



Technology and Communications Commission
Tuesday, October 5, 2021, 7:00 p.m.
Council Chamber, Town Hall
Agenda

- Call to Order
- Establish Quorum
- Pledge of Allegiance
- Approval of Minutes
 - September 7, 2021, Meeting Minutes
- Petitioners
- Old Business
 - Tech. Comm. Technology Ideas, and Proposed Priorities – Council Presentation
 - Subcommittee Reports
 - ◆ Strategic and Disaster Plans, Hill
 - ◆ Innovation and Capability, Curtis
 - ◆ Economic Development/Mason Enterprise Center Partnership, Binkley
- New Business
 - Enterprise Phone System Discussion
 - Commission’s Networking Event – October 27, 2021.
- Commissioner Comments
- Council Member Comments
- Adjourn

If you require any type of reasonable accommodation as a result of a physical, sensory or mental disability, to attend and/or participate in this meeting, please contact Jakub Jedrzejczak, Director of Information Technology, 703-771-2708. Three days’ advance notice is requested.

Technology & Communications Commission
DRAFT MINUTES
September 7, 2021

Commission Members Present: Peter Hill, Chair
John Binkley Vice Chair
Aaron Nadler
Jack Curtis (Virtual)
Richard Jackson

Commission Members Absent: Katherine Johnson

Council Liaison Present: Neil Steinberg

Staff Present: Jakub Jedrzejczak
John Callahan

1. Call to Order 7:02PM
2. Establish Quorum, Motion to Allow Jack Curtis to participate Electronically. Motion Binkley, Nadler 2nd. Motion Passes 4-0.
3. Pledge of Allegiance
4. Approval of Minutes
 - a. July 6, 2021. Motion to approve Jackson, Nadler 2nd. Motion passes 5-0.
5. Petitioners – Daoud Ahmed – Here to observe the meeting.
6. Old Business
 - a. Technology and Communications Technology, Ideas, and Proposed Priorities.
 - i. Nadler – Highlight (Bold) Key Projects/Issues so the eye jumps out to those items.
 - ii. Nadler – Too many “IT’s” in slide title and IT response in the text makes it harder to read.
 - iii. Hill – Take out the IT after Town.
 - iv. Binkley – How long to present the slides?
 1. Hill- 10 Minutes.
 - v. Nadler – Highlight the training “Tech Tuesday’s” that IT has done over the course of the year as it is important to the Town.
 - vi. Hill – Take some key projects and highlight them when presenting to Council.
 - vii. Steinberg – Review acronyms with some specificity about what is being talked about so Council members can understand the terminology.
 - viii. Hill – John to highlight items and send to Peter the ones that are worth mentioning.
 - ix. Jackson – fix typo in contractual services.
 - x. Steinberg – create a story narrative for the presentation. Where we were, where we have gotten to and where we need to go.
 1. Council will understand the cyber security need and then the service to the community through the digital town hall initiative and its programs.
 2. Commission should not worry about budget.
 - xi. Binkley – Should we be updating the strategic plan?

- xii. Hill – Get anything that you want added to the presentation to Peter and he will turn it around in a week.
- 7. Subcommittee Reports
 - a. Strategic and Disaster Plans – Hill
 - b. Innovation and Capability – Curtis, None
 - c. Economic Development/Mason Enterprise Center Partnership – Binkley
 - i. Eric Byrd will come and talk to the Commission at the next meeting in October. J
- 8. New Business - None
- 9. Commissioner Comments
 - a. Binkley – Thanks to Peter Hill and others for working and preparing the presentation
 - b. Hill - Thanks Kuba for doing a lot on the presentation
- 10. Council Liaison Comments: Steinberg - Have a nice holiday weekend and enjoyed the summer.
 - a. Thanks to everyone who worked on the presentation.
- 11. Adjourn 8:02PM. Motion to adjourn, Jackson, Binkley 2nd, passes 5-0.

Next Meeting: October 5, 2021, 7:00 pm.