



TOWN OF LEESBURG

GOLF CART PERMIT

Golf cart permits are issued to businesses that hold a Golf Cart Shuttle Service Business, Professional, and Occupational (BPOL) License from the Town of Leesburg. In accordance with Leesburg Town Code section 32-126, permits will be issued once the following conditions have been satisfied:

- Certificate of insurance which demonstrates that the golf cart and all drivers are covered by liability insurance in the amount of at least \$2,000,000 and such insurance names the Town of Leesburg as an Additional Insured; and
- Evidence of safety inspection as set forth in section 32-125; and
- Proof of payment for the required business tangible personal property tax assessed and levied by Loudoun County pursuant to Section 860.04(c) of the Codified Ordinances of Loudoun County, Virginia, and Leesburg Town Code section 20-22; and
- The owner has obtained a golf cart shuttle service Business, Professional, and Occupational (BPOL) License from the Town of Leesburg.

Permits expire annually on April 30.

Applicant's Name _____

Business Name _____

Location Address _____

Mailing Address _____

Current Town Business License Number: _____

Federal Tax ID # _____ # of Golf Carts _____

Pursuant to Leesburg Town Code section 32-128, a civil penalty in the amount of \$100 shall be assessed for any violation of Leesburg Town Code sections 32-121 through 32-128. A civil penalty in the amount of \$250 shall be assessed for each repeated violation in one year. Three or more violations in one year will result in the revocation of the permit required under section 32-126. The imposition of civil penalties shall not preclude the use of injunctive relief.

I acknowledge that I have read and understand the requirements necessary for receipt of a golf cart shuttle permit.

Applicant's Signature _____ Date _____

Title _____ Email _____ Phone _____

Department Use: Golf Cart Permit Number(s) _____ Date Issued _____