

**Leesburg Standing Residential Traffic Committee  
Meeting Minutes of Monday June 7, 2021**

The Leesburg Standing Residential Traffic Committee met on Monday, June 7, 2021, in the Lower Level Conference Room #1 of the Municipal Government Center (Town Hall), 25 West Market Street, Leesburg, Virginia. The Committee was officially called to order at 7:02 p.m.

*Members present*

Deepan Patel  
Sandy Grossman, Chair  
Brian Caney  
Keith Reeve  
Raymond Jones  
Jeff Phillips

*Town Staff Present*

Calvin Grow  
Scott Parker  
Jaime Sanford

*Members of the Press*

None  
*Citizens Present*  
Christophe Becek  
Tara Kennedy

1. *Approval of May 3, 2021 Minutes:* On motion by Deepan Patel, seconded by Jeff Phillips, the Committee approved the minutes. Scott Parker abstain, because he was not at the meeting.

2. *Public Comments:* Christophe Becek had some speeding concerns on Santmyer Drive from the residents of Tavistock Farms. Tara Kennedy talked about pedestrian crossing concerns at Fieldstone Drive and Battlefield Parkway. The SRTC requested Town staff to conduct speed study at two places on Santmyer Drive and report back at the June meeting.

3. *Legacy Leesburg Town Plan project.* Scott Parker talked with the SRTC about an email to Boards and Commissions asking for input into the Legacy Leesburg Town Plan project. The Planning Commission is currently reviewing the draft and would like to have input from all the Boards and Commissions on the draft. The SRTC works to address traffic and pedestrian safety in existing neighborhoods, particularly to address speeding problems and issues at pedestrian crossings in residential areas.

The Committee may have ideas on how this mission can best be incorporated into the Plan. Scott Parker requested the Committee's thoughts on this draft plan. The SRTC is specifically mentioned as one of the Town Committees that should be involved in this strategy. Sandy Grossman recommended that the SRTC committee review the document and discuss at the July meeting.

4. *SMART Trailer results:* LPD conducted speed studies on Santmyer Drive near Seaton Circle SE with an average speed of 20 MPH and 85<sup>th</sup> percentile of 25 MPH. Also at 812 Santmyer Drive SE with an average speed of 23 MPH and 85<sup>th</sup> percentile of 26 MPH. The posted speed is 25 MPH.

5. *Tavistock Farms Residential Traffic Safety request from May meeting.* LPD conducted speed studies on Santmyer Drive near Seaton Circle SE with an average speed of 20 MPH and 85<sup>th</sup> percentile of 25 MPH. Also at 812 Santmyer Drive SE with an average speed of 23 MPH and 85<sup>th</sup> percentile of 26 MPH. The posted speed is 25 MPH. The

committee pointed out that these volumes were very low and that this street is below the required 31 MPH average speed, therefore no further traffic calming is required per the adopted Residential Traffic Management Plan. Town staff mentioned that Loudoun County's Traffic & Pedestrian Safety Specialist, Elizabeth Kraatz, said there is an existing crossing guard at Tavistock Drive and MacAlister did not recommend a flashing pedestrian signal at this location. The Traffic committee requested Town staff to conduct a pedestrian count at MacAlister Drive at the crosswalk to the pool to see if flashing pedestrian signal is warranted at this location. Also, repaint the existing crosswalk trail markings at 812 Santmyer Drive SE.

6. Fieldstone Drive and Battlefield Parkway: Tara Kennedy talked about pedestrian crossing concerns at Fieldstone Drive and Battlefield Parkway. LPD had conducted 4.5 hours of patrols of the crosswalk on Battlefield Parkway with no violations observed. Town staff recommend painting longitudinal lines which will match existing crosswalks on Battlefield Parkway. SRTC recommended "Yield to Pedestrian within crosswalk" signage to be installed in the median island of Battlefield Parkway at Fieldstone Drive to alert drivers to pedestrians. The posted speed limit on Battlefield Parkway is 35 MPH.

7. Committee members concerns: Town staff talked about \$125,000 Downtown Loading Zone Study the Town just received from Virginia Office of Intermodal Planning and Investment. The study will take about 6 month to complete. The downtown loading zone and delivery management study aims to inventory, optimize and manage curb space to maximize mobility and access for curb users. The Downtown Leesburg Loading Zone Study and Management Strategy will be approached in four distinct phases 1) Initiate Project Coordination 2) Existing Conditions Analysis 3) Needs Assessment and Recommendation and 4) Final Report. Through these phases the consultant will develop a strategic guide to address loading zone issues. The study aims to address truck delivery challenges at the curb, but also to understand other curb management issues. The consultant team will utilize the existing video the Town has at the traffic signals on King Street at Loudoun Street and Market Street to gain a clear understanding of Town concerns at the curb. Conducting interviews with pertinent staff and business owners and understanding of all curb demand issues will help inform the best strategy for truck delivery and loading zones.

8. Next meeting date July 12, 2021.

The meeting adjourned at 8:23 p.m. on motion by Jeff Phillips, seconded by Keith Reeve.