



Thomas Balch Library Advisory Commission Minutes 08 March 2023

Commissioners Present: Candace Baracat-Donohue; Scott Billigmeier; Paul Coyer; James H Hershman, Jr. Chair; Adrian Dias-Mattina; Elizabeth Scheib, Vice Chair; Russ Woolard

Commissioners Absent: None

Others Present: Don Cooper, President, Friends of Thomas Balch Library

Staff Present: Alexandra S. Gressitt, Library Director; Madison Russell, Cataloger

Meeting convened by Hershman in lower-level meeting room, Thomas Balch Library, at 7:00 PM.

Electronic Recording Statement: It is the practice of the Town of Leesburg to record meetings of the Town's standing boards and commissions. The audio portion of this recording of this meeting failed. Recording not posted.

Minutes: Minutes of the regular commission meeting of 11 January 2023 were approved on a motion by Scheib and a second by Woolard.

Library Director: Report attached.

Friends of the Thomas Balch Library, Inc.:

- Next meeting of the Friends Board is 21 March 2023 @ 9:30AM at Thomas Balch Library.
- Spring issue of the Friends newsletter, *The Chronical*, has been distributed.
- Next Fundraiser will be in September at the Marshall House.

Thomas Balch Library Endowment Foundation: Gressitt, Secretary/Treasurer reporting

- Next meeting of the Foundation is 21 March 2023 @ 12 at Thomas Balch Library.
- Foundation has received a \$2500 donation.
- Foundation completing paperwork for Charles Schwab to receive a grant/donation of \$2000 from a donor.
- 2022 Taxes are being prepared.

Old Business:

- Catalogue Project is progressing on target for a June completion date. Maddie Russell, cataloger, shared a short power point showing changes and anticipated improvements to accessing TBL holdings in the new Thomas Balch Library Centennial Catalog.

- Memorial for Leesburg's Potter's Field. Hershman noted he went to Union Cemetery to check on the status of the Potter's Field project. He reported that no further work had been carried out since his last visit.
- Memorial tree for Martha Schonberger: Jon Cleaves at Parks and Rec is handling the project with a possible late spring early summer planting.

New Business:

- Agenda Process for TBLAC – general discussion on process. The Liaison develops a draft agenda based on requests/topics at each meeting and sends to the Chair for approval. Commission members should notify Gressitt at least one week before the meeting (agendas need to be posted 5 business days prior to a meeting) of any desired agenda items. There is also the option to amend the agenda to include new items at each meeting.

Councilmanic remarks:

Commission Comments:

- Scheib noted she had been presented by Council with a proclamation for Women's History Month the theme of which this year is celebrating our stories.
- Dias-Mattina Commented on the lovely art on display in the meeting room.
- Baracat-Donohue commented on the event held 12 Feb at TBL -with Charles Jameson presenting on African Americans and Native Americans in the revolutionary war.
- Billigmeier inquired about DNA genealogy opportunities at TBL.
- Hershman noted Scheib would Chair the April and May meetings; he would try to attend by phone and hoped to return in person by June.

On a motion by Billigmeier and a second by Woolard the meeting adjourned at 8:10PM.

Respectfully submitted,

Alexandra S. Gressitt
Library Director
09 March 2023