



Town of Leesburg

Department of Public Works and Capital Projects
25 West Market Street • Leesburg, VA 20176
703-771-2790 • Metro 703-478-1821 • Fax 703-737-7065

APPLICATION FOR A DISABLED ON-STREET PARKING SPACE ON A RESIDENTIAL STREET

Application Type

New

Renewal

Date:

Name of the Applicant:

(Last Name, First Name, Middle Name)

Address:

Home Phone:

Cell Phone:

Email:

Is an off-street parking space available?

Yes

No

If Yes:

What type of off-street parking exists, even if you cannot use it? (Check all that apply):

Garage

Driveway

Parking Lot

Other

Describe why this off-street space cannot accommodate your needs:

Anticipated time of use of on-street parking space:

Fulltime

Daytime only

Nighttime only

Type of Virginia Department of Motor Vehicles (DMV) Permit:

Disabled Plates

Plate No:

Temporary Disabled Placard

Placard No:

Issued to:

Expiration Date:

Permanent Disabled Placard

Placard No:

Issued to:

Expiration Date:

I, _____ certify that the above information provided in this application is true and accurate. I understand that the Town of Leesburg may remove this disabled on-street parking space when the disabled placard or plate issued by the Virginia Department of Motor Vehicles (DMV) expires. I acknowledge that providing false information will result in denial or revocation of the application. I fully understand that the disabled parking space is open to the public and not reserved for any specific vehicle or person.

This application is to be renewed before January 1st of each year. Applications initially approved on or before June 1st shall be renewed before the end of the current year. Applications initially approved after June 1st shall be renewed before the end of the following year. If the resident fails to do so, it will be assumed that the disabled parking sign is no longer necessary, and it will be scheduled for removal. To renew this application, please contact the Department of Public Works and Capital Projects at 25 W. Market Street, Leesburg, VA 20178.

Signature of Applicant or Representative:

Supporting Documentation Required:

- Photocopy of existing disabled placard, placard ID, receipt or other DMV documentation of a disabled parking placard or plate
- Proof of Address

Mail Form and required documents to:

Department of Public Works and Capital Projects
25 West Market Street
Leesburg, VA 20176