



**Leesburg Economic Development Commission
Virtual Retreat
February 11, 2021
12:00p.m. – 2:00p.m.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Adoption of the Agenda**
- 4. Welcome Introduction**
- 5. Business Recovery Plan Discussion**
 - a. Survey Results**
 - b. Initial Brainstorming Ideas**
- 6. Creating a Project Plan/Scope**
- 7. Project Process Discussion**
- 8. Data Collection and Analysis**
- 9. Milestones and Assignments**
- 10. Wrap Up**
- 11. Adjournment**

This meeting is being held electronically pursuant to and in compliance with the Amended Ordinance to Ensure the Continuity of Government during the State of Emergency Caused by the COVID-19 Pandemic, adopted by the Leesburg Town Council on January 12, 2021. As set forth on the agenda for this meeting, members of the public who wish to participate or to provide comments during the public comment portion of the meeting may do so by following the link <https://leesburg.webex.com/leesburg/j.php?MTID=m4ec9b8af604c69c24a743bdfb9c7dabd>. Additionally, comments may be emailed to Russell Seymour at rseymour@leesburgva.gov.