

DATE OF NOTICE: March 28, 2022

SOLICITATION: RFP NO. 100170-FY22-31

FLEXIBLE SAVINGS ACCOUNT

DATED: February 17, 2022

SUBJECT: Notice of Intent to Award

To All Offerors:

The evaluation for the above-referenced solicitation is now complete and the proposal from Flexible Benefits Administrators, Inc. has been selected to continue within the procurement process.

This notice shall serve as an announcement of the intent to award a contract to:

Flexible Benefits Administrators, Inc.

2875 Sabre Street Suite 300 Virginia Beach, Virginia 23452 800-437-3539

The Town of Leesburg would like to thank you for the interest displayed toward this solicitation and we look forward to your participation in future solicitations.

For the Town of Leesburg,

Kelly Neff, VCA, VCO

Buyer

Phone: 703-771-6501

Email: kneff@leesburgva.gov

Octavia Andrew, NIGP-CPP, CPPO, VCO

Chief Procurement Officer Phone: 703-737-7176

Email: <u>oandrew@leesburgva.gov</u>