**TOWN OF LEESBURG**

**Agenda**

Ad Hoc Committee on Airport Commission Restructuring  
Wednesday, February 24, 2021

5:00 PM

**LOCATION:** *This meeting will be held virtually.*

**REMOTE PUBLIC PARTICIPATION**

WebEx Event Address:  
<https://leesburg.webex.com/leesburg/onstage/g.php?MTID=e601a85fa3ffa0bccc07688dd63462c64>  
Phone: 1-415-655-0001  
Access Code: 133 298 7357

1. **CALL TO ORDER**
2. **ROLL CALL**
   1. Committee Introductions (Name, Occupation, Interest, Expectations)
3. **NEW BUSINESS**
   1. Purpose of Committee and Meeting Protocol
      1. Explore if the Makeup of the Airport Commission Needs to be Changed
      2. Make Recommendations to Council
      3. Protocol
         1. Roberts Rules of Order
         2. Discussion is expected as well as civility
         3. Presenters will not take questions until presentation is complete
         4. Since this committee is bigger than most, questions/discussion will be limited to 3 minutes per person
   2. Presentations:
      1. Scott Coffman, Leesburg Airport Director
      2. Russell Seymour, Leesburg Director of Economic Development
      3. Chris Spera, Leesburg Town Attorney, Airport Commission Charter (Town Code)
4. **COMMITTEE COMMENT**
   1. Chairman Comment
      1. Meeting Expectations
      2. Number of Meetings
5. **PETITIONERS/PUBLIC COMMENT**
6. **NEXT MEETING DATE**
7. **ADJOURNMENT**