



PARKS AND RECREATION ADVISORY COMMISSION

Monday, June 20, 2022

Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair

Laurie Burke, Vice-Chair

Natalie Carroll

Todd Cimino-Johnson

Rob Fulcer

Rachel Hart

Kirsten Shabanowitz

Marty Martinez, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION



A G E N D A

7:00 p.m. - Monday, June 20, 2022

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of May 16, 2021
3. Commission Member Comments
4. Loudoun County Park Board Liaison Comments
5. Chairman Comments
6. Council Member Comments
7. Citizen Comments - 7:30 p.m. – **Standing time for citizen comments.**
8. New Business:
 1. Department Information
 2. Citizen Request
9. Old Business:
 1. CIP Project Status
 2. Park Plaques
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
 - d. ROCK Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.777.1262 to request the accommodation. Three days advance notice is requested.

- * Material attached
-  Material will be e-mailed prior to the meeting
-  Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
May 16, 2022

The Leesburg Parks and Recreation Advisory Commission met on Monday, May 16, 2022, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Laurie Burke, Vice-Chair
Natalie Carroll
Todd Cimino-Johnson
Rob Fulcer
Rachel Hart
Kirsten Shabanowitz

Absent:

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on April 18, 2022 were approved as presented 7-0.

Loudoun County Park Board Liaison

Citizen Comments: None

New Business:

- Departmental Information - Various departmental and Town wide information was discussed, including the native garden planting with the EAC and the Kids in the Park Discovery Walk.

Old Business:

- CIP Update - An update on the progress of the Tennis Bubble, Veterans Park, and the Tuscarora Creek Trail was provided.
- Park Plaques - The Commission continued work on their FY23 park historical signage project.
- Potters Field Memorial - The Commission was briefed on the work P&R is performing regarding the memorial plaque stone memorial project for the Town's Potters Field memorial in Union Cemetery.

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report

Adjournment: The meeting was adjourned at 8:02 p.m.

DIRECTOR'S
REPORT

Department Financial Report
Fiscal Year 2022/11
Through May 31, 2022

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Administration	\$ -	\$ 506,085.89	0%	0%
SUBTOTAL	\$ -	\$ 506,085.89	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Administration and Grounds	\$ 47,987.55	\$ 1,183,310.28	4%	4%
SUBTOTAL	\$ 47,987.55	\$ 1,183,310.28	4%	4%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Recreation Programs	\$ -	\$ 225,432.30	0%	0%
Ida Lee Operations	\$ 1,319,863.39	\$ 1,335,826.85	99%	76%
Fitness	\$ 178,871.59	\$ 399,330.55	45%	29%
Community Outreach	\$ -	\$ 106,418.26	0%	0%
Aquatics	\$ 518,282.30	\$ 1,104,084.33	47%	29%
Sports	\$ 195,982.00	\$ 190,968.42	103%	119%
Recreation Classes	\$ 36,231.83	\$ 28,163.76	129%	121%
Special Events	\$ 165,411.85	\$ 374,734.98	44%	16%
Tennis	\$ 1,100,029.61	\$ 668,375.47	165%	175%
Camps	\$ 285,596.00	\$ 73,181.29	390%	4227%
SUBTOTAL	\$ 3,800,268.57	\$ 4,506,516.21	84%	75%

	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
DEPARTMENTAL TOTAL	\$ 3,848,256.12	\$ 6,195,912.38	62%	53%

* Current recovery rate for the departmental revenue areas 90% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY21 Recovery 73%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
May 2022

	Requested	Approved	Denied
Current	1	1	0
Previous	10	8	2
Total	11	9	2

R.O.C.K. May 2022 Attendance

Site	Number Enrolled	Average Daily Attendance
Heritage Square	10	7
Evans Ridge	0	0
Leesburg Apartments	34	31
Fort Evans	8	0