

**Residential Traffic Commission  
Meeting Minutes of Monday, May 1, 2023**

The Residential Traffic Commission met on Monday, May 1, 2023, in the Lower-Level Conference Room #1 of the Municipal Government Center (Town Hall), 25 West Market Street, Leesburg, Virginia. The Commission was officially called to order at 7:00 p.m.

*Members present*

Sandy Grossman-Chair  
David Bowers  
Melissa Simonetta  
Cherie Jones  
Mark Norman  
Raymond Jones – Vice Chair  
Ray Delpesche

*Town Staff Present*

Niraja Chandrapu, PE, PTOE  
Officer Ryan Martin  
Scott Parker, AICP  
Reilly Molthen

*Citizens Present*

See Public Comments

1. *Approval of Minutes:* On motion by Commissioner Ray Delpesche, seconded by Commissioner Raymond Jones, the Commission approved the April 3, 2023, minutes.

2. *Public Comments:*

Ms. Betsy Bainbridge, the president of Homeowners Association (HOA) for Meadowbrook residential community, requested an update from the commission regarding the progress made in addressing the traffic concerns that were raised in previous meetings. She wants to know if any steps have been taken to improve the safety of pedestrians and vehicles at two intersections, namely intersection of Battlefield Parkway and Odyssey Park/Idyllic Place and Axios Street and Mason Lane.

Mr. Mahony, the resident of Meadowbrook Community requested that the staff and commission explore ways to enhance pedestrian safety at the intersection of Battlefield Parkway and Odyssey Park/Idyllic Place. He also requested to close Axios Lane to deter possible cut-thru traffic. Commissioner Sandy responded stating that staff and the commission will investigate the facts and possibly study the intersections and make a recommendation. Staff mentioned that the resident will be informed of the decision made.

Mr. Lotridge, the resident of Meadowbrook Community requested the commission to look into installing additional signage to deter possible cut-thru traffic from Axios Lane.

Mr. Bruce and Ms. Julie, the residents of Memorial Drive reiterated their position before the commission, emphasizing that they are not in favor of striping (crosshatching) the pavement of Memorial Drive. Commissioner Sandy Grossman responded by stating that Hospital has completed making improvements on their driveway approaching Memorial Drive. It is too early to evaluate the effectiveness of these improvements and will be done later.

Ms. Katie Crandall and Ms. Lauren Good, the residents of Potomac Station community, expressed before the commission the traffic issues at the intersection of Saddleback Pl and Harper Park Middle School. They presented a 4-minute time lapse video captured on a weekday to provide a visual representation of the problems. The concerns expressed by the

residents included high-volume school traffic during school arrival and dismissal hours, speeding and vehicles not stopping at the stop control. They inquired if the commission knows what the requirements are for an area to be considered as a school zone. The residents also mentioned their unsuccessful attempts to contact the principal to discuss the matter.

3. *SMART Trailer Results*: Sargent Martin (LPD) had no data to share with the commission on SMART Trailer Results.

Sargent Martin reported that Club House Drive and Bypass Route 15 Exit Ramp (stop-controlled intersection) intersection is continued to be on selective enforcement for 11.5 hours for stop sign violation, during which three citizen contacts were observed. He mentioned that this enforcement activity will be closed.

The intersection of Battlefield Parkway NE and East Market Street is continued to be on selective enforcement for 28.5 hours for speeding violation and observed 29 citizen contacts.

The West Y intersection (Market Street and Loudoun Street) is continued to be on selective enforcement for 9.5 hours for speeding violation, during which five citizen contacts were observed.

39 Catocin Circle SE is continued to be on selective enforcement for 8 hours for speeding violation, during which three citizen contacts were observed.

Crosstrail Blvd/Russell Branch Parkway, NB: Crosstrail Boulevard at Russell Branch Parkway is continued to be on selective enforcement for speeding for 8 hours, during which seven citizen contacts were observed.

The intersections of South King Street and Meade Drive SW, and Kinkaid Boulevard SE and Rhonda Place SE were added to be on selective enforcement for speeding violations. The intersection of Saddleback Place NE and Bonnie Ridge Drive NE is added to be on selective enforcement for stop sign violation.

4. *Traffic Issue at the intersection of Saddleback Place and Harper Middle School*: The staff and commission members discussed the issues raised by Potomac Station Community residents during public comment session. The commission discussed vehicles not stopping at stop signs, installation of a crosswalk, when was the school traffic circulation changed, who owns the access road to the Harper Middle School (county, school, or town), and was any conversations held with the school principal. The staff mentioned that they will evaluate the intersection for additional signage and install crosswalks. For evaluating the intersection, the turning movement counts from Hamblet property will be utilized.

5. *Traffic Calming Measures on Market and Loudoun Streets approaching the core downtown area*: The commission discussed several traffic calming measures that were presented in the April meeting, including optical speed bars, rumble strips, traverse stripes

on median, traverse stripes on shoulder, driver feedback signs, and word pavement markings. On motion by Commissioner Member Ray, seconded by Commission Member David the following was proposed:

“The commission recommends that optical speed bars and word pavement marking signs be installed at appropriate locations (West Y intersection - Market Street and Loudoun Street) approaching the Leesburg downtown”. The motion is approved by all commission members.

*6. Next steps for the commission on improvements made so far on Memorial Drive:* The commission asked staff to send a thank you letter from RTC to the Hospital management for making the improvements to their access to Memorial Drive.

*7. Update on the conversion of street lighting with LED lighting on Hope Parkway at crosswalks located at Burnell Place SE and Park Gate Drive SE:* Niraja provided an update to the commission that she reached out to NOVEC and waiting to hear from them for a quote.

*8. Update on crosswalks visibility on Foxridge Drive and Deerpath Avenue:* Niraja provided an update to the commission that a “No Parking” sign is installed approaching the crosswalk on Foxridge Drive and a “Pedestrian Crossing Ahead” sign is installed approaching the crosswalk on Deerpath Avenue.

*9. Update on Meadowbrook residential community (Phase 5) traffic concerns:* There was a discussion about the feasibility of closure of Axios Street to general traffic. To which, the staff mentioned that Axios Street is approved with the site plan and staff will not be in favor of closure. Regarding the traffic operation and safety of pedestrians at the intersection of Battlefield Parkway and Idyllic Place, staff mentioned that the intersection will be evaluated for which the turning movement counts will be conducted. The commission has asked the HOA president if they have a preference on when to collect the data for which she mentioned that she will reach out to the residents and send an email to the staff.

*10. Commission Member Concerns:* None

*11. Next meeting date:* Monday, June 5, 2023

The meeting adjourned at 8:33 p.m., on a motion by Commissioner Ray Delpesche and seconded by Commissioner Raymond Jones.