

**The Town of Leesburg  
Leesburg Tree Commission  
AGENDA  
Tuesday, May 18, 2021 7:00PM  
Virtual and In Person  
25 W Market St Town Hall  
Lower Level Conference Room 2**

This meeting will be held electronically pursuant to and in compliance with the Amended Ordinance to Ensure the Continuity of Governance During the State of Emergency Caused by the COVID-19 Pandemic, adopted by the Leesburg Town Council on January 12, 2021. Members of the public who wish to participate or to provide comments during any public comment portion of the meeting may do so by Webex or phone.

Join by Webex:

<https://leesburg.webex.com/leesburg/onstage/g.php?MTID=e133ab604d1bce887cbcb5df0954c0f2f>

Join by Phone: 1 – 415 – 655 – 0001

Access Number: 177 879 9326

*Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact the Commission Liaison, Tyler Wright, at 703-771-7743 or [twright@leesburgva.gov](mailto:twright@leesburgva.gov) to request the accommodation. Three days advance notice is requested.*

**Chair:** Earl Hower (24)

**Vice Chair:** Patricia Hatfield (22)

**Commissioners:** Thomas Adams (24)  
Ron Platt (22)

John Groothuis (22)  
Elizabeth Welch (24)

Phil Marshall (24)

**Council Liaison:** Kari Nancy

**Leesburg Staff Representative/Liaison:** G. Tyler Wright (DPW & CP)

**Volunteer:** Chris Spigt

**Vision Statement:** *To provide leadership to enhance, expand, and preserve the tree canopy for the benefit of the community.*

- 1) **CALL TO ORDER Time:\_\_\_\_\_pm**
- 2) **ANNOUNCEMENT – Virtual Meeting/Access to Full Electronic Participation**
- 3) **APPROVAL OF THE AGENDA (5 min.)**
- 4) **APPROVAL OF THE MINUTES – April 2021 (5 min.)**
- 5) **PUBLIC COMMENTS (15 min.)**
  - a) **Spotted Lanternfly Presentation - Beth Flores-Sastre Horticulturalist, VA Cooperative Extension**
- 6) **SUBCOMMITTEES (10 min.)**
  - a) **Outreach: HOA Virtual Tree Tour Project – Update**
  - b) **Community Presence: Adopt A Spot – Plantings, Maintenance and May/June Assignments**
- 7) **OLD BUSINESS (45 min.)**
  - a) **Flower and Garden Festival 2021 – After Action Report**
  - b) **Tree Walk of Historic Leesburg Photography/Tour Leesburg App – Update**
  - c) **Annual Report (2020) to Town Council – Update June 8**
  - d) **Spotted Lanternfly Informational Presentation to Town Council – Update July**
  - e) **Ten-Year Tree Canopy Health Report to Town Council – Update**
- 8) **NEW BUSINESS (20 min.)**

- a) **Town Plan Leesburg Legacy 2021 for Planning Commission – Review and Recommendations**
- b) **Tree Commission’s Liberty Street Parking Lot Storage Unit – Renovations**
- c) **Plant NOVA Native Project – Discussion and Involvement**
- d) **Tree Commission’s Next Fiscal Year -- Budget Development**

**9) STAFF COMMENTS (5 min)**

**10) COUNCIL LIAISON COMMENTS (5 min)**

**11) COMMISSIONERS’ COMMENTS (10 min.)**

**12) ADJOURNMENT Time: \_\_\_\_\_pm**