

Technology & Communications Commission
MINUTES
November 9, 2021

Commission Members Present: Peter Hill, Chair
John Binkley Vice Chair
Aaron Nadler
Richard Jackson
Katherine Johnson
Daoud Ahmed

Commission Members Absent: Jack Curtis

Council Liaison Absent: Neil Steinberg

Staff Present: Jakub Jedrzejczak
John Callahan

1. Call to Order 7:02PM
2. Establish Quorum,
3. Pledge of Allegiance
4. Approval of Minutes
 - a. October 5, 2021. Motion to approve Jackson, Johnson 2nd. Motion passes 6-0.
5. Petitioners – None.
6. Old Business
 - a. Leesburg Board and Commission Networking Event
 - i. Jedrzejczak - Thanks to Peter Hill and Richard Jackson for presenting and stopping by the event.
 - b. Enterprise Phone System
 - i. Jedrzejczak – Presenting the needs for a new phone system and what the IT Department is going to be doing to gather data for a request for information.
 - ii. Jedrzejczak – Response to Peter Hill question on what Loudoun County is using for a phone system; Loudoun County is using Avaya Cloud phone system. They are piloting Teams phone system.
 - iii. Jedrzejczak – Response to Peter Hill’s question on if the existing Cisco Equipment can be used with a new phone system; Half of the existing equipment can be used, and half cannot be used.
 1. Callahan – Newer Cisco phones could be used depending on what phones system we use.
 - iv. Jedrzejczak – Encourages the Commission at the presentation that the phone system is the biggest need of the IT Department.
 - v. Hill – Need copies of the slides to develop a slide on why we need the Town needs a new phone system.
 - c. Technology and Communications Technology, Ideas, and Proposed Priorities.
 - i. Hill - Meeting was moved to December 12, 2021.
 - ii. Hill - Go with the current presentation to date and add the phone system.

- iii. Callahan – Needed to add the annual report to the presentation, reporting out the accomplishments of the Commission and with the addition of the items out of the retreat.
7. Subcommittee Reports
 - a. Strategic and Disaster Plans – Hill, None
 - b. Innovation and Capability – Curtis, None
 - c. Economic Development/Mason Enterprise Center Partnership – Binkley, Eric Byrd has confirmed for the December meeting of the Technology Commission.
 8. New Business
 - a. Binkley moves to dissolve the Strategic and Disaster Plans and Innovation and Capability Subcommittees, Jackson 2nd 6-0
 - b. Police Department CAD Update
 - i. Callahan – Gives an overview of the computer aided dispatch project.
 - ii. Hill – Jedrzejczak please send copies of the presentation to the commission.
 - c. Police Task Force – Jedrzejczak will send information to Hill concerning the commission chair and members.
 - d. Hill – Will send email to Police Task forces introducing the Technology Commission to the Police Task Force.
 9. Commissioner Comments
 - a. Binkley – Happy Thanksgiving to everyone.
 10. Adjourn 8:08PM. Motion to adjourn, Binkley, Johnson 2nd, passes 6-0.

Next Meeting: December 7, 2021