

**Residential Traffic Commission**  
**Meeting Minutes of Monday, December 4, 2023**

The Residential Traffic Commission met on Monday, December 4, 2023, in the Lower-Level Conference Room #1 of the Municipal Government Center (Town Hall), 25 West Market Street, Leesburg, Virginia. The Commission was officially called to order at 7:00 p.m.

<i>Members present</i>	<i>Town Staff Present</i>	<i>Citizens Present</i>
Sandy Grossman-Chair	Niraja Chandrapu, PE,	See Public
David Bowers	PTOE	Comments
Raymond L. Jones	Lieutenant Vogel Chris	
Ray Delpesche	Scott Parker, AICP	
Mark Norman (Electronic Participation)	Reilly Molthen	
Cherie Jones		
Catherine MCIntosh		

*The members of the commission who were present in person for the meeting unanimously approved the electronic participation of Commissioner Mark Norman.*

*1. Approval of Minutes:* On a motion by Commissioner David Bowers, seconded by Commissioner Raymond Jones, the Commission approved the minutes from November 6, 2023, and the agenda for December 4, 2023.

*2. Public Comments:* Mr. Robert raised concerns about the safety of pedestrians and bicyclists on Town streets. He inquired about the Town's stance on implementing the Idaho stop for cyclists, where cyclists treat a stop sign as a yield sign and a red light as a stop sign. Additionally, he mentioned that he has some great ideas to enhance pedestrian and bicyclist safety. In response, the commission asked him to send his ideas via email for further review.

*3. SMART Trailer Results:* Lieutenant Vogel (LPD) shared the following SMART Trailer Results and speed enforcement data with the commission:

**Table 1: SMART Trailer Results**

Roadway Name	Data Collection Time Period	Total Vehicle Count	Average Speed (MPH)	85th Percentile Speed (MPH)	Average Daily Traffic (VPD)
306 Catoctin Cir SW, WB	9/29/2023 through 10/6/2023	32,250	23.83	29.6	4,031.3
N. King St at Union Cemetery, NB	9/18/2023 through 9/29/2023	48,368	23.19	30.34	4,030.7
239 Old Waterford Rd NW, SB	10/6/2023 through 11/6/2023	59,538	21.18	27.72	1,860.6

**Table 2: Selective Enforcement Data**

Location	Issue	Strategy	Results
Battlefield Parkway NE / Catoctin Circle NE	Speeding	Selective Enforcement	6.0 Hours / 3 Citizen Contacts
125 Clubhouse Drive SW	Speeding	Selective Enforcement	13.0 Hours / 16 Citizen Contacts
Dry Mill Road SW / Anne Street SW	Speeding	Selective Enforcement	35.5 Hours / 42 Citizen Contacts
212 Masons Lane SE	Speeding	Selective Enforcement	1.5 Hours / 1 Citizen Contacts

4. *Budget Update:* Staff provided an update on the budget, offering insights into the available funds.

5. *Speeding on Dry Mill Road:* Lieutenant Justin Maas from the Loudoun County Sheriff's Office was invited to address concerns about speeding on Dry Mill Road. He suggested collaborating with the Loudoun County Transportation Engineer to conduct a speed study on the portion of Dry Mill Road within their jurisdiction. Lieutenant Maas proposed implementing traffic calming measures, such as increased enforcement, installation of flashing speed limit signs, and additional signage within their jurisdiction before entering the town limits. Staff mentioned they will reach out to Loudoun County to coordinate efforts.

Lieutenant Vogel from our Town's police department mentioned plans to place a dummy car in the town section of Dry Mill Road to deter speeding through visible enforcement. Throughout the discussion, the commission explored various traffic measures, and the staff presented short-term traffic calming options, including pavement markings and planting, for consideration to effectively address the issue of speeding on Dry Mill Road.

6. *Crosswalk at the intersection of Country Club Drive SW and Governor's Drive SW:* The commission requested the addition of Country Club Drive SW to the enforcement list for speeding. Additionally, they directed staff to collect pedestrian data at the referenced intersection and study the feasibility of installing a pedestrian crosswalk.

7. *Update on outstanding issues:*

- a) *Crosswalk at the intersection of Catoctin Circle and Oakcrest Manor Drive:* Staff updated that counts are scheduled to be conducted at the referenced intersection.
- b) *Pedestrian signage on South King Street at W&OD Trail:* The staff continues to arrange a meeting with the Nova Parks authority to discuss mitigation measures aimed at slowing down bicyclists on W&OD trail.
- c) *Existing school traffic issue at the intersection of Saddleback Pl and Harper Park Middle School entrance:* The staff has no update to share with the commission and is currently awaiting the installation of school zone speed limit signs by the Loudoun County School Division.
- d) *Speeding on Edwards Ferry Road between Catoctin Circle and Woodberry Road:* Speeding on Edwards Ferry Road between Catoctin Circle and Woodberry Road was not identified as an issue, and, therefore, this item is considered closed.
- e) *Meadowbrook residential community (Phase 5) traffic concerns:* The staff has no update to share with the commission and is currently awaiting the acceptance of the street by the Town.

8. *Commission Member Concerns:*

- Commissioner Ray Delpesche raised concerns about:
  - Turning truck traffic in Leesburg downtown roads.
  - The feasibility of installing a crosswalk at the intersection of Rte. 15 and Edwards Ferry Road for pedestrian safety. In response, staff mentioned that the Town provides Safe-T-Ride, a free service. This allows residents to avoid the risk of crossing the intersection on foot and encourages them to take the bus for added safety.
  - Enhancing pedestrian safety at the midblock crosswalk on Plaza Street by providing additional lighting. Staff mentioned that they are currently working with Dominion to install a streetlight at the crosswalk to address this concern
- Commissioner Sandy requested Lieutenant Vogel to provide the commission with an update on the recent crash at the intersection of Battlefield Parkway and Fieldstone Drive.

9. *Next meeting date:* All members of commission voted in favor of rescheduling the next meeting from January 8, 2024, to January 2, 2024, due to the Town Council Work Session meeting on January 8, 2024.

The meeting adjourned at 8:36 p.m., on a motion by Commissioner Raymond Jones and seconded by Commissioner Catherine McIntosh.