

**The Town of Leesburg  
Leesburg Tree Commission  
AGENDA  
Tuesday, October 19<sup>th</sup>, 2021 7:00PM  
Town Hall, Lower Level Conference Room 1**

Chairperson: Earl Hower (24) Vice Chair: John Groothuis (22)  
Commission: Members: Thomas Adams (24) Patricia Hatfield (22) Phil Marshall (24)  
Ron Platt (22) Elizabeth Welch (24)  
Council Liaison: Council Member Kari Nacy

Leesburg Staff Representative/Liaison: G. Tyler Wright (DPW&CP)

Volunteer: Chris Spigt

**Vision Statement:**

*To provide leadership to enhance, expand, and preserve the tree canopy for the benefit of the community.*

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|---|-----------------------|
| <b>1) CALL TO ORDER</b>                                       | <b>Time: _____ pm</b> |
| <b>2) APPROVAL OF THE AGENDA</b>                              | <b>(5 min.)</b>       |
| <b>3) APPROVAL OF THE September, 2021 MINUTES</b>             | <b>(5 min.)</b>       |
| <b>4) PUBLIC COMMENTS</b>                                     | <b>(10 min.)</b>      |
| <b>5) SUBCOMMITTEES</b>                                       | <b>(10 min.)</b>      |
| a) Outreach: HOA Virtual Tree Tour Project                    |                       |
| b) Adopt A Spot   |                       |
| <b>6) OLD BUSINESS</b>  | <b>(40 min.)</b>      |
| a) Town Email Usage and Awareness Training                    |                       |
| b) Tree Walk Update   |                       |
| c) Work Session – Ten Year Tree Canopy Report to Town Council |                       |
| d) Tree City USA sign installation                            |                       |
| <b>7) NEW BUSINESS</b>  | <b>(20 min.)</b>      |
| a) COVID-19 Vaccination Mandate from Town Council             |                       |
| <b>8) COUNCIL COMMENTS</b>                                    | <b>(5 min)</b>        |
| <b>9) STAFF COMMENTS</b>                                      | <b>(5 min)</b>        |
| <b>10) COMMISSIONERS COMMENTS</b>                             | <b>(10 min.)</b>      |
| <b>11) ADJOURNMENT</b>  | <b>Time: _____ pm</b> |