

## Property Owner's Consent & Authorization Form

Property Owner's Consent is required for all Planning and Zoning Applications. A completed and signed copy of this form is required to be included with every application submittal. If the Property Owner is an organization/entity, proof of signature authority on behalf of the organization/entity must be attached to this form. The Property Owner may designate an Authorized Representative to act on behalf of the Property Owner.

- This Owner's Consent Form authorizes the Zoning Administrator or designee to perform reasonable site inspections as required to determine compliance with applicable codes, regulations, and ordinances.
- The Owner or Authorized Representative is solely responsible for the accuracy of the application documentation (forms and drawings/exhibits).
- The Owner or Authorized Representative is solely responsible for the accuracy and coordination of submitted application documentation (forms and drawings/exhibits) to the Town or other jurisdictions requiring permit approval.
- The Owner or Authorized Representative is solely responsible for scheduling any required inspections prior to commencement of the use and/or completion of improvements to the property.

### **Authorization by Property Owner(s)**

I, \_\_\_\_\_,  
*(property owner's printed legal name; including signatory name and title if signing for a company)*  
or the authorized representative(s) listed below agree to submit this Application and serve as representative/point of contact for this Application. I further confirm that I am the owner of the property at \_\_\_\_\_,  
*(property address, legal description; provide separate sheet(s) as necessary)*  
as shown in the property record for Loudoun County, Virginia, which is the subject of this Application. I further affirm that I am fully aware of the Town's Application, fee(s), and procedural requirements, and consent to this Application.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Authorized Representative Information**

This area should be completed only if someone other than the property owner of record is submitting the application.

I, \_\_\_\_\_,  
*(authorized representative(s) printed legal name and associated company)*  
confirm that I am the authorized representative for this Application and understand the requirements as noted above will be met throughout the course of this application.

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_