



Town of Leesburg Environmental Advisory Commission
Meeting Minutes
November 1, 2022

The Town of Leesburg's Environmental Advisory Commission (EAC) met on November 1, 2022 at 7:00 p.m. in the Town Hall at 25 West Market St., Leesburg, Virginia.

Call to Order: Chair Sheaffer called the meeting to order at 7:03 p.m.

Roll Call:

Present: Paul Sheaffer, Kohler Brafford, Leigh Anne Faugust, and Ami Mason.

Absent : Bill Replogle, Julie Bolthouse, Martha Jones

Petitioners: None

Observers: Jennifer Chu

Staff Representative: Richard Klusek

Paul Sheaffer stated: "It is the practice of the Town of Leesburg to record meetings of the Town's standing boards and commissions. All Town Council, Board, and Commission meetings are recorded and can be found on the Town's Web Site at www.LeesburgVA.gov .

Approval of Agenda: The agenda was approved 4-0-3 (motion by Sheaffer, second by Mason).

Approval of Minutes: The meeting minutes of October 4, 2022, were approved 4-0-3 (motion by Brafford, second by Mason).

Chairperson's Statement: No statement

Old Business:

- a. ***Fall Cleanup Event:*** Overall low turnout. Confusion with email distribution list because of current staff turnover/transitions. Town has approximately 100 badges available for distribution to Scouts for future events. Idea discussed about potentially not hosting the fall cleanup next year due to two consecutive low turnouts for the fall date. Thought of sponsoring future 'virtual' event could be an option.
- b. ***Recycling Discussion:*** Town Council meeting on November 28 @ 7:00pm for a working session. EAC members are encouraged to attend to show support for purple bins in Town.

c. ***Tree Commission:*** Town Council meeting on November 15, 2022, will touch on the topic of where the money is going via the tree bank fund.

d. ***Review of EAC Strategic Plan***

New Business:

a. ***EAC Member Turnover:*** With upcoming election, some EAC members will need to find new council member to nominate them to stay on the commission.

Staff Items:

a. Town recently hired Emergency Management position. This individual can now recruit and hire a Sustainability Manager. The air quality meter installation should resume soon. Start thinking about Tolbert Award recipients.

Adjournment: The meeting was adjourned at 8:07 pm approved 4-0-3 (motioned by Faugust, second by Sheaffer)