



Technology and Communications Commission
Tuesday, April 6, 2021, 7:00 p.m.
Virtual Meeting
Agenda

REMOTE PUBLIC PARTICIPATION

WebEx Event Address:

<https://leesburg.webex.com/leesburg/onstage/g.php?MTID=ef43f59f987ed51f14cc2115a5f1b60a1>

Phone: 1-415-655-0001

Access code: 133 348 9475

- Call to Order
- Establish Quorum
- Approval of Minutes
 - March 2, 2021 Meeting Minutes
- Petitioners
- Old Business
 - Verizon Franchise Agreement Follow up
 - Subcommittee Reports
 - ◆ Strategic and Disaster Plans, Hill
 - ◆ Innovation and Capability, Curtis
 - Review of Draft Document for April Council Retreat (Curtis and Binkley)
 - ◆ Economic Development/Mason Enterprise Center Partnership, Binkley
- New Business
 - Legacy Leesburg Town Plan
 - ◆ <https://legacy.leesburgva.gov>
- Commissioner Comments
- Council Member Comments
- Virtual or in person meeting decision for May 4, 2021 meeting
- Adjourn

If you require any type of reasonable accommodation as a result of a physical, sensory or mental disability, to attend and/or participate in this meeting, please contact Jakub Jedrzejczak, Director of Information Technology, 703-771-2708. Three days' advance notice is requested.

Technology & Communications Commission
DRAFT MINUTES
March 2, 2021

Commission Members Present: Peter Hill, Chair (Virtual)
John Binkley Vice Chair (Virtual)
Aaron Nadler (Virtual)
Jack Curtis (Virtual)
Richard Jackson (Virtual)

Commission Members Absent: Ahmad Cheema
Katherine Johnson

Council Liaison Present: Neil Steinberg (Virtual)

Staff Present: Jakub Jedrzejczak (Virtual)
John Callahan (Virtual)

1. Call to Order 7:08PM
2. Establish Quorum

Virtual Meeting Statement – Hill, Amended Ordinance to Ensure the Continuity of Government during the State of Emergency Caused by the COVID-19 Pandemic, adopted by the Leesburg Town Council on January 12, 2021. As set forth on the agenda for this meeting, members of the public who wish to participate or to provide comments during the public comment portion of the meeting may do so by:

Webex Telephone number - 1-415-655-0001

WebEx Access Code - 177 697 4277

Additionally, comments may be emailed to TechComm@leesburgva.gov.

The following commissioners are present:

Commissioners:

- Peter Hill - Chair
- Ahmad Cheema
- Jack Curtis
- Richard Jackson
- Aaron Nadler

And

- Council Liaison Neil Steinberg
- are participating in this meeting by WebEx.

3. Pledge of Allegiance
4. Approval of Minutes
 - a. February 2, 2021. Motion to approve, passes 4-0. Hill, Binkley, Jackson, Nadler.

5. Verizon Franchise Agreement Public Forum

When this meeting was advertised, the notice included a link by which the public could provide comments regarding the potential renewal of the Verizon FiOS Cable franchise for the Town of Leesburg. The link can be found on the Town of Leesburg Website at

<https://www.leesburgva.gov/government/boards-commissions/technology-and-communications-commission/verizon-cable-tv-franchise-customer-feedback> will be open until 5PM on March 3, 2021. The public can leave their comments via voicemail at 703-771-6747. In addition, at this meeting, the public has the opportunity to provide comment on that topic via

Webex pursuant to instructions provided in the notice. I will open the meeting for those comments shortly.

Jedrzejczak - Share Comment from the survey with the Commission.

Curtis – Categorize the comments them and turn them into metrics. Things are like or disliked and put into categories.

Public Comment – Two speakers on the phone

Call in user #2 – did not respond when asked to speak.

Fernando Martinez (Vice Mayor) – 704 Belleview CT – Just watching no comments.

Motion to close Forum - 4-0 Hill, Binkley, Jackson, Nadler

6. Petitioners - None
7. Staff Report – See Agenda Packet
8. Old Business
 - a. By-Laws
 - i. Jackson Typo – Additional Powers and duties change iv to iii.
 - ii. Nadler Typo – Appointment process 2nd paragraph third line election , each, move the comma after each and before the space.
 - b. Jackson - Motion to approve By-laws with changes. Nadler 2nd. 4-0 Hill, Binkley, Jackson, Nadler.
9.
 - a. Strategic and Disaster Plans – Hill, Items related to the Council goals, Bring up in new Business discussion of Council goals.
 - b. Innovation and Capability – Curtis, The same for Council goals tied to and Richard Jaskson’s ideas of the work force. Can be brought up in Council goals discussion.
 - c. Economic Development/Mason Enterprise Center Partnership – Binkley, Talked with Eric Bryd with the EDC and SBDC at the Mason Enterprise Center.
 - i. Few ideas about moving forward
 1. EDC will appoint a liaison to work with Tech Communication Commission
 2. Working together with the EDC on:
 - a. Defining type of technical jobs and companies, the town would get in attracting at the Town level.
 - b. Support the EDC with technology industry experience and subject matter expertise to inform the Economic Development in providing information and answers to the Council.
10. New Business
 - a. Discussion of Council Goals
 - i. Binkley – Have discussion with EDC and have an EDC focus goal.
 - ii. Steinberg – Put together a framework of these ideas for the Council Retreat and discussion with Council.
 - iii. Steinberg – Can bring up as a topic of conversation at a Council Worksession.
 - iv. Curtis and Binkley – Work together a framework for discussion for the Council retreat.
 - v. Hill – Curtis and Binkley can communicate with the Commission going along if you need so additional comments.
 - vi. Curtis – Present at draft at April’s Technology and Communication Commission meeting.

11. Commissioner Comments –

- a. Curtis Solid meeting tonight. Will Work with John Binkley to work on the draft.

12. Council Liaison Comments – Steinberg Good work for everybody.

13. Virtual Meeting for April 6, 2022 Nadler motions going virtual for next meeting, Curtis second.
Motion passes 4-0

14. Adjourn 8:26PM. Motion to adjourn, passes 4-0.

Next Meeting: April 6, 2021, 7:00 pm.