



Town of Leesburg Environmental Advisory Commission
Meeting Minutes
October 10, 2023

The Town of Leesburg's Environmental Advisory Commission (EAC) met on October 10, 2023, at 7:00 p.m. in the Town Hall at 25 West Market St., Leesburg, Virginia.

Call to Order: Chair Sheaffer called the meeting to order at 7:06p.m.

Roll Call:

Present: Paul Sheaffer, Julie Bolthouse, and Katherine Murphy

Absent: Deanna Glick, Leigh Anne Faugust, Ami Mason, and Patricia Hatfield

Petitioners: None

Observers: None

Staff Representatives: Deb Moran

Paul Sheaffer stated: "It is the practice of the Town of Leesburg to record meetings of the Town's standing boards and commissions. All Town Council, Board, and Commission meetings are recorded and can be found on the Town's Web Site at www.LeesburgVA.gov."

Approval of Agenda: Since we have no quorum, the agenda was not voted on.

Approval of Minutes: The September minutes will be approved in the November meeting, since no quorum is present.

Chairperson's Statement: None.

Old Business:

- **Keep Leesburg Beautiful.** Change of plan – public is invited due to request from Mayor Burk. At Liberty Lot. We will distribute materials there, along with a map. Time will be 9-11 AM.
- **Glass Recycling.** Reviewed recommendation to Town Council. Everyone liked it and no changes were suggested.

Staff Items:

- **Sustainability Report:** Ms. Moran presented to the Town Council on October 3rd on three different topics. 1) Sustainability, GHG, etc. 2) Food waste composting, 3) Solar on public buildings. We discussed a pilot program for food waste drop off and the location. We will discuss more during our next meeting.
- **Updates to Board and Commission Rules.** See two emails from Eileen Boeing. Commissioners will only be paid for meeting they attend. Commissioners are limited to electronic participation two times per calendar year, and must arrange ahead of time. Review and update Bylaws next meeting per request from Glick.
- **EV Charging for Multifamily Communities.** Talked about Town Manager email on Charge-up Fairfax. EV in LMI Housing working with Dominion Resources. Cover up to half. Owner of the property controls the fees. We will vote on next month.
- Reminder of our \$3,500 budget – discuss spending plan next month

New Business:

- **Road Salt.** Toolkit available from NoVA regional commission. SAMS toolkit. Mostly about promotion to residential sector. Do's and Don'ts. What you should use. Raises cost of water treatment. Consider public outreach campaign
- **Lantern Fly and Tree of Heaven.** Discussion and working with Tree Commission

Adjournment: The meeting was adjourned at 8:24.