



PARKS AND RECREATION ADVISORY COMMISSION

Monday, July 18, 2022

Ida Lee Park Recreation Center  
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair

Laurie Burke, Vice-Chair

Natalie Carroll

Todd Cimino-Johnson

Rob Fulcer

Rachel Hart

Kirsten Shabanowitz

Marty Martinez, Councilmanic Representative

# PARKS AND RECREATION ADVISORY COMMISSION



## A G E N D A

7:00 p.m. - Monday, July 18, 2022

**Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176**

1. Call to Order
2. Approval of Minutes: Meeting of June 20, 2021
3. Commission Member Comments
4. Loudoun County Park Board Liaison Comments
5. Chairman Comments
6. Council Member Comments
7. Citizen Comments - **7:30 p.m. – Standing time for citizen comments.**
8. New Business:
  1. Department Information
9. Old Business:
  1. CIP Project Status
  2. Park Plaques
10. Future Business:
11. Director's Report
  - a. Financial Report \*
  - b. Park Projects Report
  - c. Scholarship Report \*
  - d. ROCK Report \*
  - e. Quarterly Attendance Report \*
11. Other Business
12. Information Items
13. Adjournment

*Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at [teagle@leesburgva.gov](mailto:teagle@leesburgva.gov) or 703.777.1262 to request the accommodation. Three days advance notice is requested.*

- \* Material attached
-  Material will be e-mailed prior to the meeting
-  Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at [www.leesburgva.gov](http://www.leesburgva.gov).

Parks and Recreation Advisory Commission Meeting Minutes  
June 20, 2022

The Leesburg Parks and Recreation Advisory Commission met on Monday, June 20, 2022, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

**Commission Members Present:**

Brody McCray, Chair  
Laurie Burke, Vice-Chair  
Rob Fulcer  
Kirsten Shabanowitz

Absent: Natalie Carroll, Todd Cimino-Johnson, Rachel Hart

Also present: Rich Williams, Director of Parks and Recreation

**Approval of Minutes:** The minutes of the meeting on May 16, 2022 were approved as presented 4-0-3.

**Loudoun County Park Board Liaison**

**Citizen Comments:** None

**New Business:**

- Departmental Information - Various departmental and Town wide information was discussed including summer camp usage of the recreation center, the upcoming July 4<sup>th</sup> schedule, and the summer pool closedown.
- Citizen Request – The Commission discussed a request from a citizen to initiate some type of scavenger hunts within various Parks. Staff recommended the possibility of the hunt incorporating bits of historical information that will be included in the park's marker signs the Commission is developing. The Commission was in favor of that idea and will explore incorporating the program once the marker signs have been installed.

**Old Business:**

- Tennis Bubble - An update of the Tennis Bubble was provided to the Commission with an anticipated opening of 6/29 (actual opening of 7/5).
- Veteran's Park - An update of the Veteran's Park project was provided to the Commission.
- Tuscarora Creek Trail- An update on the Tuscarora Creek Trail project was provided.
- Park Plaques - The Commission provided status updates on the information that has been gathered to date for the plaque project.

**Future Business:**

**Director's Report:**

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report

**Adjournment:** The meeting was adjourned at 7:50 p.m.

DIRECTOR'S  
REPORT

Department Financial Report  
Fiscal Year 2022/12  
Through June 30, 2022

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Administration	\$ -	\$ 576,534.62	0%	0%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 576,534.62</b>	<b>0%</b>	<b>0%</b>

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Administration and Grounds	\$ 51,635.05	\$ 1,331,691.68	4%	4%
<b>SUBTOTAL</b>	<b>\$ 51,635.05</b>	<b>\$ 1,331,691.68</b>	<b>4%</b>	<b>4%</b>

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
Recreation Programs	\$ -	\$ 254,238.09	0%	0%
Ida Lee Operations	\$ 1,428,432.80	\$ 1,468,815.14	97%	76%
Fitness	\$ 191,723.59	\$ 445,216.58	43%	29%
Community Outreach	\$ -	\$ 121,198.19	0%	0%
Aquatics	\$ 543,827.09	\$ 1,278,571.05	43%	29%
Sports	\$ 210,900.00	\$ 217,449.36	97%	110%
Recreation Classes	\$ 38,122.46	\$ 33,042.53	115%	104%
Special Events	\$ 184,911.85	\$ 417,822.87	44%	19%
Tennis	\$ 1,189,847.06	\$ 773,935.15	154%	165%
Camps	\$ 287,018.00	\$ 90,117.90	318%	1072%
<b>SUBTOTAL</b>	<b>\$ 4,074,782.85</b>	<b>\$ 5,100,406.86</b>	<b>80%</b>	<b>73%</b>

	REVENUE	EXPENDITURE	RECOVERY FY22	RECOVERY FY21
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 4,126,417.90</b>	<b>\$ 7,008,633.16</b>	<b>59%</b>	<b>51%</b>

\* Current recovery rate for the departmental revenue areas 85% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY21 Recovery 78%)

Annual goal per Town Council 70%

**SCHOLARSHIP REPORT**  
**June 2022**

	Requested	Approved	Denied
<b>Current</b>	2	1	1
<b>Previous</b>	11	9	2
<b>Total</b>	13	10	3



## R.O.C.K. June 2022 Attendance

<b>Site</b>	<b>Number Enrolled</b>	<b>Average Daily Attendance</b>
<b>Heritage Square</b>	13	11
<b>Evans Ridge</b>	0	0
<b>Leesburg Apartments</b>	35	31
<b>Fort Evans</b>	8	4

IDA LEE PARK RECREATION CENTER DEPARTMENT OF PARKS AND RECREATION  
ATTENDANCE REPORT FOR 4TH QUARTER FY22

	<i>April</i>	<i>May</i>	<i>June</i>
Adult Pass Visits	7,192	7,331	6,915
Youth Pass Visits	2,199	2,797	3,157
Senior Pass Visits	3,647	3,492	3,347
Adult General Admission	2,157	2,378	2,359
Youth General Admission	1,359	1,413	1,188
Senior General Admission	238	279	236
<b>TOTALS</b>	16,792	17,690	17,202