

**Residential Traffic Commission  
Meeting Minutes of Monday, July 10, 2023**

The Residential Traffic Commission met on Monday, July 10, 2023, in the Lower-Level Conference Room #1 of the Municipal Government Center (Town Hall), 25 West Market Street, Leesburg, Virginia. The Commission was officially called to order at 7:00 p.m.

*Members present*

Sandy Grossman-Chair  
David Bowers  
Raymond L. Jones  
Cherie Jones  
Mark Norman

*Town Staff Present*

Renee LaFollette, PE  
Officer Ryan Martin

*Citizens Present*

See Public Comments

1. *Approval of Minutes:* On motion by Commissioner Raymond Jones, seconded by Commissioner Mark Norman, the Commission approved the June 5, 2023, minutes.

2. *Public Comments:*

Phillip Harper, the resident of Meadowbrook Farm located on Laconia Street, raised concerns about speeding in their neighborhood. They have a son with hearing loss and requested the commission to install speed bumps and deaf child signs for vehicles to slow down. Furthermore, it was mentioned that there are three kids on the street who either have progressive hearing loss or are deaf, emphasizing the importance of installing the deaf child signs and addressing the speeding issue. Ms. LaFollette mentioned that the staff will review the existing signage around the pool area and will install deaf child signs.

Porter Blackford raised concerns about the crosswalk markings, existing pedestrian signal timings, and right turning vehicles not yielding to pedestrians at the intersection of W. Market Street and Catoctin Circle SW/Fairview Street NW. Mr. Porter asked if staff could look into installing a “No Turn on Red” sign on W. Market and Fairview Streets. In response, Ms. LaFollette mentioned that staff will address the issues by restriping the crosswalks and reviewing the existing signal timings. She also asked Mr. Porter to follow up in September.

Bruce Dewar, a resident of Memorial Drive, requested information related to the Downtown Traffic Study and whether or not that study includes an analysis of one-way pair streets in the downtown area. Ms. LaFollette responded that the study will begin in September and will explore the possibility of converting some streets into one-ways streets. The study aims to evaluate the feasibility and implication of proposed changes.

Iuliia Grushko raised concerns about speeding and vehicles not yielding to pedestrians at the crosswalks located at the intersection of Fort Evans Road NE and Meadows Lane NE. Ms. Iiliia asked if staff could install raised crosswalks or stop signs at the subject location. Ms. LaFollette mentioned that the Police Department is currently collecting speed data at the location. She also informed them that they will verify the speed limit signs and the condition of crosswalk pavement markings to assess their effectiveness and safety.

3. *SMART Trailer Results*: Sargent Martin (LPD) shared the following SMART Trailer Results and speed enforcement data with the commission:

**Table 1: SMART Trailer Results**

Roadway Name	Data Collection Time Period	Total Vehicle Count	Average Speed (MPH)	85th Percentile Speed (MPH)	Average Daily Traffic (VPD)
N. King St. at Union Cemetery, NB	7/1/2023 through 7/10/2023	35,095	25.83	31.69	3509.5

**Table 2: Selective Enforcement Locations and Data**

Location	Issue	Strategy	Results
South King Street / Meade Drive SW	Speeding	Selective Enforcement	2 Hours / 0 Citizen Contacts
Leesburg Bypass / Battlefield Parkway	Crosswalk Violations	Selective Enforcement	New. Data not available yet
Russell Branch Parkway SE / Village Market Boulevard SE	Crosswalk Violations	Selective Enforcement	New. Data not available yet
202 Morven Park Road NW	Speeding	Selective Enforcement	New. Data not available yet
Kincaid Boulevard SE / Rhonda Place SE	Speeding		18 Hours / 3 Citizen Contacts
602 Nathan Place NE	Speeding	Selective Enforcement	5.5 Hours / 0 Citizen Contacts

4. *Intersection operations at North Street/Church Street and discussion of access to the Pennigton Lot from North Street and Harrison Street*: During this discussion, Ms. LaFollette recommended waiting until Loudoun County Courthouse project is complete and open. She also informed the commission that staff will review the parking directional signage associated with the project and update the commission.

5. *Continue Discussion on potential signal control at the intersection of Battlefield Parkway and Fieldstone Drive*: Ms. LaFollette provided information to the commission regarding the Interchange Access Report (IAR) conducted at the intersection of Route 15 Bypass and Battlefield Parkway. The study did not recommend a traffic signal at the intersection of Battlefield Parkway and Fieldstone Drive. Staff performed a brief analysis, and their recommendation was based on data collected during COVID time and that only one warrant was met. As such, new traffic counts will be collected when schools are back in session to evaluate if a traffic signal is warranted at the subject intersection under existing conditions

6. *West Market/Fairview and Catoctin Circle intersection concern about cars not yielding to pedestrians in a crosswalk and visibility of pedestrians*: This agenda item is discussed during the public comment session.

7. *Potential Traffic Calming efforts on Ft Evans Road at Meadows Lane*: This agenda item is discussed during the public comment session.

8. *Update on outstanding issues:*

- a) *Update on the conversion of street lighting with LED lighting on Hope Parkway at crosswalks located at Burnell Place SE and Park Gate Drive SE:* Staff is still waiting to hear from NOVEC for a quote to upgrade the street lighting to LED.
- b) *Meadowbrook residential community (Phase 5) traffic concerns:* The commission discussed closing of Axios Lane, cut-through traffic, vehicles not yielding to pedestrians in the crosswalk, sight distance and U-turns on Battlefield Parkway. The commission decided to wait until fall and see what data (tuning movement counts and pedestrian data) shows. Officer Martin informed that they cannot do speeding enforcement in Phase V since the roadways are still private.
- c) *Traffic Calming Measures on Market and Loudoun Streets approaching the core downtown area:* The commission discussed collecting the data in the fall to check if the traffic measures taken on Market Street fixed the speeding issue.
- d) *Pedestrian signage on South King Street at W&OD Trail:* Commissioner Jones was requested to write an article for the Bike Loudoun newsletter about the Bike laws.
- e) *Speeding on Morven Park Road:* The commission asked staff to add this to the August agenda and asked staff to place a speed trailer on Morven Road to collect the speed data.
- f) *Speeding on segment of Crosstrail Blvd south of Russell Branch Parkway in County:* Staff to work with Loudoun County to resolve the speeding issue on the subject segment.

9. *Discussion on Record Keeping Requirements and FOIA Awareness Training for Boards and Commission:* The commission discussed watching the video on their own at their convenience.

10. *Commission Member Concerns:* None

11. *Next meeting date:* All members of commission voted in favor of rescheduling the next meeting from August 7, 2023, to August 14, 2023, due to the Town Council Work Session meeting on August 7, 2023.

The meeting adjourned at 8:26 p.m., on a motion by Commissioner Raymond Jones and seconded by Commissioner David Bowers.