

Technology & Communications Commission
MINUTES
December 6, 2022

Commission Members Present:

Peter Hill, Chair
John Binkley, Vice Chair
Aaron Nadler
Richard Jackson
Katherine Johnson (Electronically)
Chris Grandjean
Ben Taylor

Council Liaison Present:

Neil Steinberg

Staff Present:

Jakub Jedrzejczak
John Callahan

- Call to Order 7:00PM

- Establish Quorum
 - Quorum present.
- “Pursuant to VA Code § 2.2-3708.2 and the Town’s Remote Electronic Participation Policy, Commissioner Katherine Johnson, has notified me, as the Chair, that she is unable to attend the meeting due to a medical condition. Arrangements have been made for her voice to be heard by everybody and joining remotely. Commissioner Katherine Johnson is participating from Leesburg, VA.”
Motion to allow Commissioner Katherine Johnson to participate remotely. *Mr. Jackson motion, 2nd Mr. Grandjean, motion passes 5-0*
- Pledge of Allegiance
- Approval of Minutes
November 1, 2022, Mr. Jackson Motion, 2nd Mr. Nadler, motion to approve passes 6-0.
- Petitioners - none
- Old Business - none

- Subcommittee Reports
 - Economic Development/Mason Enterprise Center Partnership

- New Business – Digital Town Hall – Update Presentation
 - Mr. Jedrzejczak an update to the Digital Town Hall. Directors had to prepare 10 major issues for each department. From the 140 issues in total, 10 were selected and 3 would be presented to council. The first challenge was regards to compensation and salary. The second challenge is the digital town hall and the Town presence in the digital space for services. The third issue was the outdated infrastructure that the Town has. During the closed session tonight, Mr. Jedrzejczak will share some of the challenges of the Town IT infrastructure. At the January Commission meeting I will be presentation of where we are, where we are going how some of the challenges along the way.

- Closed Session – IT Infrastructure Improvements Plan - Presentation
 - Closed Session Open 7:07 PM
 - “I move for the Leesburg Technology and Communications Commission to go into closed session to discuss Information Technology’s Incident Response and Disaster Recovery Plan under the provisions of Code of Virginia Section 2.2-3711(A)(19)
Motion *Mr. Hill, 2nd Mr. Jackson, motion to enter closed session Passes 6-0*
 - Closed Session Closed 7:36 PM
“I move that only public business matters lawfully exempted from open meeting requirements were discussed and only such public business matters that were identified in the motion by which this closed meeting was convened were heard, discussed, or considered in the meeting.”

Roll Call Vote

- Peter Hill - Yea
 - John Binkley – Yea
 - Aaron Nadler - Yea
 - Richard Jackson – Yea
 - Katherine Johnson - Yea
 - Chris Grandjean – Yea
 - Ben Taylor - Yea
- Commissioner Comments.
 - Mr. Nadler Thank for the effort and work in the presentation.
 - Mr. Binkley Thanks the commission and Town Staff and working with them since this may be his last meeting as Marty Martinez is no longer on Council.
 - Mr. Hill has turned down the Mayor’s offer to continue on the commission due to personal and family health reasons. He enjoyed his time on the commission and that he hopes that he had a part in making the Town Technology better. He also thanks Mr. Binkley in working with him the longest.
 - Council Rep Comments.
 - Mr. Steinberg has asked that the commissioners that council members are not returning to apply online and lobby the new member if interested to get back onto the commission.
 - Mr. Steinberg thanks Mr. Hill for his service to the commission and Town.
 - Mr. Steinberg indicated that all the commission members are allowed back at the January meeting since new commission members will not be selected until the first council meeting in January.
 - Information Technology Director Comments
 - Mr. Jedrzejczak will miss Peter and his leadership on the commission and how the technology has changed over the last couple of years. He offers thanks to both John and Peter, and this is one of the nicest part of his job.
 - Adjourn 7:44 PM *Mr. Jackson motion to adjourn, 2nd Mr. Taylor. Motion to adjourn passes 7-0.*

Next Meeting, January 3, 2023, 7:00 PM.