



Town of Leesburg Environmental Advisory Commission
Meeting Minutes
April 10, 2023

The Town of Leesburg's Environmental Advisory Commission (EAC) met on April 10, 2023, at 7:00 p.m. in the Town Hall at 25 West Market St., Leesburg, Virginia.

Call to Order: Chair Sheaffer called the meeting to order at 7:00 p.m.

Roll Call:

Present: Paul Sheaffer, Julie Bolthouse, Leigh Anne Faugust, Ami Mason (arrived after adoption of agenda), and Deanna Glick.

Absent : Kohler Brafford, Patrica Hatfield

Petitioners:

Observers:

Staff Representative: Richard Klusek

Paul Sheaffer stated: "It is the practice of the Town of Leesburg to record meetings of the Town's standing boards and commissions. All Town Council, Board, and Commission meetings are recorded and can be found on the Town's Web Site at www.LeesburgVA.gov.

Approval of Agenda: The agenda was approved 4-0-3 (motion by Bolthouse, second by Faugust)

Approval of Minutes: The meeting minutes of February 7, 2023 were approved 5-0-2 (motion by Sheaffer, second by Glick).

Chairperson's Statement: Sheaffer excited about planning for Flower and Garden Festival!

Petitioners: None

Old Business:

- a. Preparation for Flower and Garden Festival:*** Brafford and Sheaffer will bring supplies from storage. Hand-outs - 2 pounds of milkweed seeds and 500 magnets (only for Leesburg residents). Volunteers needed for Saturday and Sunday 10am-2pm and 2-6pm: Saturday morning (8am-2pm) – Sheaffer and Brafford. Saturday afternoon (2pm-6pm) – Bolthouse and Faugust with Bolthouse arriving at 12:30pm. Sunday morning – Faugust and Sheaffer. Sunday

afternoon – Glick and Bolthouse. Bolthouse to bring plastic flyer holder. Discouraging recycling mistakes and promoting Keep Leesburg Beautiful and native plants that support pollinators. Sheaffer to ask Mayor if interested in handing out reusable bags.

- b. *Keep Leesburg Beautiful:*** Promotion: Faugust to reach out to girl scouts and cub scouts. Mason to share with Fredrick Douglas Elementary and Facebook community. Saturday Liberty Lot – Mason, Faugust, and Sheaffer 10-12pm. Sheaffer to confirm Leesburg staff can meet us at Liberty Lot 9:30am. Faugust is going to bring the list of suggested sites for clean-up. Mason to participate in Live in Leesburg plug on Friday, April 21st.
- c. *Recycling Discussion:*** No Discussion
- d. *Tree Planting Initiative:*** No Discussion
- e. *Rain Barrel Workshops:*** Klusek reported that Loudoun County Soil and Water Conservation District has a short supply of rain barrels currently available and are struggling with storage issues. They are willing to collaborate on other efforts though. Everyone to look at their website before next meeting and determine other options.
- f. *EV Charging Station Permitting:*** Klusek reported that site plan review is necessary to meet ADA standards and to evaluate any conflicts with other ROW easements. Amended site plan should be enough though. Bolthouse to gather more info and share with Klusek.
- g. *Generators at Data Centers:*** Bolthouse reported that the Leesburg Planning Commission is drafting a zoning text amendment to allow data centers within the Town of Leesburg. Bolthouse gave presentation on potential environmental impacts of data centers and asked EAC members if they were interested in developing comments on this issue to send to the planning commission. Bolthouse will draft a letter with asks and share with members via email 2 weeks prior to next EAC meeting on May 2nd. EAC plans to edit and vote on sending the letter to the Planning Commission on May 2nd.
- h. *Review of Strategic Plan Tasks:*** No Discussion

New Business:

None

Staff Items:

- a. **MS4 Permit update** – None. Nathaniel Ogedegbe not present.
- b. ***New Sustainability Manager:*** She has been hired and will be future liaison for EAC meetings starting in the summer.

Adjournment: The meeting was adjourned at 8:52 pm approved 5-0-2 (motioned by Faugust, second by Sheaffer).