



PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, February 21, 2024
7:00 p.m.
Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair
Laurie Burke, Vice-Chair
Natalie Carroll
Alex Richardson
Kirsten Shabanowitz
Russ Shaw
Ginger Sturgeon
Ryley Trahan
Kari Nancy, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION



A G E N D A

7:00 p.m. - Wednesday, February 21, 2024

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of January 17, 2024
3. Citizen Comments - **7:00 p.m. – Standing time for citizen comments.**
4. Commission Member Comments
5. Chairman Comments
6. Council Member Comments
7. Loudoun County Park Board Liaison Comments
8. New Business:
 1. Auxillary Pool Operations
 2. Veterans Park Meeting
9. Old Business:
 1. CIP Project Status
 2. FY 2025 Budget
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
 - d. ROCK Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.737.7141 to request the accommodation. Three days advance notice is requested.

- * Material attached
-  Material will be e-mailed prior to the meeting
-  Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
January 17, 2024

The Leesburg Parks and Recreation Advisory Commission met on Wednesday, January 17, 2024, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Laurie Burke, Vice-Chair
Natalie Carroll
Kirsten Shabanowitz
Russ Shaw
Ginger Sturgeon

Absent:

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on November 15, 2023 were approved as presented 6-0.

Loudoun County Park Board Liaison

Citizen Comments:

New Business:

- Election of Officers - Brody McCray was elected Chair 6-0 and Laurie Burke was elected Vice-Chair 6-0.
- Setting of Meeting Calendar - The Commission elected to hold 12 monthly meetings on the third Wednesday at 7:00 pm.
- Commission Meeting Information - The Commission was briefed on the updated meeting requirements for individuals and Commissions as a whole.
- Social Media Policy - The Commission elected to receive social media training at their next meeting rather than individually on their own.

Old Business:

- CIP Project Update - An update of the Veterans Park project was provided. The Commission inquired as to the status of the pickleball project. The following position was passed when they learned that pickleball development had moved to FY 2026; "The Parks & Recreation Commission strongly urges Town Council to place the outdoor pickleball courts in the CIP for FY 2025 due to increased citizen and community demand. The Commission feels this is an opportunity to establish itself in the ever-growing pickleball community and will provide a much needed and requested service to the citizens of Leesburg."

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report
- e. Quarterly Attendance Report

Adjournment: The meeting was adjourned at 8:05 p.m.

DIRECTOR'S
REPORT

Department Financial Report
Fiscal Year 2024/7
Through January 31, 2024

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Administration	\$ -	\$ 303,320.04	0%	0%
SUBTOTAL	\$ -	\$ 303,320.04	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Administration and Grounds	\$ 14,170.10	\$ 921,695.77	2%	2%
SUBTOTAL	\$ 14,170.10	\$ 921,695.77	2%	2%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
Recreation Programs	\$ -	\$ 159,668.92	0%	0%
Ida Lee Operations	\$ 1,035,296.74	\$ 1,047,377.49	99%	86%
Fitness	\$ 144,868.00	\$ 278,989.64	52%	49%
Community Outreach	\$ -	\$ 90,056.39	0%	0%
Aquatics	\$ 369,197.02	\$ 928,920.14	40%	43%
Sports	\$ 120,765.50	\$ 141,755.74	85%	98%
Recreation Classes	\$ 37,414.16	\$ 15,255.65	245%	139%
Special Events	\$ 60,988.14	\$ 349,864.20	17%	41%
Tennis	\$ 886,950.51	\$ 584,713.73	152%	152%
Camps	\$ 4,101.00	\$ 95,207.11	4%	13%
SUBTOTAL	\$ 2,659,581.07	\$ 3,691,809.01	72%	74%

	REVENUE	EXPENDITURE	RECOVERY FY24	RECOVERY FY23
DEPARTMENTAL TOTAL	\$ 2,673,751.17	\$ 4,916,824.82	54%	55%

* Current recovery rate for the departmental revenue areas 80% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY23 Recovery 80%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
January 2024

	Requested	Approved	Denied
Current	0	0	0
Previous	16	10	6
Total	16	10	6

R.O.C.K. January 2024 Attendance

Site	Number Enrolled	Average Daily Attendance
Heritage Square	19	16
Evans Ridge	10	11
Leesburg Apartments	31	25
Fort Evans	8	0