



PARKS AND RECREATION ADVISORY COMMISSION

Monday, March 21, 2022

Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair

Laurie Burke, Vice-Chair

Todd Cimino-Johnson

Rob Fulcer

Rachel Hart

Kirsten Shabanowitz

Marty Martinez, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION



A G E N D A

7:00 p.m. - Monday, March 21, 2022

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of February 21, 2021
3. Commission Member Comments
4. Loudoun County Park Board Liaison Comments
5. Chairman Comments
6. Council Member Comments
7. Citizen Comments - **7:30 p.m. – Standing time for citizen comments.**
8. New Business:
 1. Pool Ladders
 2. Tennis Input Meeting
 3. Raflo Park Sculptures
 4. Department Information
9. Old Business:
 1. CIP Project Status
 2. FY23 Budget
 3. Park Plaques
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
 - d. ROCK Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.777.1262 to request the accommodation. Three days advance notice is requested.

- * Material attached
 Material will be e-mailed prior to the meeting
 Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
February 21, 2022

The Leesburg Parks and Recreation Advisory Commission met on Monday, February 21, 2022, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Todd Cimino-Johnson
Rachel Hart
Kirsten Shabanowitz

Absent: Laurie Burke, Vice-Chair and Rob Fulcer

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on January 17, 2022 were approved as presented 4-0-3.

Loudoun County Park Board Liaison

Citizen Comments: None

New Business:

- Alcohol Policy – The Commission was briefed on staff steps to remove the 5:00pm time restriction for the serving of alcohol within P&R facilities. The following motion was passed 4-0-2. *“The Parks and Recreation Commission endorses staff’s recommendation to remove time restrictions from the Department’s Policy for Alcohol use at Town Facilities and Town Produced Events.”*
- Park Plaques – The Commission requested that funding for 7 individual park plaques at \$5,000 each be provided within the Parks and Recreation Commissions FY23 budget for a total of \$35,000. Each plaque is intended to tell the naming history of individual park sites.
- Departmental Information - The Commission was briefed on departmental performance during the past month and any upcoming events.

Old Business:

- CIP Projects - An update of the departments two current CIP projects; Veteran’s Park and the Tennis Bubble was provided to the Commission. Veterans Park 90% plans have been received and the Tennis Bubble is well under construction.
- FY23 Budget - An overview of the FY23 Budget being submitted by Parks and Recreation was provided.

Future Business:

Director’s Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report

Adjournment: The meeting was adjourned at 8:01 p.m.

DIRECTOR'S
REPORT

Department Financial Report
Fiscal Year 2022/8
Through February 28, 2022

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Administration	\$ -	\$ 377,937.18	0%	0%
SUBTOTAL	\$ -	\$ 377,937.18	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Administration and Grounds	\$ 30,350.05	\$ 904,924.35	3%	3%
SUBTOTAL	\$ 30,350.05	\$ 904,924.35	3%	3%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Recreation Programs	\$ -	\$ 169,235.14	0%	0%
Ida Lee Operations	\$ 907,910.24	\$ 1,055,866.65	86%	58%
Fitness	\$ 125,257.59	\$ 302,555.00	41%	26%
Community Outreach	\$ -	\$ 77,873.57	0%	0%
Aquatics	\$ 372,225.58	\$ 847,219.71	44%	23%
Sports	\$ 138,593.00	\$ 129,736.38	107%	127%
Recreation Classes	\$ 27,513.00	\$ 21,300.21	129%	92%
Special Events	\$ 88,076.85	\$ 308,893.86	29%	10%
Tennis	\$ 754,597.26	\$ 503,933.28	150%	152%
Camps	\$ 266,294.00	\$ 71,306.12	373%	8888%
SUBTOTAL	\$ 2,680,467.52	\$ 3,487,919.92	77%	63%

	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
DEPARTMENTAL TOTAL	\$ 2,710,817.57	\$ 4,770,781.45	57%	45%

* Current recovery rate for the departmental revenue areas 84% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY21 Recovery 67%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
February 2022

	Requested	Approved	Denied
Current	2	1	1
Previous	6	6	0
Total	8	7	1

R.O.C.K. February 2022 Attendance

Site	Number Enrolled	Average Daily Attendance
Heritage Square	10	7
Evans Ridge	0	0
Leesburg Apartments	22	18
Fort Evans	8	0