



Town of Leesburg Environmental Advisory Commission
Meeting Minutes
December 6, 2022

The Town of Leesburg's Environmental Advisory Commission (EAC) met on December 6, 2022 at 7:00 p.m. in the Town Hall at 25 West Market St., Leesburg, Virginia.

Call to Order: Chair Sheaffer called the meeting to order at 7:04 p.m.

Roll Call:

Present: Paul Sheaffer, Julie Bolthouse, Leigh Anne Faugust, Ami Mason, and Martha Jones.

Absent : Kohler Brafford

Petitioners: None

Observers: Renee LaFollett (Director, Department of Public Works) and Jennifer Chu

Staff Representative: James David, Director of Planning and Zoning

Paul Sheaffer stated: "It is the practice of the Town of Leesburg to record meetings of the Town's standing boards and commissions. All Town Council, Board, and Commission meetings are recorded and can be found on the Town's Web Site at www.LeesburgVA.gov .

Approval of Agenda: The agenda was approved 5-0-1 (motion by Faugust, second by Bolthouse)

Approval of Minutes: The meeting minutes of November 1, 2022 were approved 3-2-1 (motion by Bolthouse, second by Faugust).

Chairperson's Statement: No statement.

Old Business:

- a. ***Rene:*** storm water management position is still vacant. ***James:*** Office of emergency management hired 2 people but are thinking of reframing sustainability position.
- b. ***Recycling:*** Rene (DPW) has discussed getting purple bin in the town with the caveat that DPW would have to haul and pay, which she doesn't have budget for. Plan to build a place at the dump – if there is enough quantity, the company will come collect and haul. Bigger discussion is recycling item on Jan 23 council

agenda: glass and different types of plastic. \$52/ton trash \$110/ton recycling. Patriot gets hit with contamination fees. Not sure contamination numbers are reliable. DC has a zero-waste initiative. There are a lot of moving pieces in the recycling issue. Currently glass is hauled to northern PA or NC. The MERF tour is looking like it could be either Jan 11 or 18. Paul and Rene will meet with Mayor and Councilpersons on Dec 19 to see where they are on the issue.

- c. ***Tree Planting Initiative:*** We are waiting to hear from tree commission about what can be done with tree bank fund. There were discrepancies between state statutes and there is an action item to address it at next council meeting. Council has to take action to move tree fund money into the budget. With the new council, the option to pay lieu could possibly go away.
- d. ***Flower and Garden Show Prep:*** Is scheduled for April 15 and 16, 2023. We usually have a theme- possibly glass recycling if that is decided before event. Give-away ideas: seeds, purple storage container to carry glass to purple bin. It would be nice to have an activity for kids.
- e. ***Strategic plan*** – table until next meeting
- f. ***EAC member turnover*** Reach out to clerk if you would like to be considered for re-appointment if the councilperson that appointed you will no longer be on the council in January.

New Business:

- a. none

Staff Items:

- b. Paul filled David in on the EAC-developed Energy Management Plan. There was no budget for town staff to work with it, so, EAC requested Council to hire an Energy Management position.

Adjournment: The meeting was adjourned at 8:23 pm approved 5-0-1 (motioned by Bolthouse, second by Sheaffer)