

**The Town of Leesburg  
Leesburg Tree Commission  
AGENDA  
Tuesday, August 17<sup>th</sup>, 2021 7:00PM  
Town Hall, Lower Level Conference Room 1**

Chairperson: Earl Hower (24) Vice Chair: John Groothuis (22)  
Commission: Members: Thomas Adams (24) John Groothuis (22) Phil Marshall (24)  
Ron Platt (22) Elizabeth Welch (24)  
Council Liaison: Council Member Kari Nancy

Leesburg Staff Representative/Liaison: G. Tyler Wright (DPW&CP)

Volunteer: Chris Spigt

**Vision Statement:**

*To provide leadership to enhance, expand, and preserve the tree canopy for the benefit of the community.*

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| <b>1) CALL TO ORDER</b>  | <b>Time: _____ pm</b> |
| <b>2) APPROVAL OF THE AGENDA</b>                                     | <b>(5 min.)</b>       |
| <b>3) APPROVAL OF THE July, 2021 MINUTES</b>                         | <b>(5 min.)</b>       |
| <b>4) PUBLIC COMMENTS</b>  | <b>(10 min.)</b>      |
| <b>5) SUBCOMMITTEES</b>  | <b>(10 min.)</b>      |
| a) Outreach: HOA Virtual Tree Tour Project                           |                       |
| b) Adopt A Spot  |                       |
| <b>6) OLD BUSINESS</b>   | <b>(40 min.)</b>      |
| a) Town Email Usage and Awareness Training                           |                       |
| b) Tree Walk Update  |                       |
| c) September Meeting – SLF to Town Council                           |                       |
| d) August Work Session – Ten Year Tree Canopy Report to Town Council |                       |
| <b>7) NEW BUSINESS</b>   | <b>(20 min.)</b>      |
| a) Tree City USA Sign Installation                                   |                       |
| b) Budget  |                       |
| c) Arbor Day Tree  |                       |
| d) Flower and Garden Seedling  |                       |
| <b>8) COUNCIL COMMENTS</b>   | <b>(5 min)</b>        |
| <b>9) STAFF COMMENTS</b>   | <b>(5 min)</b>        |
| <b>10) COMMISSIONERS COMMENTS</b>                                    | <b>(10 min.)</b>      |
| <b>11) ADJOURNMENT</b>   | <b>Time: _____ pm</b> |