



**RFP No. 500640-FY24-43  
UTILITIES GENERATOR SERVICES**

**ADDENDUM NO. 1**

**MARCH 5, 2024**

**ITEM NO. 1: QUESTIONS AND INQUIRIES**

Interested offerors shall be mindful of the following responses to the questions received:

1. Will there be a pre-proposal meeting scheduled?

**RESPONSE:** No.

2. Are we required to register for a Leesburg business license for this project?

**RESPONSE:** Please contact the Town of Leesburg's Department of Finance at 703-771-2723 for more information regarding business licenses.

3. Please provide confirmation of generator access points, whether they are rooftop/ground/garage for each unit of the contract.

**RESPONSE:** Please see Exhibit A of this Addendum.

4. Please clarify frequency of the service required (quarterly, semi-annually, annual).

**RESPONSE:** Water Pollution Control Facility requests annual inspections and preventative maintenance. Emergency as necessary. The Water Supply Division requests annual inspections and preventative maintenance. Emergency as needed.

*Offerors must take due notice and be governed accordingly. This addendum must be acknowledge as indicated in the Request for Proposal or your proposal may not be considered.*

***For the Town of Leesburg,  
Kelly Neff, CPPB, VCO  
Buyer II  
Town of Leesburg, Virginia  
Email: [Kneff@leesburgva.gov](mailto:Kneff@leesburgva.gov)  
Bid Board: [Http://www.leesburgva.gov/bidboard](http://www.leesburgva.gov/bidboard)***

Exhibit A

UTILITIES WATER POLLUTION CONTROL DIVISION  
EMERGENCY GENERATOR INFORMATION

LOCATION	ACCESS POINT	ADDRESS	INSTALLATION DATE	MANUFACTURER	GENERATOR INFORMATION			ENGINE INFORMATION	
					MODEL	VOLTAGE	RATED KW	MANUFACTURER	HORSE POWER
WATER POLLUTION CONTROL FACILITY	EXTERIOR DOORS ON SIDE OF UNIT - GROUND LEVEL	1391 RUSSELL BRANCH PARKWAY	03/08	CUMMINS	2250 DQKH	4160	2250	CUMMINS	2425
CATTAIL BRANCH PUMPING STATION	ROLLUP DOOR ON GENERATOR ROOM - GROUND LEVEL	43300 CREEK BANK COURT	08/95	KATOLIGHT	00600FRX	208	600	CATERPILLAR	947
LOWER SYCOLIN PUMPING STATION	INSIDE STATION DOUBLE DOORS - GROUND LEVEL	42399 CLAUDIA DRIVE	11/13	GENERAC	15190700100	480	150	GENERAC	240
TUSCARORA HIGH SCHOOL PUMPING STATION	INSIDE STATION DOUBLE DOORS - GROUND LEVEL	801 NORTH KING STREET	10/10	CUMMINS	125DSGAB	480	125	CUMMINS	240
POTOMAC CROSSING PUMPING STATION	INSIDE STATION DOUBLE DOORS - GROUND LEVEL	1244 BARKSDALE DR. , N.E.	10/95	KOHLER	50 ROZJ	208	55	JOHN DEERE	100
OLD WATERFORD KNOLLS PUMPING STATION	INSIDE STATION DOUBLE DOORS - GROUND LEVEL	545 OLD WATERFORD ROAD, N.W.	08/96	KOHLER	30 ROZJ	208	35	JOHN DEERE	66
GOOSE CREEK PUMPING STATION	INSIDE STATION DOUBLE DOORS - GROUND LEVEL	43745 BENT CREEK TERRACE	08/99	OLYMPIAN	D60P1	208	60	PERKINS	88
POTOMAC PUMPING STATION	INSIDE STATION DOUBLE DOORS - GROUND LEVEL	43500 TUCKAWAY PLACE	11/01	KOHLER	30 ROZJ	208	35	JOHN DEERE	66
VILLAGES AT LEEESBURG PUMPING STATION	INSIDE STATION DOUBLE DOORS - GROUND LEVEL	1749 RUSSELL BRANCK PARKWAY, SE	10/17	CATERPILLAR	LC1514L	208	40	CATERPILLAR	69

## Water Treatment Plant

<b>Generators</b>										
<b>ID No.</b>	<b>Installation Date</b>	<b>Manufacture</b>	<b>Generator Model</b>	<b>Voltage</b>	<b>Rated kW</b>	<b>Engine Manual</b>	<b>Engine Horsepower</b>	<b>Main Tank Gallons</b>	<b>Day Tank Gallons</b>	<b>Generator Access Locations</b>
<b>10 WTP</b>	6/89	Cummins	NT-855-G3	480	250	Cummins	390	500	NA	Garage
<b>11 WTP</b>	05/08	Cummins	DAQFAD-5781368	480	1000	Cummins	1490	1800	NA	Ground
<b>12 WTP</b>	11/94	Caterpillar	SR4	480	1000	Caterpillar	1482	1800	NA	Ground
<b>13 WTP</b>	11/04	Cummins	150DGFA-4573	480	150	Cummins	290	200	NA	Ground
<b>14 WTP</b>	6/11	Onan	150 OGGLB	277/480	150 kw	Onan	224	NA	NA	
<b>15 WTP</b>	01/81	Burnham (Boiler) Fuel Filtering Only – No Service	PF-508	N/A	N/A	N/A	N/A	2000	N/A	UST Tank