



Town of Leesburg Environmental Advisory Commission
Meeting Minutes
July 13, 2022

The Town of Leesburg's Environmental Advisory Commission (EAC) met on July 13, 2022, at 7:00 p.m. in the Town Hall at 25 West Market St., Leesburg, Virginia.

Call to Order: Chair Sheaffer called the meeting to order at 7:06 p.m.

Roll Call:

Present: Paul Sheaffer, Julie Bolthouse, Kohler Brafford, Ami Mason, and Bill Replogle.

Absent: Martha Jones, Leigh Anne Faugust

Observers: Jennifer Chu

Staff Representative: Richard Klusek

Paul Sheaffer stated: "It is the practice of the Town of Leesburg to record meetings of the Town's standing boards and commissions. All Town Council, Board, and Commission meetings are recorded and can be found on the Town's Web Site at www.LeesburgVA.gov .

Approval of Agenda: The agenda was approved 5-0-2 (motion by Replogle, second by Bolthouse)

Approval of Minutes: The meeting minutes of June 7, 2022, were approved 3-0-2-2 (motion by Schaeffer, second by Brafford)

Chairperson's Statement: None

Old Business:

- a. ***Tree Commission Update:*** No update due to no communication between commissions.
- b. ***Air Quality Meter:*** Klusek asked that we be respectful visually with where the monitor is located. Discussed ideal qualities for best location per EPA. EAC members will walk around town and brainstorm location ideas.

- c. ***Recycling Discussion:*** Glass recycling research had been discussed at prior meeting. Rich reached out to Patriot about facility tour. No response or update. Motion to write a letter to Council to recommend the installation of a purple glass recycling bin within Town limits, written by Sheaffer. (Motion by Mason, second by Sheaffer) Passed 5-0-2. Motion to recycle an existing social media campaign on recycling for Facebook, boost 6 posts \$25 each. Replogle to send posts to Leah. (Motion by Replogle, second by Sheaffer) Passed 5-0-2. Klusek to reach out to Staff to determine where recycling dumpsters could be installed and meet zoning guidelines, etc.
- d. ***EAC Awards Program:*** Scholarship/grant options were discussed to encourage submissions and participants for Tolbert Award.
- e. ***Review of Strategic Plan Tasks:*** Bolthouse reviewed badge ideas for Girl Scouts and feels we should stick with TOL badges as-is.

New Business:

- a. ***Loudoun County Environmental Commission:*** Would be great for TOL EAC to have a relationship LCEC. Bolthouse to reach out to Chair of LCEC to get conversation started.
- b. ***Fall Clean Up:*** Fall clean up to be on next month's agenda.

Staff Items:

- a. None

Adjournment: The meeting was adjourned at 8:40 pm approved 5-0-2 (motioned by Brafford, second by Bolthouse)