



# Thomas Balch Library Advisory Commission Minutes 13 October 2022

**Commissioners Present:** Scott Billigmeier; Paul Coyer; James H. Hershman, Jr., Chair; Mandy Kinne; Elizabeth Scheib, Vice Chair; Russ Woolard

**Commissioners Absent:** Adrian Dias-Mattina

**Others Present:** Don Cooper, President, Friends of Thomas Balch Library

**Staff Present:** Alexandra S. Gressitt, Library Director

**Meeting convened** by Hershman in lower-level meeting room, Thomas Balch Library, at 7:06 PM.

**Electronic Recording Statement:** It is the practice of the Town of Leesburg to record meetings of the Town's standing boards and commissions. The audio portion of this recording of this meeting failed. Recording not posted.

**Minutes:** Minutes of the regular commission meeting of 14 September 2022 were approved on a motion by Woolard and a second by Kinne.

**Library Director:** Report attached.

**Friends of the Thomas Balch Library, Inc.:**

- The next newsletter will be published in October – just waiting on an article on the recent donation to the library of an image of Lord Loudoun. The newsletter will feature the recent fundraiser.

**Thomas Balch Library Endowment Foundation:** Gressitt, Secretary/Treasurer reporting

- TD Bank representatives provided an overview of the financial status of the Foundation's investments and introduced the new financial advisor.
- The next meeting of the Foundation is overview of the scheduled for 15 November 2022 @ 12 noon at the Thomas Balch Library.

**Old Business:**

- Catalogue Project: Cataloguer is on board, familiarizing herself with our holdings, the LCPL catalogue and OCLC.
- Memorial for Leesburg's Potter's Field. Hershman and Gressitt provide updated information on the project. Travis Shaw catalogued and photographed the boxes or material from Loudoun Museum and the Town is on target to reinter in November with a Spring 2023 event.
- Loudoun History Awards: following discussion and review of the candidates and logistics related to presenting the awards on a motion by Woolard, seconded by Scheib two candidates, Susan Webber and Charles Johnston were selected for

2022 and one, Leslie Wright, held over for 2023. The event will take place 6 November 2022 at 2PM at Thomas Balch Library. Invitations will be sent. There will be no food this year.

**New Business:**

- The Library Director was charged with drafting the text for the Underground Railroad sign to accompany the Mural on the Museum wall and seeking review from several community groups including Thomas Balch Library's Advisory Commission. Following discussion, it was agreed that Gressitt with assistance from Hershman would draft the text and send to members of the Commission for review. Woolard offered to review for content and Scheib offered to review for family friendliness.

**Councilmanic remarks:** None

**Commission Comments:** Hershman noted that WETA had interviewed him for a segment in their series "If you live here" to be aired in March 2023. WETA filed in the TBL garden and in front of the Tally Ho.

Next meeting, Loudoun History Awards, is scheduled for Sunday, 6 November 2022 @ 2PM in the Lower-Level meeting Room at Thomas Balch Library. Annual picture of Commission will be taken for the TBLAC -ToL website.

On a motion by Woolard and a second by Scheib the meeting adjourned at 8:25PM.

Respectfully submitted,

Alexandra S. Gressitt  
Library Director  
14 October 2022