



**IFB NO. 500630-FY24-16
CHEMICALS FOR WATER AND WASTEWATER TREATMENT**

ADDENDUM NO. 2

NOVEMBER 16, 2023

ITEM NO. 1: PRE-BID MEETING ATTENDEES

- The attendees of the non-mandatory pre-bid meeting included representatives from the following firms: Kemira Water Solutions, Inc., PVS Chemicals, Inc.

ITEM NO. 2: PRE-BID MEETING OVERVIEW

A non-mandatory pre-bid meeting was held on Thursday, November 9, 2023 at 10:00AM via Microsoft Teams.

The Town's Buyer provided an overview of the following procurement information:

- All information regarding this project can be found on the Town's Bid Board: <http://www.leesburgva.gov/bidboard>. To receive updates, such as addenda, please register to receive updates on the Town's Bid Board
- Up until contract award, **all** questions must be submitted in writing to: BidQuestions@leesburgva.gov
- Question deadline is 5:00 p.m. ET on Monday, November 13, 2023.
- Bids are due on Wednesday, November 29, 2023 @ 3:00 p.m. ET. (unless modified via addendum)
- Bid Submission:
 - Bids shall be submitted electronically via the Commonwealth's eProcurement website, eVA: www.eva.virginia.gov
 - No late bids will be accepted.
- Required Bid Response Forms:
 - IFB Submission Form (Page 40)
 - Reference Form (Page 41-42)
 - Addenda Acknowledgement (Page 44)
 - Proof of NSF, UL, ANSI/AWWA Certifications as required for each chemical being bid by your firm.
 - Ferric Chloride heavy metals concentration analysis and percentage of free acids as HCl, ferric chloride, ferrous chloride, and insoluble.
 - Potassium permanganate product analysis indicating % KMnO₄, sieve analysis, density, specific gravity.
 - Most current SDS Report for each chemical being bid by your firm.
- Bid Opening:
 - At the bid due date/time, a public bid opening will be held via Microsoft Teams
- Award criteria
 - The Town anticipates multiple contract awards resulting from this solicitation. The Town intends to award contracts to the lowest and second lowest responsive, responsible bidders per bid line item who are authorized to transact business in the Commonwealth of Virginia with demonstrated experience similar in nature to that being requested herein.
 - During the contract period, the Town will order chemicals from the lowest bidder for the applicable chemicals.
 - Should such chemicals be unavailable from the lowest bidder, or delivery cannot be provided in a necessary timeframe that is acceptable to the Town, the Town will order such chemicals from the second lowest bidder for the applicable chemicals.

ITEM NO. 3: PRE-BID MEETING SCOPE OF WORK DISCUSSION

The Town's Utilities Project Manager described the scope of work as listed in the IFB:

- The Town of Leesburg is accepting sealed bids from qualified firms to furnish and deliver various water and wastewater treatment chemicals described herein. Delivery will be to either the Town's Water Treatment Plant located at 43234 Edwards Ferry Road, Leesburg, VA 20176, and/or the Town's Water Pollution Control Facility located at 1391 Russell Branch Parkway, SE Leesburg, VA 20175. Firms are not required to bid on all chemicals (all line items). Partial bids are acceptable.

Bidders must take due notice and be governed accordingly. This addendum must be acknowledged as indicated in the Invitation for Bid or your bid may not be considered.

***For the Town of Leesburg,
Kelly Neff, VCA***

Buyer

Town of Leesburg, Virginia

Email: kneff@leesburgva.gov

Bid Board: <http://www.leesburgva.gov/bidboard>