



LEESBURG ENVIRONMENTAL ADVISORY COMMISSION

**Tuesday  
October 5, 2021  
7:00 P.M.**

Town Hall  
Lower Level Conference Room 2  
25 West Market Street

COMMISSIONERS

Maria Bergheim (24)

Julie Bolthouse (24)

Kohler Brafford (24)

Jennifer Chu (22)

Martha Jones (24)

Bill Replogle (22)

Paul Sheaffer (22)

*If you require any type of reasonable accommodation, as a result of a physical, sensory or mental disability, to attend and/or participate in this meeting, please contact Richard Klusek at 703-771-2758. Three days advance notice is requested.*

# LEESBURG ENVIRONMENTAL ADVISORY COMMISSION

***Mission: To promote and protect the environmental interests of the Town.***

## MEETING AGENDA

**Tuesday October 5, 2021**

7:00 P.M. Lower Level Conference Room 2, Town Hall

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes:
  - a. September 7, 2021\*
4. Chairperson's Statement
5. Petitioners
6. Old Business (60 Minutes)
  - a. Recycling Update
  - b. Energy Conservation and Management Policy
  - c. Facebook Posts
  - d. EAC Portal
  - e. Live in Leesburg
  - f. Keep Leesburg Beautiful
  - g. EAC Strategic Plan Update
7. New Business
  - a. None
8. Staff Items
  - a. Board and Commission Networking
9. Adjournment

(\* ) Material attached

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**Town of Leesburg Environmental Advisory Commission  
Meeting Minutes  
September 7, 2021**

The Town of Leesburg's Environmental Advisory Commission (EAC) met on September 7, 2021 at 7:00 p.m. in the Town Hall at 25 West Market St., Leesburg, Virginia.

**Call to Order:** Chair Chu called the meeting to order at 7:00p.m.

**Roll Call:** Present: Commissioners Jennifer Chu, Paul Sheaffer, Julie Bolthouse, Bill Replogle, and Kohler Brafford. *Maria Bergheim and Martha Jones absent.*

Staff Representatives: Richard Klusek, Renee Lafollette and Phil Jones (DPW).

Visitors: Greg Walbridge (Patriot Disposal)

Chair Chu stated: "It is the practice of the Town of Leesburg to record meetings of the Town's standing boards and commissions. All Town Council, Board, and Commission meetings are recorded and can be found on the Town's Web Site at [www.LeesburgVA.gov](http://www.LeesburgVA.gov) "

**Approval of Agenda:** The agenda was approved with two additions to new business 5-0-2 (motion by Bolthouse, second by Replogle).

**Approval of Minutes:** The meeting minutes of August 3, 2021 were approved as presented 5-0-2 (motion by Bolthouse, second by Sheaffer). Correction for Replogle seconding the motion about plastic bag motion.

**Chairperson's Statement:** Chairperson Chu thanks everyone for joining and welcomes Phil, Renee, and Greg.

**Petitioners:**

Minu Beijan: Upcycling – children expressed idea to use broken pieces of skateboards for an art piece. Also suggested potential use for recycled plastic to be used to make furniture and playground equipment.

**Old Business:**

***a. Recycling:***

Phil Jones: Recycling goes to Dulles MERF owned by Waste Management, then material goes to final destination based on re-use purpose. What is being advertised as recycled via Town literature is being recycled. Town is currently on the wait list with MERF for scheduling a tour (not available currently due to COVID protocols).

Renee: shared information on purple glass recycling containers, concern that people will dump trash in the dumpsters. Seems to be a viable market for clean glass. Many factors at play. Fairfax County is the destination for most of the glass in the region now due to ability to accept material with glass crusher they use. Main issue with glass is the contamination it creates when it's broken. Believes an audit of generated items would be beneficial. EAC can draft a recommendation to be

included in the memo from DPW for Council meeting coming up.

Greg (from Patriot): Plastics recycling numbers 3-7 appear to not have a market due to lack of acceptance from China and other locations. No clear verdict on if they are at this time being used – based on current market. Thought is even if the plastic isn't able to be recycled at the time, we're not retraining habits. Suggests that education of keeping recyclables loose in containers versus within bags is a continuous process. Wet paper and cardboard can still be recycled. Weather doesn't affect what can or cannot be recycled. "Wishcycling" education would be helpful to prevent contamination. Caps should be removed from bottles. Suggested a contest for the four sectors of Town to incentivize recycling. Extended an invitation to visit new facility in Manassas Park in 4-6 weeks when open house occurs.

Bolthouse motioned that EAC recommend to DPW that they pursue the purple can club proposal in the Town of Leesburg and continue educational outreach in collaboration with the EAC. Sheaffer seconds. Approved 5-0-2.

- b. *Energy Conservation and Management Policy:*** Sheaffer reviewed policy with Town Staff. Energy audits and setting goals/determining performance present a challenge due to not enough staff to support these endeavors. Town said this is a good aspirational plan. Suggestion of a 'Sustainability Manager' was presented – position could also assist with safety (Health and Safety Officer). Renee likes the idea. Sheaffer to assist with looking into outside consultants who could potentially assist. Working with Amy, Renee, Keith Markel, Rich will help chart a path forward.
- c. *Facebook Posts:*** Replogle and Bolthouse to work on Facebook posts together to present and share with EAC. Bolthouse motions to work on the four previously reviewed posts in collaboration with the ideas that have already been shared with the EAC with the 'Each of Us' branding that has been created. Brafford seconds. Approved 5-0-2. Town logo to be used and EAC name to be included for endorsement purposes.
- d. *EAC Portal:*** No discussion
- e. *EAC Strategic Plan:*** No discussion

#### **New Business:**

- a. *Monarch Waystations:*** At Raflo Park, next to W&OD trail, current waystation is present. Could use some TLC and rejuvenation to bring it back to its glory. Suggestion to create a design for new native plants and potential funding from Parks and Rec, we could install this fall. Fox Ridge Park was suggested as an alternative by Parks and Rec department due to access. Conversation tabled.
- b. *Biophillic:*** Webinar 12:00-1:00pm on Friday October 22<sup>nd</sup>.
- c. *Keep Leesburg Beautiful:*** Main event in April, DPW (Renee) said they can provide material to assist with a fall KLB event via drive through, or similar. Chu motioned to schedule a fall KLB event on Saturday 10/23 9:00-11:00am, Bolthouse second. Approved 5-0-2. EAC to prepare information to share with Leah by October's 10/5 meeting.

#### **Staff Items (Klusek):**

- a. *Board and Commissions Networking Event:*** Rescheduled for Wednesday, October 27<sup>th</sup> from 6:00 to 8:00pm.

**Adjournment:** The meeting was adjourned at 9:08 pm, approved 5-0-2 (motion by Bolthouse, second by Sheaffer).