



PARKS AND RECREATION ADVISORY COMMISSION

Monday, January 17, 2022

Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair

Rob Fulcer, Vice-Chair

Laurie Burke

Todd Cimino-Johnson

David Drupa

Rachel Hart

Kirsten Shabanowitz

Marty Martinez, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION



A G E N D A

7:00 p.m. - Monday, January 17, 2022

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of November 15, 2021
3. Commission Member Comments
4. Loudoun County Park Board Liaison Comments
5. Chairman Comments
6. Council Member Comments
7. Citizen Comments - 7:30 p.m. – **Standing time for citizen comments.**
8. New Business:
 1. Election of Officers
 2. Attendance
 3. P&R Vaccine Impacts
 4. Potential Planning Commission Recommendation *
 5. Department Information
9. Old Business:
 1. Skate Park Lighting
 2. CIP Project Status
 3. FY23 Budget
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
 - d. ROCK Report *
 - e. Quarterly Attendance Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.777.1262 to request the accommodation. Three days advance notice is requested.

- * Material attached
-  Material will be e-mailed prior to the meeting
-  Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
November 15, 2021

The Leesburg Parks and Recreation Advisory Commission met on Monday, November 15, 2021, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Rob Fulcer, Vice-Chair
Laurie Burke
Todd Cimino-Johnson
David Drupa
Rachel Hart
Kirsten Shabanowitz

Absent: None

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on October 18, 2021 were approved as presented 7-0.

Loudoun County Park Board Liaison

Citizen Comments: None

New Business:

- Event Fee Waiver Policy – The Commission was briefed on an event fee waiver policy that will be presented to Council at their 11/22 Work Session.
- Hiring Challenges – The Commission was briefed on departmental challenges in the hiring of PT staff. Current actions being taken include job description modifications to expand the applicant pool and expanded marketing efforts. PT pay rate increases and other incentives are being considered.
- FY23 Budget - Information regarding the FY23 budget development was shared.
- December Meeting - The Commission voted 7-0 to cancel the meeting scheduled on 12/20/21.
- Department Information – Various departmental and Town wide information was discussed, including the vaccination requirement for Boards and Commissions and the completion of the vaccination survey.

Old Business:

- CIP Project Status – Tennis Bubble: The access road is being installed. Once complete fence and tree removal can be begin, followed by site work.
Skate Park Lights: The lights should be installed sometime in December. Dominion will then need to provide power to the poles.
Veterans Park: Awaiting updated design plans.
Town Green: Almost all of the hardscape is complete. Landscape work begins week of 11/15.

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report

Adjournment: The meeting was adjourned at 7:36 p.m.

NEW BUSINESS

Civic Rec Centers - Plan Amendment/CIP addition -- DRAFT

Dear Madam Mayor, Mr. Vice Mayor and Council,

The Planning Commission recommends that the Council consider both a Plan Amendment to Legacy Leesburg and the CIP addition to provide for separate recreation centers for Leesburg. Due to the vertical density that The Legacy Leesburg recommends of 50+ dwelling units per acre, we feel it will place a heavy and unsustainable burden on Ida Lee.

Therefore, the Planning Commission is requesting that the Council consider new land purchases to accommodate the following:

Outdoor Facilities:

Basketball courts

Tennis courts

Pickle Ball courts – older citizens seem to enjoy this shortened game of tennis versus paddle ball

Town pool – need another outdoor pool. It would fulfill a need for outdoor swim meets and diving competitions

Fields – Need a place for pick-up games of lacrosse, field hockey, football, baseball, croquet, badminton, etc. No fees, no reservations, etc.

Cement trail – learn how to ride a bike, roller blading, etc.

Cement chess tables/seats

Outdoor Roller rink with wooden roof – this could be used all year. The evenings could provide programs for family sessions.

Indoor Facilities:

Tennis Courts

Multi-Use Courts

Basketball

Pickle Ball

Classes

Exercise rooms

Weight rooms

On-site **Day Care** for parents that need a sitter for an hour or two

Several rooms – large and small to be available for rent at a low cost

Pre-Covid, Ida Lee was fairly booked. Early mornings for commuters and workers, mid-mornings for those who stayed home, evenings packed with kids and programs. With the kind of density called for in the Legacy Leesburg plan, the Town needs additional facilities. Ida Lee Park is more than a quarter mile away – the distance the plan says people are willing to walk.

Small pocket parks are great to serve as a respite from a walk, but do not keep kids busy in athletic activities, which our youth sorely need. Idle hands get into mischief and that is not a good thing for the Town. Further, there needs to be a place for adults to play more leisurely games.

Parks provide a place to exercise and socialize. This "getting to know your neighbor" type of activity is part of the Character of Leesburg.

To aid in financing the efforts, the Planning Commission believes that the new developments be given a specific tax to cover the new demand on recreation facilities. If that is not enough, a tax on the remainder of the town, at a lower rate, to be terminated when the cost is covered. That means those bonds cannot be rolled over in the future.

The Town should also look for grants to keep the youth of the Town occupied. Those monies could also be put to the land acquisition, building construction and introduction of programs.

If the Council has any questions, please contact your planning commissioner. Thank you for your consideration.

DIRECTOR'S
REPORT

Department Financial Report
Fiscal Year 2022/6
Through December 31, 2021

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Administration	\$ -	\$ 295,760.71	0%	0%
SUBTOTAL	\$ -	\$ 295,760.71	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Administration and Grounds	\$ 18,845.00	\$ 747,341.99	3%	3%
SUBTOTAL	\$ 18,845.00	\$ 747,341.99	3%	3%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Recreation Programs	\$ -	\$ 134,693.30	0%	0%
Ida Lee Operations	\$ 672,007.45	\$ 846,932.52	79%	48%
Fitness	\$ 92,514.36	\$ 240,685.63	38%	26%
Community Outreach	\$ -	\$ 59,282.87	0%	0%
Aquatics	\$ 255,145.48	\$ 490,149.92	52%	17%
Sports	\$ 93,624.00	\$ 106,601.32	88%	113%
Recreation Classes	\$ 19,170.38	\$ 18,234.70	105%	133%
Special Events	\$ 53,204.35	\$ 240,505.19	22%	8%
Tennis	\$ 585,524.39	\$ 409,092.15	143%	153%
Camps	\$ 9,479.00	\$ 68,053.30	14%	38%
SUBTOTAL	\$ 1,780,669.41	\$ 2,614,230.90	68%	55%

	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
DEPARTMENTAL TOTAL	\$ 1,799,514.41	\$ 3,657,333.60	49%	39%

* Current recovery rate for the departmental revenue areas 75% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY21 Recovery 58%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
December 2021

	Requested	Approved	Denied
Current	1	1	0
Previous	13	7	6
Total	14	8	6

R.O.C.K. December 2021 Attendance

Site	Number Enrolled	Average Daily Attendance
Heritage Square	20	12
Evans Ridge	13	0
Leesburg Apartments	40	30
Fort Evans	12	7

IDA LEE PARK RECREATION CENTER
 DEPARTMENT OF PARKS AND RECREATION
 ATTENDANCE REPORT FOR 2ND QUARTER FY22

	<i>October</i>	<i>November</i>	<i>December</i>
Adult Pass Visits	6,864	7,087	6,878
Youth Pass Visits	2,123	2,364	2,143
Senior Pass Visits	3,034	3,101	3,101
Adult General Admission	1,430	2,286	2,417
Youth General Admission	462	1,069	959
Senior General Admission	225	244	247
TOTALS	14,138	16,151	15,745