



PARKS AND RECREATION ADVISORY COMMISSION

Monday, July 19, 2021

Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair

Rob Fulcer, Vice-Chair

Laurie Burke

Todd Cimino-Johnson

David Drupa

Rachel Hart

Kirsten Shabanowitz

Marty Martinez, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION



A G E N D A

7:00 p.m. - Monday, July 19, 2021

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of June 10, 2021
3. Commission Member Comments
4. Loudoun County Park Board Liaison Comments
5. Chairman Comments
6. Council Member Comments
7. Citizen Comments - **7:30 p.m. – Standing time for citizen comments.**
8. New Business:
 1. Meeting Format Going Forward
 2. Veterans Park
 3. Department Information
9. Old Business:
 1. Joint Meeting with Loudoun County Park Board
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
 - d. ROCK Report *
 - e. Attendance Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.777.1262 to request the accommodation. Three days advance notice is requested.

- * Material attached
-  Material will be e-mailed prior to the meeting
-  Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
June 10, 2021

The Leesburg Parks and Recreation Advisory Commission met on Thursday, June 10, 2021, beginning at 6:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 6:00 p.m.

Commission Members Present:

Brody McCray, Chair
Rob Fulcer, Vice-Chair
Todd Cimino-Johnson
David Drupa
Rachel Hart
Kirsten Shabanowitz

Absent: Laurie Burke

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on May 17, 2021 were approved as presented 6-0-1.

Loudoun County Park Board Liaison

Citizen Comments: None

New Business:

- Joint Meeting with Loudoun County – The Commission met jointly with the Loudoun County Parks, Recreation, and Open Space Board. Topics discussed included future usage of the Westpark property, partnership opportunities, current projects, and athletic fields as economic drivers. The two boards decided to meet again later in the year.
- July Meeting Format – The Commission was advised on the potential of future meetings returning to the normal in person format with a limited number of virtual participation opportunities per Commission member, per year.
- Weed Control within Parks - The Commission was briefed on the Department's current practice of weed control and chemical application to grass/turf areas Within Town parks. The Commission passed the following endorsement 6-0-1: *"The Parks and Recreation Advisory Commission is in support of the Department of Parks and Recreation's current practice of grass/turf management and chemical application for weed eradication within Town parks."*
- Departmental Information – General departmental information was shared with the Commission.

Old Business:

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report

Adjournment: The meeting was adjourned at 7:34 p.m.

DIRECTOR'S
REPORT

Department Financial Report
Fiscal Year 2021/12
Through June 30, 2021

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY21	RECOVERY FY20
Administration	\$ -	\$ 546,512.66	0%	0%
SUBTOTAL	\$ -	\$ 546,512.66	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY21	RECOVERY FY20
Administration and Grounds	\$ 52,772.50	\$ 1,249,583.28	4%	2%
SUBTOTAL	\$ 52,772.50	\$ 1,249,583.28	4%	2%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY21	RECOVERY FY20
Recreation Programs	\$ -	\$ 245,146.62	0%	0%
Ida Lee Operations	\$ 987,263.77	\$ 1,293,439.67	76%	95%
Fitness	\$ 107,604.50	\$ 365,150.40	29%	40%
Community Outreach	\$ -	\$ 73,923.73	0%	0%
Aquatics	\$ 271,737.27	\$ 924,860.83	29%	30%
Sports	\$ 187,371.00	\$ 170,557.68	110%	84%
Recreation Classes	\$ 22,623.23	\$ 21,750.37	104%	30%
Special Events	\$ 49,198.00	\$ 258,568.41	19%	30%
Tennis	\$ 1,124,942.59	\$ 680,849.37	165%	124%
Camps	\$ 187,621.00	\$ 17,494.71	1072%	13%
SUBTOTAL	\$ 2,938,361.36	\$ 4,051,741.79	73%	62%

	REVENUE	EXPENDITURE	RECOVERY FY21	RECOVERY FY20
DEPARTMENTAL TOTAL	\$ 2,991,133.86	\$ 5,847,837.73	51%	45%

* Current recovery rate for the departmental revenue areas 78% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY20 Recovery 66%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
June 2021

	Requested	Approved	Denied
Current	2	2	0
Previous	8	4	4
Total	10	6	4

R.O.C.K. June 2021 Attendance

Site	Number Enrolled	Average Daily Attendance
Heritage Square	23	20
Evans Ridge	13	0
Leesburg Apartments	40	40
Fort Evans	12	8

IDA LEE PARK RECREATION CENTER
 DEPARTMENT OF PARKS AND RECREATION
 ATTENDANCE REPORT FOR 4TH QUARTER FY 2021

	<i>April</i>	<i>May</i>	<i>June</i>
Adult Pass Visits	6,454	6,717	7,782
Youth Pass Visits	2,368	2,727	3,646
Senior Pass Visits	2,538	2,741	2,920
Adult General Admission	1,603	2,022	2,238
Youth General Admission	720	942	972
Senior General Admission	211	215	233
TOTALS	13,894	15,364	17,791