NONTRAINING)	70	560	300	560	260	86.7	560 EZ-PASS FOR PUBLIC WORKS AND TOWN MANAGER'S OFFICE
53305 VEHICLE R&M MATERIALS	198,599	257,331	235,620	275,000	39,380	16.7	275,000 AUTO AND EQUIPMENT PARTS, OILS, BATTERIES. INCREASE DUE TO INCREASED PARTS PRICING AND SIZE OF FLEET
53308 REPAIR & MAINTENANCE MATERIALS	26,750	8,872	8,160	8,160			8,160 COSTS FOR SHOP TOOLS AND UPDATING SCAN TOOL; SPECIALTY TOOLS AS NEEDED
TOTAL MATERIAL & SUPPLIES	227,383	268,096	245,890	285,530	39,640	16.1	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100315 PUBLIC WORKS - FLEET MAINTENANCE DIVISION							
54 MISC EXP							
CLAIMS AND SETTLEMENTS							
54001 EXP	6,992	6,458	20,000	20,000			20,000 VEHICLE CLAIMS AND SETTLEMENTS
TOTAL MISC EXP	6,992	6,458	20,000	20,000			
55 CONTINUOUS CHARGES							
55006 ELECTRICITY PAYMENTS	7,567	6,367	8,000	8,000			8,000 ELECTRICITY PAYMENTS FOR TOWN SHOP
55009 GASOLINE/DIESEL	290,827	231,758	289,931	289,931			289,931 BASED ON HISTORICAL TRENDS
TOTAL CONTINUOUS CHARGES	298,394	238,126	297,931	297,931			
56 CAPITAL EXPENDITURES							
56202 COMPUTER SOFTWARE	5,537		3,250		(3,250)	(100.0)	
TOTAL CAPITAL EXPENDITURES	5,537		3,250		(3,250)	(100.0)	
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	21,282		17,224	17,224			
TOTAL FOR PROJECT RECURRING WINTER EVENTS	21,282		17,224	17,224			
DIV LOCAL TAX FUNDING TOTAL	1,030,543	992,218	1,066,760	1,110,201	43,441	4.1	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100316 PUBLIC WORKS - REFUSE COLLECTION & RECYCLING							
45 MISC REVENUE							
45016 LOUDOUN COUNTY REVENUE	(11,043)	(8,649)	(9,150)	(9,150)			(9,150) RECYCLING BIN CONTRIBUTION
TOTAL MISC REVENUE	(11,043)	(8,649)	(9,150)	(9,150)			
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	9,589		6,000	6,000			6,000 POSTAGE COSTS ASSOCIATED WITH 2 TOWN-WIDE MAILINGS ANNUALLY
52103 PRINTING SERVICES	14,145	355	4,000	4,000			4,000 PRINTING OF 2 ANNUAL TOWN-WIDE MAILINGS, GIVEAWAY ITEMS FOR TOWN EVENTS
52201 ORGANIZATION MEMBERSHIPS	2,723	2,777	2,776	2,777	1	0.0	2,777 MEMBERSHIP FEES TO NVRC WASTE BOARD
52307 ADVERTISING SERVICES	5,046	780	2,000	2,000			2,000 PRINT AND ELECTRONIC ADVERTISING FOR HOLIDAYS SCHEDULES AND SPECIAL EVENTS
52507 REFUSE & RECYCLING SERVICES	2,988,529	3,148,673	3,331,000	3,362,000	31,000	0.9	3,362,000 ANNUAL TRASH AND RECYCLING SERVICES; INCREASES ATTRIBUTABLE TO NEW HOMES, ANNUAL CONTRACTUAL INCREASE TIED TO CPI-U INDEX, AND SIGNIFICANT RECYCLING COST INCREASE
TOTAL CONTRACTUAL SERVICES	3,020,031	3,152,584	3,345,776	3,376,777	31,001	0.9	
53 MATERIAL & SUPPLIES							
53102 OFFICE SUPPLIES	163	436	13,500	13,500			13,500 PURCHASE OF RECYCLING TOTERS FOR TOWN RESIDENTS AND OUTREACH EDUCATION PROGRAMMING (IN CONJUNCTION WITH GRANT FROM LOUDOUN COUNTY)
TOTAL MATERIAL & SUPPLIES	163	436	13,500	13,500			
DIV LOCAL TAX FUNDING TOTAL	3,009,151	3,144,371	3,350,126	3,381,127	31,001	0.9	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100317 PUBLIC WORKS - TRAFFIC MANAGEMENT DIVISION							
43 USE MONEY&PROPERTY							
43002 INSURANCE RECOVERIES	(100,017)	(44,685)	(50,000)	(50,000)			(50,000) PROJECTED INSURANCE CLAIM PAYMENTS
TOTAL USE MONEY&PROPERTY	(100,017)	(44,685)	(50,000)	(50,000)			
45 MISC REVENUE							
45105 REIMBURSEMENT FROM CAPITAL PRJ	(42,600)	(43,880)	(46,000)	(47,400)	(1,400)	3.0	(47,400) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION.
TOTAL MISC REVENUE	(42,600)	(43,880)	(46,000)	(47,400)	(1,400)	3.0	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	382,617	405,907	421,302	448,292	26,990	6.4	
52 CONTRACTUAL SERVICES							
52102 TELECOMMUNICATION SERVICES	2,822	2,295	3,000	3,000			3,000 CELL PHONES, TABLETS, HOT SPOTS AND LAND LINES
52201 ORGANIZATION MEMBERSHIPS	610	555	610	610			300 ITE
							310 IMSA
52402 ELECTRICAL R&M SERVICES		30,597	20,000	20,000			20,000 CONVERSION MERCURY VAPOR STREET LIGHTS TO LED.
52404 HIGHWAY R&M SERVICES	34,982	9,485	35,200	35,200			35,200 LOOP REPAIR/REPLACEMENT/MAINTENANCE; MILL & PAVE PROGRAM
52411 TRAFFIC SIGNAL REPAIR & MAINT	10,850	29,512	43,350	43,350			43,350 LOOPS, PEDESTRIAN SIGNALS, WIRING REPLACEMENTS, ACCIDENT DAMAGE REPAIRS, ETC.
TOTAL CONTRACTUAL SERVICES	49,264	72,444	102,160	102,160			
53 MATERIAL & SUPPLIES							
53102 OFFICE SUPPLIES	27	111	500	500			500 GENERAL OFFICE SUPPLIES
53107 ADMIN TRAVEL (NONTRAINING)	9		150	150			150 TOLLS FOR TRAVEL TO MEETINGS, EMERGENCY OPERATIONS LODGING
53309 TRAF SIGNAL MATRIAL & SUPPLY	94,981	122,924	55,000	55,000			55,000 TRAFFIC DIVISION SUPPLIES
TOTAL MATERIAL & SUPPLIES	95,017	123,035	55,650	55,650			
55 CONTINUOUS CHARGES							
55006 ELECTRICITY PAYMENTS	593,039	603,499	630,000	630,000			630,000 ELECTRICITY PAYMENTS FOR SIGNALS & STREET LIGHTS
55012 EQUIPMENT RENTALS	4,942	4,797	5,500	5,500			5,500 MISC. SMALL EQUIPMENT INCLUDING RENTAL OF BUCKET TRUCK FOR BRIDGES
TOTAL CONTINUOUS CHARGES	597,981	608,296	635,500	635,500			

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100317 PUBLIC WORKS - TRAFFIC MANAGEMENT DIVISION							
56 CAPITAL EXPENDITURES							
56107 CONSTRUCTION HIGHWAYS	15,500	37,700	36,000	36,000			36,000 SRTC BUDGET
56113 TOWN STREET LIGHTS		10,660	10,200	10,200			10,200 INSTALLATION AND REMOVAL OF TOWN STREET LIGHTS
56201 COMPUTER EQUIPMENT			10,000	10,000			10,000 NEW CMU TESTER FOR ATC CABINETS
56202 COMPUTER SOFTWARE	500	600	5,500	15,500	10,000	181.8	5,500 SYNCHRO SOFTWARE
							10,000 ONE-TIME: SIGNAL SYSTEM SOFTWARE UPDATE
TOTAL CAPITAL EXPENDITURES	16,000	48,961	61,700	71,700	10,000	16.2	
DIV LOCAL TAX FUNDING TOTAL	998,263	1,170,078	1,180,312	1,215,902	35,590	3.0	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
45 MISC REVENUE							
45008 COUNTY GAS TAX REVENUE	(296,953)	(309,335)	(310,000)	(320,000)	(10,000)	3.2	(320,000) GAS TAX BALANCE TO COVER LOCAL TRANSIT SERVICES
TOTAL MISC REVENUE	(296,953)	(309,335)	(310,000)	(320,000)	(10,000)	3.2	
54 MISC EXP							
54003 GRANTS&CONTRIB TO OTHER ORGAN	296,953	309,335	310,000	320,000	10,000	3.2	320,000 LOCAL FIXED ROUTE TRANSIT CONTRACT W/ LOUDOUN- SAFE-T-RIDE, SAT. RT 57
TOTAL MISC EXP	296,953	309,335	310,000	320,000	10,000	3.2	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100330 PUBLIC WORKS - CAPITAL PROJECTS DIVISION							
45 MISC REVENUE							
REIMBURSE FROM UTILITIES FUND							
45101	(19,400)	(20,407)	(22,600)	(22,600)			(22,600) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES
REIMBURSEMENT FROM CAPITAL PRJ							
45105	(439,286)	(524,763)	(173,100)	(150,700)	22,400	(12.9)	(150,700) TRANSFER FROM CAPTIAL FUND TO COVER PROJECT MANAGEMENT COSTS INCLUDED IN ORG. 100330
TOTAL MISC REVENUE	(458,686)	(545,170)	(195,700)	(173,300)	22,400	(11.4)	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	770,017	860,015	1,021,938	1,057,304	35,366	3.5	
52 CONTRACTUAL SERVICES							
52101	150	71	350	350			350 UPS/USPS FEES TO SHIP DOCUMENTS SUCH AS PLAN SETS AND TO RECEIVE ITEMS SUCH AS SUPPLIES, ETC
52102	2,697	3,001	4,000	4,000			4,000 CELL PHONE SVC FOR 4 EMPLOYEES; WIRELESS AIRCARDS FOR DIV LAPTOPS
52103	3,538	4,023	5,100	5,100			5,100 COPIES OF PROJECT PLANS, BID DOCUMENTS, ETC
52201	139	55	260	260			260 ASCE MEMBERSHIP FOR SENIOR ENGINEER (AMERICAN SOCIETY OF CIVIL ENGINEERS)
52305			750	750			750 PUBLIC OUTREACH TO NEIGHBORHOODS FOR POTENTIAL PROJECTS
52307	399	367	350	350			350 NEWSPAPER ADVERTISEMENTS FOR PROPOSALS, CONSTRUCTION BIDS, ETC.
52501	85,429	293,916	245,000	245,000			245,000 STUDIES TO INCL: DAVIS AVE S/W \$100K; CHES BAY TMDL FUTURE PHASES \$100K; MISC STUDIES \$45K
52602	1,185	1,690	1,525	1,525			1,525 AUTOCAD AND DRAINAGE SOFTWARE ANNUAL MAINTENANCE
TOTAL CONTRACTUAL SERVICES	93,536	303,123	257,335	257,335			
53 MATERIAL & SUPPLIES							
53101	132		500	500			500 UNIFORMS AND SAFETY GEAR
53102	1,335	653	2,500	2,500			2,500 GENERAL OFFICE SUPPLIES
53103	554	485	1,000	1,000			1,000 COPY PAPER, LETTERHEAD, ENVELOPES, ETC.
53106	255		150	150			150 LUNCH MEETINGS
53202	210	151	750	750			750 SUPPLIES NEEDED TO SUPPORT CONSTRUCTION FIELD STAFF
53402	544	2,010	2,025	2,025			2,025 PRINTER TONER, SPECIALTY INK, ETC.
TOTAL MATERIAL & SUPPLIES	3,029	3,298	6,925	6,925			

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100330 PUBLIC WORKS - CAPITAL PROJECTS DIVISION							
54 MISC EXP							
54090 ADMIN OVERHEAD	(435,086)	(643,249)	(1,090,300)	(1,155,100)	(64,800)	5.9	(1,155,100) REIMBURSEMENT OF PROJECT MGMT COSTS FOR GENERAL GOVERNMENT PROJECTS IN FY 2020 CIP
TOTAL MISC EXP	(435,086)	(643,249)	(1,090,300)	(1,155,100)	(64,800)	5.9	
55 CONTINUOUS CHARGES							
55001 AUTOMOBILE LIABILITY	572	777	560	590	30	5.4	590 AUTOMOBILE LIABILITY
TOTAL CONTINUOUS CHARGES	572	777	560	590	30	5.4	
56 CAPITAL EXPENDITURES							
56201 COMPUTER EQUIPMENT	2,070	4,865	5,000	5,000			5,000 PURCHASE OF LAPTOPS FOR CAPITAL PROJECTS MANAGEMENT STAFF
56202 COMPUTER SOFTWARE		832	500	500			500 STORMWATER MANAGEMENT SOFTWARE NEEDED FOR PLAN REVIEW; ADOBE ACROBAT & PHOTOSHOP UPDATES
56209 OFFICE FURNITURE			750	750			750 REPLACEMENT OF AGING FURNITURE
TOTAL CAPITAL EXPENDITURES	2,070	5,697	6,250	6,250			
DIV LOCAL TAX FUNDING TOTAL	(24,548)	(15,509)	7,008	4	(7,004)	(99.9)	
DEPT LOCAL TAX FUNDING TOTAL	8,124,857	8,393,540	9,171,962	9,466,985	295,023	3.2	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100411 PARKS & RECREATION - ADMINISTRATION							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	491,363	506,518	522,796	538,891	16,095	3.1	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	259		100	100			100 SHIPPING AND HANDLING FOR MISCELLANEOUS ITEMS PURCHASED
52102 TELECOMMUNICATION SERVICES	1,200	1,006	1,900	1,900		1,900	1,900 ANNUAL MOBILE PHONE COSTS FOR DIRECTOR AND DEPUTY DIRECTOR
52103 PRINTING SERVICES	894	1,001	1,500	1,500		1,500	1,500 ADVERTISEMENTS FOR RECRUITMENT PURPOSES AND PRINTING OF DEPARTMENT WIDE MATERIALS
52201 ORGANIZATION MEMBERSHIPS	1,331	1,375	1,250	1,250		250	250 VRPS MEMBERSHIP FOR DEPARTMENT (\$250)
						1,000	1,000 NATIONAL RECREATION AND PARKS ASSOCIATION ANNUAL MEMBERSHIP FOR DEPARTMENT AND ALL STAFF (\$1,000)
52310 FORESTRY SERVICES	13,370	10,207					
52401 CUSTODIAL SERVICES	386	987	750	750		750	750 PEST CONTROL SERVICES AND ANNUAL CONTRACTUAL CLEANING
52405 MECHANICAL R&M SERVICES	360	420	2,000	2,000		2,000	2,000 PLUMBING, HVAC, AND FACILITY REPAIRS WITHIN THE FARMHOUSE AT IDA LEE, BASED ON POTENTIAL REPAIRS
52501 ARCHITECTURE&ENGINEERING SERV			2,500	2,500		2,500	2,500 PRELIM ENG & DESIGN WORK FOR PROJECTS IDENTIFIED BY STAFF AND/OR COUNCIL MIDYEAR
TOTAL CONTRACTUAL SERVICES	17,800	14,996	10,000	10,000			
53 MATERIAL & SUPPLIES							
53102 OFFICE SUPPLIES	1,057	1,458	1,500	1,500		1,500	1,500 PAPER, LETTERHEAD, ENVELOPES, WRITING SUPPLIES, MISC ITEMS
53402 COMPUTER OPERATING SUPPLIES	526	1,471	500	500		500	500 TONER, INK CARTRIDGES, REPLACEMENTS FOR MOUSE, KEYBOARDS, OR CABLES
TOTAL MATERIAL & SUPPLIES	1,583	2,929	2,000	2,000			

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description	
100411 PARKS & RECREATION - ADMINISTRATION								
55 CONTINUOUS CHARGES								
55001	AUTOMOBILE LIABILITY	1,751	2,482	1,790	1,880	90	5.0	1,880 AUTOMOBILE LIABILITY
55002	PROPERTY INSURANCE	12,339	10,004	13,180	13,840	660	5.0	13,840 PROPERTY INSURANCE
55006	ELECTRICITY PAYMENTS	3,048	2,488	3,050	3,050			3,050 BASED ON HISTORICAL USAGE, ELECTRICITY COSTS FOR THE FARMHOUSE AT IDA LEE
55007	NATURAL GAS PAYMENTS	2,397	1,805	3,000	3,000			3,000 BASED ON HISTORICAL USAGE, NATURAL GAS PAYMENTS FOR HEATING OF THE FARMHOUSE AT IDA LEE
55011	OPERATING LEASE PAYMENTS	3,824	3,793	3,800	3,800			3,800 ANNUAL FEE FOR THE LEASING OF THE COPIER/SCAN/FAX MACHINE WITHIN THE P&R ADMINISTRATIVE OFFICES
TOTAL CONTINUOUS CHARGES		23,359	20,572	24,820	25,570	750	3.0	
<i>PROJECT 17010 DOWNTOWN INITIATIVE</i>								
56 CAPITAL EXPENDITURES								
56103	SITE IMPROVEMENTS	69,104	11,228	30,000	30,000			30,000 DOWNTOWN ENHANCEMENTS; TOWN MGR DOWNTOWN INITIATIVE
TOTAL CAPITAL EXPENDITURES		69,104	11,228	30,000	30,000			
TOTAL FOR PROJECT DOWNTOWN INITIATIVE		69,104	11,228	30,000	30,000			
DIV LOCAL TAX FUNDING TOTAL		603,209	556,244	589,616	606,461	16,845	2.9	
DEPT LOCAL TAX FUNDING TOTAL		603,209	556,244	589,616	606,461	16,845	2.9	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100412 PARKS & RECREATION - PARKS							
44 CHARGES FOR SERVICES							
PARKS AND SPECIAL SERVICES							
44116	(44,781)	(29,372)	(40,000)	(40,000)			(40,000) ATHLETIC FIELD USAGE FEES, PAVILION RENTALS, AND GARDEN PLOT RENTALS
TOTAL CHARGES FOR SERVICES	(44,781)	(29,372)	(40,000)	(40,000)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	880,661	919,491	1,010,770	1,046,140	35,370	3.5	
52 CONTRACTUAL SERVICES							
52101	14	4	500	500			500 SHIPPING AND HANDLING FOR MISCELLANEOUS ITEMS PURCHASED
TELECOMMUNICATION SERVICES							
52102	3,982	4,936	4,475	4,475			4,475 MOBILE PHONE COSTS FOR PARKS MANAGER, EIGHT GROUNDSKEEPERS AND TWO SHARED PARK ATTENDANTS
PRINTING SERVICES							
52103	5,459	2,321	2,500	2,500			2,500 GRAPHIC DESIGN AND PRINT OF PERMANENT. & TEMPORARY SIGNS, BANNERS, MEMORIAL TREE MARKERS & PLAQUES
ORGANIZATION MEMBERSHIPS							
52201	385	455	250	250			250 VIRGINIA RECREATION AND PARK SOCIETY AND FOR DEPARTMENTAL MEMBERSHIP TO SPORTS TURF MANAGERS ASSOC.
FORESTRY SERVICES							
52310	18,000	20,652	33,000	33,000			23,000 TREE REMOVAL FOR DAMAGED, DISEASED/ DEAD TREES; FERTILIZATION AND PEST CONTROL
							10,000 CONTRACTUAL CARE OF EXISTING TREE CANOPY WITHIN TOWN PARKS DUE TO MATURITY AND REQUIRED SPECIALIZED CARE
52401	1,250	768	1,500	1,500			1,500 PEST MANAGEMENT AT PARK FACILITIES & PROF CLEANING OF GAZEBO AT IDA LEE PARK (\$800)
52402	7,066	175	6,000	6,000			6,000 ATHLETIC LIGHTS, PARKING LOT LIGHTS, IRRIGATION CONTROLS, & PARK FACILITY LIGHTS
52403	654	186	2,000	2,000			2,000 PUSH MOWERS, BLOWERS, SPRAYERS, & VACUUMS. COSTS VARY YEARLY
52405	1,582	6,752	6,000	6,000			6,000 MAINT. OF EQUIP AT PARK FACILITIES AIR CONDITIONERS, HVAC SYSTEMS, PLUMBING & WATER HEATERS
52406	19,545	18,464	21,300	21,300			21,300 REPAIRS AND MAINT OF PARK FACILITIES: BARN, SHOP, FIELDHOUSE, FENCING, PAINTING, ETC.
52409	19,509	322	10,000	10,000			10,000 \$5,000 FOR EMERGENCY REPAIRS AND \$5,000 FOR NON-EMERGENCY REPAIRS AT BUILDINGS
TOTAL CONTRACTUAL SERVICES	77,445	55,034	87,525	87,525			

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100412 PARKS & RECREATION - PARKS							
53 MATERIAL & SUPPLIES							
53101							UNIFORMS, RAIN & SNOW GEAR, SAFETY GEAR SHARED
	7,089	6,102	7,500	7,500			7,500
53102	184	259	250	250			250
							NOTEBOOKS,PENS, TAPE, STAPLES & COPIER PAPER
53202	2,401	1,944	5,000	5,000			5,000
							FIELD TESTING OF SOILS AND SUPPLIES FOR IRRIGATION AND RESTRICTION OF FIELD ACCESS DURING MAINT.
53203	25,989	28,962	30,000	31,000	1,000	3.3	31,000
							PESTICIDES, FERTILIZERS, SOLVENTS, FIELD PAINT, & ALGAECIDE. VENDOR PRICING INCREASES OF 8% FIELD PAINT & 5% FERTILIZER & CHEMICALS
53301	7,927	5,276	10,000	10,000			10,000
							PARK FACILITIES: PAINT, LUMBER, CEMENT, STONE, FENCE BOARDS, LOCKS, ROOFING MAT., PLUMBING, ETC.
53302	14,558	12,266	16,320	16,320			16,320
							CUSTODIAL REPAIR AND MAINTENANCE OF PARK FACILITIES AND STRUCTURES
53303	1,078	570	2,000	2,000			2,000
							BULBS,CONDUIT WIRE, FUSES, EXTENSION CORDS, FIXTURES, SCOREBOARDS & IRRIGATION CONTROLS
53304	3,285	2,743	5,000	5,000			5,000
							PIPES,PUMPS, VALVES, DRILL BITS, WIRE, AND VARIOUS PARTS AS NEEDED FOR SMALL EQUIP.
53305	45	880	4,000	4,000			4,000
							FLUIDS, GREASE, FILTERS, FANS, BELTS, BLADES, WIPERS, BATTERIES, PLUGS, & TIRES
53310	48,398	48,160	51,000	51,000			51,000
							SEED, SOD, MULCH, TOPSOIL, TREES, STONE, SUPPLES, ETC.
53404	10,233	11,663	20,000	20,000			20,000
							REC AMENITIES
TOTAL MATERIAL & SUPPLIES	121,187	118,824	151,070	152,070	1,000	0.7	
55 CONTINUOUS CHARGES							
55006	31,997	22,686	34,000	34,000			34,000
							PAYMENTS OF ELECTRICITY BILLS FOR PARK FACILITIES, INCLUDING LIT BALLFIELDS AT FREEDOM PARK
55011	19,852	20,908	21,500	22,000	500	2.3	22,000
							BASED ON HISTORICAL PAYMENTS FOR LEASED PORTABLE TOILETS AT PARKS. VENDOR INCREASE OF 3%
55012	1,984	2,535	2,000	2,000			2,000
							RENT SPECIALIZED EQUIPMENT THAT IS NOT OWNED BY THE TOWN OR ARE OUT OF SERVICE
TOTAL CONTINUOUS CHARGES	53,834	46,129	57,500	58,000	500	0.9	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100412 PARKS & RECREATION - PARKS							
56 CAPITAL EXPENDITURES							
56103	42,573	17,045	10,000	10,000			10,000 IMPROVEMENT PROJECTS AND PARK UPGRADES AT TOWN PARKS AS IDENTIFIED EACH YEAR BY STAFF AND/OR COUNCIL
56208	10,684	398	3,000	3,000			3,000 REPAIR & PURCHASE OF SMALL POWER EQUIPMENT
TOTAL CAPITAL EXPENDITURES	53,257	17,443	13,000	13,000			
<i>PROJECT 17015 GENERAL ADA COMPLIANCE</i>							
56 CAPITAL EXPENDITURES							
56103	55,458	41,656					
TOTAL CAPITAL EXPENDITURES	55,458	41,656					
<i>TOTAL FOR PROJECT GENERAL ADA COMPLIANCE</i>	<i>55,458</i>	<i>41,656</i>					
<i>PROJECT 17021 HOLIDAY DECORATIONS</i>							
53 MATERIAL & SUPPLIES							
53404	44,997	49,817	45,000	45,000			45,000 HOLIDAY DECORATIONS
TOTAL MATERIAL & SUPPLIES	44,997	49,817	45,000	45,000			
<i>TOTAL FOR PROJECT HOLIDAY DECORATIONS</i>	<i>44,997</i>	<i>49,817</i>	<i>45,000</i>	<i>45,000</i>			
<i>PROJECT DINE OUTDOOR SIDEWALK DINING PROGRAM</i>							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES				25,255	25,255		
DIV LOCAL TAX FUNDING TOTAL	1,242,058	1,219,021	1,324,865	1,386,990	62,125	4.7	
DEPT LOCAL TAX FUNDING TOTAL	1,242,058	1,219,021	1,324,865	1,386,990	62,125	4.7	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description	
100410 PARKS & RECREATION - OUTDOOR POOL									
44 CHARGES FOR SERVICES									
44117	OUTDOOR POOL	(352,068)	(226,488)	(445,000)	(311,500)	133,500	(30.0)	(445,000)	DAILY ADMISSION, MULTI-VISIT PASS SALES, AQUATIC PRGMS, FACIL RENTALS, & SNACK BAR COMMISSION
								133,500	PROJECTED DECREASE IN REVENUES PRIMARILY DUE TO ANTICIPATED SUMMER 2021 CONTINUED COVID-19 PANDEMIC CONDITIONS
TOTAL	CHARGES FOR SERVICES	(352,068)	(226,488)	(445,000)	(311,500)	133,500	(30.0)		
51 PERSONNEL SERVICES									
TOTAL	PERSONNEL SERVICES	53,380	40,568	215,773	215,773				
52 CONTRACTUAL SERVICES									
52101	POSTAL SERVICES			500	500			500	COSTS ASSOCIATED WITH SHIPPING AND HANDLING FOR MISCELLANEOUS ITEMS PURCHASED THROUGHOUT THE YEAR
52103	PRINTING SERVICES	1,343	1,430	1,000	1,000			1,000	GRAPHIC DESIGN AND PRINTING OF BROCHURES (\$500) PASSES (\$200) BANNERS AND SIGNAGE (\$300)
52307	ADVERTISING SERVICES	6,267	3,455	5,500	5,500			5,500	PRINT MEDIA (\$3,500) , SOCIAL MEDIA OUTREACH (\$500) AND RADIO BUYS (\$1,500)
52403	EQUIPMENT R&M SERVICES	20,473	14,339	16,000	16,000			16,000	SCHEDULED AND UNFORESEEN REPAIRS WITHIN THE FACILITY
TOTAL	CONTRACTUAL SERVICES	28,082	19,224	23,000	23,000				
53 MATERIAL & SUPPLIES									
53102	OFFICE SUPPLIES	79	124	500	500			500	MISC OFFICE SUPPLIES -RECEIPT PAPER, ADMISSION BANDS (\$250) MISC ITEMS (\$250)
53203	CHEMICAL SUPPLIES	25,244	12,017	18,000	22,000	4,000	22.2	22,000	SODIUM HYPOCHLORITE & CO2 USED FOR POOL DISINFECTION
53302	CUSTODIAL R&M MATERIALS	1,687		3,500	3,500			3,500	TOILET PAPER, PAPER TOWELS, TRASH BAGS, & CLEANING CHEMICALS
53304	MECHANICAL R&M MATERIALS	8,382	200	10,000	10,000			10,000	REPAIRS: PUMPS, MOTORS, ELECTRICAL, PLUMBING, TILE WORK, AND STRUCTURAL
53402	COMPUTER OPERATING SUPPLIES	232		300	300			300	MISC COMPUTER RELATED SUPPLIES INCLUDING: TONER & INK CARTRIDGES
53404	RECREATIONAL SUPPLIES	7,258	5,183	7,180	7,180			7,180	RIVER TUBES, LESSON PRGRM EQUIP, PFDS, UNIFORMS, LANE LINES, RESCUE EQUIP, SIGNAGE, ETC.
TOTAL	MATERIAL & SUPPLIES	42,881	17,524	39,480	43,480	4,000	10.1		

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100410 PARKS & RECREATION - OUTDOOR POOL							
55 CONTINUOUS CHARGES							
55006 ELECTRICITY PAYMENTS	19,980	17,222	20,000	20,000			20,000 BASED ON HISTORICAL USAGE, ELECTRICITY COSTS FOR THE OUTDOOR POOL
TOTAL CONTINUOUS CHARGES	19,980	17,222	20,000	20,000			
DIV LOCAL TAX FUNDING TOTAL	(207,744)	(131,950)	(146,747)	(9,247)	137,500	(93.7)	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100413 PARKS & RECREATION - RECREATION PROGRAMS							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	202,302	211,927	217,180	230,005	12,825	5.9	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	18,500	19,235	20,000		(20,000)	(100.0)	
52102 TELECOMMUNICATION SERVICES	388	483	420	420			420 1 NEXTEL PHONE USED DURING SUMMER CAMP PROGRAMS AND SPECIAL EVENTS
52103 PRINTING SERVICES	48,626	64,744	63,000	22,000	(41,000)	(65.1)	8,300 DESIGN COSTS FOR PUBLICATION OF LEESBURG @ LEISURE 13,700 PRINTING OF REDUCED AMOUNT OF LEESBURG @ LEISURE
52201 ORGANIZATION MEMBERSHIPS	140	140	140	140			140 VA PARKS & REC SOCIETY FOR EVENTS & FITNESS/PRGM MGR.
52307 ADVERTISING SERVICES	12,746	875	2,500	2,500			2,500 PRINT & BROADCAST FOR DEPT EVENTS OR PROMOS
TOTAL CONTRACTUAL SERVICES	80,399	85,476	86,060	25,060	(61,000)	(70.9)	
DIV LOCAL TAX FUNDING TOTAL	282,701	297,403	303,240	255,065	(48,175)	(15.9)	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description
100414 PARKS & RECREATION - IDA LEE CENTER								
44 CHARGES FOR SERVICES								
44105 RECREATION CENTER FEES	(1,872,501)	(1,496,979)	(1,900,000)	(1,330,000)	570,000	(30.0)	(1,900,000)	PASS/ DAILY ADM, CHILDCARE FEES, FACILITY RENTALS, PARTIES, MERC SALES, & VENDING
							570,000	PROJECT DECREASE IN RECREATION CENTER FEES DUE TO THE EXTENDED COVID-19 PANDEMIC CONDITIONS
TOTAL CHARGES FOR SERVICES	(1,872,501)	(1,496,979)	(1,900,000)	(1,330,000)	570,000	(30.0)		
51 PERSONNEL SERVICES								
TOTAL PERSONNEL SERVICES	1,018,548	943,956	1,032,307	1,028,893	(3,414)	(0.3)		
52 CONTRACTUAL SERVICES								
52101 POSTAL SERVICES	155	235	550	550			550	SHIPPING AND HANDLING FOR MISCELLANEOUS ITEMS PURCHASED THROUGHOUT THE YEAR
52102 TELECOMMUNICATION SERVICES	6,143	7,230	7,500	7,500			7,500	PUBLIC WIFI & COMCAST, OIW PARK LANDLINE & MOBILE SVCS 3 STAFF
52103 PRINTING SERVICES	848	587	1,000	1,000			1,000	GRAPHIC DESIGN OF PASS SALE BANNERS (\$300), PRINT FOR NEWSPAPER ADS (\$500), PASSES, ENVEL. & SIGNAGE
52201 ORGANIZATION MEMBERSHIPS	210	210	150	150			150	VA PARK & RECREATIONS SOCIETY FOR THE RECREATION SUPERINTENDENT AND BUILDING SERVICES SUPERVISOR
52302 FISCAL SERVICES	80,864	59,170	75,000	75,000			75,000	MERCHANT TRANSACTION FEES AND CREDIT CARD TRANSACTIONS
52403 EQUIPMENT R&M SERVICES	114,900	97,047	133,161	141,161	8,000	6.0	133,161	SCHEDULED AND UNFORESEEN REPAIRS: HVAC, BOILERS, GENERATORS, PUMPS, MOTORS, TILE WORK, ETC.
							8,000	ADDITIONAL COSTS FOR MERV13 HVAC FILTERS
52409 BUILDING R&M SERVICES	71,686	39,884	36,000	36,000			36,000	ALARM & WEATHER MONITORING, PEST CONTROL, ELEVATOR MAINT.
52503 ENTERTAINMENT SERVICES	4,288	4,910	5,000	5,000			5,000	ANNUAL LICENSING FEES FOR MUSIC & FITNESS PROGRAMS: LES MILLS, SESAC, ASCAP, & BMI
52602 COMPUTER SOFTWARE MAINT SERV	8,793	8,986	10,400	10,400			10,400	ANNUAL MAINTENANCE OF REC. PROGRAM SOFTWARE - RECTRAC (\$8,000) & VERISIGN (\$2,400)
TOTAL CONTRACTUAL SERVICES	287,886	218,260	268,761	276,761	8,000	3.0		
53 MATERIAL & SUPPLIES								
53101 UNIFORM/APPAREL SUPPLIES	2,477	1,357	3,000	3,000			3,000	UNIFORM SHIRTS FOR STAFF
53102 OFFICE SUPPLIES	3,714	2,574	3,500	3,500			3,500	PAPER, SCISSORS, PENS, STAPLES, NOTEBOOKS, CC RECEIPTS, ETC.
53106 FOOD AND BEVERAGES	4,226	2,977	3,400	3,400			3,400	BIRTHDAY PARTY PACKAGES FOR PIZZAS (\$3,000) , AND JUICE/ WATER (\$400)

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100414 PARKS & RECREATION - IDA LEE CENTER							
53 MATERIAL & SUPPLIES							
53302	CUSTODIAL R&M MATERIALS	20,622	28,463	35,818	35,818		35,818 TOILET PAPER, PAPER TOWELS, TRASH BAGS, AND CLEANING CHEMICALS
53402	COMPUTER OPERATING SUPPLIES	3,786	2,962	3,000	3,000		3,000 COMPUTER RELATED SUPPLIES & TONER CARTRIDGES
53404	RECREATIONAL SUPPLIES	18,138	11,252	19,300	19,300		19,300 MERCHANDISE FOR RESALE, CHILDCARE SUPPLIES, BATTERIES, RECREATIONAL EQUIPMENT AND SIGNAGE
TOTAL MATERIAL & SUPPLIES		52,964	49,585	68,018	68,018		
55 CONTINUOUS CHARGES							
55006	ELECTRICITY PAYMENTS	132,000	105,617	132,000	132,000		132,000 ELECTRICITY COSTS FOR THE RECREATION CENTER
55007	NATURAL GAS PAYMENTS	66,376	55,116	113,630	78,630	(35,000)	(30.8) 78,630 BASED ON HISTORICAL USAGE, NATURAL GAS COSTS FOR THE RECREATION CENTER
55008	HEATING OIL/PROPANE PAYMENTS	7,225	4,848	6,000	6,000		6,000 BASED ON HISTORICAL USAGE, PROPANE COSTS FOR THE IZAAK WALTON PARK BUILDING
55011	OPERATING LEASE PAYMENTS	4,458	4,886	13,500	13,500		13,500 ANNUAL LEASE AND MAINTANACE FEES FOR THE COPIER AT THE RECREATION CENTER. INCREASE DUE TO NEED TO INCORPORATE CHIP READING TECHNOLOGY FOR CREDIT CARD PROCESSING.
TOTAL CONTINUOUS CHARGES		210,059	170,466	265,130	230,130	(35,000)	(13.2)
DIV LOCAL TAX FUNDING TOTAL		(303,044)	(114,712)	(265,784)	273,802	539,586	(203.0)

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100415 PARKS & RECREATION - FITNESS PROGRAMS							
44 CHARGES FOR SERVICES							
P&R PERSONAL							
44113 TRAINERS/FITNESS	(261,711)	(159,227)	(250,000)	(250,000)			(250,000) HISTORICAL REVENUE GENERATED FROM FEE BASED FITNESS PROGRAMS AND PERSONAL TRAINING SESSIONS
TOTAL CHARGES FOR SERVICES	(261,711)	(159,227)	(250,000)	(250,000)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	467,741	363,296	493,495	496,198	2,703	0.5	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	12		100	100			100 SHIPPING AND HANDLING FOR MISC ITEMS
ORGANIZATION							
52201 MEMBERSHIPS	70	70	70	70			70 VIRGINIA PARKS AND RECREATIONS SOCIETY FOR THE FITNESS PROGRAMMER
52403 EQUIPMENT R&M SERVICES	30,864	24,314	35,000	35,000			35,000 SCHEDULED AND UNFORSEEN REPAIRS TO CARDIO AND STATIONARY EQUIPMENT
TOTAL CONTRACTUAL SERVICES	30,946	24,384	35,170	35,170			
53 MATERIAL & SUPPLIES							
53404 RECREATIONAL SUPPLIES	8,559	6,567	8,100	8,100			8,100 AEROBIC MATS, EXERCISE BALLS, STEPS, BANDS, TOWELS, MAGAZINE SUBSCRIPTIONS, AND FIRST AID SUPPLIES
TOTAL MATERIAL & SUPPLIES	8,559	6,567	8,100	8,100			
DIV LOCAL TAX FUNDING TOTAL	245,536	235,021	286,765	289,468	2,703	0.9	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100416 PARKS & RECREATION - COMMUNITY OUTREACH							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	95,129	86,312	110,273	113,713	3,440	3.1	
52 CONTRACTUAL SERVICES							
52102	617	799	600	600			600 2 NEXTEL PHONES USED BY STAFF DURING ROCK PROGRAM DIRECT SERVICE HOURS
52201	70	70	70	70			70 VIRGINIA PARKS AND RECREATION SOCIETY FOR OUTREACH COORDINATOR
52503	11,892	3,382	13,800	13,800			13,800 ROCK FIELD TRIPS & EQUIPMENT RENTALS OR PERFORMANCE FEES FOR ONSITE SPECIAL EVENTS
TOTAL CONTRACTUAL SERVICES	12,579	4,250	14,470	14,470			
53 MATERIAL & SUPPLIES							
53101	757		800	800			800 PARTICIPANTS T-SHIRTS & STAFF UNIFORMS. COST INCREASE AND INCREASE IN PROGRAM PARTICIPATION
53106	3,724	2,754	3,500	3,500			3,500 SNACK SUPPLIES FOR FOUR AFTER SCHOOL AND FOUR SUMMER ROCK PROGRAMS
53404	1,776	1,959	2,000	2,000			2,000 BASED ON HISTORICAL COSTS TO PURCHASE ART, CRAFT AND RECREATION SUPPLIES FOR ROCK PROGRAMS
TOTAL MATERIAL & SUPPLIES	6,257	4,713	6,300	6,300			
DIV LOCAL TAX FUNDING TOTAL	113,965	95,276	131,043	134,483	3,440	2.6	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100417 PARKS & RECREATION - AQUATICS							
44 CHARGES FOR SERVICES							
44108 P&R AQUATIC CLASSES	(600,748)	(306,940)	(580,000)	(580,000)			(580,000) GROUP/ PRV LESSONS, SAFETY PROGRAMS (CPR, FIRST AID, LIFEGUARDING), & POOL RENTALS
TOTAL CHARGES FOR SERVICES	(600,748)	(306,940)	(580,000)	(580,000)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	1,316,061	973,074	1,139,066	1,181,048	41,982	3.7	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	8		100	100			100 SHIPPING AND HANDLING FOR MISC ITEMS PURCHASED
52103 PRINTING SERVICES		78	500	500			500 SWIMMING CLASS CERTIFICATES & CPR/FIRST AID CERTIFICATION CARDS
52201 ORGANIZATION MEMBERSHIPS	270	1,078	1,495	1,495			1,495 VIRGINIA PARKS AND RECREATION SOCIETY AND SWIM TEAM MEMBERSHIP FEES
52303 MANAGEMENT SERVICES	11,205	7,106	12,750	12,750			12,750 COURSE RECORDS AND BOOKS FOR CPR/FA/LG/BABYSITTING PROGRAM PARTICIPANTS
TOTAL CONTRACTUAL SERVICES	11,482	8,262	14,845	14,845			
53 MATERIAL & SUPPLIES							
53102 OFFICE SUPPLIES	594	302	500	500			500 PAPER, PENS, CALENDARS, ETC.
53203 CHEMICAL SUPPLIES	42,415	37,427	37,100	39,100	2,000	5.4	39,100 SODIUM HYPOCHLORITE AND CO2 USED FOR POOL DISINFECTION
53404 RECREATIONAL SUPPLIES	4,046	12,049	6,130	6,130			6,130 PPE, AED BATTERIES, FIRST AID & CLASS SUPPLIES, SWIM VESTS ETC.
TOTAL MATERIAL & SUPPLIES	47,055	49,778	43,730	45,730	2,000	4.6	
DIV LOCAL TAX FUNDING TOTAL	773,850	724,175	617,641	661,623	43,982	7.1	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100418 PARKS & RECREATION - SPORT PROGRAMS							
44 CHARGES FOR SERVICES							
44109 P&R SPORTS PROGRAMS	(322,876)	(117,365)	(335,000)	(335,000)			(335,000) HISTORICAL REVENUE GENERATED FROM SPORTS CLASSES, ACADEMIES, AND FLAG FOOTBALL LEAGUE
TOTAL CHARGES FOR SERVICES	(322,876)	(117,365)	(335,000)	(335,000)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	181,621	134,553	185,833	188,181	2,348	1.3	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES			100	100			100 SHIPPING & HANDLING FOR MISC ITEMS
ORGANIZATION							VIRGINIA PARKS AND RECREATION SOCIETY FOR THE SPORTS AND
52201 MEMBERSHIPS	70	70	70	70			70 RECREATION PROGRAM SUPERVISOR
TOTAL CONTRACTUAL SERVICES	70	70	170	170			
53 MATERIAL & SUPPLIES							
UNIFORM/APPAREL							BASED ON HISTORICAL SPENDING ASSOCIATED WITH THE COST FOR NFL FLAG JERSEYS
53101 SUPPLIES	22,971	8,925	22,200	22,200			22,200
53404 RECREATIONAL SUPPLIES	9,449	919	5,100	5,100			5,100 FLAG FOOTBALL TROPHIES, GYMNASTIC, SPORT & CAMP SUPPLIES, ETC.
TOTAL MATERIAL & SUPPLIES	32,420	9,844	27,300	27,300			
DIV LOCAL TAX FUNDING TOTAL	(108,765)	27,103	(121,697)	(119,349)	2,348	(1.9)	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100419 PARKS & RECREATION - RECREATION CLASSES							
44 CHARGES FOR SERVICES							
44110 P&R RECREATION CLASSES	(92,377)	(43,971)	(100,620)	(100,620)			(100,620) RECREATION BASED PROGRAMS AND EVENTS TARGETING INFANTS THROUGH SENIORS
TOTAL CHARGES FOR SERVICES	(92,377)	(43,971)	(100,620)	(100,620)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	79,552	53,513	74,559	104,847	30,288	40.6	
52 CONTRACTUAL SERVICES							
52201 ORGANIZATION MEMBERSHIPS	70	70	70	70			70 VIRGINIA PARKS AND RECREATION SOCIETY FOR THE SPORTS AND RECREATION SUPERVISOR
52503 ENTERTAINMENT SERVICES	250	250	2,000	2,000			2,000 MINI COMMUNITY EVNTS - DANCES, TEA PARTIES, HOLIDAY EVENTS
TOTAL CONTRACTUAL SERVICES	320	320	2,070	2,070			
53 MATERIAL & SUPPLIES							
53404 RECREATIONAL SUPPLIES	3,999	2,655	3,325	3,325			3,325 REPLACEMENT OF MATERIALS: ARTS & CRAFT SUPPLIES, FOOD FOR COOKING CLASSES, MISC. SUPPLIES FOR PROGRAMS
TOTAL MATERIAL & SUPPLIES	3,999	2,655	3,325	3,325			
DIV LOCAL TAX FUNDING TOTAL	(8,505)	12,517	(20,666)	9,622	30,288	(146.6)	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100420 PARKS & RECREATION - SPECIAL EVENTS							
44 CHARGES FOR SERVICES							
44115 P&R SPECIAL EVENTS & PROJECTS	(226,987)	(85,505)	(225,000)	(225,000)			(225,000) VENDOR FEES (F&G, TASTE, ARTS & CRAFTS SHOWS), AND EVENT SPONSORSHIP. REDUCTION DUE TO CASH CONTROLS RECOMMENDED BY FINANCE DEPARTMENT
TOTAL CHARGES FOR SERVICES	(226,987)	(85,505)	(225,000)	(225,000)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	130,068	112,642	144,297	172,988	28,691	19.9	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	711		550	550			550 SHIPPING AND HANDLING FOR MISCELLANEOUS ITEMS PURCHASED THROUGHOUT THE YEAR
52103 PRINTING SERVICES ORGANIZATION MEMBERSHIPS	8,838	5,799	6,000	6,000			6,000 DESIGN & PRINT OF SPECIAL EVENT PROMO MATERIALS
52201 PUBLIC INFO & RELATIONS SERV	675	140	550	550			550 VA PARKS & RECREATION SOCIETY & INTL FESTIVAL/ EVENTS ASSOCIATION SPONSORSHIP COORDINATOR TO SOLICIT SPONSORSHIP TO RAISE \$120,000 FOR FLOWER & GARDEN, JULY 4TH, AIRSHOW AND TASTE
52305 ADVERTISING SERVICES	22,958	19,546	22,145	22,145			22,145 PRINT, ONLINE OR BROADCAST ADV. FOR SPECIAL EVENTS
52307 ARCHITECTURE&ENGINEERING SERV	750		1,000	1,000			1,000 BASED ON HISTORIC COSTS FOR MANDATORY INSPECTION OF STAGES USED AT EVENTS
52503 ENTERTAINMENT SERVICES COMPUTER SOFTWARE MAINT SERV	82,856	73,261	107,849	107,849			107,849 STAGE, SOUND, ENTERTAINERS, FIREWORKS, SIGNAGE
52602 TOTAL CONTRACTUAL SERVICES	178,349	132,085	203,844	203,844			4,750 DEDICATED WEBSITES FOR FLOWER & GARDEN FESTIVAL, AIRSHOW & TASTE
53 MATERIAL & SUPPLIES							
53101 UNIFORM/APPAREL SUPPLIES	4,164	1,048	4,000	4,000			4,000 BASED ON HISTORIC COST INCREASE FOR EVENT T-SHIRTS
53102 OFFICE SUPPLIES		308	250	250			250 NOTEBOOKS,PENS, TAPE, STAPLES AND COPIER PAPER
53404 RECREATIONAL SUPPLIES	65,508	44,987	57,000	57,000			57,000 EVENT SUPPLIES - PORTABLE RESTROOMS, RENTED LIGHT TOWERS, GENERATORS, TENTS, ETC. REFLECTS COST INCREASE FOR RADIO RENTALS USED AT SPECIAL EVENTS
TOTAL MATERIAL & SUPPLIES	69,672	46,343	61,250	61,250			

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100420 PARKS & RECREATION - SPECIAL EVENTS							
<i>PROJECT 09602 ACOUSTIC ON THE GREEN</i>							
44 CHARGES FOR SERVICES							
P&R SPECIAL EVENTS & PROJECTS							
44115	(13,000)	(36,900)	(40,200)	(40,200)			(3,200) ACOUSTIC ON THE GREEN
							(37,000) JINGLE JAM TICKET SALES/ SPONSORSHIPS
TOTAL CHARGES FOR SERVICES	(13,000)	(36,900)	(40,200)	(40,200)			
52 CONTRACTUAL SERVICES							
52307	500	(500)	1,000	1,000			1,000 ACOUSTIC ON THE GREEN
							ACOUSTIC ON THE GREEN/ ENTERTAINMENT SERVICES - COSTS ASSOCIATED WITH SOUND AND PERFORMER FEES
52503	25,516	27,179	29,800	29,800			8,800 JINGLE JAM CONCERT - COSTS ASSOCIATED WITH VENUE RENTAL, SOUND, AND PERFORMERS FEES
TOTAL CONTRACTUAL SERVICES	26,016	26,679	30,800	30,800			
54 MISC EXP							
GRANTS&CONTRIB TO OTHER ORGAN							
54003	12,100	15,320	16,000	16,000			16,000 DONATION OF JINGLE JAM CONCERTS TO JUVENILE DIABETES RESEARCH FOUNDATION
TOTAL MISC EXP	12,100	15,320	16,000	16,000			
TOTAL FOR PROJECT ACOUSTIC ON THE GREEN	25,116	5,099	6,600	6,600			
<i>PROJECT DINE OUTDOOR SIDEWALK DINING PROGRAM</i>							
53 MATERIAL & SUPPLIES							
53404				7,580	7,580		2,300 TWO PORTABLE WHEELCHAIR RAMPS
							480 FOUR A-FRAME SIGNS
							1,300 NO PARKING SIGNS
							3,500 10 SIGNS FOR CURBSIDE PICKUP AREAS
TOTAL MATERIAL & SUPPLIES				7,580	7,580		
DIV LOCAL TAX FUNDING TOTAL	176,219	210,663	190,991	227,262	36,271	19.0	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100422 PARKS & RECREATION - TENNIS COURT COMPLEX							
44 CHARGES FOR SERVICES							
44106 P&R TENNIS	(937,964)	(745,428)	(900,000)	(1,400,000)	(500,000)	55.6	(900,000) GROUP AND PRIVATE TENNIS LESSONS, TOURNAMENT FEES, AND COURT RENTALS
							(500,000) NEW TENNIS BUBBLE REVENUE
TOTAL CHARGES FOR SERVICES	(937,964)	(745,428)	(900,000)	(1,400,000)	(500,000)	55.6	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	542,900	510,121	479,005	700,355	221,350	46.2	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	22		100	100			100 SHIPPING AND HANDLING FOR MISCELLANEOUS ITEMS PURCHASED
52102 TELECOMMUNICATION SERVICES	229	490	300	300			300 MOBILE PHONE SERVICE FOR TENNIS OPERATIONS
52403 EQUIPMENT R&M SERVICES	5,270	7,295	7,500	15,500	8,000	106.7	8,000 NEW AIR STRUCTURE R&M
							7,500 REPAIRS HVAC, MOTORS, ELECTRICAL, PLUMBING, AND STRUCTURAL
52409 BUILDING R&M SERVICES	16,670	14,961	5,800	12,800	7,000	120.7	5,800 COURT SURFACES, FENCING, BUBBLE INTERIOR AND EXTERIOR SKIN
							7,000 NEW AIR STRUCTURE R&M
TOTAL CONTRACTUAL SERVICES	22,191	22,747	13,700	28,700	15,000	109.5	
53 MATERIAL & SUPPLIES							
53101 UNIFORM/APPAREL SUPPLIES	1,738	914	1,500	1,500			1,500 UNIFORMS/T-SHIRTS FOR TENNIS STAFF
53102 OFFICE SUPPLIES	935	646	300	300			300 MISC OFFICE SUPPLIES UTILIZED BY THE TENNIS DIVISION THROUGHOUT THE YEAR
53402 COMPUTER OPERATING SUPPLIES	634	363	750	750			750 TONER, INK CARTRIDGES, REPLACEMENTS FOR MOUSE, KEYBOARDS, OR CABLES
53404 RECREATIONAL SUPPLIES	20,864	11,427	17,750	33,000	15,250	85.9	17,750 TENNIS BALLS, GRIPS, STRINGS, & REPLACEMENT TEACHING AIDES & RESTRINGING SVCS (REV. OFFSET)
							15,250 NEW AIR STRUCTURE ADDITIONAL TEACHING SUPPLIES
TOTAL MATERIAL & SUPPLIES	24,171	13,350	20,300	35,550	15,250	75.1	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description		
100422 PARKS & RECREATION - TENNIS COURT COMPLEX									
55 CONTINUOUS CHARGES									
55006	ELECTRICITY PAYMENTS	35,828	29,801	38,000	64,000	26,000	68.4	38,000	BASED ON HISTORICAL USAGE, ELECTRICITY COSTS FOR THE TENNIS CENTER AT IDA LEE
								26,000	NEW AIR STRUCTURE ELECTRICITY
55007	NATURAL GAS PAYMENTS	13,752	12,351	13,760	24,000	10,240	74.4	13,760	NATURAL GAS PAYMENTS FOR HEATING OF THE TENNIS CENTER AT IDA LEE
								10,240	NEW AIR STRUCTURE UTILITIES
TOTAL CONTINUOUS CHARGES	49,580	42,152	51,760	88,000	36,240	70.0			
DIV LOCAL TAX FUNDING TOTAL	(299,121)	(157,058)	(335,235)	(547,395)	(212,160)	63.3			

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100423 PARKS & RECREATION - CAMP PROGRAMS							
44 CHARGES FOR SERVICES							
44111 P&R CAMPS	(281,370)	(7,923)	(266,695)	(266,695)			HISTORICAL REVENUE GENERATED FROM YOUTH BASED CAMP PROGRAMS OFFERED BY THE DEPARTMENT (266,695)
TOTAL CHARGES FOR SERVICES	(281,370)	(7,923)	(266,695)	(266,695)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	92,332	54,129	81,521	81,522	1	0.0	
52 CONTRACTUAL SERVICES							
52503 ENTERTAINMENT SERVICES	33,734	24,226	36,500	36,500			FIELD TRIP ADMISSION FEES AND BUSES FOR ALL K-KIDS, IDA FUN AND TEEN ADVENTURE CAMPS 36,500
TOTAL CONTRACTUAL SERVICES	33,734	24,226	36,500	36,500			
53 MATERIAL & SUPPLIES							
53404 RECREATIONAL SUPPLIES	6,261	5,193	9,500	9,500			FIRST AID SUPPLIES, CAMP EQUIPMENT, CRAFT SUPPLIES, T-SHIRTS 9,500
TOTAL MATERIAL & SUPPLIES	6,261	5,193	9,500	9,500			
DIV LOCAL TAX FUNDING TOTAL	(149,042)	75,625	(139,174)	(139,173)	1	0.0	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100424 PARKS & RECREATION - PRESCHOOL/CHILDCARE PROGRAMS							
44 CHARGES FOR SERVICES							
44112 P&R PRESCHOOL	(115,137)	(67,022)	(125,000)		125,000	(100.0)	
TOTAL CHARGES FOR SERVICES	(115,137)	(67,022)	(125,000)		125,000	(100.0)	
52 CONTRACTUAL SERVICES							
52103 PRINTING SERVICES	84	125	100		(100)	(100.0)	
52503 ENTERTAINMENT SERVICES	1,140	969	1,800		(1,800)	(100.0)	
TOTAL CONTRACTUAL SERVICES	1,224	1,094	1,900		(1,900)	(100.0)	
53 MATERIAL & SUPPLIES							
53404 RECREATIONAL SUPPLIES	4,506	1,352	3,570		(3,570)	(100.0)	
TOTAL MATERIAL & SUPPLIES	4,506	1,352	3,570		(3,570)	(100.0)	
DIV LOCAL TAX FUNDING TOTAL	(109,407)	(64,576)	(119,530)		119,530	(100.0)	
DEPT LOCAL TAX FUNDING TOTAL	406,643	1,209,486	380,847	1,036,161	655,314	172.1	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100431 THOMAS BALCH LIBRARY							
43 USE MONEY&PROPERTY							
43003 BUILDING RENTAL REVENUE	(3,520)	(2,180)	(3,000)	(3,000)			(3,000) MEETING ROOM RENTAL
43008 BALCH LIBRARY REVENUE	(8,424)	(5,831)	(8,000)	(8,000)			(8,000) INTERLIBRARY LOANS
TOTAL USE MONEY&PROPERTY	(11,944)	(8,011)	(11,000)	(11,000)			
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	407,669	388,900	434,843	445,222	10,379	2.4	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	634	148	300	300			300 SHIPPING AND HANDLING COSTS
52102 TELECOMMUNICATION SERVICES	1,613	1,687	1,836	1,836			1,116 COMCAST WIFI INCREASE DUE TO VERIZON ELEVATOR 720 PHONE
52103 PRINTING SERVICES	4,321	4,442	7,050	7,050			245 PCARD USAGE FEES LEESBURG TOUR GUIDE ORIGINALLY PAID BY GRANT ; REPRINTS BEING PAID FOR OUT OF TBL FUNDS 1,400 450 ELECTRONIC RESOURCES (1000) 700 RACK CARDS (5000) 825 GENERAL BROCHURES (2500) 290 BOOKMARKS (1500) 2,740 BALCH COLUMN (2500) 400 RESEARCHER BROCHURES (500)
52201 ORGANIZATION MEMBERSHIPS	1,331	2,327	2,477	2,477			20 NATIONAL HISTORIC TRUST 50 MOSBY HERITAGE 50 VIRGINIA BAPTIST HISTORICAL SOCIETY 15 SNICKERSVILLE TURNPIKE ASSOCIATION SHENANDOAH VALLEY GENEALOGICAL SOCIETY 25 364 SOCIETY OF AMERICAN ARCHIVISTS PURCELL FAMILY OF AMERICA TBL= REPOSITORY OF THE PURCELL FAMILY ASSOC PUBLICATIONS 30 NORTHUMBERLAND COUNTY HISTORICAL SOCIETY 35 NORTHERN NECK OF VIRGINIA HISTORICAL SOCIETY NNVH 35

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100431 THOMAS BALCH LIBRARY							
52 CONTRACTUAL SERVICES							
							200 NEW ENGLAND HISTORICAL AND GENEALOGICAL SOCIETY NEHGS
							170 VIRGINIA GENEALOGICAL SOCIETY VGS
							250 VIRGINIA LIBRARY ASSOCIATION
							180 WASHINGTON MAP SOCIETY
							50 AFRICAN AMERICAN HISTORICAL ASSOC OF FAUQUIER
							155 AMERICAN ASSOC FOR STATE AND LOCAL HISTORY
							265 AMERICAN LIBRARY ASSOCIATION
							50 COLONIAL WILLIAMSBURG PUBLICATION TREND AND TRADITION
							30 FAUQUIER HISTORICAL SOCIETY
							20 JEFFERSON COUNTY HISTORICAL SOCIETY
							45 MID ATLANTIC ARCHIVES CONFERENCE MARAC
							100 MANUSCRIPTS SOCIETY
							25 HARTWICK COLLEGE USCTI
							20 GLOUCESTER GENEALOGICAL SOCIETY
							25 CLARKE COUNTY HISTORICAL ASSOCIATION
							268 ASSOC OF CANADIAN ARCHIVISTS
52202 PUBLICATION SUBSCRIPTIONS	2,352	792	2,124	2,124			21 UNITED METHODIST HERITAGE
							1,363 POPULAR SUBSCRIPTIONS BASE - 14 SUBSCRIPTIONS AT DISCOUNTED RATES
							54 VIRGINIA LIVING
							96 AVOTAYNU
							140 WINCHESTER STAR
							450 WASHINGTON POST
52303 MANAGEMENT SERVICES	11,190	7,719	10,294	10,294			1,600 CAPCON OCLC - FIRST SEARCH AND ILL
							6,630 LOUDOUN COUNTY PUBLIC LIBRARY ANNUAL PLUS CATALOGING (350 BOOKS)
							1,000 AEGIS SECURITY AND FIRE PLUS 2 SERVICE CALLS
							1,064 PEST CONTROL 4 INSPECTION/SERVICES PLUS BAT CONTROL IF NEEDED

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100431 THOMAS BALCH LIBRARY							
52 CONTRACTUAL SERVICES							
52401	CUSTODIAL SERVICES	6,522	6,497	7,760	7,760	7,760	CUSTODIAL SERVICES TO MAINTAIN BUILDING AND MEET HEALTH STANDARDS
52403	EQUIPMENT R&M SERVICES	10,056	2,913	5,000	5,000	5,000	FIRELINE/FIRE EXTINGUISHERS, MISC REPAIRS, AND AED BATTERY
52405	MECHANICAL R&M SERVICES	1,638	1,299	1,725	1,725	1,500	OTIS ELEVATOR ANNUAL CONTRACT - NEW CONTRACT IS NOW WITH UNITED ELEVATOR
						225	NATIONAL ELEVATOR SERVICE 2 VISITS - 1 AT \$75 AND 1 AT \$150
TOTAL	CONTRACTUAL SERVICES	39,657	27,824	38,566	38,566		
53 MATERIAL & SUPPLIES							
53102	OFFICE SUPPLIES	7,578	5,084	8,000	8,000	8,000	PROCESSING MATERIALS: BOXES, FOLDERS, PAPER, ARCHIVAL GLUES & CLEANERS, CHARCOAL, ROLLED MYLAR, ETC.
53103	STATIONERY AND FORMS		1,543	2,720	2,720	664	MEMO PADS 1000
						441	BAGS FOR SALE BOOKS 500
						259	CALL SLIPS 3 PART NCR 1500
						312	BUSINESS CARDS 500
						178	SECOND SHEETS 1000
						560	NUMBER 10 ENVELOPES 1000
						306	LETTERHEAD 2000 SHEETS
53106	FOOD AND BEVERAGES	400	87	600	600	600	FOOD AND BEVERAGE, VOLUNTEER RECOGNITION LUNCHEON
53402	COMPUTER OPERATING SUPPLIES	140	119	500	500	500	PRINTER TONER; PREVIOUSLY NOT BUDGETED
53406	LIBRARY SUPPLIES (BOOKS)	22,764	22,714	35,281	35,281	2,148	DIGITAL PRODUCTS - NEWS BANK AND GENEALOGY BANK
						925	DIGITAL PRODUCTS - MY HERITAGE (WORLD VITAL RECORDS)
						800	DIGITAL PRODUCTS - JSTOR
						3,000	DIGITAL PRODUCTS - PROQUEST - NEW YORK TIMES
						3,000	DIGITAL PRODUCTS - PROQUEST - NEWSPAPER ARCHIVE
						844	DIGITAL PRODUCTS - PROQUEST - VA SANBORN
						596	PAST PERFECT
						100	DIGITAL PRODUCTS - CENGAGE (GALE)

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100431 THOMAS BALCH LIBRARY							
53 MATERIAL & SUPPLIES							
							920 DIGITAL PRODUCTS -- ACCESSIBLE ARCHIVES
							4,000 BOOKS FOR RESALE. OFFSET BY REVENUE
							1,000 BINDING
							5,000 BOOKS FOR COLLECTION
							820 DIGITAL PRODUCTS - PROQUEST - LOUDOUN TIMES MIRROR
							6,276 DIGITAL PRODUCTS - PROQUEST - HISTORICAL NEWSPAPERS
							940 DIGITAL PRODUCTS - PROQUEST - HERITAGE QUEST
							1,460 DIGITAL PRODUCTS - PROQUEST FOLD 3 (FORMERLY FOOTNOTE)
							3,108 DIGITAL PRODUCTS - PROQUEST - ANCESTRY
							344 DIGITAL PRODUCTS - PROQUEST: AFRICAN AMERICAN HERITAGE
TOTAL MATERIAL & SUPPLIES	30,882	29,546	47,101	47,101			
55 CONTINUOUS CHARGES							
55002 PROPERTY INSURANCE	1,123	911	1,200	1,260	60	5.0	1,260 PROPERTY INSURANCE
55006 ELECTRICITY PAYMENTS	15,084	16,868	14,542	17,000	2,458	16.9	17,000 ELECTRICITY PAYMENTS
55011 OPERATING LEASE PAYMENTS	1,673	7,518	7,973	7,973			5,233 NMS MINOLTA
							1,000 RICOH FAX, SCANNER, COPIER CONTRACT
							1,740 XEROX MONTHLY CHARGE PLUS COPY OVERAGE - ADJUSTMENT DUE TO COPIER BW/COLOR CHARGES
TOTAL CONTINUOUS CHARGES	17,880	25,297	23,715	26,233	2,518	10.6	
DIV LOCAL TAX FUNDING TOTAL	484,145	463,556	533,225	546,122	12,897	2.4	
DEPT LOCAL TAX FUNDING TOTAL	484,145	463,556	533,225	546,122	12,897	2.4	

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100511 PLANNING & ZONING								
41 PERMITS & FEES								
41002	P&Z PERMITS AND FEES	(217,062)	(283,759)	(310,700)	(310,700)			200 LARGE RESIDENTIAL PERMITS AND 960 SMALL PERMITS, 4 LARGE COMMERCIAL. (90% RESIDENTIAL AND 10% COMMERCIAL)
								CERTIFICATES OF APPROPRIATENESS PROJECTED TO BE 153 BAR AND ADMIN APPLICATIONS
								REVENUE PROJECTION BASED ON KNOWN ANTICIPATED LAND DEVELOPMENT APPLICATIONS
TOTAL PERMITS & FEES		(217,062)	(283,759)	(310,700)	(310,700)			
45 MISC REVENUE								
45101	REIMBURSE FROM UTILITIES FUND	(21,200)	(22,301)	(24,741)	(26,577)	(1,836)	7.4	ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES
45105	REIMBURSEMENT FROM CAPITAL PRJ	(35,900)	(36,980)	(38,100)	(39,200)	(1,100)	2.9	CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION
TOTAL MISC REVENUE		(57,100)	(59,281)	(62,841)	(65,777)	(2,936)	4.7	
51 PERSONNEL SERVICES								
TOTAL PERSONNEL SERVICES		1,729,635	1,750,915	1,981,049	2,205,592	224,543	11.3	
52 CONTRACTUAL SERVICES								
52101	POSTAL SERVICES	84	31	100	100			100 MISC MAILINGS
52102	TELECOMMUNICATION SERVICES	4,009	3,888	4,600	4,000	(600)	(13.0)	5-CELL PHONES AND A HOT SPOT FOR 2 SURFACE PRO TABLETS
52103	PRINTING SERVICES	765	438	3,000	3,000			ZONING ORDINANCE UPDATES, EAST MARKET SMALL AREA PLAN
52201	ORGANIZATION MEMBERSHIPS	2,643	3,960	5,280	4,280	(1,000)	(18.9)	VAZO FOR 5 ZONING TEAM STAFF (\$100 EACH)
								280 URBAN LAND INSTITUTE (\$280)
								NAT.ALLIANCE OF PRESERVATION COMMISSIONS GROUP MEMBERSHIP FOR PRESERVATION PLANNER AND BAR (\$150)
								NATIONAL TRUST FOR HISTORIC PRESERVATION FOR PRESERVATION PLANNER (\$250)
								PRESERVATION VIRGINIA FOR PRESERVATION PLANNER (\$100)
								5- APA MEMBERSHIPS FOR DIRECTOR, ZA, AZA, PLANNING MANAGERS AND SR. PLANNERS
52202	PUBLICATION SUBSCRIPTIONS	156	311	500	500			3,000 ZONING PRACTICE AND LEXIS NEXIS SUBSCRIPTIONS

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100511 PLANNING & ZONING							
52 CONTRACTUAL SERVICES							
							200 PUBLIC INPUT TOOL- PARTICIPOLL SUBSCRIPTION
52303	50	267,705	10,000	10,000			5,000 CONTRACTED SERVICES DIGITIZATION AND PRESERVATION OF DOCUMENTS THAT ARE NO LONGER ABLE TO BE READ BY CURRENT AGE MACHINES
							5,000 PHASE 1 OF 3 TO UPDATE SURVEY RECORDS FOR CONTRIBUTING STRUCTURES IN THE H-1 DISTRICT
52307	2,828	3,521	4,000	4,000			4,000 PLANNING COMMISSION PUBLIC HEARING; BZA PUBLIC HEARING AND EMPLOYMENT ADVERTISING
52403			400	400			400 SERVICE TO REPAIR AND MAINTAIN OFFICE EQUIPMENT AND MAINTENANCE CONTRACTS
52602		2,158	3,395	3,100	(295)	(8.7)	1,300 ADOBE PRO SOFTWARE
							1,800 4 VISUALIZATION SOFTWARE LICENSES
TOTAL CONTRACTUAL SERVICES	10,534	282,012	31,275	29,380	(1,895)	(6.1)	
53 MATERIAL & SUPPLIES							
53102	3,538	2,098	3,000	3,000			3,000 BINDERS; BATTERIES; PENS; PENCILS; AND SIMILAR OFFICE ITEMS
53103	454	402	900	900			900 OFFICE STATIONARY; ENVELOPES AND BUSINESS CARDS
53106	269	542	500	500			500 WATER FOR BOARDS/COMM, PUBLIC OUTREACH EVENTS,& BOARDS/COMM RETREAT MEALS
53107		24	200	200			200 REIMBURSEMENT FOR TRAVEL EXPENSES FOR TOLLS, GAS, MILEAGE AND PARKING
53402	2,118	716	2,000	2,000			2,000 PRINTER SUPPLIES/ TONER
TOTAL MATERIAL & SUPPLIES	6,378	3,781	6,600	6,600			
55 CONTINUOUS CHARGES							
55001	299	402	290	305	15	5.2	305 DPZ TOWN VEHICLE
TOTAL CONTINUOUS CHARGES	299	402	290	305	15	5.2	
DIV LOCAL TAX FUNDING TOTAL	1,472,685	1,694,071	1,645,673	1,865,400	219,727	13.4	
DEPT LOCAL TAX FUNDING TOTAL	1,472,685	1,694,071	1,645,673	1,865,400	219,727	13.4	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100530 PLAN REVIEW							
41 PERMITS & FEES							
41003 PLAN REVIEW PERMITS/FEES	(948,850)	(1,032,586)	(705,000)	(650,000)	55,000	(7.8)	(650,000) REVENUE BASED ON POTENTIAL PLANS DEPENDENT ON DEVELOPER ACTIVITY AND/OR TOWN COUNCIL APPROVAL
TOTAL PERMITS & FEES	(948,850)	(1,032,586)	(705,000)	(650,000)	55,000	(7.8)	
45 MISC REVENUE							
45101 REIMBURSE FROM UTILITIES FUND	(96,900)	(101,930)	(113,085)	(121,475)	(8,390)	7.4	(121,475) ALLOCATION OF UTILITY FUND OVERHEAD EXPENSES
45105 REIMBURSEMENT FROM CAPITAL PRJ	(75,600)	(77,870)	(85,000)	(87,600)	(2,600)	3.1	(87,600) CAPITAL PROJECT MANAGEMENT OVERHEAD ALLOCATION
TOTAL MISC REVENUE	(172,500)	(179,800)	(198,085)	(209,075)	(10,990)	5.5	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	1,317,563	1,370,622	1,433,750	1,486,444	52,694	3.7	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	42	20	500	500			500 FLLODPLAIN REVIEW TO FEMA & PUBLIC HEARING NOTIFICATIONS ; UPS PACKAGES TO VDOT
52102 TELECOMMUNICATION SERVICES	1,889	1,420	1,900	1,900			1,200 2 CELLS FOR SR. MGRS ON EMERG. MGMT TEAM 700 IPHONE FOR DIRECTOR
52103 PRINTING SERVICES	3,634	3,001	3,100	3,100			3,100 SCANNING DOCUMENTS FOR ARCHIVING; PRINTS FOR CUSTOMERS AS REQUESTED; COPIES OF DCSM AND SLDR UPDATES
52201 ORGANIZATION MEMBERSHIPS	1,160	1,897	1,050	1,050			280 RENEWAL FOR 2 CERTIFIED FLOODPLAIN MANAGERS 110 LA RENEWAL FOR LANDSCAPE ARCHITECT 400 P.E. RENEWALS FOR 5 ENGINEERS 260 ASCE MEMBERSHIP FOR DIRECTOR
52202 PUBLICATION SUBSCRIPTIONS	543	520	473	473			473 AASHTO ROAD DESIGN
52303 MANAGEMENT SERVICES	15,050	15,045	15,150	15,150			15,150 ESTI PEER REVIEW; COMPLETENESS REVIEWS (NOT TECHNICAL) FOR ALL MAJOR PLANS; AND SHREDDING CONTRACT IN LIEU OF PURCHASING A NEW DEPARTMENT SHREDDER
52307 ADVERTISING SERVICES			1,000	1,000			1,000 PUBLIC NOTICES FOR FLOOD PLAIN ORDINANCE, FEMA CHANGES & DCSM/SLDR
52403 EQUIPMENT R&M SERVICES	399		750	750			750 SERVICE REPAIR- PRINTER, SCREENS AND OTHER ELECTRONIC DEVICES

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100530 PLAN REVIEW							
52 CONTRACTUAL SERVICES							
52501 ARCHITECTURE&ENGINEERIN G SERV	41,848		43,000	43,000			10-15 FIRST SUBMISSION REVIEWS OF SITE PLANS, SUBDIVISION PLANS AND FLOODPLAIN STUDIES 98,000
							(55,000) UTILIZING TEMPORARY PART TIME EMPLOYEE IN LIEU OF CONSULTING. FUNDING IS IN PERSONNEL (51103)
52602 COMPUTER SOFTWARE MAINT SERV	3,710	4,935	8,000	8,000			500 BLUEBEAM OR ADOBE PRO FOR MARKING PDFS
							500 DROPBOX
							2,500 BENTLEY ENGINEERING SOFTWARE
							500 STORM CADD
							3,000 FLOWMASTER AND POND PACK
							1,000 YEARLY MAINTENANCE FEES FOR AUTO CADD (\$1,000)
TOTAL CONTRACTUAL SERVICES	68,275	26,838	74,923	74,923			
53 MATERIAL & SUPPLIES							
53102 OFFICE SUPPLIES	3,540	1,836	5,000	5,000			5,000 OVERSIZE/ PLOTTER PAPER, SCALES/ TRIANGLES/ CALCULATORS, BATTERIES, PLANIMETERS, PRINTER CARTRIDGES, ETC.
53103 STATIONERY AND FORMS	1,498	562	1,500	1,500			1,500 STATIONARY, ENVELOPES, BUSINESS CARDS
TOTAL MATERIAL & SUPPLIES	5,038	2,398	6,500	6,500			
DIV LOCAL TAX FUNDING TOTAL	269,525	187,472	612,088	708,792	96,704	15.8	
DEPT LOCAL TAX FUNDING TOTAL	269,525	187,472	612,088	708,792	96,704	15.8	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100124 ECONOMIC DEVELOPMENT							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	275,184	323,181	336,900	345,520	8,620	2.6	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES			200	200			200 POSTAGE FOR BUSINESS TO BUSINESS AND TOURISM MATERIALS MAILED OUT OF THE AREA
52102 TELECOMMUNICATION SERVICES	5,415	2,745	3,072	1,320	(1,752)	(57.0)	660 MONTHLY IPHONE FOR ED DIRECTOR 660 VERIZON WIRELESS SERVICE FOR TWO IPHONES FOR ACCESS TO BUSINESSES
52103 PRINTING SERVICES	846	100	2,500	2,500			200 HUBZONE MAPS FOR DEMONSTRATIONS AND ANNUAL MEETINGS 900 BUSINESS PROFILE POSTERS TO ILLUSTRATE SUCCESS STORIES IN ALL INDUSTRY CLUSTERS 300 ARTICLE REPRINTS FROM BUSINESS PUBLICATIONS PROMOTING LEESBURG 1,100 EVENT SIGNAGE FOR CAREER EXPO, LEESBURG 360, BUSINESS AWARDS AND FORUMS
52201 ORGANIZATION MEMBERSHIPS	1,070	1,300	2,105	2,105			475 NAIOP - COMMERCIAL REAL ESTATE DEVELOPMENT ASSOCIATION FOR DEPARTMENT 650 INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL MEMBERSHIP FOR DEPARTMENT 450 LOUDOUN COUNTY CHAMBER OF COMMERCE TOWN MEMBERSHIP 250 VIRGINIA ECONOMIC DEVELOPMENT ASSOCIATION MEMBERSHIP 280 ULI TOWN-WIDE ANNUAL MEMBERSHIP; COST SHARE WITH PLANNING AND ZONING
52202 PUBLICATION SUBSCRIPTIONS	120		1,100	1,100			900 ANNUAL RETAIL SALES GAP ANALYSIS REPORT 200 ANNUAL SUBSCRIPTION TO VIRGINIA BUSINESS, WASHINGTON BUSINESS JOURNAL
52303 MANAGEMENT SERVICES	2,989	4,829	12,721	12,721			2,550 SALESFORCE - CUSTOMER CONTACT TOOL 5,000 SITE SELECTOR FOR TARGETED INDUSTRY AND RESEARCH 4,740 COSTAR SITE AND BUILDING DATABASE 431 MONDAY.COM

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100124 ECONOMIC DEVELOPMENT							
52 CONTRACTUAL SERVICES							
							ED BRAND DEVELOPMENT THROUGH PARTNERSHIPS WITH LC CHAMBER, MEC, SBDC, VISIT LOUDOUN, 40 UNDER 40, FACEBOOK
52305 PUBLIC INFO & RELATIONS SERV	11,125	7,079	10,500	10,500			10,500
52307 ADVERTISING SERVICES	3,441	1,863	11,250	11,250			400 ADVERTISEMENT FOR ED IN LCPS BUSINESS PARTNERSHIP COUNCIL EVENT 350 PRINT ADVERTISEMENT IN VML CONFERENCE PUBLICATION 500 PRINT ADVERTISEMENT IN LOUDOUN COUNTY CHAMBER ANNUAL DIRECTORY 4,500 PRINT ADVERTISEMENT IN VIRGINIA BUSINESS MAGAZINE ANNUAL BOOK 3,500 PRINT ADVERTISING FOR CAREER EXPO, BUSINESS AWARDS, LEESBURG 360 AND EDC FORUMS 2,000 SPONSORSHIP OPPORTUNITIES
52503 ENTERTAINMENT SERVICES	845		2,311	2,311			2,311 BUSINESS EVENT VENUE EXPENSES FOR BUSINESS AWARDS, LEESBURG 360 AND FORUMS
TOTAL CONTRACTUAL SERVICES	25,851	17,916	45,759	44,007	(1,752)	(3.8)	
53 MATERIAL & SUPPLIES							
53102 OFFICE SUPPLIES	1,287	1,015	500	500			500 STATIONARY, BUSINESS CARDS AND EVENT FLYERS
53106 FOOD AND BEVERAGES	4,310	417	8,500	8,500			8,500 ATTENDEES AT MULTIPAL ANNUAL EVENTS - BUSINESS AWARDS, CAREER EXPO, FORUMS
53107 ADMIN TRAVEL (NONTRAINING)	322	113	700	700			700 NON TRAINING TRAVEL FOR 2 ED STAFF TO CLIENT, SITE VISITS AND PARTNER MEETINGS
53404 RECREATIONAL SUPPLIES	1,993	1,557	5,000	5,000			5,000 BUSINESS EVENTS SUPPLIES AND RENTALS; CHANGE REFLECTS EXPENSES RELATED TO P&R SUPPORT
TOTAL MATERIAL & SUPPLIES	7,912	3,102	14,700	14,700			
54 MISC EXP							
54003 GRANTS&CONTRIB TO OTHER ORGAN	95,000	95,000	95,000	95,000			95,000 VISIT LOUDOUN GRANT FOR TOURISM MARKETING AND PROGRAM SUPPORT
TOTAL MISC EXP	95,000	95,000	95,000	95,000			
56 CAPITAL EXPENDITURES							
56201 COMPUTER EQUIPMENT	2,722		2,000	2,000			2,000 REPLACE HIGH CAPACITY COLOR PRINTER
56202 COMPUTER SOFTWARE			1,000	1,000			1,000 ADOBE INDESIGN SUBSCRIPTIONS
TOTAL CAPITAL EXPENDITURES	2,722		3,000	3,000			

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100124 ECONOMIC DEVELOPMENT							
<i>PROJECT 12601 GEORGE MASON ENTERPRISE CENTER</i>							
45 MISC REVENUE							
45012 MEC - GEORGE MASON SHARE	(258,179)	(258,179)	(258,179)	(280,233)	(22,054)	8.5	29,000 CONTRIBUTION PROVIDED TO MEC BY TOWN COUNCIL VIA A RENT SUBSIDY
							15,000 EQUIVALENT OF RENT SUBSIDY PREVIOUSLY PROVIDED TO THE SBDC
							(324,233) TOTAL ANNUAL LEASE FOR 202 CHURCH ST SE. (MEC)
TOTAL MISC REVENUE	(258,179)	(258,179)	(258,179)	(280,233)	(22,054)	8.5	
52 CONTRACTUAL SERVICES							
52401 CUSTODIAL SERVICES	6,670	6,839	7,200	7,200			7,200 MONTHLY CLEANING SERVICE FOR MEC. PART OF THE TOWN ANNUAL CONTRIBUTION OF \$55,000
TOTAL CONTRACTUAL SERVICES	6,670	6,839	7,200	7,200			
55 CONTINUOUS CHARGES							
55011 OPERATING LEASE PAYMENTS	331,259	330,061	336,023	336,023			8,000 POTENTIAL OPERATING OVERAGE PAYMENT DUE TO PROPERTY OWNER PER THE LEASE
							3,800 LEASES FOR COPIER/FAX MACHINES AT MEC. IN OPERATING BUDGET IN PREV YEARS
							324,223 MONTHLY MEC LEASE PAYMENT. OFFSET BY MEC CLIENT MONTHLY PAYMENTS
TOTAL CONTINUOUS CHARGES	331,259	330,061	336,023	336,023			
TOTAL FOR PROJECT GEORGE MASON ENTERPRISE CENTER	79,750	78,721	85,044	62,990	(22,054)	(25.9)	
DIV LOCAL TAX FUNDING TOTAL	486,419	517,919	580,403	565,217	(15,186)	(2.6)	
DEPT LOCAL TAX FUNDING TOTAL	486,419	517,919	580,403	565,217	(15,186)	(2.6)	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100710 AIRPORT							
41 PERMITS & FEES							
41006 FUEL FLOW FEES	(19,692)	(14,011)	(17,500)	(17,500)	(17,500)		FUEL FLOW FEES - ESTIMATED FROM QUALIFYING FBO FUEL SALES @ \$0.05 PER GALLON x 350,000
41007 ANNUAL USERS FEES	(21,331)	(34,728)	(35,250)	(35,250)	(35,250)		ANNUAL AIRPORT USER FEES CHARGED TO BASED AIRCRAFT AND FEE CALCULATED ON AIRCRAFT WEIGHT
41008 ANNUAL FBO LICENSE FEES	(41,522)	(43,007)	(65,000)	(65,000)	(65,000)		FBO LICENSE FEE- BASED ON % GROSS RECEIPTS FROM CERTAIN COMMERCIAL AVIATION BUSINESSES AT AIRPORT
41011 COMMERCIAL OPERATING PERMIT FE	(680)	(1,180)	(1,600)	(1,600)	(200)		MONTHLY AIRPORT COMMERCIAL OPERATOR FEES (2)
					(1,400)		ANNUAL AIRPORT COMMERCIAL OPERATOR PERMIT FEES (2)
TOTAL PERMITS & FEES	(83,225)	(92,926)	(119,350)	(119,350)			
43 USE MONEY&PROPERTY							
43010 COMMERCIAL TENANT LEASE	(406,015)	(378,570)	(448,516)	(448,516)	(33,000)		OFFICE LEASE (STE 1B) TENANT TBD
					(41,769)		SK AVIATION LAND LEASE (SITE B)
					(43,987)		OPENAIR FLIGHT SCHOOL OFFICE LEASE (STE 3)
					(37,212)		AVIATION ADVENTURES OFFICE LEASE
					(27,240)		PROJET AVIATION FBO LEASE
					(5,964)		MINDSTAR AVIATION LEASE (2 OF 2)
					(22,860)		MINDSTAR AVIATION OFFICE LEASE (1 OF 2)
					(1,020)		LEESBURG HANGAR LLC FUEL FARM LEASE
					(31,548)		LEESBURG HANGAR LLC LAND LEASE
					(197,016)		FAA OFFICE LEASE
					(6,900)		TEXTRON AVIATION OFFICE LEASE
43011 CONDO ASSOCIATION LEASE	(12,900)	(12,900)	(12,900)	(12,900)	(12,900)		CONDO HANGARS ASSOCIATION LAND LEASE
43012 THANGER TENANTS LEASE	(592,749)	(640,830)	(606,000)	(606,000)	(136,800)		SOUTH CORPORATE HANGAR LEASES (6 AT \$1,900/MONTH)
					(138,000)		NORTH CORPORATE HANGAR (5 UNITS AT \$2,300/MONTH)
					(331,200)		T-HANGAR LEASES (46 UNITS AT \$600/MONTH)
43013 TIE DOWN TENANTS	(130,967)	(137,217)	(139,680)	(139,680)	(139,680)		TIE DOWN RENTALS (97 AT \$120/MONTH)
TOTAL USE MONEY&PROPERTY	(1,142,630)	(1,169,516)	(1,207,096)	(1,207,096)			

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100710 AIRPORT							
46 REV FROM STATE							
DOAV MAINT REIMBURSEMENTS	(13,502)	(54,217)	(90,000)	(90,000)			VA DEPARTMENT OF AVIATION - AIRPORT MAINTENANCE GRANT REIMBURSEMENTS ANTICIPATED
TOTAL REV FROM STATE	(13,502)	(54,217)	(90,000)	(90,000)			(90,000)
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	321,604	361,852	371,327	384,459	13,132	3.5	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	10	11	100	100			100 POSTAGE FOR NOTICES TO TENANTS, GRANT DOCS, LICENSES, ETC.
52102 TELECOMMUNICATION SERVICES	3,571	4,223	4,800	4,800			1,800 CELL PHONES FOR 3 AIRPORT STAFF. 600 1 MOBILE DATA SERVICE FOR AIRFIELD MAINTENANCE TABLET 600 AWOS WEATHER SYSTEM ANALOG PHONE LINE PROVIDES THE PUBLIC AND PILOTS WITH CURRENT WEATHER INFORMATION. 1,800 INTERNET SERVICE PROVIDED FOR US CUSTOMS FACILITY
52201 ORGANIZATION MEMBERSHIPS	375	1,675	1,675	1,675			275 AMERICAN ASSOCIATION AIRPORT EXECUTIVES. 100 VIRGINIA AIRPORT OPERATORS COUNCIL. 1,300 US CONTRACT TOWER ASSOCIATION.
52303 MANAGEMENT SERVICES	28,157	26,990	28,000	29,000	1,000	3.6	29,000 AIRPORT STORM WATER PLAN & INDUSTRIAL PERMIT (SWPPP) INSPECTIONS, TESTING, & REPORTING FOR COMPLIANCE WITH VA DEQ REGULATIONS.
52307 ADVERTISING SERVICES	1,019	1,527	500	500			500 PROMOTIONS AND MATERIALS FOR MARKETING AIRPORT SERVICES.
52401 CUSTODIAL SERVICES	12,534	14,475	15,050	16,850	1,800	12.0	350 CUSTODIAL SERVICES AS-NEEDED SERVICES INCLUDING SPECIAL EVENTS, CARPET CLEANING, UPHOLSTERY, WINDOWS, MISC. 16,500 CUSTODIAL SERVICES CONTRACT - AIRPORT TERMINAL BLDG
52402 ELECTRICAL R&M SERVICES	10,422	5,885	10,800	9,600	(1,200)	(11.1)	3,600 TRIANNUAL AWOS WEATHER SYSTEM INSPECTIONS. COST RECOVERED THROUGH 95% DOAV GRANT 3,000 REPAIRS TO THE AWOS WEATHER SYSTEM & AIRFIELD LIGHTING SYSTEMS. 80% DOAV GRANT ELIGIBLE.

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100710 AIRPORT								
52 CONTRACTUAL SERVICES								
								3,000 ELECTRICAL HANGAR DOOR OPERATOR REPAIRS
52405	MECHANICAL R&M SERVICES	16,323	22,052	18,500	18,500			8,500 HVAC MAINTENANCE CONTRACT FOR AIRPORT TERMINAL & FAA BLDGS
								10,000 REPAIR SERVICES FOR TERMINAL & FAA BLDG HEATING AND AIR CONDITIONING SYSTEMS
52406	PLANT R&M SERVICES	103,557	27,593	121,933	121,693	(240)	(0.2)	2,800 REPAIRS & BATTERIES FOR FIRE ALARM, SPRINKLER, EMERGENCY LIGHTING & ELEVATOR FOR TERMINAL & FAA BLDGS.
								1,300 ANNUAL FIRE ALARM, EMERGENCY LIGHTING TESTS. QUARTERLY FIRE SPRINKLER TESTS - FOR TERMINAL BLDG.
								1,300 ANNUAL FIRE ALARM, EMERGENCY LIGHTING TESTS. QUARTERLY FIRE SPRINKLER TESTS. FOR FAA BLDG.
								100,000 AIRPORT PAVEMENT MAINTENANCE & REPAIRS INCLUDING MARKINGS, CRACK SEALING, & PATCHING. 80% DOAV GRANT ELIGIBLE.
								1,400 FIRE EXTINGUISHER SERVICE - FOR TERMINAL, FAA, & T-HANGARS
								1,920 ELEVATOR SERVICE CONTRACT - TERMINAL BLDG
								150 TERMINAL ELEVATOR INSPECTION TERMINAL BLDG - ANNUAL PRESSURE TEST & CERTIFICATION
								720 PEST CONTROL SERVICE CONTRACT - FOR TERMINAL & FAA BLDGS
								4,900 LANDSCAPE SERVICE CONTRACT - FOR TERMINAL & FAA BLDGS.
								703 FIRE ALARM SYSTEM MONITORING CONTRACT - FOR TERMINAL BLDG.
								4,000 WEED HERBICIDE SPRAYING - FOR FENCELINE MAINTENANCE. 80% DOAV GRANT ELIGIBLE
								2,500 GATE ACCESS CONTROL & SECURITY CAMERA SYSTEM REPAIRS. 80% DOAV GRANT ELIGIBLE
TOTAL CONTRACTUAL SERVICES		175,968	104,431	201,358	202,718	1,360	0.7	
53 MATERIAL & SUPPLIES								
53101	UNIFORM/APPAREL SUPPLIES	405	414	500	500			500 UNIFORMS AND PERSONAL PROTECTIVE EQUIPMENT FOR MAINTENANCE STAFF
53102	OFFICE SUPPLIES	453	109	200	200			200 OFFICE SUPPLIES FOR AIRPORT ADMINISTRATIVE OFFICE.
53103	STATIONERY AND FORMS	263	221	200	200			200 STATIONARY FOR CORRESPONDENCE TO CUSTOMERS AND AGENCIES.

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description
100710 AIRPORT								
53 MATERIAL & SUPPLIES								
53106		118	350	350			350	AIRPORT OPEN HOUSE EVENT FOOD & BEVERAGES.
53301	9,708	8,457	11,000	10,700	(300)	(2.7)	200	WILDLIFE CONTROL SUPPLIES TO REMOVE WILDLIFE FROM THE AIRCRAFT OPERATING AREA
							4,000	SUPPLIES FOR BUILDING MAINTENANCE - FOR EXAMPLE: CEILING TILES, PAINT, SMALL TOOLS, PARTS AND FIXTURES.
							500	PLUMBING PARTS AND SUPPLIES FOR REPAIRING AIRPORT RESTROOM FACILITIES.
							500	DOOR HARDWARE & REPAIR PARTS CLOSERS, LOCKSETS, AND KEYS FOR TERMINAL, FAA & 57 T-HANGAR UNITS.
							4,500	57 HANGAR DOOR REPAIR PARTS, MOTORS, GEARBOXES, PULLEYS, CABLES, HINGES, BEARINGS, & WHEELS
							1,000	SECURITY GATE & ACCESS CONTROL SYSTEM PARTS- OPERATORS, LOCKS, VEHICLE LOOP DETECTORS, SYSTEM BOARDS, ETC
53303	5,736	6,732	6,500	5,000	(1,500)	(23.1)	500	BULBS FOR AIRFIELD LIGHTING, APPROACH LIGHTS, WINDSOCKS, AND PAPI'S. 80% DOAV MAINTENANCE GRANT ELIGIBLE.
							1,500	MISC ELECTRICAL REPAIR PARTS FOR AIRPORT INFRASTRUCTURE
							1,000	AIRFIELD LIGHTING SYSTEM FIXTURES AND PARTS. ELIGIBLE FOR 80% DOAV MAINTENANCE GRANT.
							2,000	LIGHT BULBS, BALLASTS, & REPLACEMENT FIXTURES FOR AIRPORT TERMINAL, FAA BLDG, & HANGARS.
53305	1,541	2,052	3,000	2,000	(1,000)	(33.3)	2,000	MATERIALS TO MAINTAIN AIRPORT EQUIPMENT IN OPERATING CONDITION, INCL MOWER BLADES, WHEELS, SWEEPER PARTS, & AIRFIELD RADIOS.
TOTAL MATERIAL & SUPPLIES	18,107	18,105	21,750	18,950	(2,800)	(12.9)		
55 CONTINUOUS CHARGES								
55001	502	679	500	530	30	6.0	530	AUTOMOBILE LIABILITY INSURANCE
55002	11,834	9,594	12,640	13,280	640	5.1	13,280	AIRPORT ALLOCATION OF PROPERTY INSURANCE
55004	30,371	31,491	29,180	30,040	860	2.9	18,040	VRSA LIABILITY INSURANCE - AIRPORT COST ALLOCATION
							12,000	AVIATION LIABILITY INSURANCE POLICY
55006	75,978	64,763	85,436	85,436			60,000	ACCOUNT 027 - TERMINAL BUILDING ELECTRICITY.

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100710 AIRPORT							
55 CONTINUOUS CHARGES							
							4,100 ACCOUNT 023 - AIRFIELD LIGHTING VAULT
							1,032 ACCOUNT 002 - FUEL FARM & ROTATING BEACON LIGHT
							3,000 ACCOUNT 003 - SOUTH HANGAR BLDGS
							2,880 ACCOUNT 015 - A HANGARS
							5,400 ACCOUNT 014 - B HANGARS
							2,400 ACCOUNT 021 - C HANGARS
							624 ACCOUNT 022 - D HANGARS
							6,000 AIRPORT TOWER SUITE - MILLER DRIVE
55007	NATURAL GAS PAYMENTS	3,548	2,950	5,000	5,000		5,000 NATURAL GAS PAYMENTS FOR TERMINAL BUILDING HEATING SYSTEM
55009	GASOLINE/DIESEL	1,907	1,013	3,500	3,000	(500)	(14.3) 3,000 DIESEL FUEL DELIVERIES FOR AIRPORT TRACTORS, MOWERS, SNOWPLOW
55011	OPERATING LEASE PAYMENTS	1,825	1,755	2,000	2,000		2,000 PRINTER/COPIER LEASE AND MAINTENANCE FOR AIRPORT OFFICE
TOTAL	CONTINUOUS CHARGES	125,965	112,245	138,256	139,286	1,030	0.7
<i>PROJECT 10610 AIRSHOW</i>							
45 MISC REVENUE							
45002	CONTRIBUTIONS - PRIVATE	(62,979)	(44,342)	(50,000)	(50,000)		(50,000) AIR SHOW PRIVATE DONATIONS, SPONSORSHIP, & VENDOR FEES
TOTAL	MISC REVENUE	(62,979)	(44,342)	(50,000)	(50,000)		
46 REV FROM STATE							
46016	DOAV PROMOTIONS	(10,000)	(10,000)	(10,000)	(10,000)		(10,000) VA DEPARTMENT OF AVIATION - AIR SHOW PROMOTIONAL GRANT REIMBURSEMENT
TOTAL	REV FROM STATE	(10,000)	(10,000)	(10,000)	(10,000)		

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100710 AIRPORT							
<i>PROJECT 10610 AIRSHOW</i>							
52 CONTRACTUAL SERVICES							
52103	PRINTING SERVICES	2,654	1,818	2,750	2,750	2,750	AIR SHOW GRAPHICS DESIGN, POSTERS, & PROGRAMS
52303	MANAGEMENT SERVICES	7,270	5,678	21,000	21,000	3,000	AIR SHOW FUND RAISING SPECIALIST
						18,000	AIR SHOW SHUTTLE BUS TRANSPORTATION
52307	ADVERTISING SERVICES	4,644	3,436	3,700	3,700	3,700	AIR SHOW ADVERTISING - INCLUDES PRINT AND ONLINE ADVERTISEMENT PURCHASES
52503	ENTERTAINMENT SERVICES	46,313	53,002	33,300	33,300	1,000	AIR SHOW HOTEL & CAR RENTALS FOR PERFORMERS
						5,500	AIR SHOW Warbird AIRCRAFT DISPLAY AND FLIGHT
						1,800	AIR SHOW PERFORMER MARK MEREDITH
						6,500	AIR SHOW LEAD PERFORMANCE
						3,500	AIR SHOW RJ GRITTER PERFORMER
						2,000	AIR SHOW SOUND PRODUCTION
						2,000	AIR SHOW PAUL DOUGHERTY
						3,750	AIR SHOW AIR BOSS & ANNOUNCER SERVICES
						3,750	AIR SHOW SCOTT FRANCIS
						3,500	AIR SHOW FLYING CIRCUS JUMPERS & ACT
TOTAL CONTRACTUAL SERVICES		60,880	63,933	60,750	60,750		
53 MATERIAL & SUPPLIES							
53101	UNIFORM/APPAREL SUPPLIES	2,182	2,405	1,900	1,900	1,900	AIR SHOW VOLUNTEER UNIFORMS
53106	FOOD AND BEVERAGES	4,053	3,321	3,600	3,600	3,600	AIR SHOW FOOD & BEVERAGE FOR SPONSORS AND VOLUNTEERS
TOTAL MATERIAL & SUPPLIES		6,235	5,726	5,500	5,500		
55 CONTINUOUS CHARGES							
55004	GENERAL LIABILITY	2,687	2,634	2,700	2,700	2,700	AIR SHOW SPECIAL EVENT LIABILITY INSURANCE POLICY
55009	GASOLINE/DIESEL	5,812	4,169	3,800	3,800	3,800	AIR SHOW FUEL AND OIL FOR AEROBATIC PERFORMANCES
55012	EQUIPMENT RENTALS	3,907	2,134	4,375	4,375	625	AIR SHOW TENT RENTALS
						1,400	AIR SHOW PORTABLE TOILETS RENTAL
						1,600	AIR SHOW - INFLATABLES RENTAL

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100710 AIRPORT							
<i>PROJECT 10610 AIRSHOW</i>							
55 CONTINUOUS CHARGES							
							AIR SHOW - VARIABLE MESSAGE BOARDS 750 RENTAL
TOTAL CONTINUOUS CHARGES	12,406	8,937	10,875	10,875			
TOTAL FOR PROJECT AIRSHOW	6,542	24,254	17,125	17,125			
<i>PROJECT 17006 RECURRING WINTER EVENTS</i>							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES			7,858	7,859	1	0.0	
52 CONTRACTUAL SERVICES							
52403 EQUIPMENT R&M SERVICES	12,025	855	13,000	13,000			CONTRACT SNOW REMOVAL SERVICES FOR AIRPORT TERMINAL PARKING LOT & ACCESS ROADS. 9,000
							4,000 2 PALLETS OF SOLID RUNWAY DE-ICER
TOTAL CONTRACTUAL SERVICES	12,025	855	13,000	13,000			
TOTAL FOR PROJECT RECURRING WINTER EVENTS	12,025	855	20,858	20,859	1	0.0	
DIV LOCAL TAX FUNDING TOTAL	(579,146)	(694,917)	(645,772)	(633,049)	12,723	(2.0)	
DEPT LOCAL TAX FUNDING TOTAL	(579,146)	(694,917)	(645,772)	(633,049)	12,723	(2.0)	

BUDGET DETAIL REPORT**2019
Actual****2020
Actual****2021
Adopted
Budget****2022
Proposed
Budget****FY21/FY22
VAR, \$****FY21/FY22
VAR, %****Item, \$ Description**

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100910 NONDEPARTMENTAL - DEBT SERVICE								
48 OTH FINANCE SOURCES								
48020	USE OF FUND BALANCE				(2,000,000)	(2,000,000)		USE OF DEBT SERVICE RESERVE TO OFFSET ANNUAL DEBT SERVICE AS PART OF THE TOWN'S LONG TERM SUSTAINABILITY PLAN
								USE OF RESERVE FROM FY 2021 DEBT RESTRUCTURING
TOTAL OTH FINANCE SOURCES					(2,000,000)	(2,000,000)		

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100910 NONDEPARTMENTAL - DEBT SERVICE							
57 DEBT SVCS EXPEND							
GO BOND RETIREMENT							
57003 PRINCIPAL	5,475,427	5,525,129	5,877,525	5,559,665	(317,860)	(5.4)	880,000 2014 Series GG PRIN 800,000 2015 Series GG PRIN 740,000 2019 Series GG PRIN 2,545,000 2020 Series GG PRIN 594,665 2016B VRA GG PRIN
57004 INTEREST	2,383,888	1,916,768	2,029,588	1,941,502	(88,086)	(4.3)	357,244 2014 SERIES GG INT 445,113 2015 SERIES GG INT 384,900 2019 SERIES GG INT 441,035 2020 SERIES GG INT 313,210 2016B VRA GG INT
57100 CAPITAL LEASE PRINCIPAL	106,814	346,078	554,267	1,340,066	785,799	141.8	250,528 BOA DRAW 2 PRIN 203,274 BOA DRAW 3 PRIN 187,817 BOA DRAW 4 PRIN 195,000 PLACEHOLDER- FY 2021 CARP 390,000 PLACEHOLDER- FY 2022 CARP 113,447 BOA DRAW 1 PRIN
57101 CAPITAL LEASE INTEREST	10,875	41,541	51,793	442,760	390,967	754.9	10,320 BOA DRAW 4 INT 306,532 GG LOC INT (AUB: \$11.446M GO CIP [ALL CIP \$13.746M]) 65,000 AIRPORT NORTH HANGARS (\$2.392) 5,000 PLACEHOLDER-NEW LOC FY 2021 CARP (\$1.2M) 10,000 PLACEHOLDER- NEW LOC FY 2022 CARP (\$2M) 4,243 BOA DRAW 1 INT 19,402 BOA DRAW 2 INT 22,263 BOA DRAW 3 INT
TOTAL DEBT SVCS EXPEND	7,977,004	7,829,516	8,513,173	9,283,993	770,820	9.1	
DIV LOCAL TAX FUNDING TOTAL	7,977,004	7,829,516	8,513,173	7,283,993	(1,229,180)	(14.4)	
DEPT LOCAL TAX FUNDING TOTAL	7,977,004	7,829,516	8,513,173	7,283,993	(1,229,180)	(14.4)	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
100999 NONDEPARTMENTAL							
48 OTH FINANCE SOURCES							
48020 USE OF FUND BALANCE			(633,722)	(1,466,008)	(832,286)	131.3	(1,466,008) PLANNED USE OF UNASSIGNED FUND BALANCE
TOTAL OTH FINANCE SOURCES			(633,722)	(1,466,008)	(832,286)	131.3	
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES			(330,000)	(539,000)	(209,000)	63.3	
54 MISC EXP							
59999 BUDGET HOLD BACK			169,000	204,000	35,000	20.7	17,000 KAIZEN EVENT
							25,000 ICMA CAPSTONE PROFESSIONAL DEVELOPMENT FOCUS GROUP
							107,000 TRAINING FOR GENERAL FUND
							20,000 TOWN-WIDE CUSTOMER SERVICE TRAINING
							35,000 ANTICIPATED MARKET RATE SALARY ADJUSTMENTS
TOTAL MISC EXP			169,000	204,000	35,000	20.7	
85 TRANSFER OUT							
85032 TRANSFER TO CAPITAL PROJECTS	4,506,944	1,400,000	1,600,000	1,465,000	(135,000)	(8.4)	1,265,000 AMOUNT REQUIRED TO COVER PROJECT CIP ADMINSTRATIVE AND OVERHEAD COSTS
							200,000 AMOUNT TO COVER A PORTION OF PROJECT MANAGEMENT DIRECTLY RELATED TO PROJECTS
TOTAL TRANSFER OUT	4,506,944	1,400,000	1,600,000	1,465,000	(135,000)	(8.4)	
DIV LOCAL TAX FUNDING TOTAL	4,506,944	1,400,000	805,278	(336,008)	(1,141,286)	(141.7)	
DEPT LOCAL TAX FUNDING TOTAL	4,506,944	1,400,000	805,278	(336,008)	(1,141,286)	(141.7)	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description	
5002 UTILITIES - REVENUE									
44 CHARGES FOR SERVICES									
44200	WATER SERVICE FEES	(6,280,387)	(8,872,338)	(8,036,334)	(9,112,093)	(1,075,759)	13.4	(9,112,093)	PROJECTED REVENUE PER THE 2018 WATER RATE STUDY
44201	SEWER SERVICE FEES	(6,493,346)	(9,091,733)	(8,188,729)	(9,351,678)	(1,162,949)	14.2	(9,351,678)	PROJECTED REVENUE PER THE 2018 WATER RATE STUDY
44202	WATER FIXED CHARGE	(2,407,163)	(2,531,852)	(2,802,599)	(2,764,846)	37,753	(1.3)	(2,764,846)	PROJECTED REVENUE PER THE 2018 WATER RATE STUDY
44203	SEWER FIXED CHARGE	(1,911,994)	(2,016,529)	(2,223,585)	(2,202,100)	21,485	(1.0)	(2,202,100)	PROJECTED REVENUE PER THE 2018 WATER RATE STUDY
44204	LATE PENALTY CHARGE	(219,387)	(176,423)	(181,566)	(90,000)	91,566	(50.4)	(90,000)	COVID DECREASE; NO LATE FEE
44205	SERVICE CHARGE	(131,700)	(108,972)	(110,000)	(100,000)	10,000	(9.1)	(100,000)	PROJECTED REVENUE PER THE 2018 WATER RATE STUDY
44206	WATER AVAILABILITY FEES	(3,745,970)	(6,311,105)					(4,071,950)	PAY-GO REQUIREMENTS FOR 3-R AND CIP
								4,071,950	PROJECTED AVAILABILITY FEES PER 2018 STUDY
44210	WATER CONNECTION	(265,347)	(129,116)	(75,000)	(76,845)	(1,845)	2.5	(76,845)	PROJECTED REVENUE PER THE 2018 WATER RATE STUDY
44213	UB SERVICE	(53,773)	(41,490)	(50,000)	(40,000)	10,000	(20.0)	(40,000)	BASED ON FY 2020 ACTUALS
44215	ADMIN/UMD SERVICE	(26,548)	(53,197)	(25,000)	(25,000)			(25,000)	BASED ON FY 2020 ACTUALS
44216	WPCD SERVICE	(24,970)		(10,000)	(10,000)			(10,000)	DRYER AND TLC OPERATION ANTICIPATE BACK ONLINE
44217	WSD SERVICE	(89,457)	(135,188)	(55,000)	(90,000)	(35,000)	63.6	(90,000)	PROJECTED FY 2021 ACTUALS
44218	METER SET	(11,050)	(10,650)	(10,000)	(10,000)			(10,000)	BASED ON FY 2020 ACTUALS
44219	FIRE LINE CONNECTION	(42,874)	(2,520)		(2,000)	(2,000)		(2,000)	BASED ON FY 2020 ACTUALS
TOTAL	CHARGES FOR SERVICES	(21,703,965)	(29,481,114)	(21,767,813)	(23,874,562)	(2,106,749)	9.7		
UTILITIES DIVISION TOTAL		(21,703,965)	(29,481,114)	(21,767,813)	(23,874,562)	(2,106,749)	9.7		

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
5005 UTILITIES - REVENUE							
43 USE MONEY&PROPERTY							
43001 INTEREST REVENUE	(802,334)	(697,468)	(600,000)	(130,000)	470,000	(78.3)	(130,000) BASED ON CURRENT YEAR TREND
43007 SALE OF SURPLUS PROPERTY	(6,248)		(5,000)	(5,000)			(5,000) BASED ON FY 2020 ACTUALS
43017 NUTRIENT CREDIT	(1,859)	(1,271)	(1,800)	(1,250)	550	(30.6)	(1,250) BASED ON FY 2020 ACTUALS
43019 USE OF TOWN INFORMATION	(4,000)	(4,550)	(1,500)	(3,000)	(1,500)	100.0	(3,000) BASED ON CURRENT TREND
43020 RECYCLED SCRAP	(11,460)	(4,583)	(1,000)	(4,000)	(3,000)	300.0	(4,000) BASED ON CURRENT TREND
43022 HYDRANT RENTAL	(95,566)	(96,291)	(110,000)	(90,000)	20,000	(18.2)	(90,000) BASED ON CURRENT TREND
43999 MISC USE OF MONEY & PROP	(10,124)	(12,859)	(10,000)	(10,000)			(10,000) BASED ON CURRENT TREND
TOTAL USE MONEY&PROPERTY	(931,591)	(817,021)	(729,300)	(243,250)	486,050	(66.6)	
44 CHARGES FOR SERVICES							
44209 REIMBURSEMENT FOR SERVICES	(44,322)	(9,107)	(25,000)	(10,000)	15,000	(60.0)	(10,000) BASED ON ANTICIPATED FY 2020 ACTUALS
TOTAL CHARGES FOR SERVICES	(44,322)	(9,107)	(25,000)	(10,000)	15,000	(60.0)	
45 MISC REVENUE							
45201 COLLECTION FEE	(639)	(1,397)	(700)	(700)			(700) BASED ON CURRENT TREND
45202 RETURN CHECK FEE	(7,600)	(8,600)	(6,000)	(6,000)			(6,000) BASED ON CURRENT TREND
TOTAL MISC REVENUE	(8,239)	(9,997)	(6,700)	(6,700)			
<i>PROJECT 05402 CARR TANK #2 - AT&T</i>							
43 USE MONEY&PROPERTY							
43015 CELL ANTENNA SPACE RENTAL	(44,627)	(49,902)	(47,000)	(48,880)	(1,880)	4.0	(48,880) BASED ON CURRENT TREND
TOTAL USE MONEY&PROPERTY	(44,627)	(49,902)	(47,000)	(48,880)	(1,880)	4.0	
TOTAL FOR PROJECT CARR TANK #2 - AT&T	(44,627)	(49,902)	(47,000)	(48,880)	(1,880)	4.0	
<i>PROJECT 10604 CARR TANK #2 - T-MOBILE</i>							
43 USE MONEY&PROPERTY							
43015 CELL ANTENNA SPACE RENTAL	(45,382)	(46,744)	(47,000)	(48,880)	(1,880)	4.0	(48,880) BASED ON CURRENT TREND
TOTAL USE MONEY&PROPERTY	(45,382)	(46,744)	(47,000)	(48,880)	(1,880)	4.0	
TOTAL FOR PROJECT CARR TANK #2 - T-MOBILE	(45,382)	(46,744)	(47,000)	(48,880)	(1,880)	4.0	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
5005 UTILITIES - REVENUE							
<i>PROJECT 10606 HOGBACK MT TANK - AT&T</i>							
43 USE MONEY&PROPERTY							
CELL ANTENNA SPACE							
43015 RENTAL	(46,812)	(52,274)	(50,000)	(51,460)	(1,460)	2.9	(51,460) BASED ON CURRENT TREND
TOTAL USE MONEY&PROPERTY	(46,812)	(52,274)	(50,000)	(51,460)	(1,460)	2.9	
TOTAL FOR PROJECT HOGBACK MT TANK - AT&T	(46,812)	(52,274)	(50,000)	(51,460)	(1,460)	2.9	
<i>PROJECT 10607 HOSPITAL TANK - T-MOBILE</i>							
43 USE MONEY&PROPERTY							
CELL ANTENNA SPACE							
43015 RENTAL	(37,726)	(38,858)	(41,000)	(42,375)	(1,375)	3.4	(42,375) BASED ON CURRENT TREND
TOTAL USE MONEY&PROPERTY	(37,726)	(38,858)	(41,000)	(42,375)	(1,375)	3.4	
TOTAL FOR PROJECT HOSPITAL TANK - T-MOBILE	(37,726)	(38,858)	(41,000)	(42,375)	(1,375)	3.4	
<i>PROJECT 10611 HOSPITAL TANK - VERIZON</i>							
43 USE MONEY&PROPERTY							
CELL ANTENNA SPACE							
43015 RENTAL				(50,550)	(50,550)		(50,550) HOSPITAL TANK VERIZON
TOTAL USE MONEY&PROPERTY				(50,550)	(50,550)		
UTILITIES DIVISION TOTAL	(1,158,701)	(1,023,904)	(946,000)	(502,095)	443,905	(46.9)	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description	
500610 UTILITIES - ADMINISTRATION									
51 PERSONNEL SERVICES									
TOTAL PERSONNEL SERVICES	2,313,192	2,521,309	2,764,135	3,092,304	328,169	11.9			
52 CONTRACTUAL SERVICES									
52101	POSTAL SERVICES	1,686	1,309	500	1,000	500	100.0	1,000	SHIPPING & HANDLING AND SPECIAL MAILINGS
52102	TELECOMMUNICATION SERVICES	35,370	38,177	44,420	44,900	480	1.1	30,520	VERIZON WIRELESS ACCOUNTS FOR STAFF CELL PHONES, LAPTOPS, IPADS AND DCU METER READING
								13,200	GPS TRACKING UNITS ON VEHICLES BASE ADJ NEW PROVIDER
								700	VOIP/VITA
								480	ENHANCEMENT: CUSTOMER SERVICE REP
52103	PRINTING SERVICES	4,536	3,595	5,000	5,000			5,000	PRINTING AND SCANNING SERVICES FOR DOCUMENT MANAGEMENT
52201	ORGANIZATION MEMBERSHIPS	19,393	21,039	27,449	30,354	2,905	10.6	1,250	NOVA REGIONAL COMMISSION ENERGY STRATEGY
								16,118	NOVA REGIONAL COMMISSION ANNUAL CONTRIBUTION
								500	2-EMPLOYEE MEMBERSHIP FOR GIS
								300	2- EMPLOYEE MEMBERSHIP FOR PRETREATMENT
								5,000	METROPOLITAN COUNCIL OF GOVERNMENT MEMBERSHIP FOR PUBLIC ENGAGEMENT
								800	4- EMPLOYEE MEMBERSHIP FOR WATER ENVIRONMENT FEDERATION (WEF)
								2,236	11-EMPLOYEE MEMBERSHIP TO AMERICAN WATERWORKS ASSOCIATION (AWWA)
								4,150	NOVA REGIONAL COMMISSION WATER SUPPLY PLAN
52202	PUBLICATION SUBSCRIPTIONS	3,950	4,073	4,000	4,000			4,000	AWWA STANDARDS, ANNUAL RENEWAL
52203	EMPLOYEE TRAINING COURSES	5,925	9,186	13,950	13,950			13,950	EMPLOYEE TRAINING FOR CONTINUING EDUCATION
52205	EE TRAINING TRANS/LODGE/MEALS	3,599	3,543	6,300	6,300			6,300	TRAVEL EXPENSES FOR EMPLOYEE TRAINING TO MEET CONTINUING EDUCATION REQUIREMENTS
52206	PROFESSIONAL LICENSE FEES	210	160	400	400			400	EMPLOYEE DPOR PROFESSIONAL LICENSE RENEWAL
52302	FISCAL SERVICES	58,272	53,496	87,500	80,000	(7,500)	(8.6)	20,000	LOCKBOX PROCESSING CONTRACT
								5,000	PAYMENTUS ONLINE PAYMENT SYSTEM NEW IMPLEMENTATION
								5,000	EBOX MONTHLY SERVICE

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description
500610 UTILITIES - ADMINISTRATION									
52 CONTRACTUAL SERVICES									
								50,000	PRINTING AND MAILING SERVICES FOR WATER AND SEWER UTILITY BILLS
52303	MANAGEMENT SERVICES	85,906	15,174	40,200	32,500	(7,700)	(19.2)	7,500	CALIBRATION OF WATER METER TEST BENCH BASE ADJ PER CONTRACT
								25,000	CONSULTANT ANNUAL REVIEW OF UTILITIES FUND
52304	PERSONNEL MANAGEMENT SERVICES	457	193	3,000	1,000	(2,000)	(66.7)	1,000	EMPLOYEE SPOT AWARDS, RETIREMENT AND RECOGNITION
52305	PUBLIC INFO & RELATIONS SERV	5,212	819	7,500	7,500			7,500	EDUCATIONAL ITEMS AT PUBLIC EVENTS AND SCHOOLS
52306	LEGAL SERVICES	10,899	90,445	50,000	65,000	15,000	30.0	65,000	OUTSIDE LEGAL COUNSEL FOR REVIEW OF CONTRACTS, AGREEMENTS AND REGULATORY CHANGES
52307	ADVERTISING SERVICES	713	125	1,500	1,500			1,500	ADS FOR PUBLIC HEARINGS AND JOB RECRUITMENTS
52401	CUSTODIAL SERVICES	1,322	1,630	3,500	13,500	10,000	285.7	3,500	UTILITY MAINTENANCE BUILDING CLEANING SERVICES
								10,000	ENHANCED CLEANING DUE TO COVID
52405	MECHANICAL R&M SERVICES		445	500	500			500	BACKFLOW DEVICE TESTING AND CALIBRATION
52413	UTILITY SYSTEM R&M	71,282		100,000	100,000			100,000	CONTINGENCY FOR UTILITY SYSTEM & PLANT EMERGENCIES. TM APPROVAL REQUIRED.
52501	ARCHITECTURE&ENGINEERING SERV	23,807	2,347	125,000	150,000	25,000	20.0	150,000	CONTINUING ENGINEERING SUPPORT SERVICES FOR MISC REPORTS, PERMIT REVIEWS, MAP UPDATES & DOCUMENT PREPARATION
52502	UNIFORM SERVICES	5,933	2,828	5,200	5,200			5,200	STAFF UNIFORMS
52601	COMPUTER HARDWARE MAINT SERV	14,315	14,626	16,000	16,000			16,000	ACLARA WATER METER READING SYSTEM ANNUAL MAINTENANCE PER CONTRACT
52602	COMPUTER SOFTWARE MAINT SERV	68,508	69,271	129,125	123,475	(5,650)	(4.4)	11,800	INTERGRATION OF LUCITY TO MISS UTILITY, MUNIS, CITIZEN PORTAL, WINCAN, MONDAY SOFTWARE, WINCAN LICENSE, SECURITY SERVER SOFTWARE
								10,000	INNOVYZE WATER AND SEWER MODEL
								30,000	ONLINE SERVICE SUPPORT BASE ADJ FOR WATER REPORTING
								66,500	LUCITY ANNUAL LICENSING FEE FOR ASSET MANAGEMENT BASE ADJ ADDITIONAL LICENSES
								5,175	GPS UNIT ANNUAL SOFTWARE AND HARDWARE MAINTENANCE CONTRACT
TOTAL CONTRACTUAL SERVICES		421,294	332,480	671,044	702,079	31,035	4.6		
53 MATERIAL & SUPPLIES									
53102	OFFICE SUPPLIES	1,533	1,015	2,000	2,000			2,000	OFFICE SUPPLIES FOR STAFF

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description	
500610 UTILITIES - ADMINISTRATION									
53 MATERIAL & SUPPLIES									
53103	STATIONERY AND FORMS	521	420	2,500	2,500		2,500	DOOR ANNOUNCEMENTS AND COPIER PAPER	
53106	FOOD AND BEVERAGES	57	274	500	500		500	EMERGENCY MEAL REIMBURSEMENT AND APPROVED FOOD FOR MEETINGS AT UMB PER PROCUREMENT POLICY	
53107	ADMIN TRAVEL (NONTRAINING)			750	750		750	STAFF LODGING FOR INCLEMENT WEATHER OR TOWN EMERGENCY PER PROCUREMENT POLICY	
53304	MECHANICAL R&M MATERIALS	392	92	1,000	1,000		1,000	REPAIR OF CROSS CONNECTION TESTING DEVICE OR LOCATOR EQUIPMENT	
53402	COMPUTER OPERATING SUPPLIES	2,442	2,092	2,000	2,000		2,000	PRINTER AND PLOTTER INK	
TOTAL MATERIAL & SUPPLIES		4,945	3,893	8,750	8,750				
54 MISC EXP									
54001	CLAIMS AND SETTLEMENTS EXP	2,969	728	2,500	2,500		2,500	CUSTOMER CLAIMS	
54004	REIMBURSEMENT TO GENERAL FUND	1,351,300	1,421,440	1,577,000	1,694,000	117,000	7.4	1,694,000	OVERHEAD ALLOCATION FOR SERVICES PROVIDED BY THE GENERAL FUND TO SUPPORT THE UTILITIES FUND OPERATIONS.
54090	ADMIN OVERHEAD	(12,435)	(23,428)	(129,390)	(133,270)	(3,880)	3.0	(133,270)	CONTRA-ENTRY FOR PROJECT MANAGEMENT COSTS THAT ARE REFLECTED IN UTILITY PROJECTS.
TOTAL MISC EXP		1,341,835	1,398,740	1,450,110	1,563,230	113,120	7.8		
55 CONTINUOUS CHARGES									
55001	AUTOMOBILE LIABILITY	8,490	12,633	9,110	9,560	450	4.9	9,560	AUTOMOBILE LIABILITY
55002	PROPERTY INSURANCE	60,630	49,153	64,760	68,000	3,240	5.0	68,000	PROPERTY INSURANCE
55011	OPERATING LEASE PAYMENTS	2,243	2,226	2,500	2,500			2,500	MONTHLY LEASE FOR COPIER
55015	CYBER SECURITY	6,982	6,978	7,500	7,880	380	5.1	7,880	CYBER SECURITY INSURANCE UTILITY SHARE
TOTAL CONTINUOUS CHARGES		78,345	70,990	83,870	87,940	4,070	4.9		

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500610 UTILITIES - ADMINISTRATION							
56 CAPITAL EXPENDITURES							
56201 COMPUTER EQUIPMENT	6,727	9,249	13,000	5,000	(8,000)	(61.5)	2,000 COMPUTER MONITOR REPLACEMENTS FOR DEPARTMENT
							3,000 ENHANCEMENT: NEW WORK STATION FOR NEW CUSTOMER SERVICE REP
VOICE&DATA TRANSMISSION EQUIP	28	1,420	5,500	5,650	150	2.7	5,500 REPLACE EXISTING PHONES PER IT THREE YEAR PROGRAM
							150 ENHANCEMENT: OFFICE PHONE FOR NEW CUSTOMER SERVICE REP
56209 OFFICE FURNITURE	15,825	744	1,000	10,500	9,500	950.0	1,000 REPLACEMENT OF OFFICE FURNITURE INCLUDING CHAIRS
							2,500 ENHANCEMENT: NEW DESK, WORK STATION FOR NEW CUSTOMER SERVICE REP
							7,000 DRAWING STORAGE CABINETS FOR INSPECTIONS
TOTAL CAPITAL EXPENDITURES	22,580	11,412	19,500	21,150	1,650	8.5	
<i>PROJECT 15604 SAFETY PROGRAM</i>							
52 CONTRACTUAL SERVICES							
52303 MANAGEMENT SERVICES	4,684	1,379	7,500	7,500			7,500 TOWN WIDE SAFETY CONSULTANT DIVISION SHARE
TOTAL CONTRACTUAL SERVICES	4,684	1,379	7,500	7,500			
TOTAL FOR PROJECT SAFETY PROGRAM	4,684	1,379	7,500	7,500			
UTILITIES DIVISION TOTAL	4,186,876	4,340,203	5,004,909	5,482,953	478,044	9.6	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500620 UTILITIES - LINES AND MAINTENANCE							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	1,819,306	2,045,237	2,352,389	2,537,349	184,960	7.9	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	903	37	1,250	1,250			1,250 SHIPPING & HANLDING CHARGES
							STAFF CELL PHONES, WIRELESS CARDS FOR LAPTOPS, TABLETS. BASE ADJ
52102 TELECOMMUNICATION SERVICES	13,402	16,609	27,920	29,220	1,300	4.7	21,920 ADDITIONAL TABLETS FOR ASSET MANAGEMENT TRACKING
							6,000 VOIP/VITA
							ENHANCEMENT: 2 CELL PHONES/MO CHARGE,MO CHARGE FOR YEAR FOR NEW MAINTENANCE TECHNICIANS
52103 PRINTING SERVICES		726	1,000	1,000			1,000 DOOR ANNOUNCEMENTS AND STAFF BUSINESS CARDS
52201 ORGANIZATION MEMBERSHIPS	1,299	249	850	850			250 EMPLOYEE MEMBERSHIP FOR NORTH AMERICAN SOCIETY FOR TRENCHLESS TECHNOLOGY (NASTT)
							400 EMPLOYEE MEMBERSHIP FOR WATER ENVIRONMENT FEDERAT (WEF)
							200 STAFF MEMBERSHIP FOR AMERICAN WATERWORKS ASSOCIATION (AWWA)
52203 EMPLOYEE TRAINING COURSES	3,044	2,948	11,235	11,235			11,235 EMPLOYEE TRAINING FOR CONTINUING EDUCATION.
52205 EE TRAINING TRANS/LODGE/MEALS	19	3,796	4,200	4,200			4,200 TRAVEL EXPENSES FOR EMPLOYEE TRAINING FOR CONTINUING EDUCATION
52303 MANAGEMENT SERVICES	100	3,500	6,500	19,500	13,000	200.0	2,000 HAZARDOUS WASTE DISPOSAL (LIGHT BULBS, PAINT AND GROUT CHEMICALS)
							2,500 FIRE SPRINKLER TESTING AT UTILITY MAINTENANCE BUILDING (UMB)
							13,000 MISS UTILITY
							2,000 REQUIRED EMPLOYEE HEALTH PHYSICALS AND IMMUNIZATIONS
52307 ADVERTISING SERVICES	294	895	1,250	1,250			1,250 ADS FOR ANNUAL SYSTEM OPERATIONS AND JOB RECRUITMENTS
52401 CUSTODIAL SERVICES	1,822	2,164	3,000	3,000			3,000 CLEANING SERVICE CONTRACT FOR UMB
52403 EQUIPMENT R&M SERVICES	5,552	4,840	12,000	12,000			4,000 SEWER LATERAL CAMERA EQUIPMENT REPAIRS
							5,000 SEWER CAMERA EQUIPMENT REPAIRS
							1,000 TOOL REPAIRS SUCH AS TAMPER, MOLE AND LOCATORS
							2,000 FLOW AND GAS MONITOR EQUIPMENT REPAIRS
52404 HIGHWAY R&M SERVICES		1,355		15,000	15,000		15,000 CONTRACT PAVING OF ROADWAY DUE TO WATER MAIN REPAIRS

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description	
500620 UTILITIES - LINES AND MAINTENANCE								
52 CONTRACTUAL SERVICES								
52405	MECHANICAL R&M SERVICES	5,762	21,179	11,900	11,900		10,000 HVAC ANNUAL CONTRACT FOR INSPECTION AND MAINTENANCE OF UMB SYSTEM	
							1,900 ANNUAL ELEVATOR CONTRACT FOR INSPECTION AND MAINTENANCE AT UMB	
52407	VEHICLE R&M SERVICES	10,644	3,469	3,000	3,000		3,000 CONTRACT SERVICES FOR VEHICLE REPAIR NOT COVERED UNDER WARRANTY	
52408	SIDEWALK/CURBS/GUTTER R&M SERV		4,775		5,000	5,000	5,000 CONTRACT FOR REPLACING SIDEWALK DUE TO WATER MAIN BREAKS	
52409	BUILDING R&M SERVICES	41,500	6,921	17,470	17,470		900 FIRE EXTINGUISHER INSPECTION AND SERVICE AT UMB AND VEHICLES	
							10,000 ANNUAL CONTRACT FOR SECURITY SYSTEM CAMERAS, DOORS AND GATES AT UMB	
							1,020 ANNUAL CONTRACT FOR PEST CONTROL AT UMB	
							5,550 ANNUAL FIRE ALARM CONTACT AT UMB	
52410	ROW GROUNDS R&M	57,263	40,565	94,000	94,000		50,000 EASEMENT WEED SPRAYING & TREE TRIMMING FOR ACCESS AND CONTRACT FOR BUSHHOG AND MOWING EASEMENTS	
							44,000 EXPAND MOWING CONTRACT TO INCLUDE REMOTE SITES AND WPCF	
52413	UTILITY SYSTEM R&M	47,160	7,277	97,000	97,000		75,000 EMERGENCY ON-CALL FOR REPAIRS OUTSIDE SCOPE OF ABILITY: TRENCH DEPTH & RECLAIMED WATER	
							5,000 CONTRACT LABOR FOR UTILITY SYSTEM REPAIR	
							5,000 LEAK DETECTION CONTRACT SERVICES	
							12,000 CHEMICAL TREATMENT FOR ROOT CONTROL OF SANITARY SEWER MAINS AND LATERALS	
52501	ARCHITECTURE&ENGINEERING SERV	11,293	72,150	50,000	50,000		50,000 CONSULTANT ENGINEERING SUPPORT SERVICE SUCH AS FLOW MONITORING, UTILITY SYSTEM DESIGN & DOC PREP AND AERIAL INSPECTIONS OF WATER AND SEWER CROSSINGS	
52502	UNIFORM SERVICES	9,325	15,128	21,704	31,000	9,296	42.8	28,000 STAFF UNIFORM CONTRACT BASE ADJ FOR NEW CONTRACT AND FIRE RATED CLOTHING
								3,000 ENHANCEMENT: UNIFORM SERVICES FOR NEW MAINTENANCE TECHNICIANS
52602	COMPUTER SOFTWARE MAINT SERV	9,400	1,500		1,500	1,500	1,500 WINCAN WARRANTY. REALLOCATED FROM 500620-56202.	
TOTAL CONTRACTUAL SERVICES	218,783	210,084	364,279	409,375	45,096	12.4		

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description
500620 UTILITIES - LINES AND MAINTENANCE								
53 MATERIAL & SUPPLIES								
53101 UNIFORM/APPAREL SUPPLIES	18,453	22,086	24,000	26,000	2,000	8.3	24,000	STAFF APPAREL, SAFETY GLOVES, VESTS, PPE
							2,000	ENHANCEMENT: SAFETY APPAREL FOR NEW MAINTENANCE TECHNICIANS
53102 OFFICE SUPPLIES	1,664	901	2,500	2,500			2,500	OFFICE SUPPLIES
53103 STATIONERY AND FORMS	254	239	1,500	1,500			1,500	COPIER PAPER
53106 FOOD AND BEVERAGES	502	354	500	500			500	EMERGENCY FOOD PER PROCUREMENT POLICY
53107 ADMIN TRAVEL (NONTRAINING)	518		2,000	2,000			2,000	INCLEMENT WEATHER LODGING OR TOWN EMERGENCY PER PROCUREMENT POLICY
53202 FIELD SUPPLIES	202,662	149,466	103,500	128,500	25,000	24.2	7,000	MISS UTILITY PAINT SUPPLIES FOR MARKING
							1,500	REPAIRS TO PICOTE CUTTER (SEWER PIPE CUTTER)
							1,000	REPAIRS FOR METER TEST BENCH DURING CALIBRATION
							19,000	REPAIR PARTS FOR SEWER CAMERA AND GAS MONITORS
							7,000	MISC SPECIALTY PARTS AND TOOLS
							48,000	MONTHLY CONTRACT OF CHEMICAL ADDITION FOR GREASE AND ODOR CONTROL AT PUMP STATIONS
							20,000	ODOR CONTROL MODULES AND CHEMICAL TREATMENT FOR REDUCTION OF GREASE IN SEWER MAINS
							10,000	REPLACE OLD AND WORN TOOLS
							15,000	REPLACE METER VAULT LIDS, AND ASSOCIATED METER COMPONENTS IN VAULT
53301 BUILDING R&M MATERIALS	16,755	5,725	15,000	15,000			15,000	BUILDING SUPPLIES FOR UMB INCLUDING LIGHT BULBS, FILTERS
53302 CUSTODIAL R&M MATERIALS	7,956	10,173	9,000	11,000	2,000	22.2	11,000	CLEANING SUPPLIES, TOWELS, TOLIET PAPER, LIGHT BULBS, DISINFECTANTS FOR UMB AND FIELD OPERATIONS
53303 ELECTRICAL R&M MATERIALS	3,582	2,277	3,500	3,500			3,500	ELECTRICAL REPAIRS AT UMB INCLUDING SWITCHES AND SUPPLIES
53304 MECHANICAL R&M MATERIALS	78,470	273,037	238,000	258,000	20,000	8.4	25,000	FIRE HYDRANT REPAIR PARTS
							87,000	WATER SYSTEM REPAIR MATERIALS INCLUDING PIPES, VALVES AND METERS
							6,000	NUTS & BOLTS
							30,000	SEWER FITTINGS BASE
							60,000	WATER FITTINGS

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500620 UTILITIES - LINES AND MAINTENANCE							
53 MATERIAL & SUPPLIES							
							20,000 MANHOLE FRAMES & COVERS REQUIRED FOR ADJUSTMENT PRIOR TO MILLING & PAVING BY PW CONTRACT
							30,000 MATERIALS (PIPE AND GROUT) FOR IN HOUSE REHAB AND REPAIRS OF SEWER MAINS AND LATERALS VIA TRENCHLESS TECHNOLOGY
53305	18,579	43,398	13,500	13,500			13,500 LIGHT BARS, SAFETY EQUIPMENT, VACTOR TRUCK TUBES AND HOSES
53306	26,123	21,194	36,700	36,700			16,500 STONE FOR BACKFILLING WATER AND SEWER TRENCH
							200 VDOT RIGHT OF PERMIT IF WORK OUTSIDE TOWN CORPORATE LIMITS
							20,000 ASPHALT REPLACEMENT AFTER BACKFILL OF WATER AND SEWER TRENCH
53308		1,295	10,000	10,000			10,000 DISPOSE OF SPENT MATERIALS, ASPHALT AND CONCRETE. NO LONGER CAN HAUL TO LANDFILL
53402	1,246	546	2,000	2,000			2,000 PRINTER INK AND DVD READER
TOTAL MATERIAL & SUPPLIES	376,765	530,692	461,700	510,700	49,000	10.6	
54 MISC EXP							
54090	(22,280)	(6,973)	(37,780)	(37,780)			(37,780) CONTRA-ENTRY FOR PROJECT MANAGEMENT COSTS THAT ARE REFLECTED IN UTILITY PROJECTS.
TOTAL MISC EXP	(22,280)	(6,973)	(37,780)	(37,780)			
55 CONTINUOUS CHARGES							
55006	25,373	21,744	29,000	29,000			29,000 DOMINION ELECTRIC ACCOUNT FOR UMB
55007	11,784	9,146	23,500	23,500			23,500 NATURAL GAS FOR HEATING OF UMB
55011	2,081	2,081	2,500	2,500			2,500 MONTHLY COPIER LEASE
55012	24,197	46,245	53,125	53,125			46,125 ANNUAL SEWER FLOW MONITOR EQUIPMENT RENTAL ADDITIONAL MONITOR
							7,000 RENTAL OF EQUIPMENT FOR EMERGENCY REPAIRS AND EASEMENT MAINTENANCE
TOTAL CONTINUOUS CHARGES	63,435	79,215	108,125	108,125			
56 CAPITAL EXPENDITURES							
56110	117,960	157,219	407,000	407,000			407,000 INVENTORY PURCHASE OF NEW CONSTRUCTION WATER SYSTEM INFRASTRUCTURE
56201	314	482	6,200	9,600	3,400	54.8	6,200 REPLACE TABLETS FOR ASSET MANAGEMENT FOR WORK ORDER COMPLETION AND DATA ENTRY

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500620 UTILITIES - LINES AND MAINTENANCE							
56 CAPITAL EXPENDITURES							
							3,400 ENHANCEMENT: NEW WORK STATIONS FOR NEW MAINTENANCE TECHNICIAN S
56202	595		2,000	2,000			2,000 ANNUAL SERVICE AGREEMENT FOR WINCAN SOFTWARE IN ORDER TO CAMERA AND INSPECT THE SANIARY SEWER COLLECTION SYSTEM
56204	809	1,056	500	500			500 CELL PHONE AND IPAD CASES FOR PROTECTION OF TOWN PROPERTY
56206	187,379	23,222	60,000	72,000	12,000	20.0	60,000 PURCHASE NEW GAS MONITORS, TOOL KITS, SEWER CLEANING NOZZLES, CONSTRUCTION SIGNS WITH STANDS, LINE LOCATOR, SANDBLASTER AND MISC EQUIPMENT
							12,000 ENHANCEMENT: TOOLS TO EQUIP NEW VEHICLE FOR NEW MAINTENANCE TECHNICIANS
56207			94,000	96,000	2,000	2.1	96,000 ENHANCEMENT: 2 VEHICLES/CAP FOR NEW MAINTENANCE TECHNICIANS
56208	11,695	98,817	15,000	15,000			15,000 PAN AND TILT LATERAL CAMERA
56209	2,612	128	1,000	1,000			1,000 REPLACEMENT OF OFFICE FURNITURE INCLUDING CHAIRS
TOTAL CAPITAL EXPENDITURES	321,363	280,924	585,700	603,100	17,400	3.0	
<i>PROJECT 07404 LOWER SYCOLIN SEWAGE CONVEYANCE</i>							
55 CONTINUOUS CHARGES							
55012	45,434	73	34,400	42,000	7,600	22.1	34,400 MONTHLY RENTAL OF PUMP FOR LOWER SYCOLIN PUMP STATION STORAGE TANK
							7,600 DIESEL FOR PUMP RENTAL
TOTAL CONTINUOUS CHARGES	45,434	73	34,400	42,000	7,600	22.1	
TOTAL FOR PROJECT LOWER SYCOLIN SEWAGE CONVEYANCE	45,434	73	34,400	42,000	7,600	22.1	
<i>PROJECT 15604 SAFETY PROGRAM</i>							
52 CONTRACTUAL SERVICES							
52303	3,692	2,420	7,500	7,500			7,500 TOWN WIDE SAFETY CONSULTANT DIVISION SHARE
TOTAL CONTRACTUAL SERVICES	3,692	2,420	7,500	7,500			
TOTAL FOR PROJECT SAFETY PROGRAM	3,692	2,420	7,500	7,500			
UTILITIES DIVISION TOTAL	2,826,498	3,141,672	3,876,313	4,180,369	304,056	7.8	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500630 UTILITIES - WATER SUPPLY							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	1,674,582	1,677,419	1,927,587	1,830,288	(97,299)	(5.0)	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	408	92	1,000	1,000			1,000 SHIPPING AND HANDLING FOR ORDERS AND CONTRACTED LAB SAMPLES
52102 TELECOMMUNICATION SERVICES	22,108	32,838	36,100	26,500	(9,600)	(26.6)	12,100 CELLULAR SERVICES - PHONES FOR STAFF AND OTHER DEVICES
							7,200 SCADA REMOTE SITE
							1,900 WATER TREATMENT PLANT AND REMOTE SITE ALARMS, VERIZON
							3,000 VITA/VOIP
							2,300 SATELLITE PHONES FOR DEPT.
52103 PRINTING SERVICES	738	1,143	1,000	1,000			1,000 WATER QUALITY REPORT PRINTING
52201 ORGANIZATION MEMBERSHIPS	2,347	805	1,800	1,800			500 INTERSTATE COMMISSION ON THE POTOMAC RIVER BASIN (ICPRB) PARTNERSHIP DUES
							1,300 AMERICAN WATERWORKS ASSOCIATION (AWWA) MEMBERSHIP FOR STAFF.
52203 EMPLOYEE TRAINING COURSES	6,595	7,450	10,800	10,800			5,800 OPERATOR TRAINEES TO ATTEND WEEK-LONG TRAINING SCHOOL AT VA-TECH AND CORRESPONDENCE COURSES
							5,000 TRAINING COURSES AND WORKSHOPS FOR CONTINUING EDUCATION REQUIRED FOR OPERATOR LICENSES
52205 EE TRAINING TRANS/LODGE/MEALS	214	680	1,900	1,900			1,900 TRAVEL AND TRAINING EXPENSE FOR CONTINUING EDUCATION COURSES
52206 PROFESSIONAL LICENSE FEES		225	1,900	400	(1,500)	(78.9)	400 WATERWORKS OPERATOR LICENSE RENEWAL - ODD YEAR
52303 MANAGEMENT SERVICES		208	1,000	1,000			1,000 LAB AND MISC WASTE DISPOSAL
52304 PERSONNEL MANAGEMENT SERVICES	2,426	200	2,500	2,500			2,500 REGULATORY REQUIREMENT FOR EMPLOYEE PHYSICALS AND RESPIRATORY FIT TESTING
52307 ADVERTISING SERVICES	67	10	200	200			200 ADVERTISING FOR JOB RECRUITMENTS
52308 COMPLIANCE TESTING & SERVICES	196,567	232,314	245,200	255,200	10,000	4.1	230,000 HAULING AND DISPOSAL OF PLANT RESIDUALS
							1,200 STATE LAB CERTIFICATION FEE
							24,000 COMPLIANCE TESTING SERVICES PER REGULATORY AND ANNUAL WATER QUALITY REPORT
52401 CUSTODIAL SERVICES	395		1,000	1,000			1,000 FLOOR WAXING AND WINDOW CLEANING AT WATER TREATMENT PLANT
52402 ELECTRICAL R&M SERVICES	19,779	27,500	73,000	73,000			8,000 VARIABLE FREQUENCY DRIVE (VFD) MAINTENANCE

BUDGET DETAIL REPORT		2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$	Description
500630 UTILITIES - WATER SUPPLY									
52 CONTRACTUAL SERVICES									
								65,000	ELECTRICAL INSPECTION AND BREAKER TESTING FOR ARC FLASH REQUIREMENTS
52403	EQUIPMENT R&M SERVICES	77,932	53,651	104,000	104,000			28,500	SCADA/PLC MAINTENANCE, SECURITY, FIRE ALARM, AND TANK CATHODIC PROTECTION
								11,000	WATER PLANT GENERATOR MAINTENANCE
								64,500	PROCESS EQUIP: INSTR, VALVES & SOURCE WATER MONITOR EQUIP
52405	MECHANICAL R&M SERVICES	76,545	25,587	23,000	23,000			20,000	HVAC AND BOILER MAINTENANCE AND EQUIPMENT REPAIRS.
								3,000	ANNUAL ELEVATOR INSPECTION AND MONTHLY MAINTENANCE
52406	PLANT R&M SERVICES	1,296	7,902	12,000	12,000			12,000	NON ROUTINE WATER TREATMENT PLANT EQUIPMENT REPAIR AND REPLACEMENT
52407	VEHICLE R&M SERVICES			500	500			500	MISC VEHICLE REPAIR NOT COVERED BY WARRANTY
52409	BUILDING R&M SERVICES	1,621	1,844	5,000	5,000			5,000	WATER FACILITIES/BUILDING REPAIR AND MAINTENANCE SERVICES
52410	ROW GROUNDS R&M		6,793	500	500			500	ANNUAL GROUNDS MAINTENANCE AT WATER FACILITIES
52501	ARCHITECTURE&ENGINEERING SERV	31,020	95,987	276,200	321,200	45,000	16.3	220,000	LEAD COPPER, TWS REBUILD, TANK INSPECTIONS AND OTHER SERVICES AS NEEDED
								100,000	CONSULTANT ENGINEERING SUPPORT SERVICES FOR DESIGN AND CONSTRUCTION DESIGN AND DOC PREP
								1,200	PREPARATION OF ANNUAL WATER QUALITY REPORT (CONSUMER CONFIDENCE REPORT/CCR)
52502	UNIFORM SERVICES	8,165	9,371	12,000	12,000			12,000	UNIFORM RENTAL
52601	COMPUTER HARDWARE MAINT SERV			1,000	1,000			1,000	NON ROUTINE PROCESS CONTROL HARDWARE MAINTENANCE
52602	COMPUTER SOFTWARE MAINT SERV	11,559	25,006	29,500	29,500			20,000	REPAIR AND REPLACEMENT OF PROCESS CONTROL EQUIPMENT AND APPLICATION CHANGES
								5,500	ANNUAL OA SCADA SOFTWARE MAINTENANCE AGREEMENT
								4,000	ANNUAL PROGRAMMABLE LOGIC CONTROLLER(PLC) MAINTENANCE
TOTAL CONTRACTUAL SERVICES		459,781	529,606	841,100	885,000	43,900	5.2		
53 MATERIAL & SUPPLIES									
53101	UNIFORM/APPAREL SUPPLIES	6,957	5,194	5,000	5,000			5,000	PURCHASE OF STAFF APPAREL, SAFETY GEAR, GLOVES, RUBBER BOOTS AND OTHER REQUIRED PPE

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500630 UTILITIES - WATER SUPPLY							
53 MATERIAL & SUPPLIES							
53102	OFFICE SUPPLIES	1,307	843	1,500	1,500		1,500 PURCHASE OF OFFICE SUPPLIES
53103	STATIONERY AND FORMS	678	244	400	400		400 PURCHASE OF COPIER PAPER
53107	ADMIN TRAVEL (NONTRAINING)	296		600	600		600 EMERGENCY INCLEMENT WEATHER LODGING FOR STAFF PER TOWN POLICY AND PROCUREMENT
53201	LABORATORY SUPPLIES	27,812	33,662	28,000	35,000	7,000	25.0 35,000 TESTING SUPPLIES AND CONSUMABLES FOR REQUIRED WATER QUALITY TESTING
53202	FIELD SUPPLIES	15,763	19,362	15,000	19,000	4,000	26.7 19,000 REGULATORY REQUIREMENT FOR ONLINE ANALYZERS
53203	CHEMICAL SUPPLIES	313,499	332,802	416,000	416,000		35,000 SULFURIC ACID BULK
							140,000 CAUSTIC SODA
							105,000 FERRIC CHLORIDE
							19,000 POTASSIUM PERMANGANATE
							2,000 POLYMER
							17,000 FLUORIDE
							25,000 PHOSPHORIC ACID BULK
							28,000 POWDERED ACTIVATED CARBON
							45,000 SODIUM HYPOCHLORITE BULK
53301	BUILDING R&M MATERIALS	2,387	767	2,500	2,500		2,500 MATERIALS TO COMPLETE WATER FACILITY AND BUILDING REPAIR
53302	CUSTODIAL R&M MATERIALS	3,939	8,065	4,500	8,500	4,000	88.9 8,500 SUPPLIES FOR CUSTODIAL CLEANING AND MAINTENANCE
53303	ELECTRICAL R&M MATERIALS	49,547	33,850	15,000	30,000	15,000	100.0 30,000 ELECTRICAL REPAIR MATERIALS
53304	MECHANICAL R&M MATERIALS	47,931	44,247	65,000	55,000	(10,000)	(15.4) 55,000 MECHANICAL REPAIR SUPPLIES AND MATERIALS INCLUDED BUT NOT LIMITED TO HVAC SYSTEMS AND AGING INFRASTRUCTURE
53305	VEHICLE R&M MATERIALS	675		200	200		200 ASSORTED VEHICLE MAINTENANCE SUPPLIES
53308	REPAIR & MAINTENANCE MATERIALS	3,963	4,760	7,000	7,000		7,000 MISC MATERIALS TO COMPLETE REPAIRS AT WATER TREATMENT FACILITIES
53402	COMPUTER OPERATING SUPPLIES	1,097	472	1,500	1,500		1,500 PRINTER INK AND COPIER TONER
TOTAL	MATERIAL & SUPPLIES	475,849	484,270	562,200	582,200	20,000	3.6
55 CONTINUOUS CHARGES							
55006	ELECTRICITY PAYMENTS	358,404	355,444	386,000	391,700	5,700	1.5 31,000 REQUIRED ELECTRICAL COSTS FOR NOVEC ACCOUNTS - 2 REMOTE SITES

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500630 UTILITIES - WATER SUPPLY							
55 CONTINUOUS CHARGES							
							360,700 REQUIRED ELECTRICAL COSTS FOR WATER TREATMENT PLANT AND SEVEN REMOTE SITES - DOMINION ACCOUNTS
55008	8,398	9,104	16,500	16,500			16,500 WATER TREATMENT PLANT (WTP) HEATING OIL
55009	2,622	2,760	3,500	3,500			3,500 FUEL FOR WATER TREATMENT PLANT GENERATORS AND REMOTE SITES. REQUIRED FOR STAND-BY POWER.
55011	15,644	18,080	20,500	25,500	5,000	24.4	2,000 ANNUAL COST FOR WATERSUITE SOURCE WATER ASSESSMENT WEB TOOL USED FOR CONTAMINATION SOURCE IDENTIFICATION AND EMERGENCY PREPAREDNESS EFFORTS IN WATERSHED
							5,000 ADDITION OF UPSTREAM SOURCE WATER MONITORING NETWORK
							16,000 QUARTERLY PAXTON WELL LEASE PAYMENT
55013	46,530	46,920	51,000	51,000			2,500 RICOH COPIER RENTAL AND SERVICE
							51,000 ANNUAL VIRGINIA DEPARTMENT OF HEALTH (VDH) ASSESSMENT FEE FOR WATER CONNECTIONS
TOTAL CONTINUOUS CHARGES	431,598	432,307	477,500	488,200	10,700	2.2	
56 CAPITAL EXPENDITURES							
56109	12,000	47,256	35,000	35,000			35,000 INDUSTRIAL COATINGS AND BRICK WORK
56202	12,123	14,621	20,000	20,000			20,000 ADMINISTRATION OF DARK FORCE CYBERSECURITY SOFTWARE
56208	1,362		500	500			500 MISC REPLACEMENT OF POWER EQUIPMENT SUCH AS WEED EATER, BACKPACK BLOWER, ETC
56209	118		1,000	1,000			1,000 MISC REPLACE OFFICE AND LAB FURNITURE
TOTAL CAPITAL EXPENDITURES	25,603	61,877	56,500	56,500			
<i>PROJECT 15604 SAFETY PROGRAM</i>							
52 CONTRACTUAL SERVICES							
52303	5,131	1,931	12,000	12,000			12,000 TOWN WIDE SAFETY CONSULTANT CONTRACT, DIVISION SHARE
TOTAL CONTRACTUAL SERVICES	5,131	1,931	12,000	12,000			
TOTAL FOR PROJECT SAFETY PROGRAM	5,131	1,931	12,000	12,000			
UTILITIES DIVISION TOTAL	3,072,545	3,187,410	3,876,887	3,854,188	(22,699)	(0.6)	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500640 UTILITIES - WATER POLLUTION CONTROL							
51 PERSONNEL SERVICES							
TOTAL PERSONNEL SERVICES	2,197,420	2,352,271	2,460,030	2,723,538	263,508	10.7	
52 CONTRACTUAL SERVICES							
52101 POSTAL SERVICES	839	303	2,000	2,000			2,000 POSTAL SERVICES; REQUIRED OPERATIONS & LAB MAILING
52102 TELECOMMUNICATION SERVICES	11,967	14,994	26,900	33,750	6,850	25.5	18,000 FOR DEVICES ON FIRST NET TO INCLUDE; 3 TABLETS, FIOS INTERNET TO REMOTE SITE, & CELLULAR TO REMOTE FACILITIES
							5,100 STAFF CELL PHONES
							10,650 VERIZON ACCOUNTS FOR WPCF, 9 PUMP STATIONS, REUSE COMMUNICATION MODEMS
52103 PRINTING SERVICES ORGANIZATION			1,000	1,000			1,000 REQUIRED REGULATORY PRINTING SERVICES.
52201 MEMBERSHIPS	10,597	11,271	12,950	12,950			6,150 VAMWA MEMBERSHIP
							2,700 24 STAFF MEMBERSHIP FOR WATER ENVIRONMENT FEDERATION (WEF)
							100 CDL LICENSE RENEWAL FEE FOR EMPLOYEE, REQUIRED FOR EMPLOYMENT
							600 FACILITY MEMBERSHIP FEE FOR VIRGINIA RURAL WATER
							3,400 NUTRIENT TRADING ASSOCIATION (NTA) & VIRGINIA ASSOCIATION OF MUNICIPALITY WASTEWATER AGENCY
52203 EMPLOYEE TRAINING COURSES	13,171	3,539	17,890	18,340	450	2.5	1,080 VRWA/WEF CONFERENCE
							500 OPERATION TRAINING - LAB
							200 SPECIAL SEMINARS/ADMIN
							2,350 CORRESPONDENCE COURSES
							4,250 LICENSE PREP & EXAM
							4,600 SPECIALTY CONFERENCES (VPI)
							1,010 OPERATIONS TRAINING AND CPE LICENSE REQUIREMENTS
							3,900 STAFF TRAINING BY ANDRITZ DRYER MANUFACTURER WITH THE UPGRADE AND IMPROVEMENTS PROJECT FOR STARTUP
							450 ENHANCEMENT: TRAVEL AND TRAINING FOR NEW UTILITY PLANT OPERATOR
52205 EE TRAINING TRANS/LODGE/MEALS	1,453	699	2,340	2,340			950 VRWA CONFERENCE/WEF CONFERENCE
							170 OPERATION TRAINING - LAB

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500640 UTILITIES - WATER POLLUTION CONTROL							
52 CONTRACTUAL SERVICES							
							380 SPECIAL SEMINARS/ADMIN
							840 SPECIALTY CONFERENCES (VPI)
52206 PROFESSIONAL LICENSE FEES		800	2,600	2,700	100	3.8	2,600 WASTEWATER LICENSE RENEWAL FEES ENHANCEMENT: LICENSURE FOR NEW UTILITY PLANT OPERATOR
52303 MANAGEMENT SERVICES	15,027	15,034	16,600	496,600	480,000	2891.6	100 ANNUAL DEQ DISCHARGE PERMIT FEE
							250 VDACS LICENSE FEES
							300 VDACS D&M FEES
							300 EMPLOYEE IMMUNIZATIONS
							950 HAZARDOUS WASTE DISPOSAL
							2,000 ANNUAL AIR PERMIT RENEWAL FEE
							3,500 DCLS CERTIFICATION FEE
							480,000 NEW CONTRACT FOR REQUIRED REGULATORY WASTE DISPOSALS. REALLOCATED AMOUNT FROM 500640- 52303-13640.
PERSONNEL MANAGEMENT 52304 SERVICES		121	3,000	15,000	12,000	400.0	3,000 EMPLOYEE PHYSICALS INCLUDING HEARING AND RESPIRATORY FIT TEST
							12,000 HR SERVICES FOR EMPLOYEE DEVELOPMENT
52306 LEGAL SERVICES	2,293	47,255	30,000	50,000	20,000	66.7	50,000 INCREASED HOURS OF SERVICE NEEDED PERMIT REISSUANCE
52307 ADVERTISING SERVICES	359	31	1,000	1,000			1,000 ADS FOR JOB RECRUITMENTS AND DEQ PERMIT RENEWAL
52315 REGULATORY TESTING	7,513	12,398	12,600	12,600			2,000 EFFLUENT TOXICITY ANALYSIS
							4,500 BIOSOLIDS ANALYSIS BASE ADJ FOR TESTING COSTS
							5,200 ADDITIONAL PERMIT TESTING REQUIREMENTS
							900 EXPANDED EFFLUENT TESTING
52401 CUSTODIAL SERVICES	926	2,280	2,500	10,000	7,500	300.0	10,000 CUSTODIAL SERVICES CONTRACT
52402 ELECTRICAL R&M SERVICES	88,873	48,779	122,000	200,000	78,000	63.9	20,000 ANNUAL GENERATOR PREVENTATIVE MAINTENANCE FOR PUMP STATIONS AND WPCF BASE ADJ FOR CONTRACT
							60,000 ARC FLASH INCLUDING PPE GUIDANCE AND PROGRAM UPDATE (ANNUAL PROGRAM BASED ON SECTOR CYCLE)
							58,000 ANNUAL SECTOR CYCLE BREAKER TESTING, CLEANING, & REMEDIATION.
							62,000 ELECTRICAL CONTRACT SERVICES FOR DIVISION FACILITIES

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500640 UTILITIES - WATER POLLUTION CONTROL							
52 CONTRACTUAL SERVICES							
52403 EQUIPMENT R&M SERVICES	39,571	172,419	67,500	65,500	(2,000)	(3.0)	3,000 ADMINISTRATIVE EQUIPMENT REPAIRS (IPS, DRYER AND DIGESTER)
							4,000 SOLIDS HANDLING AIR COMPRESSORS
							4,500 HOIST AND CRANES
							2,000 METER CALIBRATION
							9,000 UST LEAK DETECTION INSPECTION AND REPAIR
							3,000 LAB EQUIPMENT
							4,500 INSTRUMENT AND EQUIPMENT R&M SERVICES
							4,500 VALVE AND ACTUATOR REPAIR AND MAINTENANCE SERVICES
							15,000 GENERATOR FUEL FILTERING BASE ADJ FOR ACTUAL COSTS
							16,000 FIRE SYSTEM SAFETY REPLACEMENT AT CATTAIL BRANCH PUMP STATION SEAL
52405 MECHANICAL R&M SERVICES	79,403	129,397	103,000	103,000			10,000 PUMPING STATION SERVICES
							33,000 MANUFACTURER INSPECTIONS FOR DRYER BUILDING AND ASSOCIATED PROCESSES
							50,000 EQUIPMENT SERVICES
							10,000 MISC. SOLIDS HANDLING SERVICES
52406 PLANT R&M SERVICES	56,491	35,217	94,000	94,000			2,000 FURNACE AND BOILER INCLUDING CALIBRATION
							33,000 WPCD BUILDINGS AND GROUNDS INCLUDING HVAC
							20,000 INSPECT & REHAB 45 YEAR OLD PLANT
							10,000 SECURITY SYSTEM GATES, DOORS AND CAMERA MAINTENANCE AND REPAIRS.
							9,000 ANNUAL FIRE SPRINKLER SYSTEM AND FIRE EXTINGUISHER INSPECTION
							20,000 TANK CLEANING
52501 ARCHITECTURE&ENGINEERING SERV	429,864	353,151	550,000	350,000	(200,000)	(36.4)	125,000 ARCHITECTURAL & ENGINEERING SERVICES
							25,000 FACILITY TANK INSPECTION AND REFURBISHMENT
							100,000 WWTP CONDITION ASSESSMENT
							100,000 CONSTRUCTION PM
52502 UNIFORM SERVICES	8,759	8,850	12,500	13,000	500	4.0	12,500 STAFF UNIFORMS
							500 ENHANCEMENT: UNIFORM SERVICES FOR NEW UTILITY PLANT OPERATOR

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500640 UTILITIES - WATER POLLUTION CONTROL							
53 MATERIAL & SUPPLIES							
							125,000 CATIONIC POLYMER (EML) SOLIDS & LIQUIDS PROCESSES
							3,000 NITROGEN GAS
							5,000 MINERAL OIL
							75,000 SODIUM HYPOCHLORITE
							15,000 SODIUM BISULFITE
53301	BUILDING R&M MATERIALS	15,016	13,068	14,500	14,500		6,500 WPCD FACILITIES AND BUILDINGS - AGING STRUCTURES
							8,000 SOLIDS HANDLING BUILDING SUPPLIES
53302	CUSTODIAL R&M MATERIALS	1,761	3,787	3,000	5,000	2,000	66.7 5,000 TOLIET PAPER, PAPER TOWELS AND CLEANING PRODUCTS
53303	ELECTRICAL R&M MATERIALS	81,477	43,555	80,000	80,000		80,000 ELECTRICAL PARTS FOR AGING MOTORS AND A/C DRIVES
53304	MECHANICAL R&M MATERIALS	246,777	230,487	160,000	160,000		40,000 REMOTE SITE INCLUDING PUMPING STATIONS AND DECHLOR BUILDING/OUTFALL
							120,000 WPCF TREATMENT PROCESS OPERATIONS
53305	VEHICLE R&M MATERIALS	1,579	34	8,500	8,500		8,500 VEHICLE MAINTENANCE NOT COVERED UNDER WARRANTY OR TOWN SHOP
53402	COMPUTER OPERATING SUPPLIES	3,371	2,539	3,000	4,000	1,000	33.3 4,000 PRINTER INK, COMPUTER BATTERIES. BASE ADJ TONER FOR NEW COLOR PRINTER
TOTAL MATERIAL & SUPPLIES		863,020	880,752	905,000	930,000	25,000	2.8
54 MISC EXP							
54090	ADMIN OVERHEAD	(2,941)	(1,855)	(194,270)	(194,270)		(194,270) CONTRA-ENTRY FOR PROJECT MANAGEMENT COSTS THAT ARE REFLECTED IN UTILITY PROJECTS
TOTAL MISC EXP		(2,941)	(1,855)	(194,270)	(194,270)		

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500640 UTILITIES - WATER POLLUTION CONTROL							
55 CONTINUOUS CHARGES							
55006	ELECTRICITY PAYMENTS	507,053	466,820	551,000	551,000		101,000 DOMINION ELECTRICITY ACCOUNTS FOR WPCD REMOTE PUMPING STATIONS
							450,000 DOMINION ELECTRICITY ACCOUNT FOR WPCF
55007	NATURAL GAS PAYMENTS	99,492	83,038	230,000	230,000		230,000 WASHINGTON GAS ACCOUNT FOR WPCF OPERATIONS
55009	GASOLINE/DIESEL		6,201	12,000	12,000		12,000 GENERATORS AT WPCF AND REMOTE PUMPING STATIONS
55011	OPERATING LEASE PAYMENTS	2,292	2,142	2,500	2,500		2,500 MONTHLY COPIER LEASE
55012	EQUIPMENT RENTALS	1,037		3,000	3,000		3,000 RENTALS FOR PUMPS, MANLIFT AND SCAFFOLDING
TOTAL CONTINUOUS CHARGES		609,875	558,201	798,500	798,500		
56 CAPITAL EXPENDITURES							
56201	COMPUTER EQUIPMENT	76	151,141	2,500	15,000	12,500	500.0 15,000 MONITORS AND OTHER PLC
56202	COMPUTER SOFTWARE	676	16,655	20,000	20,000		20,000 DARK TRACE FOR SCADA CYPER SECURITY MONITORING SOFTWARE PER IT
56209	OFFICE FURNITURE	5,009	3,381	1,500	1,500		1,500 REPLACE OFFICE FURNITURE INCLUDING CHAIRS
TOTAL CAPITAL EXPENDITURES		5,761	171,177	24,000	36,500	12,500	52.1
<i>PROJECT 13640 SOLIDS HANDLING BUILDING</i>							
52 CONTRACTUAL SERVICES							
52303	MANAGEMENT SERVICES	571,459	884,914	480,000		(480,000)	(100.0)
TOTAL CONTRACTUAL SERVICES		571,459	884,914	480,000		(480,000)	(100.0)
TOTAL FOR PROJECT SOLIDS HANDLING BUILDING		571,459	884,914	480,000		(480,000)	(100.0)
<i>PROJECT 15604 SAFETY PROGRAM</i>							
52 CONTRACTUAL SERVICES							
52303	MANAGEMENT SERVICES	2,592	6,536	12,000	12,000		12,000 TOWN WIDE SAFETY CONSULTANT DIVISION SHARE
TOTAL CONTRACTUAL SERVICES		2,592	6,536	12,000	12,000		
TOTAL FOR PROJECT SAFETY PROGRAM		2,592	6,536	12,000	12,000		

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500640 UTILITIES - WATER POLLUTION CONTROL							
<i>PROJECT 17017 RECLAIMED WATER - PANDA</i>							
44 CHARGES FOR SERVICES							
44216 WPCD SERVICE	(668,907)	(807,648)		(850,700)	(850,700)		PANDA ENERGY REIMBURSEMENT REVENUE PER AGREEMENT. BASED ON GALLONAGE. REALLOCATED FROM 44215.
TOTAL CHARGES FOR SERVICES	(668,907)	(807,648)		(850,700)	(850,700)		
TOTAL FOR PROJECT RECLAIMED WATER - PANDA	(668,907)	(807,648)		(850,700)	(850,700)		
UTILITIES DIVISION TOTAL	4,365,993	5,000,462	5,637,940	5,035,848	(602,092)	(10.7)	

BUDGET DETAIL REPORT	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Proposed Budget	FY21/FY22 VAR, \$	FY21/FY22 VAR, %	Item, \$ Description
500920 UTILITIES - DEBT SERVICE							
57 DEBT SVCS EXPEND							
GO BOND RETIREMENT							
57003 PRINCIPAL			2,400,000	3,580,336	1,180,336	49.2	50,000 2014 SERIES UF GO PRIN
							2,790,000 2015 SERIES UF GO PRIN
							135,336 2016B VRA SERIES GO PRIN
							135,000 2019 SERIES UF GO PRIN
							470,000 2020 SERIES UF GO PRIN
GO BOND RETIREMENT							
57004 INTEREST	2,251,165	2,433,932	2,250,048	2,242,963	(7,085)	(0.3)	368,394 2014 SERIES GO UF INT
							1,147,650 2015 SERIES GO UF INT
							150,453 2016B VRA GO SERIES UF INT
							120,344 2019 SERIES GO UF INT
							246,822 2020 SERIES GO UF INT
							209,300 UF CIP LOC (AUB)
TOTAL DEBT SVCS EXPEND	2,251,165	2,433,932	4,650,048	5,823,299	1,173,251	25.2	
UTILITIES DIVISION TOTAL	2,251,165	2,433,932	4,650,048	5,823,299	1,173,251	25.2	
UTILITIES OPERATING TOTAL	(6,159,587)	(12,401,338)	332,284		(332,284)	(100.0)	
GRAND TOTAL	85,838,245	76,838,622	117,952,329	0	(7,918,340)	(100.0)	