

Parks and Recreation Advisory Commission Meeting Minutes
November 15, 2021

The Leesburg Parks and Recreation Advisory Commission met on Monday, November 15, 2021, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Rob Fulcer, Vice-Chair
Laurie Burke
Todd Cimino-Johnson
David Drupa
Rachel Hart
Kirsten Shabanowitz

Absent: None

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on October 18, 2021 were approved as presented 7-0.

Loudoun County Park Board Liaison

Citizen Comments: None

New Business:

- Event Fee Waiver Policy – The Commission was briefed on an event fee waiver policy that will be presented to Council at their 11/22 Work Session.
- Hiring Challenges – The Commission was briefed on departmental challenges in the hiring of PT staff. Current actions being taken include job description modifications to expand the applicant pool and expanded marketing efforts. PT pay rate increases and other incentives are being considered.
- FY23 Budget - Information regarding the FY23 budget development was shared.
- December Meeting - The Commission voted 7-0 to cancel the meeting scheduled on 12/20/21.
- Department Information – Various departmental and Town wide information was discussed, including the vaccination requirement for Boards and Commissions and the completion of the vaccination survey.

Old Business:

- CIP Project Status – Tennis Bubble: The access road is being installed. Once complete fence and tree removal can be begin, followed by site work.
Skate Park Lights: The lights should be installed sometime in December. Dominion will then need to provide power to the poles.
Veterans Park: Awaiting updated design plans.
Town Green: Almost all of the hardscape is complete. Landscape work begins week of 11/15.

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report

Adjournment: The meeting was adjourned at 7:36 p.m.