

**The Town of Leesburg  
Leesburg Tree Commission  
AGENDA  
Tuesday, January 18<sup>th</sup>, 2022 7:00PM  
Town Hall, Lower-Level Conference Room 2**

Chairperson: Earl Hower (24) Vice Chair: John Groothuis (22)  
Commission: Members: Vacant (24) Patricia Hatfield (22) Phil Marshall (24)  
Vacant (22) Elizabeth Welch (24)  
Council Liaison: Council Member Kari Nancy

Leesburg Staff Representative/Liaison: G. Tyler Wright (DPW&CP)

**Vision Statement:**

*To provide leadership to enhance, expand, and preserve the tree canopy for the benefit of the community.*

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| <b>1) CALL TO ORDER</b>                          | <b>Time: _____ pm</b> |
| <b>2) APPROVAL OF THE AGENDA</b>                 | <b>(5 min.)</b>       |
| <b>3) APPROVAL OF THE December, 2021 MINUTES</b> | <b>(5 min.)</b>       |
| <b>4) PUBLIC COMMENTS</b>                        | <b>(10 min.)</b>      |

**Special Insertion: Floodplain and Riparian Buffer Projects – Planning Department**

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|---|-----------------------|
| <b>5) SUBCOMMITTEES</b>                                       | <b>(10 min.)</b>      |
| a) Outreach: HOA Virtual Tree Tour Project                    |                       |
| b) Adopt A Spot   |                       |
| <b>6) OLD BUSINESS</b>  | <b>(40 min.)</b>      |
| a) Town Email Usage and Awareness Training                    |                       |
| b) Work Session – Ten Year Tree Canopy Report to Town Council |                       |
| c) Flower and Garden Festival                                 |                       |
| <b>7) NEW BUSINESS</b>  | <b>(20 min.)</b>      |
| a) Elections for Chair and Vice Chair                         |                       |
| b) Arbor Day 2022   |                       |
| c) Annual Memo/Presentation to Town Council                   |                       |
| <b>8) COUNCIL COMMENTS</b>                                    | <b>(5 min)</b>        |
| <b>9) STAFF COMMENTS</b>                                      | <b>(5 min)</b>        |
| <b>10) COMMISSIONERS COMMENTS</b>                             | <b>(10 min.)</b>      |
| <b>11) ADJOURNMENT</b>  | <b>Time: _____ pm</b> |

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