



PARKS AND RECREATION ADVISORY COMMISSION

Monday, September 20, 2021

Ida Lee Park Recreation Center  
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair

Rob Fulcer, Vice-Chair

Laurie Burke

Todd Cimino-Johnson

David Drupa

Rachel Hart

Kirsten Shabanowitz

Marty Martinez, Councilmanic Representative

# PARKS AND RECREATION ADVISORY COMMISSION



## A G E N D A

7:00 p.m. - Monday, September 20, 2021

**Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176**

1. Call to Order
2. Approval of Minutes: Meeting of July 19, 2021
3. Commission Member Comments
4. Loudoun County Park Board Liaison Comments
5. Chairman Comments
6. Council Member Comments
7. Citizen Comments - **7:30 p.m. – Standing time for citizen comments.**
8. New Business:
  1. County Trails
  2. 10/27 Commission Mixer
  3. Department Information
9. Old Business:
  1. Tennis Bubble
  2. Veterans Park
  3. Policy Updates
10. Future Business:
11. Director's Report
  - a. Financial Report \*
  - b. Park Projects Report
  - c. Scholarship Report \*
  - d. ROCK Report \*
11. Other Business
12. Information Items
13. Adjournment

*Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at [teagle@leesburgva.gov](mailto:teagle@leesburgva.gov) or 703.777.1262 to request the accommodation. Three days advance notice is requested.*

- \* Material attached
-  Material will be e-mailed prior to the meeting
-  Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at [www.leesburgva.gov](http://www.leesburgva.gov).

Parks and Recreation Advisory Commission Meeting Minutes  
July 19, 2021

The Leesburg Parks and Recreation Advisory Commission met on Monday, June 19, 2021, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

**Commission Members Present:**

Brody McCray, Chair  
Rob Fulcer, Vice-Chair  
Laurie Burke  
Todd Cimino-Johnson  
Rachel Hart  
Kirsten Shabanowitz

Absent: David Drupa

Also present: Rich Williams, Director of Parks and Recreation

**Approval of Minutes:** The minutes of the meeting on June 10, 2021 were approved as presented 6-0-1.

**Loudoun County Park Board Liaison**

**Citizen Comments: None**

**New Business:**

- Commission Meetings – The Commission was briefed on meeting formats going forward. With the Emergency Declaration lifted the meeting format is going back to pre-Covid requirements. Two remote participations per year if voted by an onsite quorum of four Commissioners.
- Veterans Park – The Commission was briefed on the design work conducted to date at Veterans Park.
- Departmental Information – General departmental information was shared with the Commission.

**Old Business:**

- Joint Meeting with Loudoun County – The Commission discussed a future joint meeting with Loudoun County, potential formats, and frequency.

**Future Business:**

**Director's Report:**

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report
- e. Attendance Report

**Adjournment:** The meeting was adjourned at 7:39 p.m.

DIRECTOR'S  
REPORT

Department Financial Report  
Fiscal Year 2022/2  
Through August 31, 2021

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Administration	\$ -	\$ 110,453.04	0%	0%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 110,453.04</b>	<b>0%</b>	<b>0%</b>

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Administration and Grounds	\$ 13,002.50	\$ 284,379.84	5%	3%
<b>SUBTOTAL</b>	<b>\$ 13,002.50</b>	<b>\$ 284,379.84</b>	<b>5%</b>	<b>3%</b>

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Recreation Programs	\$ -	\$ 46,079.93	0%	0%
Ida Lee Operations	\$ 176,070.47	\$ 408,682.04	43%	32%
Fitness	\$ 28,339.86	\$ 84,171.08	34%	20%
Community Outreach	\$ -	\$ 26,838.15	0%	0%
Aquatics	\$ 119,109.99	\$ 166,374.80	72%	12%
Sports	\$ 29,649.00	\$ 35,433.55	84%	233%
Recreation Classes	\$ 8,611.22	\$ 6,999.50	123%	31%
Special Events	\$ 13,331.07	\$ 94,072.66	14%	-7%
Tennis	\$ 266,803.40	\$ 189,952.55	140%	164%
Camps	\$ 5,789.00	\$ 52,381.20	11%	0%
<b>SUBTOTAL</b>	<b>\$ 647,704.01</b>	<b>\$ 1,110,985.46</b>	<b>58%</b>	<b>47%</b>

	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 660,706.51</b>	<b>\$ 1,505,818.34</b>	<b>44%</b>	<b>34%</b>

\* Current recovery rate for the departmental revenue areas 64% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY21 Recovery 48%)

Annual goal per Town Council 70%

**SCHOLARSHIP REPORT**  
**August 2021**

	Requested	Approved	Denied
<b>Current</b>	0	0	0
<b>Previous</b>	12	7	5
<b>Total</b>	12	7	5

## R.O.C.K. August 2021 Attendance

<b>Site</b>	<b>Number Enrolled</b>	<b>Average Daily Attendance</b>
<b>Heritage Square</b>	23	15
<b>Evans Ridge</b>	13	0
<b>Leesburg Apartments</b>	42	40
<b>Fort Evans</b>	12	10