



Thomas Balch Library Advisory Commission Minutes 08 December 2021

Commissioners Present: Paul Coyer; James H. Hershman, Jr., Chair; Mandy Kinne; Martha Schonberger, Vice Chair; Russ Woolard

Commissioners Absent: Adrian Dias-Mattina; Mary Pellicano

Others Present: Zach Cummings, Councilmanic; Don Cooper, President, Friends of the Thomas Balch Library, Inc,

Staff Present: Alexandra S. Gressitt, Library Director

Meeting convened by Hershman in lower level meeting room, Thomas Balch Library, at 7:05 PM. New Commissioner, Paul Coyer, formally introduced and welcomed.

Electronic Recording Statement: It is the practice of the Town of Leesburg to record meetings of the Town's standing boards and commissions.

Minutes of 07 November 2021 meeting were approved on a motion by Kinne and a second by Coyer.

Library Director: Report Distributed and attached.

Friends of the Thomas Balch Library, Inc.: Don Cooper, President, reporting

- The in-person annual meeting is scheduled from 2-4PM, 9 January 2022 (snow date 23 January) at Thomas Balch Library and will include election of new board members and the premier of an oral history of Wynne Saffer. Due to COVID there will be no refreshments.
- The Friends next meeting, in person at Thomas Balch Library, is 9:30AM Tuesday 18 January 2022.

Thomas Balch Library Endowment Foundation: Gressitt, Secretary/Treasurer reporting

- Thomas Horne, President and Gressitt, Secretary/Treasurer executed the engagement letter with Updegrove for completion of the Foundations 2021 taxes.
- The Foundation has received some year-end donations.
- Board will be working on a mission specific rack card/flyer in 2022.
- The next board meeting, in person, is noon, Tuesday, 18 January 2022 @ noon.

Old Business

- Catalogue Project: Gressitt reported that it would be included for consideration in the upcoming FY 3 budget proposal
- Loudoun History Awards: Gressitt displayed the updated engraving on the History Awards plaque; reported it would be scheduled for installation, and distributed copies of the revised brochure.

- Historic marker for Potters Field: Gressitt reported on behalf of Pellicano that there had been no new activity and had not heard from COPA. Gressitt reported that a memo to Council concerning the proposed project still lacked a cost estimate which, following discussion, everyone concurred needed to be included.
- 100th Anniversary celebration – no discussion forwarded to next meeting

New Business: None

Councilmanic Comments: Nothing major to report: Council is considering changes to Board and Commission attendance requirements; The Legacy Plan for which the Commission had provided feedback is scheduled to be on the Council agenda on January 24. The Commission was invited to provide any additional feedback they might have to the Council. Seasons' greetings were extended.

Commission Comments: Exchange of seasons' greetings and good wishes for 2022.

Next meeting is scheduled for Wednesday, 12 January 2022 @ 7PM in the Lower Level meeting Room at Thomas Balch Library.

On a motion by Schonberger and a second by Woolard the meeting adjourned at 7:50PM.

Respectfully submitted,

Alexandra S. Gressitt
Library Director
9 December 2021